

# MELBOURN PARISH COUNCIL

---

Clerk: Claire Littlewood  
Melbourn Parish Council  
Melbourn Community Hub  
30 High Street  
Melbourn  
SG8 6DZ

E-mail: [parishclerk@melbournpc.co.uk](mailto:parishclerk@melbournpc.co.uk)

Telephone: 01763 263303 option 3

<http://melbournparishcouncil.co.uk>

---

7 July 2021

Dear Councillor

You are hereby summoned to attend a meeting of the **Planning Committee** to be held at All Saints Community Hall, Station Road, Melbourn, SG8 6DY on Monday, 12 July 2021 at 7.30pm for the purpose of transacting the following business:

Dear District Councillor Hales

You are invited to attend a meeting of the **Planning Committee** to be held at All Saints Community Hall, Station Road, Melbourn, SG8 6DY on Monday, 12 July 2021 at 7.30pm for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a meeting of the **Planning Committee** to be at All Saints Community Hall, Station Road, Melbourn, SG8 6DY on Monday, 12 July 2021 at 7.30pm for the purpose of transacting the following business: **Due to Covid-19 restrictions and the limited space available, members of the public are requested to inform the Parish Clerk in advance if they wish to attend this meeting. Alternatively, members of the public are requested to submit their views, comments or questions in writing to the parish office in advance of the meeting:**

*Claire Littlewood*

Clerk to the Parish Council

## PLANNING COMMITTEE : AGENDA

- PL025/21 To receive and approve apologies for absence**
- PL026/21 To receive any Declarations of Interest and Dispensations**
- To receive declarations of interest from councillors on items on the agenda
  - To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - To grant any requests for dispensation as appropriate
- PL027/21 To approve the minutes of the Planning Committee Meeting on 14 June 2021**
- PL028/21 To report back on the minutes of the Planning Committee Meetings on 14 June 2021**
- PL029/21 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)**
- PL030/21 Decision Notices: To receive any Decision notices issued since last meeting.**
- 21/01638/HFUL Proposal: Demolition of existing rear conservatory with a single storey rear extension and installation of new roof over utility room. Site address: 4 Water Lane Melbourn SG8 6AY  
**Decision: Permission Granted**  
**MPC original comment: Support no comment**
  - [21/01090/HFUL](#) Proposal: Erection of Four bay cartlodge style garage with rooms in roof. Site address: Foxfield Farm Fowlmere Road Melbourn SG8 6EZ Applicant: Mr and Mrs Richard Taylor  
**Withdrawn**
  - 21/01723/HFUL Proposal: Outbuilding for home office use Site address: 8 New Road Melbourn SG8 6BX  
**Decision: Permission Granted**  
**MPC original comment: Support no comment**
- PL031/21 Correspondence**
- To note decision statements with regard to Cottenham Neighbourhood Plan and Histon & Impington Neighbourhood Plans
  - To note correspondence from the s106 Monitoring Officer relating to Victoria Heights
  - To consider a response from Taylor Wimpey regarding Greengage Rise open space

- d) To receive an update with regard to transfer of the SGB on Kingley Grove development
- e) To receive an update with regard to Kingley Grove Community Car Club

**PL032/21 To note the following applications for tree work**

- a) [21/0699/TTCA](#) Site address:12 High Street Melbourn SG8 6EB Proposal: Prunus close to garage - remove 2no rearmost stems to clear garage, clean out crown mainly by removal of water shoots
- b) [21/0720/TTCA](#) Site address:78 High Street Melbourn SG8 6AL Proposal: T.1 Conifer - Fell to ground level low amenity tree in hedge row due to close proximity to neighbouring house. T.2 Conifer - Fell to ground level low amenity tree in hedge row due to close proximity to neighbouring house. T.3 Conifer - Fell to ground level low amenity tree in hedge row due to close proximity to neighbouring house
- c) [21/0716/TTCA](#) Site address:3 The Moor Melbourn SG8 6ED Proposal: T1. Leylandii - Fell to ground level due to excessive shading to the front of house. Tree has become large and is starting to lift paving slabs for the driveway. Re plant with Native specimen.
- d) [21/0718/TTCA](#) Site address:5 Chapel Lane Melbourn Royston Cambridgeshire Proposal: T1 Ash - tree is faulting phone lines and is too large for its location, also causing shading on property. Reduce crown height and spread by two metres, remove low limb at South East aspect. Light crown thin by no more than 10% where suitable.  
T2 Crab Apple - tree is too large for its location, also causing shading on property and faulting roof. Reduce crown height and spread by two metres, crown thin by ten percent

**PL033/21 Planning Applications:**

- a) [21/02308/HFUL](#) Proposal: Single storey front and two storey side extension Site address: 48 Clear Crescent Melbourn SG8 6JD Applicant: Mr & Mrs Coulman.
- b) [20/01210/CONDB](#) Proposal: Submission of details required by condition 4 (Boundary treatment) of planning permission 20/01210/FUL Site address: 38 Water Lane Melbourn Royston Cambridgeshire Applicant: Mr Matthew Simpson
- c) [21/02730/PRI03Q](#) Proposal: Prior approval for change of use of agricultural building to 1 no. dwellinghouse (Class C3) and associated works Site address: Bridgefoot Farm Barley Road Flint Cross Great And Little Chishill Cambridgeshire Applicant: DR And CA Stokes (Farming) Ltd
- d) [S/4535/19/NMA3](#) Proposal: Non-material amendment on application S/4535/19/VC to amend the wordings of conditions 3, 5, 6, 18 and 20 Site address: Melbourn Science Park Cambridge Road Melbourn Cambridgeshire Applicant: Melbourn Science Park Limited
- e) [21/02548/HFUL](#) Proposal: Single storey rear and side extension following demolition of existing garage. Site address: 39 The Moor Melbourn SG8 6ED Applicant: Mr W Blyth.
- f) [S/0153/20/CONDD](#) Proposal: Submission of details required by conditions 9 (Traffic Management Plan), 13 (Construction Management Plan), 15 (Construction Programme) and 17 (Site Waste Management Plan) of planning permission S/0153/20/VC Site address: Land To The Rear Of 46-56 The Moor Melbourn Royston Cambridgeshire Applicant: Stonebond Properties(Chelmsford)ltd.
- g) [20/05390/CONDA](#) Proposal: Submission of details required by condition 4 (Tree Protection) of planning permission 20/05390/HFUL Site address: Cawdon House 4 New Road Melbourn Royston Applicant: Mrs Philippa Graham.
- h) [21/02817/S73](#) Proposal: S73 removal of condition 1 (Occupation) of planning permission SC/52/90 Site address: New Farm Royston Road Melbourn SG8 6DH Applicant: Mr J Hoy
- i) [21/01364/HFUL](#) Proposal: Single storey front extension Site address: 23 The Moor Melbourn SG8 6ED Applicant: Mr A Turner

**PL034/21 Enforcement updates:** To consider any enforcement updates received since last meeting

PL035/21 To note the date of next meeting : **9 August 2021**