


MELBOURN PARISH COUNCIL

Application for Grant for Voluntary Organisations

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances.

If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

1.	Name of Organisation	Cambridgeshire Search and Rescue (CamSAR)
2.	Name, Address, and Status of Contact	Anne Ninham, Administrative support and fundraiser c/o Unit 1, Mount Pleasant Industrial Estate. Main Street, Pymoor, Ely, Cambs CB6 2DY
3.	Telephone Number of Contact	
4.	Is the organisation a Registered Charity?	Yes/No Yes: number 1118622
5.	Amount of grant requested	£ 500
6.	For what purpose of project is the grant requested.	For the purchase of IT equipment. Please see further information attached.
7.	What will be the total cost of the above project?	£1500 approximately
8.	If the total cost of the project is more than the grant, how will the residue be financed?	By grants, donations and fundraising events

MELBOURN PARISH COUNCIL

Doc. No.4.03
Version 5
Review Date: November 2020

9.	Have you applied for grant for the same project to another organisation?	Not currently but other bodies will be approached.
	If so, which organisation and how much?	
10.	Are 3 rd parties necessary to deliver your project? If yes, please list them.	No
11.	Who will benefit from the project?	Any vulnerable missing person will benefit from the enhanced technology as our searches will be more timely and efficient.
12.	Approximately how many of those who will benefit are parishioners?	This is impossible to state as we can be called upon to assist in searches across the whole county. We were involved in an incident in Melbourn in February 2020 which thankfully had a happy outcome.

You may use a separate sheet of paper to submit any other information which you feel will support this application, please keep this information to 1 page.

Have you previously received a grant from MPC? Yes/No No

If yes, please give date.

If yes and within the previous 12 months, please confirm that the grant has been spent and provide a brief report.

Signed..........Date..... 25th March 2021

3rd parties

I/we have been fully consulted about the role attributed to us in this proposal and agree to carry it out.

Name:

Organisation:

Melbourn Parish Council: 30 High Street Melbourn SG8 6DZ

Page 2

Name:

Organisation



DEMENTIA RESCUE
 CRISIS RESCUE
 SUICIDE RESCUE
 DESPONDENT RESCUE
LOWLAND RESCUE
 WATER RESCUE
 WOODLAND RESCUE
 HILLSIDE RESCUE
 FARMLAND RESCUE

100% volunteer, 100% professional, 0% pay

Saving Lives in Cambridgeshire

Typical annual statistics:

- 50-60 callouts to search for missing people
- 70 training and exercises sessions
- 150 events/meetings/fundraisers
- 12,000+ hours of work.

For further information including joining the team or making a donation please use one the following:

interest@camsar.org
secretary@camsar.org
treasurer@camsar.org
membership@camsar.org
grants@camsar.org



**The Queen's Award
for Voluntary Service**

The MBE for volunteer groups

01223 968850 (in emergencies contact the police on 999)

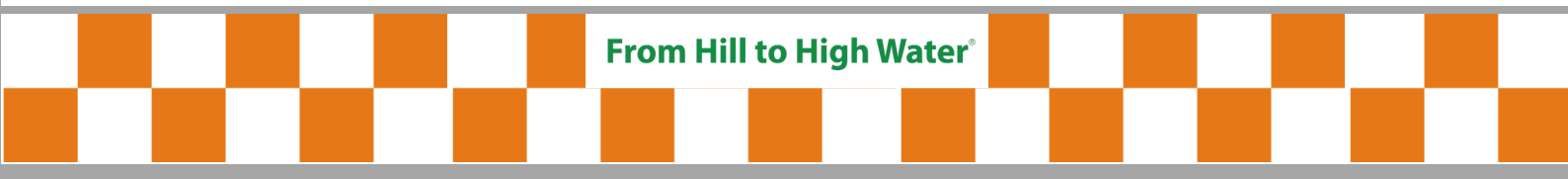
Cambridgeshire Search and Rescue
c/o March Fire Station, Wisbech Road, PE15 8ED

www.camsar.org

Charity: 1118622



From Hill to High Water®



An Introduction to Cambridgeshire Search and Rescue (CamSAR)

Charity: 1118622

Sadly, there is not a day goes by when we do not hear on the national news, local news or on social media of someone going missing. Official figures published in May 2018 show that on average:

- Someone is reported missing **every 90 seconds** in the UK
- **180,000 people** are reported missing every year
- There are **340,000 missing incidents every year** (some individuals account for multiple incidents)
- **1 in 200 children** go missing each year
- **1 in every 500 adults** goes missing each year.



Most of the people who are reported missing are **vulnerable or at risk**, and many are reported missing multiple times, making them even more vulnerable. Thankfully, many are found or return home within a few hours, however, there is still a high percentage of these vulnerable individuals who do not return quickly and need to be located for their own safety. There are numerous reasons why people go missing in the first place, including:

- **Despondency** including those at **risk of suicide** or **self-harm** (up to 8 in 10 missing adults)
- **Mental illness**
- **Dementia**: around 1 in 10 adult missing incidents (4 in every 10 people with dementia will go missing at some point, often unintentionally)
- Problems at home including **relationship breakdown** (3 in 10 missing adults)
- **Homelessness**
- Lost **children** including those with **autism**.



Unfortunately, Cambridgeshire is not excluded from any of these issues and many of us probably know of someone suffering with some of these issues.



Cambridgeshire is a **large diverse county** with areas of dense population and vast rural expanses. These rural areas include a vast number of major rivers and waterways, large nature reserves, farmland, common land and woodland.

These features add to the beauty of our county but can also make it a dangerous place for any vulnerable missing person and makes finding them extremely **difficult and time critical**.

Cambridgeshire's emergency services are second to none and in cases of vulnerable missing people, the **Cambridgeshire Constabulary** take speedy action. However, due to the **urgency** of the need to locate the vulnerable missing person, the size of the county and the complexity of the terrain to be searched they will often call for assistance from the **Cambridgeshire Search and Rescue** team.

The team can mobilise 40+ volunteers out on the ground searching for a missing person anywhere in Cambridgeshire **within the hour**.

From Hill to High Water®

Who are Cambridgeshire Search and Rescue (CamSAR)?

Cambridgeshire Search and Rescue is a member of **Lowland Search and Rescue**, which in turn is a member of the governments UKSAR Operators Group – the body that governs all search and rescue operations around the UK.

As such, we align with **Mountain Rescue, Cave Rescue, HM Coastguard**, the **RNLI** and other search and rescue services of the UKSAR Operators Group. Our area covers everywhere “From Hill to High Water”.

Lowland Rescue itself has grown to **36 teams** over the **last 25 years** with over 1,800 professionally qualified volunteers across the country. It covers approximately **39% of the area of the UK** including most towns and cities and serves **63% of the population**.



Although the team is made up of **100% volunteers**, each member is trained and examined to national standards and procedures and are required to continue training throughout their search and rescue career.

As a charity that was formed in 2006, Cambridgeshire Search and Rescue is **totally funded by public donations** and currently has over **40 active trained members**. Members come from all walks of life. The team is **available, day and night, 365 days a year** and responds to all calls for help it receives from the Cambridgeshire Constabulary.

What does Cambridgeshire Search and Rescue do?

We are a **specialist search team** called upon by the police for the search for **high risk vulnerable missing people**: a child, an elderly person living with dementia or even someone who is considering taking their own life.

In each case an emergency response is vital. Close coordination takes place with the police on arrival at an incident. An Incident Control Vehicle is set up and our team is assembled and utilising the skills of our team a fully integrated search plan is put into action.

This helps to ensure interoperability when bringing in external resources to an incident in Cambridgeshire or if there is a need for us to provide mutual aid to another team elsewhere.

Our Search Technicians, Team Leaders, Search Planners, Search Operations and Search Managers will turn out at all hours of the **day and night** to respond to a missing person emergency.



In order to provide this professional service, all members must undergo national accredited training in various disciplines including incident management, search techniques, navigation, first aid, radio-communications and managing crime scenes. In addition, there is specialist training in search management, operations, planning, search dogs, water including boat and kayak and searching on bikes or with drones.



Available 24/7/365, the team is made up 100% of dedicated fully trained **volunteers** and receives **no government funding**, relying entirely upon grants and public donations – and team members’ own pockets – to continue to **provide this service**.

From Hill to High Water®

What does Cambridgeshire Search and Rescue need?

Upon certification, each member needs to be kitted out with basic equipment including team kit and personal protective equipment costing the team £300. In addition, every operational team member is also required to purchase a variety of their own equipment including boots, black trousers, compass, personal first aid kit, gloves and other personal items as well as covering all of their own travel costs.

But that is just the tip of the iceberg. Operating such a professional team incurs major costs for the purchase and maintenance of crucial team equipment. The costs of **vehicles**, their **fuel**, servicing and maintenance, MOT's, vehicle and liability insurance, IT equipment such as **radio's**, **aerials** and **computers** and search management **software** all have to be paid for by the team. **Medical equipment** and consumables, kit for the **dogs** and handlers of our K9 team, **water search** equipment such as **kayaks**, dry suits and throw-lines and the procurement of **thermal imagers** and **drones** are all expensive items. As such it currently costs the charity around £30,000 a year just to stand still.

To continue to provide this vital service to Cambridgeshire, we heavily rely upon **funds** being raised by all team members and members of the public. There are a variety of ways the general public, organisations and corporate bodies can support us. For example, pubs, cafes and shops can kindly support us by having **charity collection boxes** on their counters. Members of the public can **nominate us as their chosen charity** when completing **sponsored** sporting events.



Every penny raised goes directly to running the organisation and ultimately saving lives.

Anyone can organise **raffles** and **Quiz Nights** or **bring and buys** and **cake stalls**. Corporate sponsors can nominate us as their chosen **charity of the year** and raise funds or make **donations** in kind such as the helping with printing, the supply of equipment or space to store equipment.

Finally, anyone can leave us a **gift in their will**. Whatever you can be afforded in a will can help save lives. And it is so easy: all you have to do is contact your solicitor and include us in your will.



Any assistance that you, your family or your organisations can give will be **greatly appreciated** and help keep this vital service dedicated to searching for high risk vulnerable missing people in Cambridgeshire.

Thank you!



We are
Proud Supporters

Of Cambridgeshire Search and Rescue
www.camsar.org Charity number: 1118622



From Hill to High Water®

CamSAR AGM 2020 – Treasurer Remarks

Summary

These remarks cover the charity's financial year (FY) running 1st July 2019 to 30th June 2020.

Overall, a year marked by a couple of major unexpected adjustments to the budget (although they mainly affected turnover rather than balance), expenditure matching fairly well with budget, and income particularly from public donations exceeding expectations.

Expenditure

The Trustees set a spending budget in advance for the FY totalling **£26.7k**. During the FY, some exceptional additions to the budget were made for purchase of a second-hand Nissan X-trail from Surrey Search & Rescue (**£4k**), and for mileage for COVID-19 resilience (PPE and food) deliveries under the Local Resilience Forum (**£10.5k**). As such, total budget allocation was **£41.1k**.

Of this, **£38.9k** was spent (94%). Key investments were the X-trail, new bikes, bike trailer, medical equipment, and a gazebo, flags and banners for fundraising events. Insurances alone cost **£7.2k**, vehicle maintenance cost **£1.6k** and vehicle fuel and tax totalled **£2.6k**. Other costs include SMS Responder, vehicles' mobile internet, D4H, Skype, training fees, team kit, and DBS checks.

Income

The Trustees' target was to match the spending budget with income. Thankfully this expectation was exceeded. Aside from elements linked to the above exceptional additions, the unexpected level of income came almost entirely from public donations. The X-trail was largely covered by the insurance payout on the loss of our Nissan Navara, and COVID-19 mileage was reimbursed by Cambridgeshire County Council (the remaining balance to come in FY2020-21). A breakdown chart is attached.

Some notable elements of fundraising, among many others, include:

- Facebook birthday fundraisers (9 people, raising over **£1k**).
- Donations from the people of Milton and Soham during the "Santa Parades" (over **£2.9k**).
- Donations from family, friends and colleagues of people for whom we have searched (giving at least **£2.7k**) by which we are particularly humbled.

During the FY, substantial time was put into analysing financial records back to 2016 in order to claim outstanding VAT and Gift Aid. **£888** was recovered, with much more expected in FY2020-21.

Developments

During the FY, we have started to develop our treasury team, adding an accounts officer and grants manager who have volunteered from the membership. In the coming FY this arrangement will be further strengthened as we get into the swing of things, and we also aim to develop the assets manager role to make sure we have joined-up thinking across the charity's funds and property.

Attachments

1. Prepared FY2019-20 accounts for inclusion in Trustees' Annual Report to Charity Commission
2. Breakdown of FY2019-20 income sources (payments into bank account in FY2019-20)



Receipts and payments accounts

CC16a



For the period
from

01 July 2019

To

30 June 2020

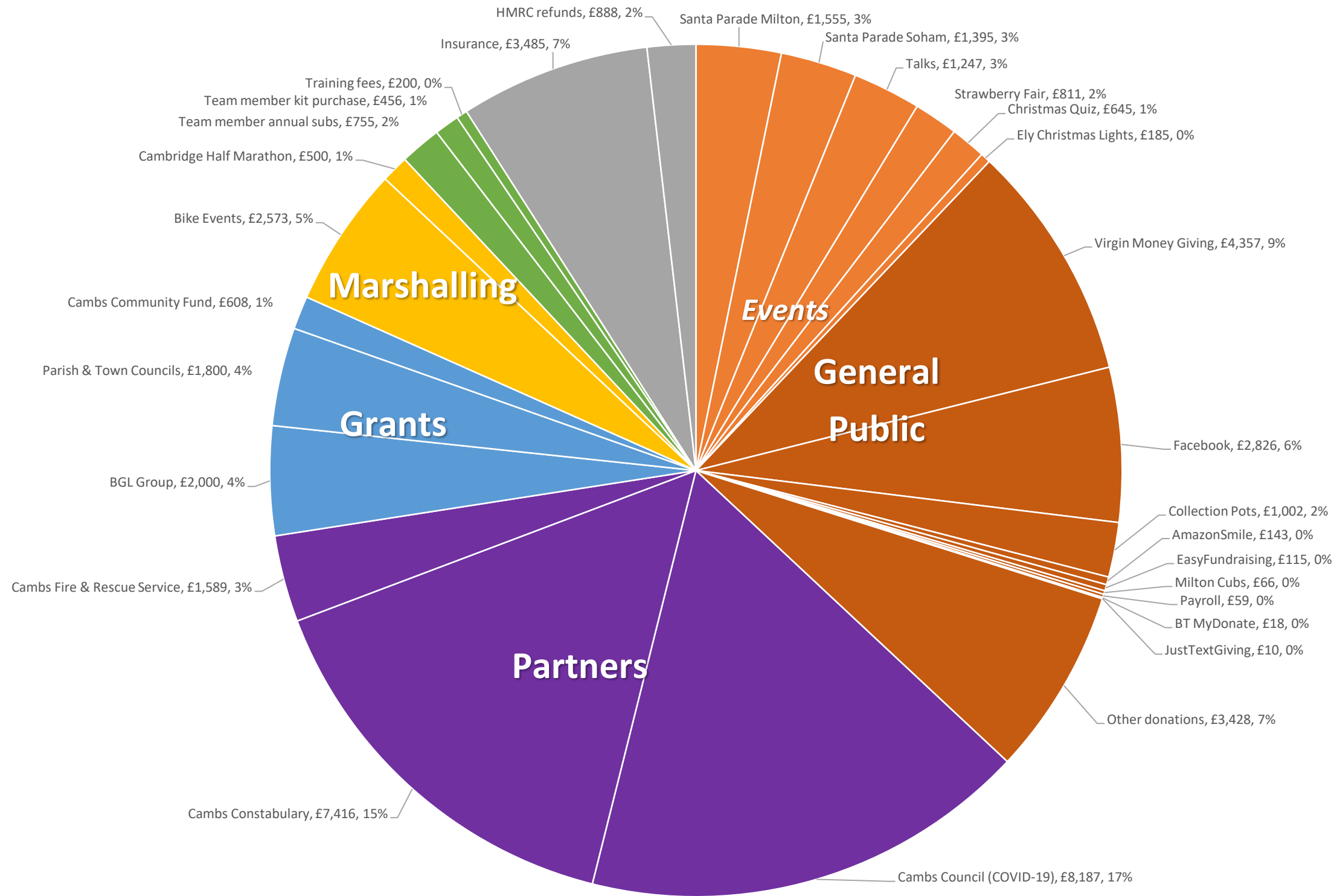
Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
A1 Receipts					
Public Donations	17,860.00	-	-	17,860.00	11,604.49
CPLRF Mileage	-	8,186.85	-	8,186.85	-
Police Donations	6,000.00	-	-	6,000.00	6,000.00
Insurance Payouts	3,485.00	-	-	3,485.00	-
Marshalling Events	3,073.00	-	-	3,073.00	3,377.00
Company Donations	-	2,000.00	-	2,000.00	13,612.50
Parish & Town Councils	300.00	1,500.00	-	1,800.00	3,342.60
