

Melbourn Parish Council
Maintenance Expenditure Tracking 2021/22
(Actuals based on paid invoices)

EDGE Code	Budgeted expenditure (included in Precept)	Budget 2021/22 £	Actual to date (31/12/21) £	Committed £	Balance £	Notes
	<u>Conservation:</u>		Paid	Unpaid		
1000	Allotments - water (2 meters)	600	387	415	(202)	
1000	Allotments - plot clearance/maintenance	500			500	Unlikely to be required
1000	Allotments - unplanned e.g. asbestos removal	500	450		50	Remove bonfire rubbish
1100	Conservation - donation to fund tree planting	500			500	Donation - Not in precept but included as a reminder for spending on trees in 2021/22
1100	Conservation - Christmas tree and plants for tubs	300	180		120	
1100	Conservation - tree survey	650	624		26	
1100	Conservation - tree works	3,850	1,425		2,425	Tree work opp Orchard Gate
1100	Conservation - emergency tree works	3,000			3,000	Tree works ordered expected to use up most of tree survey & emergency budget
1100	Conservation - move Kohima Stone to New Road Cemetery	4,000			4,000	Chased several times - may need to be carried forward to 2022/23
1100	Conservation - unplanned	500	220		280	Cut banks & hedge
1150	Stockbridge Meadows - path cutting and rolling	300			300	May be allocated to works on banks of River Mel (plus conservation unplanned balance)
1150	Stockbridge Meadows - unplanned	500	79		421	Bin for car park; Balance may be allocated to River Mel bank works
		15,200	3,365	415	11,420	
	<u>Cemeteries</u>					
2000/1	Orchard Road - electricity	105	99		6	Last few bills estimated but expected to exceed budget by approx £40
2000/1	Orchard Road - water	95	93		2	
2000/1	Orchard Road - unplanned	100			100	
2000/2	New Road - water	100	78	45	(22)	
2000/2	New Road - tree & hedge work, soil store, path edging	1,000	472		528	£420 empty soil store
2000/2	New Road - pest control	400			400	
2000/2	New Road - unplanned	500	533		(33)	Turf; 5 bar gate £460
2000/2	New Road - headstone bases and installation	1,250		300	950	Not required but £300 allocated to bench base. More may be required
		3,550	1,274	345	1,931	
	<u>Play Areas, Recreation Grounds & Pavilion</u>					
3000	Playground - ROSPA	220	214		6	
3000	Playground - play area maintenance, equipment repair/renewals	1,500	289		1,211	Planned works may exceed budget
3000	Playground - tree work/edging	1,000		70	930	Ivy removal
3000	Playground - unplanned	195	150		45	Signs
3200	Recreation Ground - electricity	185	99	9	77	
3200	Recreation Ground - pest treatment	600	180		420	
3200	Recreation Ground - unplanned	500	140		360	Leaf clearance
3400	Pavilion - cleaning	1,500	340	51	1,109	Budget will be underspent; balance may be allocated to legionella works
3400	Pavilion - electricity	1,200	570		630	Meter reading submitted 09/08 - account currently in credit
3400	Pavilion - water	100	55	58	(13)	
3400	Pavilion - maintenance (sanitary disposal, septic tank, cleaning materials)	600	442		158	Sanitary disposal £292/ septic tank £150
3400	Pavilion - drain clean	300	275		25	
3400	Pavilion - legionella assessment	220		821	(601)	Shelford Heating - legionella small works (excess could come from cleaning budget which will be underspent)
3400	Pavilion - maintenance (PAT testing, boiler service, fire alarm service, security alarm)	400	147		253	Fire alarm service, security alarm service
3400	Pavilion - unplanned repairs & renewals	1,000	1,246		(246)	Heating repairs/ flood light repairs/step repair/guttering repair/ window repair x 2/man hole
3400	Pavilion - external redecoration (b/fwd from 2020/21 budget)	2,000			2,000	Works need to wait for warmer weather. May need to wait until 2022/23
		11,520	4,147	1,009	6,364	
	<u>Finance & General Purpose</u>					
4300/2	Wardens' materials (mower fuel, spare parts, materials)	350	391	11	(51)	
4300/3	Wardens' equipment	500	194		306	
4300/4	Parish Van expenses (insurance, MOT, road tax, repairs and fuel)	1,350	1,317		33	
4900	Parish Clock - service	150	199		(49)	
4900	Parish Clock - repair and training costs	1,200			1,200	Quote obtained to fix motor and repair for £1,600. Being considered
4900	Parish Clock - donation for repair	717	717		-	Donation - Not in precept. Repair carried out Sept 2021

5000/9	Litter picking	2,800	1,625	188	987	Electric bike £400; budget expected to be underspent. One litter picker will do an extra hour a week	
7100	Car park workshop - water	175	51	6	118		
7100	Car park workshop - utilities	1,085	980		105		Likely to be overspent but may be absorbed by other Car Park headings
7100	Car park workshop - PAT testing	100			100		
7100	Car park - unplanned	490			490		
		8,917	5,475	204	3,238		
	<u>Highways</u>						
8000	Highways - gully cleaning	3,000			3,000	Cleaning done by CCC Highways - MPC to be asked to consider reallocating to Little Hands drain repairs	
8000	Highways - brown tourist info signs re Stockbridge Meadows (b/fwd from 2020/21 budget)	200			200		
		3,200	-	-	3,200		
	<u>Rental Property</u>						
9000	Rental Property - Littlehands annual drain cleaning	450			450	MPC to be asked to consider reallocating to LH drain repairs	
9000	Rental Property - unplanned	1,000	1,039		(39)	Drain survey plus additional jetting, car park sign	
		1,450	1,039	-	411		
	Total Maintenance (excluding grounds maintenance contracts)	43,837	15,300	1,973	26,564		
	Grounds Maintenance Contracts						
1200	Grass cutting contract - verges/Hub etc (£622.50 x 12)	7,470	5,603		1,868	All contracts as budgeted Total amount included for potential extra cutting/works is £4,250. This will depend on weather and length of grass-cutting season. Some could be reallocated to other projects eg playground repairs/ LH drains if needed	
1200	Grass cutting contract - extra cuts x 2	1,200			1,200		
1300	Public Open Space - maintenance (£460 per month)	5,520	4,140		1,380		
1300	Public Open Space - extra cuts x 3	900			900		
1300	Public Open Space - additional work (leaf/hedge works etc)	1,000			1,000		
2100	Cemeteries (£405.83 x 12) + £1,000 for extra hedge work in new contract	5,870	3,652		2,218		
2100	Cemeteries - extra cuts x 3	630			630		
3200	Recreation Grounds (£755 per month)	9,060	6,795		2,265		
3200	Recreation Grounds - extra cuts x 4	520			520		
		32,170	20,190	-	11,980		