

MELBOURN PARISH COUNCIL – PLANNING COMMITTEE

(District of South Cambridgeshire)

A meeting of this Committee was held in the marquee at the front of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Monday, 10 May 2021 at 7.30pm

Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <http://melbournparishcouncil.co.uk> or on request to the Clerk

Present: Cllrs Kilmurray (Chair), Buxton, Clark, Cowley, Hart

Absent:

In attendance: Claire Littlewood – Parish Clerk, District Cllr Hales

PL001/21 To receive nominations and elect a Chair of the Planning Committee

Cllr Clark nominated Cllr Kilmurray as Chair of Planning Committee. Cllr Hart seconded the nomination. There were no further nominations.

It was:

RESOLVED to elect Cllr Kilmurray as Chair of the Planning Committee.

Proposed by Cllr Clark, seconded by Cllr Hart. All in favour.

Cllr Kilmurray was duly elected Chair of the Planning Committee.

PL002/21 To receive nominations and elect a Vice Chair of the Planning Committee

Cllr Hart nominated Cllr Cowley as Vice Chair of Planning Committee. Cllr Kilmurray seconded the nomination. Cllr Cowley declined the nomination. Chair invited further nominations. Cllr Clark nominated Cllr Wilson (in his absence). Cllr Kilmurray seconded the nomination.

It was:

RESOLVED to elect Cllr Wilson as Vice Chair of the Planning Committee in his absence, with the nomination to be confirmed at the next Planning Committee meeting.

Proposed by Cllr Clark, seconded by Cllr Kilmurray. All in favour.

PL003/21 To receive and approve apologies for absence

Apologies were received from Cllr Wilson – acceptable reasons were given.

It was:

RESOLVED to approve Cllr Wilson's apologies for absence.

Proposed by Cllr Clark, seconded by Cllr Hart. All in favour.

PL004/21 To receive any Declarations of Interest and Dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

PL010/21e) Cllr Kilmurray declared an interest in item PL010/21e) as a Director of the Melbourn Hub and noted that the item would not be discussed as the Parish Council is the owner of the building.

PL010/21f) Cllr Cowley declared an interest in item PL010/21f) as a friend of the applicant.

PL005/21 To approve the minutes of the Planning Committee Meeting on 12 April 2021

It was:

RESOLVED to approve the minutes of the Planning Committee Meeting held on 12 April 2021 as an accurate record.

Proposed by Cllr Cowley, seconded by Cllr Buxton. All in favour.

PL006/21 To report back on the minutes of the Planning Committee Meetings on 12 April 2021

Signed:..... Dated:

There was nothing to report.

PL007/21 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)

No members of the public were in attendance.

PL008/21 Decision Notices: To receive any Decision notices issued since last meeting.

- a) 21/00487/FUL Proposal: Retrospective erection of 5 marquees for catering purposes to provide adequate space for social distancing due to Covid-19 Site address: TTP Plc Melbourn Science Park Cambridge Road Melbourn
Decision : *Permission Granted*
MPC Original Comment : *Support*

The decision was noted.

PL009/21 Correspondence

- a) To receive an update on a request to transfer the open space at Greengage Rise
An update was received. Letters have been delivered to all residents of Greengage Rise advising of our approach to Taylor Wimpey. Our letter to Taylor Wimpey has been acknowledged but no formal response received. **ACTION:** Clerk to follow up.
- b) To consider a formal offer from Stonebond Properties with regard to transfer of the LAP and Open Space
Discussion with regard to amount proposed to be paid by Stonebond as 10 year commuted sum. **ACTION:** Clerk to identify similar sized piece of open space in the village to compare annual maintenance costs. Decision deferred until June meeting of the Planning Committee.
- c) To consider Draft Deed of Easement and Offsite Drainage Methodology relating to drainage works on the Old Rec

It was:
RESOLVED to approve the draft Deed of Easement and RAMS.
Proposed by Cllr Clark, seconded by Cllr Cowley. All in favour.

