

Maintenance Committee Jobs Spreadsheet -
LISTING DATE: Meeting 24 February 2022

ITEM	Details of work required	Reported by	Update Notes / Actions	WHO?
1	Ash tree at entrance to green lane behind Armingford Crescent	Resident	Reported that the Ash tree is heavy with ivy and swaying in high winds. Wardens inspected and severed ivy on trunk. Office to write to County Farms to see if this tree is their responsibility. Reported to County Highways. Tree has been inspected. Does not require immediate work but will be reviewed in new financial year. ACTION: Clerk to follow up with Highways. Report from Resident requesting action within 14 days (20/5/21) - tree has been re-reported to County Highways (24/5/21) and resident advised. ACTION: Clerk has reported this again to Highways for action. Follow up.	CL
2	Ash Grove	TS	Spring on gate broken - wardens to inspect and advise if they can fix. Spring to be purchased and fitted by wardens. Wardens have attached interim spring. Wardens to advise parish office on spring size for ordering as soon as possible. Wardens to investigate other options to resolve this issue. Wardens have been unable to source a larger spring. Looking into options into replacing the gate.	Wardens
3	Track behind allotments	BD	Potholes filled but one large pothole left. CL raised with Highways. Highways Officer has confirmed they will repair. Update from Highways - work to be carried out within 12 weeks. Potholes have been marked for works. Some now filled - large pothole on bend still to be done. CL re-reported - Highways advised work will be done within 12 weeks (5/1/22)	CL
4	Flower tubs around cross	Resident	Need a volunteer to take this on. JT to refurbish tubs this year. Will need a volunteer to take this on in the future. Ongoing	
5	Orchard Road Cemetery	Resident	Bench moved to rear of cemetery to prevent gatherings. Resident has requested it be returned to front of cemetery. Possibly to be secured in place. Wardens replaced the bench before Christmas. Has been moved again. Wardens have advised that it is not possible to fix the bench in position. Bench had been moved again. Wardens to chain the bench to a tree. Monitor.	Wardens
6	Worcester Way	Litter picker	Fly tipping at the back of worcester way - CL to report to SCDC. Follow up - has this been attended to? Check this has been removed.	CL
7	Worcester Way	Litter picker	screwed in place. Awaiting quote for repair. Clerk also to seek quotes for metal fencing options. Clerk to contact County Farms to discuss how to resolve this issue to avoid ongoing repair costs. Difficulties making contact with new officer at County. Resolved to award work for palisade fencing to Huntree under MA139/21f) (19/1/22)	CL
8	Lights on footpath to pavilion	GC	Not coming on at night. Timer to be reset. ACTION: Assistant to Clerk to arrange for electrician to inspect. Timer re-set. Now working properly.	Wardens
9	Top slab on church wall - Church Walk	JT	Wardens to see if they can replace. Wardens reported difficulties in sourcing similar sized coping stone. Ongoing	Wardens
10	Cedar Close	Resident	Street sign for Cedar Close is damaged. CL reported to District again (22/2/22).	CL
11	Brambles Fordham Way nr Clear Cres play area	Resident	Carly Freed from SCDC called. They plan to remove the brambles and a failing tree that is growing inside the brambles. They will clear the area and remove all arisings. Will then seek quotes for planting another suitable tree. Work scheduled for 18 Feb 2022.	CL
12	Clear Crescent play area	KR	Covering on wire netting has worn. Wire is becoming exposed. Ask contractor to look when they visit to make repairs to the slide. ACTION: Assistant to Clerk to check if Wicksteed inspected.	SM
13	Medcalfe Way / Palmers Way	Resident	Resident emailed - two large trees overhanging garden and dropping leaves. SCDC officer has confirmed trees will be cut back Jan 2022. Resident advised. Work complete	CL
14	Wardens workshop	Wardens	Light on the side of the building no working - needs electrician to fix (to be arranged at the same time as pavilion footpath lights if required). ACTION: Assistant to Clerk to arrange for electrician to inspect. Quotes requested. On Agenda	CL/SM
15	Leaves on footpaths	Resident	Requested clearance of leaves outside Cambridge BS, Dolphin Pub. CL has requested wardens to do what they can. Also reported to SCDC (also req'd New Road to be cleared) - response received that street sweeping is scheduled at the end of January. Will be done sooner if possible. CL looking into costs of using local contractor	Wardens/SCDC
16	Jubilee Orchard	Wardens	First tree behind pavilion dead. SP has removed. Needs to be replaced. Victoria Plum	Wardens
17	Damaged fencing between Bramley Avenue and Hale Close	Resident	Fencing damaged by wind. Appears to be responsibility of residents. Is not Parish. Residents advised	CL
18	Moss on footpaths in Bramley Avenue	Resident	Reported to SCDC street sweeping team with request that this is cleared when they visit zone 3. Resident reported some moss has been removed but SCDC vehicle too big to access area properly	CL
19	Fence on The Moor play park	Litter picker	One board has been damaged and needs to be fixed. SP has repaired	Wardens
20	Cycle path Cambridge Road	SvdV	Debris from hedge cutting on the cycle path. CL to find out who the farmer is and write requesting that they advise in advance when hedge cutting is planned. SvdV has arranged for cycle path to be cleared by SCDC street sweeper. Need to look at how this should be cleared in future. CL has written to farmer. Awaiting response.	CL
21	Cambridge Road cycle path	CL	Raised manhole cover - dangerous. Reported to Highways. Highways advise that utility company are responsible. CL to find out who carried out works. Original manholes have been replaced	CL
22	Worcester Way	Wardens	Gate has been cut into fence to the rear of no 32	CL
23	Tree on Beechwood open space overhanging and damaging fence	Resident	Roots of the tree are damaging concrete fence posts. Fence required regular repair/replacement. CL requested residents to send photos	CL
24	Water Lane	Wardens / Residents	Fallen branch on Water Lane - CL has requested wardens to clear. Shires will inspect for safety ASAP.	
25	Royston Road	Wardens	Fallen tree on footpath - CL has requested wardens to clear.	CL
26	Footpath alongside bowls club	Resident	Footpath is very boggy. Resident has requested some bark chippings are put down to make it more accessible	Wardens
27	Beechwood Avenue (New Road end)	Resident	Street signs need attention. Wardens to take a look. CL to report to District if necessary	Wardens ? CL
28	Orchard Road (cnr Mortlock Street)	Resident	Car parked just before cnr forcing cars to pass on approach to a junction	CL