

# MELBOURN PARISH COUNCIL

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Clerk: Claire Littlewood  
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Melbourn Community Hub  
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6 October 2021

Dear Councillor

You are hereby summoned to attend a meeting of the **Planning Committee** to be held in the Austin Room, The Community Hub, 30 High Street, Melbourn, SG8 6DZ on Monday, 11 October 2021 at 7.30pm for the purpose of transacting the following business:

Dear District Councillor Hales

You are invited to attend a meeting of the **Planning Committee** to be held in the Austin Room, The Community Hub, 30 High Street, Melbourn, SG8 6DZ on Monday, 11 October 2021 at 7.30pm for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a meeting of the **Planning Committee** to be held in the Austin Room, The Community Hub, 30 High Street, Melbourn, SG8 6DZ on Monday, 11 October 2021 at 7.30pm for the purpose of transacting the following business:

*Claire Littlewood*

Clerk to the Parish Council

## PLANNING COMMITTEE : AGENDA

**PL058/21 To receive and approve apologies for absence**

**PL059/21 To receive any Declarations of Interest and Dispensations**

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

**PL060/21 To approve the minutes of the Planning Committee Meeting on 13 September 2021**

**PL061/21 To report back on the minutes of the Planning Committee Meetings on 13 September 2021**

**PL062/21 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)**

**PL063/21 Decision Notices: To receive any Decision notices issued since last meeting.**

**PL064/21 Correspondence**

- a) To note correspondence with regard to submission of Gamlingay's Neighbourhood Plan
- b) To receive an update with regard to transfer of the SGB at Kingley Grove, New Road
- c) To receive an update with regard to Project Birchwood
- d) To discuss and consider vehicular access across the open space on Greengage Rise

**PL065/21 To note the following applications for tree work**

- a) [21/1150/TTCA](#) Site address:31 Station Road Melbourn SG8 6DX Proposal: T.1 Cedar - Reduce 1 lower branch by 2M back to re growth to reduce end weight over outbuilding roof. Remove lowest branch to crown lift tree and increase light.
- b) [21/1177/TTCA](#) Site address:38 High Street Melbourn SG8 6DZ Proposal: T.1 Yew - Crown reduce tree by 2.5 M to re shape canopy and create smaller tree to allow more light to court yard and house windows as the area has become very dark.

- c) [21/1281/TTCA](#) Site address:2 Lordship Drive Melbourn SG8 6EG Proposal: T3 - Prunus - looks to be in decline. Pollard to three metres, just above bird box. Trees are encroaching onto property and causing shading

**PL066/21 Planning Applications:**

- a) [S/4535/19/CONDK](#) Proposal: Submission of details required by condition 16 (Travel Plan) of planning permission S/4535/19/VC Site address: Melbourn Science Park Cambridge Road Melbourn Cambridgeshire Applicant: Melbourn Science Park Limited
- b) [21/04207/HFUL](#) Proposal: Rear extension and loft conversion with dormer windows Site address: 36 Dolphin Lane Melbourn SG8 6AE Applicant: Mr & Mrs Tibbals.
- c) [21/04138/LBC](#) Proposal: Reinforcement of misaligned purlins by installing a blocking piece to bring the surface in line then splicing the joint with a ply/steel splice plate. Site address: 2 The Moor Melbourn SG8 6ED Applicant: Fiona MacDonald.
- d) [21/04303/FUL](#) Proposal: Erection of a 1.5 storey side extension to side of existing cottage. Site address: 29A The Moor Melbourn SG8 6ED Applicant: Jones.

**PL067/21 Enforcement updates: To consider any enforcement updates received since last meeting**

PL068/21 To note the date of next meeting : **8 November 2021**