

MELBOURN PARISH COUNCIL
Full Council

Date: 2 August 2021

PC061/21b) and c) Additional costs

From: RFO <RFO@melbournpc.co.uk>
Sent: 28 July 2021 17:25
To: Councillor Clark <cllr.clark@melbournparishcouncil.co.uk>; Parish Clerk <parishclerk@melbournpc.co.uk>
Subject: Re: Hub extension project - approve for additional spend

Yes - I approve these too

Gabrielle van Poortvliet
Responsible Financial Officer
Melbourn Parish Council

From: Councillor Clark <cllr.clark@melbournparishcouncil.co.uk>
Sent: 28 July 2021 15:26
To: Parish Clerk <parishclerk@melbournpc.co.uk>; RFO <RFO@melbournpc.co.uk>
Subject: Re: Hub extension project - approve for additional spend

I am happy to approve both of these items.

Regds Graham

On 28/07/2021 15:23 Parish Clerk <parishclerk@melbournpc.co.uk> wrote:

Dear Graham and Gabby

I understand that there will be additional costs relating to two elements of the project:

- Royston Scaffolding : £100 (adjustment of scaffolding for decorating purposes)
- Structural Engineers Cambridge : £200 (second floor joists and roof)

As both of these amounts are well within the £1,000 limit within which we can approve additional spend, can I ask you please to confirm that you are happy for these costs to be approved.

I will include an item on Monday's Agenda to retrospectively approve the amounts.

Many thanks
Claire

Claire Littlewood
Parish Clerk

Melbourn Parish Council
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