

MELBOURN PARISH COUNCIL

Full Council Meeting 17 January 2022

Item: PC126/21 - Co option : Graeme Naylor

Dear Claire

Thanks for getting back to me. I hope this information will be helpful:

I am originally from Ayrshire on the west coast of Scotland. I studied history and politics at University in Glasgow before completing a Masters in Social History. I have lived in England for over 15 years, first in St Albans, before spending 10 years living in North London. I relocated to Melbourn in March 2021.

I have worked in higher education for the past 15 years. I spent 6 years working with doctoral students at the Institute of Education in Bloomsbury and for the past 3 years I have been the Head of Academic Quality Assurance for London Metropolitan University. I manage a team of eleven staff, and we oversee and uphold the University's regulations and the academic quality and standards of all our undergraduate and postgraduate provision.

In my spare time, I still have a keen interest in history and politics. I also kept an allotment in London for several years and I'm busy creating some of that again in my garden now. I trained as a telephone volunteer for the charity Silver Line, providing regular calls to older people who live alone. I studied, part time, for a Counselling certificate at Birkbeck College. These areas are still of great interest to me and, I think, have many transferable skills. I am also a fan of classic cinema and a voracious reader. I have a love of classic cars and have recently taken up drumming. I'm also a keen supporter of various animal charities.

I also enjoy being involved in the local community, which is a main reason for wanting to be a Parish Councillor. Since moving to Melbourn, I have been a frequent visitor to the Hub, which I really like, I've joined the Library and the swimming pool. I am very pleased to be so near IWM Duxford and the Fowlmere Reserve.

Best wishes

Graeme Naylor

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<u>Youth work</u>	X				
<u>Conservation</u> I am particularly interested in work being done to conserve the natural environment around the village and the wider area. I have become a regular visitor to RSPB Fowlmere and many of the walks around Melbourn.			X		
<u>Volunteering</u> I have experience of volunteering with both The Samaritans and The Silver Line helpline for older people. I would be interested in becoming involved in any similar local initiatives.					X
Please give details of any particular area/s of the Parish Council where you feel you would benefit from additional support or training					
I think it would be useful to have more of a general overview of the work of the Parish Council and the various committees which feed into the main Council committee.					
There are seven Nolan principles that apply to the conduct of people in public life. Please give details that demonstrate when you have applied these principles in your work or other relevant examples:					
<p>Selflessness : you should act in the public interest</p> <p>I always do my best to act in the interest of the bigger picture. I manage a team of 10 staff and as well as managing my own remit, I have a responsibility for each member of my team, both professionally and pastorally. The past two years of lockdown and remote working has made it even more important that I am there for my team – they have all endured experiences which although often personal, have impacted on work and my support has been important.</p>					
<p>Integrity : you should not put yourself under any obligations to others, allow them improperly to influence you or seek benefit for yourself, family, friends or close associates</p> <p>Again at work, I am often put under pressure by more senior colleagues to make decisions or agree to things which are either of significant risk to my team or the University or clearly do not align with our regulations, our principles or values. My role is to steer a straight path at all times and not be afraid to speak out if something is not right. While working as a volunteer for The Silver Line, I worked directly with vulnerable older people and as part of this, had to complete various background checks on my character.</p>					
Objectivity : you should act impartially, fairly and on merit					

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Over time (I have been in my current role for three years) I have become friendly with several colleagues both within my team and in the wider University community. Despite this, I must always be objective and be ready to hold colleagues to account if they make mistakes or do not follow due process appropriately. Therefore boundaries are crucially important.

Accountability : you should be prepared to submit to public scrutiny necessary to ensure accountability

I am head of a Quality Assurance department in a University. Our processes and regulations govern how the University operates and assure the quality of the education our students receive. All of our documentation is in the public domain so we can be held accountable for the decisions we take, based on the policies we set.

Openness : you should be open and transparent in your actions and decisions unless there are clear and lawful reasons for non-disclosure

As mentioned above, my role as Head of Quality Assurance insists upon openness and transparency in all that I do. I must set out clearly why I am taking or making a decision, whether in favour of something an academic colleague wishes to do or is against it. It is crucial all decisions are linked to our published regulations and I can justify my reasons accordingly.

Honesty : you should always be truthful

A key principle in my work is honesty. I frequently work with colleagues who are economical with the truth in order to get a decision through a committee or omit details from a process in order to get approval. Honesty and integrity is extremely important to my work and to me in my life away from work.

Leadership : as a councillor, you should promote, support and exhibit high standards of conduct and be willing to challenge poor behaviour

I have led the same team for the past two years. Before this point I was a Manager in the team reporting to the Head. Taking over leadership of the entire team meant managing my peers and that took a period of adjustment. I developed my own leadership style which was very much 'open door' and approachable but I have never hesitated to challenge someone's behaviour or conduct if the need arose.

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LEGAL QUALIFICATIONS FOR BEING A PARISH COUNCILLOR

(To qualify you must be able to answer 'Yes' to both of the questions below to serve as a councillor)

Are you a British citizen, a Commonwealth citizen or a citizen of a European Union country?	Yes
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Are you 18 or over?	Yes
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(To qualify you must be able to answer 'Yes' to at least one of the questions below to serve as a councillor)

Are you on the electoral register for Melbourn?	Yes
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Have you lived either in the Parish of Melbourn, or within three miles of its boundary, for at least a year?	Yes / No Since March 2021
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Have you been the owner or tenant of land in the Parish of Melbourn for at least a year?	Yes / No Since March 2021
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Have you had your only or main place of work in the Parish of Melbourn for at least a year?	No
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DISQUALIFICATIONS

(To qualify you must be able to answer 'No' to all of the questions below to serve as a councillor)

Are you the subject of a Bankruptcy Restrictions Order or Interim Order?	No
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Have you, within the last five years, been convicted of an offence in the UK, the Channel Islands or the Isle of Man which resulted in a sentence of imprisonment (whether suspended or not) for a period of three months or more without the option of a fine?	No
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Are you disqualified by Order of a Court from being a member of a local authority?	No
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