

Maintenance Committee Jobs Spreadsheet -  
LISTING DATE: Meeting 24 February 2022

| ITEM | Details of work required                                      | Reported by         | Update Notes / Actions  | WHO?         |
|------|---|---------------------|---|--------------|
| 1    | Ash tree at entrance to green lane behind Armingford Crescent | Resident            | Reported that the Ash tree is heavy with ivy and swaying in high winds. Wardens inspected and severed ivy on trunk. Office to write to County Farms to see if this tree is their responsibility. Reported to County Highways. Tree has been inspected. Does not require immediate work but will be reviewed in new financial year. ACTION: Clerk to follow up with Highways. Report from Resident requesting action within 14 days (20/5/21) - tree has been re-reported to County Highways (24/5/21) and resident advised. <b>ACTION: Clerk has reported this again to Highways for action. Follow up.</b> | CL           |
| 2    | Ash Grove   | TS                  | Spring on gate broken - wardens to inspect and advise if they can fix. Spring to be purchased and fitted by wardens. Wardens have attached interim spring. Wardens to advise parish office on spring size for ordering as soon as possible. Wardens to investigate other options to resolve this issue. <b>Wardens have been unable to source a larger spring. Looking into options into replacing the gate.</b>  | Wardens      |
| 3    | Track behind allotments                                       | BD                  | Potholes filled but one large pothole left. CL raised with Highways. Highways Officer has confirmed they will repair. <b>Update from Highways - work to be carried out within 12 weeks. Potholes have been marked for works. Some now filled - large pothole on bend still to be done. CL re-reported - Highways advised work will be done within 12 weeks (5/1/22)</b>   | CL           |
| 4    | Flower tubs around cross                                      | Resident            | Need a volunteer to take this on. <b>JT to refurbish tubs this year. Will need a volunteer to take this on in the future.</b> Ongoing   |              |
| 5    | Orchard Road Cemetery   | Resident            | Bench moved to rear of cemetery to prevent gatherings. Resident has requested it be returned to front of cemetery. Possibly to be secured in place. Wardens replaced the bench before Christmas. Has been moved again. Wardens have advised that it is not possible to fix the bench in position. <b>Bench had been moved again. Wardens to chain the bench to a tree. Monitor.</b>   | Wardens      |
| 6    | Worcester Way   | Litter picker       | Fly tipping at the back of worcester way - <b>CL to report to SCDC.</b> Follow up - has this been attended to? <b>Check this has been removed.</b>  | CL           |
| 7    | Worcester Way   | Litter picker       | screwed in place. <b>Awaiting quote for repair. Clerk also to seek quotes for metal fencing options. Clerk to contact County Farms to discuss how to resolve this issue to avoid ongoing repair costs.</b> Difficulties making contact with new officer at County. Resolved to award work for palisade fencing to Huntree under MA139/21f) (19/1/22)  | CL           |
| 8    | Lights on footpath to pavilion                                | GC                  | Not coming on at night. Timer to be reset. ACTION: Assistant to Clerk to arrange for electrician to inspect. <b>Timer re-set. Now working properly.</b>   | Wardens      |
| 9    | Top slab on church wall - Church Walk                         | JT                  | Wardens to see if they can replace. Wardens reported difficulties in sourcing similar sized coping stone. Ongoing   | Wardens      |
| 10   | Cedar Close   | Resident            | Street sign for Cedar Close is damaged. CL reported to Highways. <b>Follow up</b>   | CL           |
| 11   | Brambles Fordham Way nr Clear Cres play area                  | Resident            | Carly Freed from SCDC called. They plan to remove the brambles and a failing tree that is growing inside the brambles. They will clear the area and remove all arisings. Will then seek quotes for planting another suitable tree. <b>Work scheduled for 18 Feb 2022.</b>   | CL           |
| 12   | Clear Crescent play area                                      | KR                  | Covering on wire netting has worn. Wire is becoming exposed. Ask contractor to look when they visit to make repairs to the slide. <b>ACTION: Assistant to Clerk to check if Wicksteed inspected.</b>  | SM           |
| 13   | Medcalfe Way / Palmers Way                                    | Resident            | Resident emailed - two large trees overhanging garden and dropping leaves. SCDC officer has confirmed trees will be cut back Jan 2022. Resident advised. <b>Work complete</b>   | CL           |
| 14   | Wardens workshop  | Wardens             | Light on the side of the building no working - needs electrician to fix (to be arranged at the same time as pavilion footpath lights if required). ACTION: Assistant to Clerk to arrange for electrician to inspect. <b>Quotes requested.</b><br><b>On Agenda</b>   | CL/SM        |
| 15   | Leaves on footpaths   | Resident            | Requested clearance of leaves outside Cambridge BS, Dolphin Pub. CL has requested wardens to do what the can. Also reported to SCDC (also req'd New Road to be cleared) - response received that street sweeping is scheduled at the end of January. Will be done sooner if possible. CL looking into costs of using local contractor   | Wardens/SCDC |
| 16   | Jubilee Orchard   | Wardens             | First tree behind pavilion dead. SP has removed. Needs to be replaced. Victoria Plum  | Wardens      |
| 17   | Damaged fencing between Bramley Avenue and Hale Close         | Resident            | Fencing damaged by wind. Appears to be responsibility of residents. Is not Parish. Residents advised  | CL           |
| 18   | Moss on footpaths in Bramley Avenue                           | Resident            | Reported to SCDC street sweeping team with request that this is cleared when they visit zone 3. Resident reported some moss has been removed but SCDC vehicle too big to access area properly   | CL           |
| 19   | Fence on The Moor play park                                   | Litter picker       | One board has been damaged and needs to be fixed. <b>SP has repaired</b>  | Wardens      |
| 20   | Cycle path Cambridge Road                                     | SvdV                | Debris from hedge cutting on the cycle path. CL to find out who the farmer is and write requesting that they advise in advance when hedge cutting is planned. SvdV has arranged for cycle path to be cleared by SCDC street sweeper. Need to look at how this should be cleared in future. <b>CL has written to farmer. Awaiting response.</b>  | CL           |
| 21   | Cambridge Road cycle path                                     | CL                  | Raised manhole cover - dangerous. Reported to Highways. Highways advise that utility company are responsible. CL to find out who carried out works. <b>Original manholes have been replaced</b>   | CL           |
| 22   | Worcester Way   | Wardens             | Gate has been cut into fence to the rear of no 32   | CL           |
| 23   | Tree on Beechwood open space overhanging and damaging fence   | Resident            | Roots of the tree are damaging concrete fence posts. Fence required regular repair/replacement. CL request residents to send photos   | CL           |
| 24   | Water Lane  | Wardens / Residents | Fallen branch on Water Lane - CL has requested wardens to clear. Shires will inspect for safety ASAP.   |              |
|      | Royston Road  | Wardens             | Fallen tree on footpath - CL has requested wardens to clear.  | CL           |