

MAYD JOINT COMMITTEE

MINUTES

Minutes of the MAYD Joint Committee held at The Pavilion, New Rec, The Moor, Melbourn, SG8 6ED at 10:00 on Tuesday, 15 June 2021

Present: Cllrs Travis (Chair) and Barnes (Melbourn Parish Council), Cllr Garner (Meldreth Parish Council)

In attendance: Claire Littlewood (Clerk to Melbourn Parish Council), Diana Hedley (Groundwork)

Absent: Cllr Barnes (Foxton Parish Council)

MAYD01/21 To receive nominations to elect a Chair of the MAYD Joint Committee

Cllr Garner nominated Cllr Travis to be the Chair of the MAYD Joint Committee. There were no further nominations:

It was:

RESOLVED that Cllr Travis be elected as Chair of the MAYD Joint Committee. Proposed by Cllr Garner, seconded by Cllr Barnes. All in favour.

MAYD02/21 To receive nominations to elect a Vice Chair of the MAYD Joint Committee

Cllr Travis nominated Cllr Garner to be Vice Chair of the MAYD Joint Committee. There were no further nominations:

It was:

RESOLVED that Cllr Garner be elected as Vice Chair of the MAYD Joint Committee.

Proposed by Cllr Travis, seconded by Cllr Barnes. All in favour.

MAYD03/21 To receive any apologies for absence

Apologies were received from Cllr Hart (Melbourn) and Cllr Mannion (Shepreth). Apologies also received from County Cllr van de Ven and Amanda Sylvester.

MAYD04/21 To receive any declarations of pecuniary or non-pecuniary interests and reasons from members of the Joint Committee on any item on the agenda.

None received.

MAYD05/21 To approve the Minutes of the Meeting held on Thursday, 25 March 2021

It was:

RESOLVED to approve the Minutes of the Meeting held on 25 March 2021 as an accurate record.

Proposed by Cllr Barnes, seconded by Cllr Garner. All in favour.

MAYD06/21 Report on actions from the Meeting held on Thursday, 25 March 2021

MAYD38/20 – Further information with regard to dates/times required before progressing. Diana Hedley and the Clerk to follow up.

MAYD41/20 – NHDC have been made aware of current situation with regard to

Signed:.....
Dated:

suspension of sessions. Money to be rolled over until sessions resume.

MAYD07/21 To receive MAYD accounts

The accounts were received. Noted that the balance is healthy. No need for contributions from participating Parish Councils required until sessions resume. Melbourn Parish Council's contribution to be carried forward. Noted that contributions will need to be calculated on the basis of historical attendance figures as no sessions have run for over a year.

MAYD08/21 To consider approving an updated Financial Agreement for 2021/22

It was:

RESOLVED to approve the updated Financial Agreement for 2021/22.
Proposed by Cllr Garner, seconded by Cllr Barnes. All in favour.

MAYD09/21 To consider Groundwork's proposal for summer holiday provision for 2021

Chair thanked Groundwork for their efforts and noted disappointment that the May half term sessions had not gone ahead. Noted that Groundwork were seeing low uptake across all areas at this time. Discussions with regard to Groundwork undertaking some work to identify what activities the young people would like the sessions to provide. Survey could also invite responses from parents. **ACTION:** Groundwork to submit a proposal for undertaking a survey of youth club users.

It was:

RESOLVED to suspend further sessions until the new academic year.
Proposed by Cllr Barnes, seconded by Cllr Travis. All in favour.

MAYD10/21 To accept notices and matters for the future agendas.

- a) Suggestions from Young People at Youth Club
- b) Suggestions from Councillors
- c) Suggestions from Members of the Public

- a) None received
- b) A member suggested a strategy meeting to follow any survey of youth club users.
- c) None received

MAYD11/20 To note the dates for future meetings :

- **ACTION:** Clerk to schedule meetings in mid-August and October 2021
- 10:00 on 14 December 2021

The meeting closed at 10:55

Signed:.....
Dated:

MAYD JOINT COMMITTEE

MINUTES

Minutes of the MAYD Joint Committee held Zoom <https://zoom.us/j/91860696324> on Thursday, 25 March 2021 at 19:00

Present: Cllrs Travis (Chair), Hart and Barnes (Melbourn Parish Council), Cllr Garner (Meldreth Parish Council)

In attendance: Claire Littlewood (Clerk to Melbourn Parish Council), Diana Hedley (Groundwork), District Cllr Stanier (North Herts District Council), Amanda Sylvester (Cambridgeshire County Council)

Absent: Cllr Mannion (Shepreth Parish Council), Cllr Barnes (Foxton Parish Council)

MAYD35/20 To receive any apologies for absence

Cllr Barnes sent apologies and advised she would join the meeting late.
[Post meeting note: County Cllr van de Ven had sent apologies via email]

MAYD36/20 To receive any declarations of pecuniary or non-pecuniary interests and reasons from members of the Joint Committee on any item on the agenda.

None received

MAYD37/20 To approve the Minutes of the Meeting held on Wednesday, 13 January 2021

It was:
RESOLVED to approve the Minutes of the meeting held on Wednesday, 13 January 2021 as an accurate record.
Proposed by Cllr Garner, seconded by Cllr Hart. All in favour.

MAYD38/20 Report on actions from the Meeting held on Wednesday, 13 January 2021

MAYD32/20 Community Room at MVC is available for bookings. **ACTION:** Clerk to find out hire cost.
MAYD32/20 Clerk had emailed NHDC to enquire how grant funding should be dealt with in view of restrictions.

[19:30 Cllr Barnes joined the meeting]

MAYD39/20 To receive MAYD accounts

The accounts were received. Groundwork to provide up to date account for winter programme. Accounts look healthy. Sufficient funds to cover holiday provision for May and August 2021.

MAYD40/20 To receive an update on the online Art Project from the 2020/21 winter programme

Groundwork had provided a written report and Diana Hedley updated the meeting on the art sessions. Sessions were well attended (17 attending). Young people were engaged and continuity of attendance was good. It was noted that Groundwork had responded quickly to the challenges presented by Covid and found positive ways to continue delivering youth club sessions. All young people appear to have sufficient resources to access the sessions. Groundwork will seek feedback from young people. Chair thanked Groundwork for setting up the online sessions

Signed:.....
Dated:

MAYD41/20 To consider Groundwork's proposal for holiday provision for 2021

Holiday proposal covers May half term (1 session) and August 2021 (6 sessions). Was proposed based on reduced availability of Groundwork staff. Each session to last 3 hours, split into two 1.5 hour sessions to allow time for change over, cleaning equipment etc. Young people will work in bubbles until restrictions are lifted further. Groundwork to seek views of young people on activities they enjoy. Discussion with regard to current NYA guidance and possible further relaxation of restrictions. Sessions will be booked via Eventbrite which has the benefit of capturing contact details for young people and parents. Diana Hedley confirmed that behaviour issues will be dealt with as previously – contacting parents and/or stopping activities if necessary. Groundwork to provide all equipment for activities. No need for additional storage. Discussion as to using May session as a taster for summer sessions to build momentum. Also useful preparation in the event that summer sessions go ahead. Noted that each 1.5 hour session would require 10-15 attendees to be viable.

It was:

RESOLVED to commit funding holiday provision over half term May 2021 as detailed in Groundwork's proposal with the prospect of continuing with summer sessions subject to success of May sessions.

Proposed by Cllr Hart, seconded by Cllr Garner. All in favour.

The continuation into the summer sessions will be evaluated and decided at the next MAYD meeting subject to Groundwork reporting on the successful delivery of the May half term provision. May youth club session to be held in Melbourn with access to the Pavilion.

ACTIONS:

- Clerk to advise of any bookings over May half term.
- Groundwork to seek views of young people as to activities.
- Clerk to follow up with NHDC re grant award.

MAYD42/20 To accept notices and matters for the future agendas.

- a) Suggestions from Young People at Youth Club
None received
- b) Suggestions from Councillors
Cllr Garner noted need to start looking ahead to what could be offered after September. Need to identify suitable venue for winter – need more information about MVC Community Room. Diana Hedley to try to visit MVC Community Room over the summer. **ACTION:** Clerk to liaise with Groundwork to arrange.
- c) Suggestions from Members of the Public
None received

MAYD43/20 To note the dates for future meetings: Clerk to arrange meeting for mid-June 2021.

The meeting closed at 20:11

Signed:.....
Dated:

MAYD accounts at 31st May 2021

01/04/2021	£12,287.23	Balance b/fwd at 1st April 2021
26/04/2020	£6,000.00	Melbourn PC - Grant funding MAYD 2021/22

£18,287.23	Balance at 31st May 2021
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Breakdown of balance at 31st March 2021

Ringfenced	£250.00	Cooking equipment
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General	£18,037.23
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£18,287.23

MAYD / Parish Councils' Financial Agreement

Agreement between MAYD (Melbourn Area Youth Development) funding partners: Melbourn Parish Council, Meldreth Parish Council, Foxton Parish Council and Shepreth Parish Council.

Background

1. MAYD was established in 2010 at the initiative of the aforementioned Parish Councils. Its aim is to provide youth recreational services for young people aged 11-18 from the parishes of Melbourn, Meldreth and Shepreth. Attendance of the youth club is not exclusive to young people from the group villages, the club is open to all young people.
2. MAYD is a joint committee resulting from the collaborative approach to the provision of youth recreational services by the member parish councils.

Financial arrangements

3. MAYD's activities are financed through an annual grant awarded by each of the parish councils named in this agreement.
4. Contributions for funding will be reviewed annually based on the previous year's attendance such that funding is distributed as equitably as possible.
5. Melbourn Parish Council holds a dedicated account to receive and administer these funds.
6. Any funds unspent which have not been utilised for the purpose agreed can be ringfenced to fund items such as materials for activities and/or items to improve the facilities for the benefit of youth club.

Financial Contributions for FY 2021/22

The cost per Parish Council is based on the number of young people from that Parish attending in the previous September to July period as set out in 'MAYD Charges per Member Parish for 2021/2022, attached as an Appendix to this document. The total number of sessions attended during the year is and the cost per session is set out in the Appendix. The costs are calculated by the Melbourn Parish Council Responsible Finance Officer as Melbourn Parish Council holds the MAYD account.

Melbourn Parish Council _____ **Date:** _____
Councillor

Meldreth Parish Council _____ **Date:** _____
Councillor

Foxton Parish Council _____ **Date:** _____
Councillor

Shepreth Parish Council _____ **Date:** _____

Councillor

**MAYD
Chair**

Date: _____

**Melbourn Area Youth Development (MAYD)
c/o Melbourn Parish Council**