

# MELBOURN PARISH COUNCIL

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Clerk: Claire Littlewood  
Melbourn Parish Council  
Melbourn Community Hub  
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5 May 2021

Dear Councillor

You are hereby summoned to attend a meeting of the **Planning Committee** to be held in the marquee at the front of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Monday, 10 May 2021 at 7.30pm for the purpose of transacting the following business:

Dear District Councillor Hales

You are invited to attend a meeting of the **Planning Committee** to be held in the marquee at the front of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Monday, 10 May 2021 at 7.30pm for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a meeting of the **Planning Committee** to be in the marquee at the front of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Monday, 10 May 2021 at 7.30pm for the purpose of transacting the following business: **Due to Covid-19 restrictions and the limited space available, members of the public are requested to inform the Parish Clerk in advance if they wish to attend this meeting.**

*Claire Littlewood*

Clerk to the Parish Council

## PLANNING COMMITTEE : AGENDA

- PL001/21 To receive nominations and elect a Chair of the Planning Committee**
- PL002/21 To receive nominations and elect a Vice Chair of the Planning Committee**
- PL003/21 To receive and approve apologies for absence**
- PL004/21 To receive any Declarations of Interest and Dispensations**
  - a) To receive declarations of interest from councillors on items on the agenda
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
- PL005/21 To approve the minutes of the Planning Committee Meeting on 12 April 2021**
- PL006/21 To report back on the minutes of the Planning Committee Meetings on 12 April 2021**
- PL007/21 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)**
- PL008/21 Decision Notices: To receive any Decision notices issued since last meeting.**
  - a) 21/00487/FUL Proposal: Retrospective erection of 5 marquees for catering purposes to provide adequate space for social distancing due to Covid-19 Site address: TTP Plc Melbourn Science Park Cambridge Road Melbourn  
  
Decision : *Permission Granted*  
MPC Original Comment : *Support*
- PL009/21 Correspondence**
  - a) To receive an update on a request to transfer the open space at Greengage Rise
  - b) To consider a formal offer from Stonebond Properties with regard to transfer of the LAP and Open Space
  - c) To consider Draft Deed of Easement and Offsite Drainage Methodology relating to drainage works on the Old Rec

**PL010/21 Planning Applications:**

- a) [21/01027/HFUL](#) Proposal: Construction of a self contained one bedroom annex. Site address: Blakeney Cambridge Road Melbourn SG8 6EY Applicant: Mark Chipperfield
- b) [21/01003/FUL](#) Proposal: Addition of new opening window into the side of the existing building at first floor level finished to match those previously installed Site address: Saxon House Saxon Way Melbourn SG8 6DN Applicant: TTP Group PLC
- c) [21/01162/HFUL](#) Proposal: Repair and extend the height of the living room chimney on the south-east elevation. Line the chimney and install a log burning stove. Installation of 5 No. spot lights to the central beam in the dining room. Site address: 101 High Street Melbourn SG8 6AP Applicant: Ms and Mr Hilary and Stein Martin and Belderok.
- d) [21/01163/LBC](#) Proposal: Repair and extend the height of the living room chimney on the south-east elevation. Line the chimney and install a log burning stove. Installation of 5 No. spot lights to the central beam in the dining room. Site address: 101 High Street Melbourn SG8 6AP Applicant: Ms and Mr Hilary and Stein Martin and Belderok.
- e) [21/01044/FUL](#) Proposal: To erect a Marquee to the front of the Community Hub. The marquee is being used as cafe space allowing the management group to comply with social distancing requirements (retrospective) Site address: 30 High Street Melbourn SG8 6DZ Applicant: Melbourn Community Hub Management Group .
- f) [21/01379/HFUL](#) Proposal: Single storey rear extension. Site address: 7 Pryors Orchard Melbourn SG8 6UT Applicant: Mr and Mrs Fowell
- g) [21/01090/HFUL](#) Proposal: Erection of Four bay cartlodge style garage with rooms in roof. Site address: Foxfield Farm Fowlmere Road Melbourn SG8 6EZ Applicant: Mr and Mrs Richard Taylor
- h) [21/01364/HFUL](#) Proposal: Single storey front extension Site address: 23 The Moor Melbourn SG8 6ED Applicant: Mr A Turner.
- i) [21/01424/HFUL](#) Proposal: Single storey rear extension. Site address: 1 Garden End Melbourn SG8 6HD Applicant: Mr and Mrs Donovan.

**PL011/21 Enforcement updates:** To consider any enforcement updates received since last meeting

PL012/21 To note the date of next meeting : **14 June 2021**