

MELBOURN PARISH COUNCIL

Full Council Meeting : 17 January 2022

Item : PC141 21a) Extending Timebank activities

Below are extracts of the minutes relating to setting up of the Timebank and employment of Timebank Coordinator.

Full Council : 19 January 2019

PC132/18 Timebank Matters

a) To consider a report on Timebank activities to date

A report from the Timebank Coordinator was circulated and considered.

c) To consider a draft job description for a Timebank Coordinator

Draft Job Description was circulated and considered. Noted that the salary would depend on qualifications and experience. Also noted the need for flexibility in the role and that the position was initially for 3 years. Suggested that the closing date be extended to 19 February 2019.

It was:

RESOLVED to approve the advert for a Timebank Coordinator as amended in terms of salary range and closing date.

Proposed by Cllr Cowley, seconded by Cllr Clark. All in favour.

b) To consider proposals for the formation of a Timebank Steering Group

Purpose of the Steering Group would be to work with the TB Coordinator to adapt the basic Timebank model to the needs of Melbourn. Two volunteers so far – David Atkins and Chris Carter. Opportunity to join the Steering Group to be advertised around the village. **ACTION:** Terms of Reference to be agreed at Parish Council meeting in February.

Signed:..... Dated:..25/02/2019.....

50

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It was:

RESOLVED to set up a Steering Group for the Melbourn Timebank.

Proposed by Cllr Kilmurray, seconded by Cllr Clark. All in favour.

Full Council : 22 February 2021 (PC107/21)

- e)** To approve the appointment of Stephanie Trayhurn as Timebank Coordinator (effective 13 February 2021)

It was:

RESOLVED to retrospectively approve the appointment of Stephanie Trayhurn as Timebank Coordinator effective 13 February 2020.

Proposed by Cllr Kilmurray, seconded by Cllr Travis. All in favour.