PL010/21 Planning Applications:

- a) [21/01027/HFUL](#) Proposal: Construction of a self contained one bedroom annex. Site address: Blakeney's Cambridge Road Melbourn SG8 6EY Applicant: Mark Chipperfield
It was:
RESOLVED to support the application with no comments.
Proposed by Cllr Clark, seconded by Cllr Buxton. All in favour.
- b) [21/01003/FUL](#) Proposal: Addition of new opening window into the side of the existing building at first floor level finished to match those previously installed Site address: Saxon House Saxon Way Melbourn SG8 6DN Applicant: TTP Group PLC
It was:
RESOLVED to support the application with no comments.
Proposed by Cllr Cowley, seconded by Cllr Buxton. All in favour.
- c) [21/01162/HFUL](#) Proposal: Repair and extend the height of the living room chimney on the south-east elevation. Line the chimney and install a log burning stove. Installation of 5 No. spot lights to the central beam in the dining room. Site address: 101 High Street Melbourn SG8 6AP Applicant: Ms and Mr Hilary and Stein Martin and Belderok.

Noted that Items PL010/21c) and PL010/21d) relate to the same application c) being planning permission and d) being listed buildings consent. Both to be considered together.

It was:
RESOLVED to support both applications with no comment.

Signed:..... Dated:

Proposed by Cllr Buxton, seconded by Cllr Clark. In favour: Cllrs Kilmurray, Buxton, Hart and Clark. Against Cllr Cowley.

- d) [21/01163/LBC](#) Proposal: Repair and extend the height of the living room chimney on the south-east elevation. Line the chimney and install a log burning stove. Installation of 5 No. spot lights to the central beam in the dining room. Site address: 101 High Street Melbourn SG8 6AP Applicant: Ms and Mr Hilary and Stein Martin and Belderok.

Discussed at Item PL010/21c) above.

- e) [21/01044/FUL](#) Proposal: To erect a Marquee to the front of the Community Hub. The marquee is being used as cafe space allowing the management group to comply with social distancing requirements (retrospective) Site address: 30 High Street Melbourn SG8 6DZ Applicant: Melbourn Community Hub Management Group.

Not discussed. To be referred back to Planning on the basis that the Parish Council own the building.

- f) [21/01379/HFUL](#) Proposal: Single storey rear extension. Site address: 7 Pryors Orchard Melbourn SG8 6UT Applicant: Mr and Mrs Fowell

It was:

RESOLVED to support the application with no comment.

Proposed by Cllr Clark, seconded by Cllr Buxton. In favour: Cllrs Hart, Clark, Buxton, Kilmurray. Abstain: Cllr Cowley.

- g) [21/01090/HFUL](#) Proposal: Erection of Four bay cartlodge style garage with rooms in roof. Site address: Foxfield Farm Fowlmere Road Melbourn SG8 6EZ Applicant: Mr and Mrs Richard Taylor

It was:

RESOLVED to support the application with no comment.

Proposed by Cllr Cowley, seconded by Cllr Buxton. All in favour.

- h) [21/01364/HFUL](#) Proposal: Single storey front extension Site address: 23 The Moor Melbourn SG8 6ED Applicant: Mr A Turner.

It was:

RESOLVED to support the application with no comment.

Proposed by Cllr Clark, seconded by Cllr Buxton. All in favour.

- i) [21/01424/HFUL](#) Proposal: Single storey rear extension. Site address: 1 Garden End Melbourn SG8 6HD Applicant: Mr and Mrs Donovan.

It was:

RESOLVED to support the application with no comment.

Proposed by Cllr Cowley, seconded by Cllr Clark. All in favour.

PL011/21 Enforcement updates: To consider any enforcement updates received since last meeting

An update was provided on a report to Planning Enforcement relating to Land 46-56 The Moor (Stonebond Properties). Ongoing contractor parking issues. Enforcement Officer attended the site and confirmed that there is no possibility of onsite parking as provided for in Construction Management Plan. Dedicated parking has been made available at two public car parks in the village. No parking on the road is permitted. To be monitored. Further discussion with regard to replacement of bollard on the road at the entrance to the site to prevent cars turning. Noted that this is a private road. It was also noted that Stonebond have undertaken to make good any damage to the road and verges at the entrance to Littlehands car park.

PL012/21 To note the date of next meeting : **14 June 2021**

The meeting closed at 20:13

Signed:..... Dated:

Signed:..... Dated: