

# MELBOURN PARISH COUNCIL – PLANNING COMMITTEE

(District of South Cambridgeshire)

**A meeting of this Committee was held in the Austen Room, The Community Hub, 30 HighStreet, Melbourn, SG8 6DZ on Monday, 8 November 2021 at 7.30pm**

*Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <http://melbournparishcouncil.co.uk> or on request to the Clerk*

**Present:** Cllrs Kilmurray (Chair), Barnes, Clark, Cowley, Hart, Wilson

**Absent:**

**In attendance:** Claire Littlewood – Parish Clerk

**PL069/21 To receive and approve apologies for absence**

None received

**PL070/21 To receive any Declarations of Interest and Dispensations**

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

None received

**PL071/21 To approve the minutes of the Planning Committee Meeting on 11 October 2021**

It was:

RESOLVED to approve the minutes of the Planning Committee Meeting held on 11 October 2021 as an accurate record.

Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.

**PL072/21 To report back on the minutes of the Planning Committee Meetings on 11 October 2021**

PL064/21d) Site visit had taken place. Further action if required will follow formal transfer of the land.

**PL073/21 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)**

There were no members of the public in attendance.

**PL074/21 Decision Notices: To receive any Decision notices issued since last meeting.**

None received.

**PL075/21 Correspondence**

- a) To receive an update with regard to transfer of the SGB at Kingley Grove, New Road

An update on recent inspection of the SGB was provided. Further detail with regard to commuted sum to be forwarded to developer for discussion.

- b) To receive an update with regard to transfer of the open spaces at Victoria Heights

An update was provided with regard to transfer of two small lawned open spaces which will take place of completion of both areas. A member queried whether local residents should be canvassed on whether they would like play equipment to be installed on the open spaces. Further discussion with regard to the Parish Council adopting the cemetery access road. Members noted concern for potential ongoing insurance and maintenance obligations. A member queried whether County Highways would adopt the road. Noted that the road is very

Signed:..... Dated:

narrow and may not meet County Highways criteria for adoption. Noted that this is a matter for full Council to consider.

**ACTIONS:**

- Clerk to seek advice from County Highways on adoption of road.
- Clerk to contact other parishes to see if any have adopted roads.

A member suggested that future planning applications should ensure that roads meet County Highways criteria for adoption.

**c) To note the First Proposals Consultation period for the Local Plan**

Details of online and in person events to support the First Consultation for the Local Plan to run from 1 November to 13 December was made available. Responses are invited from local residents as well as Parish Councils. All local people are encouraged to engage with the consultation. A drop in event is to be held at The Hub in Melbourn on Saturday, 13 November 2021.

**PL076/21 To note the following applications for tree work**

- a) [21/1323/TTCA](#) Site address: 12 High Street Melbourn Royston Cambridgeshire Proposal: T1 - Lime - cut back all overhanging branches to fence line by two metres. Trees are encroaching onto property and causing shading

This was noted.

- b) [21/1441/TTCA](#) Site address: 30 High Street Melbourn SG8 6DZ Proposal: T1 - Silver Birch - Fell to ground level

A member queried whether it was necessary to completely fell the tree. It was noted that the tree is dead. The application was noted.

**PL077/21 Planning Applications:**

- a) [21/03051/HFUL](#) Proposal: Variation to the existing driveway to provide an in/out drive Site address: 9 Dolphin Lane Melbourn SG8 6AF Applicant: Mr & Mrs K Fox.

Discussion with regard to a previous unsuccessful application to alter the driveway. It was noted that the area on the driveway was reduced due to other building on the plot. Concern was noted with regard to planned removal of hedging. Concern also noted that conditions suggested by Highways may be difficult to achieve and are often not enforced. A member noted that it is unfortunate that the applicants have not attended a Planning Committee meeting as this would have provided an opportunity to support their application.

It was:

RESOLVED to object to the application on the grounds that:

- it will be necessary to remove part of the hedge;
- there appears to be insufficient information on the planning application as to whether residents can comply with the extensive Highways requirements; and
- Highways objected to a previous application and it does not seem that anything has changed since that time.

Proposed by Cllr Cowley, seconded by Cllr Wilson. All in favour.

- b) [21/01795/FUL](#) Proposal: Construction of 5 No. industrial units. Site address: 3 Back Lane Melbourn SG8 6DD Applicant: Mr Parmir Rai.

It was:

RESOLVED to support the application on the basis that the conditions with regard to tree protection and use of existing footings as set out on drawing number 5817480 are strictly adhered to.

Proposed by Cllr Kilmurray, seconded by Cllr Wilson. All in favour.

- c) [21/04235/FUL](#) Proposal: Change of use from agricultural land to a secure dog walking/exercising/training area. Erection of secure boundary fencing, gates and mobile field shelter on timber skids Site address: Land At Summer House Farm New Road Melbourn Royston Applicant: WTV Wedd & Sons

It was:

RESOLVED to support the application with no comment.

Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.

- d) [21/04583/HFUL](#) Proposal: Single storey rear annex extension Site address: 7 Spencer Drive Melbourn Royston Cambridgeshire Applicant: John Byford.

Discussion with regard to the size of the proposed extension. Concern was noted as to the location of the ASHP in proximity to the neighbouring property as it was noted that planning guidance states that this should be at least 1 metre from the boundary.

It was:

RESOLVED to object on the grounds that the air source heat pump (ASHP) is within 1 metre of the neighbouring property and therefore does not comply with planning guidance. If the ASHP is located more than 1 metre from the boundary Committee indicated that it would be willing to support the application.

Proposed by Cllr Wilson, seconded by Cllr Hart. All in favour.

**PL078/21 Enforcement updates: To consider any enforcement updates received since last meeting**

None received.

**PL079/21 To note the date of next meeting : 13 December 2021**

The date of the next meeting is Monday, 13 December 2021.

The meeting ended at 20:21

Signed:..... Dated: