

Melbourn Parish Council

September 2021 Expenditure transactions - approval list

Start of year 01/04/21

| Tn no | Cheque | Gross | Vat | Net Invoice | Details | Cheque |
|-------|-----------------------|-----------|---------|-------------|---|-----------|
| 4708 | BACS2109 271731LTD | £1,632.00 | £272.00 | £1,360.00 | 22/09/21 1731 Ltd - Balance of joinery Hub extension | £1,632.00 |
| | | £1,632.00 | £272.00 | £1,360.00 | 1731 Ltd - Total | |
| 4657 | BACS2109 27ARGENTA | £748.92 | £124.82 | £624.10 | 07/09/21 Argenta Tree Surveys Ltd - Tree health and safety survey and advice | £748.92 |
| | | £748.92 | £124.82 | £624.10 | Argenta Tree Surveys Ltd - Total | |
| 4654 | DD210921 BGASORG | £9.49 | £0.45 | £9.04 | 02/09/21 British Gas - Electricity bill - old rec ground 01/08/21 - 31/08/21 - actual | £9.49 |
| | | £9.49 | £0.45 | £9.04 | British Gas - Total | |
| 4677 | BACS2109 27CAPALC | £400.00 | £0.00 | £400.00 | 20/09/21 CAPALC - CiLCA training - assistant clerk x 5 sessions | |
| 4678 | BACS2109 27CAPALC | £150.00 | £0.00 | £150.00 | 20/09/21 CAPALC - CAPALC conference 17/09/21 - Clerk and Assistant Clerk | £550.00 |
| | | £550.00 | £0.00 | £550.00 | CAPALC - Total | |
| 4647 | BACS2109 27CLEXPS | £11.99 | £0.00 | £11.99 | 24/08/21 Claire Littlewood - 10 x gloves for litterpickers | £11.99 |
| 4501 | DD210905 DVLA | £24.06 | £0.00 | £24.06 | 05/09/21 DVLA - Parish Van road tax - instalment 6 of 12 | £24.06 |
| | | £24.06 | £0.00 | £24.06 | DVLA - Total | |
| 4655 | DD210921 EONORC | £13.32 | £0.63 | £12.69 | 06/09/21 e.On - Electricity - Orchard Road Cemetery 29/07/21- 31/08/21 Actual | £13.32 |
| | | £13.32 | £0.63 | £12.69 | e.On - Total | |
| 4650 | DD210916 HAVEN | £2.23 | £0.11 | £2.12 | 02/09/21 Haven Power - Street lighting - unmetered supply | |
| 4651 | DD210916 HAVEN | £19.91 | £0.95 | £18.96 | 02/09/21 Haven Power - Street lighting - unmetered supply | |
| 4652 | DD210916 HAVEN | £2.50 | £0.12 | £2.38 | 02/09/21 Haven Power - Street lighting - unmetered supply | £24.64 |
| | | £24.64 | £1.18 | £23.46 | Haven Power - Total | |
| 4636 | BACS2109 27H&CGM | £552.00 | £92.00 | £460.00 | 27/08/21 Herts & Cambs Ground Maintenance Limited - Grounds maintenance - Aug 1/12 | |
| 4637 | BACS2109 27H&CGM | £487.00 | £81.17 | £405.83 | 27/08/21 Herts & Cambs Ground Maintenance Limited - Cemeteries ground maintenance - 1/12 | |

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| 4638 | BACS2109 27H&CGM | £747.00 | £124.50 | £622.50 | 27/08/21 Herts & Cambs Ground Maintenance Limited - Verge cutting - July (1/12) | |
| 4639 | BACS2109 27H&CGM | £906.00 | £151.00 | £755.00 | 27/08/21 Herts & Cambs Ground Maintenance Limited - Ground maintenance - recreation grounds | |
| 4666 | BACS2109 27H&CGM | £264.00 | £44.00 | £220.00 | 10/09/21 Herts & Cambs Ground Maintenance Limited - Clear and cut bank Green banks, Water Lane and hedge on High street | £2,956.00 |
| | | £2,956.00 | £492.67 | £2,463.33 | Herts & Cambs Ground Maintenance Limited - Total | |
| 4648 | DD2110071 CO | £35.00 | £0.00 | £35.00 | 31/08/21 ICO - Data Protection Fee 2021/22 | £35.00 |
| | | £35.00 | £0.00 | £35.00 | ICO - Total | |
| 4653 | BACS21092 72LUCID | £153.00 | £25.50 | £127.50 | 01/09/21 LUCID Systems - Covered greement - October 2021 | £153.00 |
| | | £153.00 | £25.50 | £127.50 | LUCID Systems - Total | |
| 4628 | BACS2109 27HUB | £60.00 | £10.00 | £50.00 | 25/08/21 Melbourn Community Hub Management Group - Parish Office Cleaning (19 July - 16 Aug) | |
| 4629 | BACS2109 27HUB | £48.00 | £8.00 | £40.00 | 31/07/21 Melbourn Community Hub Management Group - Parish Office Cleaning (21 Jun to 12 Jul) | |
| 4670 | BACS2109 27HUB | £3,033.60 | £505.60 | £2,528.00 | 07/09/21 Melbourn Community Hub Management Group - Furniture for new rooms - Hub extension - chairs, desks | |
| 4671 | BACS2109 27HUB | £457.25 | £0.00 | £457.25 | 05/09/21 Melbourn Community Hub Management Group - FiT energy Hub solar panels 18/03/21-17/06/21 | |
| 4697 | BACS2109 27HUB | £34.61 | £5.77 | £28.84 | 21/09/21 Melbourn Community Hub Management Group - Mobile Phone for Time Bank (13 Aug -12 | |
| 4699 | BACS2109 27HUB | £48.00 | £8.00 | £40.00 | 21/09/21 Melbourn Community Hub Management Group - Parish Office Cleaning (23 Aug to 13 Sept) | £3,681.46 |
| | | £3,681.46 | £537.37 | £3,144.09 | Melbourn Community Hub Management Group - Total | |

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| 4640 | BACS2109 27M&M | £150.00 | £0.00 | £150.00 | 27/08/21 Mitchell & Mayle Ltd - Empty tank at pavilion | £150.00 |
| | | £150.00 | £0.00 | £150.00 | Mitchell & Mayle Ltd - Total | |
| 4687 | BACS2109 27NORBUR YS | -£57.12 | -£9.52 | -£47.60 | 23/07/21 Norburys Building & Landscape Supplies Ltd - 2nd fix - material hub extension returned items | |
| 4688 | BACS2109 27NORBUR YS | -£22.80 | -£3.80 | -£19.00 | 04/08/21 Norburys Building & Landscape Supplies Ltd - landscaping - returned items | |
| 4689 | BACS2109 27NORBUR YS | £22.80 | £3.80 | £19.00 | 04/08/21 Norburys Building & Landscape Supplies Ltd - landscaping building materials | |
| 4690 | BACS2109 27NORBUR YS | £22.80 | £3.80 | £19.00 | 03/08/21 Norburys Building & Landscape Supplies Ltd - landscaping - Hub extension | |
| 4691 | BACS2109 27NORBUR YS | £53.10 | £8.85 | £44.25 | 27/07/21 Norburys Building & Landscape Supplies Ltd - 2nd fix building materials | |
| 4692 | BACS2109 27NORBUR YS | £39.54 | £6.59 | £32.95 | 02/08/21 Norburys Building & Landscape Supplies Ltd - 2nd fix building materials | |
| 4693 | BACS2109 27NORBUR YS | £16.20 | £2.70 | £13.50 | 03/08/21 Norburys Building & Landscape Supplies Ltd - landscaping building materials | |
| 4694 | BACS2109 27NORBUR YS | £57.00 | £9.50 | £47.50 | 04/08/21 Norburys Building & Landscape Supplies Ltd - landscaping - Hub extension | £131.52 |
| | | £131.52 | £21.92 | £109.60 | Norburys Building & Landscape Supplies Ltd - Total | |
| 4642 | DD210901 NOW | £43.20 | £7.20 | £36.00 | 01/09/21 Now Pensions - Employer Service Charge September 2021 | £43.20 |
| 4182 | BACS2109 27PKF | £1,560.00 | £260.00 | £1,300.00 | 31/03/21 PKF Littlejohn LLP - Limited Assurance Review Fee AGAR 2020/21 | £1,560.00 |
| | | £1,560.00 | £260.00 | £1,300.00 | PKF Littlejohn LLP - Total | |

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|-------|-----------------------|------------|---------|-------------|--|------------|
| 4645 | DD210923 PWLB | £6,642.79 | £0.00 | £6,642.79 | 26/08/21 Public Works Loan Board - Car park loan 2 repayments - instalment 2 | £6,642.79 |
| 1 | | £4,356.92 | £0.00 | £4,356.92 | F&GP Car Park Loan 2 repayment - instalment 2 principal | |
| 2 | | £2,285.87 | £0.00 | £2,285.87 | F&GP Car park Loan 2 repayment - instalment 2 interest | |
| 4676 | DD211018 PWLB | £16,477.10 | £0.00 | £16,477.10 | 20/09/21 Public Works Loan Board - Hub loan repayments - instalment 2 | £16,477.10 |
| 1 | | £2,455.18 | £0.00 | £2,455.18 | F&GP Hub Loan repayment - instalment 2 principal | |
| 2 | | £14,021.92 | £0.00 | £14,021.92 | F&GP Hub Loan repayment - instalment interest | |
| | | £23,119.89 | £0.00 | £23,119.89 | Public Works Loan Board - Total | |
| 4698 | BACS2109 27SHIRE | £1,710.00 | £285.00 | £1,425.00 | 16/09/21 Shire Trees Limited - Tree work opposite Ocharad Gate | £1,710.00 |
| | | £1,710.00 | £285.00 | £1,425.00 | Shire Trees Limited - Total | |
| 4674 | BACS2109 27SMITHOD | £860.40 | £143.40 | £717.00 | 10/09/21 Smith Of Derby - Supply and install T1R motor with capacitor | |
| 4675 | BACS2109 27SMITHOD | £238.80 | £39.80 | £199.00 | 06/09/21 Smith Of Derby - Service of Pairsh Clock | £1,099.20 |
| | | £1,099.20 | £183.20 | £916.00 | Smith Of Derby - Total | |
| 4545 | DD210908 WBWS | £5.50 | £0.00 | £5.50 | 20/05/21 Source for Business (Cambridge Water) - Work Shop in Car Park - | £5.50 |
| | | £5.50 | £0.00 | £5.50 | Source for Business (Cambridge Water) - Total | |
| 4623 | DD210901 SCDCCP | £1,198.00 | £0.00 | £1,198.00 | 01/09/21 South Cambs District Council - Rates - Car park instalment 6 of 10 | £1,198.00 |
| 4627 | DD210901 SCDCNR | £75.00 | £0.00 | £75.00 | 01/09/21 South Cambs District Council - Rates - Victoria Way Cemetery Instalment of 10 | £75.00 |
| 4417 | DD210901 SCDCPAV | £38.71 | £0.00 | £38.71 | 01/07/21 South Cambs District Council - Pavillion - Fortnightly waste collection installment 3 of 9 | |
| 4625 | DD210901 SCDCPAV | £259.00 | £0.00 | £259.00 | 01/09/21 South Cambs District Council - Rates - Pavilion Rec Ground Instalment 6 of 10 | £297.71 |
| | | £1,570.71 | £0.00 | £1,570.71 | South Cambs District Council - Total | |

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| 4635 | BACS2109 27UNLOG OS | £70.80 | £11.80 | £59.00 | 26/08/21 Unlimited Logos - 4 bottle green polo shirts (wardens) | £70.80 |
| | | £70.80 | £11.80 | £59.00 | Unlimited Logos - Total | |
| | | £5,574.69 | £0.00 | £5,574.69 | Confidential items e.g. salaries, NI & pensions | |

Items Already Paid (Clerk and RFO delegated authority):

| | | | | | | |
|------|-----------------------------|-----------|---------|-----------|---|-----------|
| 4632 | BACS21 09021731L TD | £570.00 | £95.00 | £475.00 | 25/08/21 1731 Ltd - Time spent coordinating boardwalk, engineers & revising design brief prior to tender | £570.00 |
| | | £570.00 | £95.00 | £475.00 | 1731 Ltd - Total | |
| 4658 | BACS2109 09DPETTI FER | £26.73 | £0.00 | £26.73 | 27/08/21 David William Pettifer - Litter picking | £26.73 |
| | | £26.73 | £0.00 | £26.73 | David William Pettifer - Total | |
| 4646 | BACS2109 02LUCID | £153.00 | £25.50 | £127.50 | 01/08/21 LUCID Systems - Covered greement - September 2021 | £153.00 |
| | | £153.00 | £25.50 | £127.50 | LUCID Systems - Total | |
| 4659 | BACS2109 09MWYER | £53.46 | £0.00 | £53.46 | 03/09/21 Mark Wyr - Litter picking | £53.46 |
| | | £53.46 | £0.00 | £53.46 | Mark Wyr - Total | |
| 4644 | BACS2109 09PLCOOP ER | £867.60 | £144.60 | £723.00 | 02/08/21 P.L. Cooper - Repair flooring after leak in toilet | £867.60 |
| | | £867.60 | £144.60 | £723.00 | P.L. Cooper - Total | |
| 4656 | BACS2109 14RECO | £68.00 | £0.00 | £68.00 | 31/08/21 Royston Eco Cleaning Company - Pavilion Cleaning x 4 | £68.00 |
| | | £68.00 | £0.00 | £68.00 | Royston Eco Cleaning Company - Total | |
| 4643 | BACS2109 07STRUCT ENG | £2,700.00 | £450.00 | £2,250.00 | 23/08/21 Structural Engineers Cambridge Ltd - Boardwalk - consultancy, design and detailing of walkway and viewing platform | £2,700.00 |
| | | £2,700.00 | £450.00 | £2,250.00 | Structural Engineers Cambridge Ltd - Total | |

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| Prepaid Debit Card Expenditure: | | | | | | |
| 4437 | BACS2109 08SOLDO | £16.82 | £2.80 | £14.02 | 13/06/21 1&1 Ionos - Website Hosting | |
| 4504 | BACS2109 08SOLDO | £18.96 | £3.16 | £15.80 | 13/07/21 1&1 Ionos - Website Hosting | |
| 4609 | BACS2109 08SOLDO | £19.24 | £3.21 | £16.03 | 12/08/21 1&1 Ionos - Website Hosting | £55.02 |
| | | £55.02 | £9.17 | £45.85 | 1&1 Ionos - Total | |
| 4573 | BACS2109 08SOLDO | £21.00 | £3.50 | £17.50 | 29/07/21 Asgard - Replacement handle - storage shed - Pavilion | £21.00 |
| | | £21.00 | £3.50 | £17.50 | Asgard - Total | |
| 4582 | BACS2109 08SOLDO | £33.40 | £5.57 | £27.83 | 06/08/21 Grassmats Ltd - Grass matting for Clear Crescent play park + delivery | £33.40 |
| | | £33.40 | £5.57 | £27.83 | Grassmats Ltd - Total | |
| 4559 | BACS2109 08SOLDO | £102.50 | £17.08 | £85.42 | 29/07/21 Madingley Mulch - Play Area Bark - 1 cu m bag | £102.50 |
| | | £102.50 | £17.08 | £85.42 | Madingley Mulch - Total | |
| 4605 | BACS2109 08SOLDO | £3.19 | £0.00 | £3.19 | 09/08/21 Melbourn Stores - Tea and milk | £3.19 |
| | | £3.19 | £0.00 | £3.19 | Melbourn Stores - Total | |
| 4565 | BACS2109 08SOLDO | £3.98 | £0.66 | £3.32 | 03/08/21 Merlin Mica Hardware - Cable Clips | £3.98 |
| | | £3.98 | £0.66 | £3.32 | Merlin Mica Hardware - Total | |
| 4547 | BACS2109 08SOLDO | £20.39 | £3.40 | £16.99 | 05/09/21 Namesco Ltd - Renewal of domain name melbourn.pc.co.uk for 2 years | |
| 4662 | BACS2109 08SOLDO | £1.00 | £0.00 | £1.00 | 02/09/21 Namesco Ltd - Charge re Renewal of domain name melbourn.pc.co.uk for 2 years | £21.39 |
| | | £21.39 | £3.40 | £17.99 | Namesco Ltd - Total | |
| 4520 | BACS2109 08SOLDO | £47.68 | £7.95 | £39.73 | 19/07/21 Phillimore Garden Centre - Weedkiller and trug | |
| 4634 | BACS2109 08SOLDO | £5.13 | £0.00 | £5.13 | 23/08/21 Phillimore Garden Centre - Spring for gate - Ash Grove | £52.81 |
| | | £52.81 | £7.95 | £44.86 | Phillimore Garden Centre - Total | |

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| Prepaid Debit Card Expenditure (continued): | | | | | | |
| 4433 | BACS2109 08SOLDO | £18.11 | £3.02 | £15.09 | 21/06/21 Rontec - Diesel for Parish Van | |
| 4577 | BACS2109 08SOLDO | £25.00 | £4.17 | £20.83 | 02/08/21 Rontec - Diesel for Parish Van | |
| 4660 | BACS2109 08SOLDO | £35.01 | £5.83 | £29.18 | 07/09/21 Rontec - Diesel for Parish Van | £78.12 |
| | | £78.12 | £13.02 | £65.10 | Rontec - Total | |
| 4649 | BACS2109 08SOLDO | £123.80 | £0.80 | £123.00 | 02/09/21 Society Of Local Council Clerks - Arnold-Baker on Local Council Administration 12th Ed | £123.80 |
| | | £123.80 | £0.80 | £123.00 | Society Of Local Council Clerks - Total | |
| 4661 | BACS2109 08SOLDO | £5.00 | £0.00 | £5.00 | 11/08/21 Soldo - Replacement debit card - wardens' lost card | £5.00 |
| | | £5.00 | £0.00 | £5.00 | Soldo - Total | |
| 4502 | BACS2109 08SOLDO | -£0.49 | -£0.08 | -£0.41 | 11/06/21 Wrights Mower Centre - Warden's materials cable ties - price adjustment | -£0.49 |
| | | -£0.49 | -£0.08 | -£0.41 | Wright's Mower Centre - Total | |
| 4439 | BACS2109 08SOLDO | £14.39 | £2.40 | £11.99 | 20/06/21 Zoom Video Communications Inc. - Zoom pro 20/06/2021 - 19/07/2021 | |
| 4531 | BACS2109 08SOLDO | £14.39 | £2.40 | £11.99 | 20/07/21 Zoom Video Communications Inc. - Zoom pro 20/07/2021 - 19/08/2021 | |
| 4641 | BACS2109 08SOLDO | £14.39 | £2.40 | £11.99 | 20/08/21 Zoom Video Communications Inc. - Zoom pro 20/08/2021 - 19/09/2021 | £43.17 |
| | | £43.17 | £7.20 | £35.97 | Zoom Video Communications Inc. - Total | |
| Total | | £49,857.07 | £3,007.11 | £46,849.96 | | |

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