CFRS Deployments	1,588.50	-	-	1,588.50	1,359.67
Police Mileage	1,416.15	-	-	1,416.15	517.95
HMRC Refunds	888.20	-	-	888.20	-
Team Subscriptions	755.00	-	-	755.00	1,112.50
Other Grant Funding	-	608.00	-	608.00	-
Extra Kit Sale	455.50	-	-	455.50	142.00
Training Courses	200.00	-	-	200.00	-
Account Interest	82.46	-	-	82.46	60.22
Teambuilding Events	-	-	-	-	362.00
Sub total (Gross income for AR)	36,103.81	12,294.85	-	48,398.66	41,490.93
A2 Asset and investment sales, (see table).					
Vehicle/Asset Sale	-	-	-	-	925.00
Sub total	-	-	-	-	925.00
Total receipts	36,103.81	12,294.85	-	48,398.66	42,415.93
A3 Payments					
CPLRF Mileage	-	10,461.15	-	10,461.15	-
Insurance	7,183.25	-	-	7,183.25	3,633.36
Vehicle Fuel + Maintenance	2,338.08	800.74	-	3,138.82	3,425.60
Medical Kit	40.00	1,637.02	-	1,677.02	-
Search Management	1,106.10	-	-	1,106.10	1,239.34
Vehicle Tax + Charges	1,099.17	-	-	1,099.17	825.00
PR and IT	967.20	-	-	967.20	1,018.48
Team Kit	599.76	252.18	-	851.94	441.65
Training Courses	640.00	-	-	640.00	1,147.82
CFRS Deployments	544.25	-	-	544.25	397.47
Miscellaneous	270.70	-	-	270.70	291.38
CRB/DBS Checks	114.00	-	-	114.00	57.60
Fundraising Costs	113.60	-	-	113.60	694.82
Teambuilding Events	-	-	-	-	550.00
Sub total	15,016.11	13,151.09	-	28,167.20	13,722.52
A4 Asset and investment purchases, (see table)					
Vehicle Purchase	5,223.84	1,410.96	-	6,634.80	9,324.42
Other Equipment (asset)	3,508.90	-	-	3,508.90	4,346.39
Comms Equipment (asset)	541.98	-	-	541.98	2,124.18
Sub total	9,274.72	1,410.96	-	10,685.68	15,794.99
Total payments	24,290.83	14,562.05	-	38,852.88	29,517.51
Net of receipts/(payments)	11,812.98	- 2,267.20	-	9,545.78	12,898.42
A5 Transfers between funds	- 1,824.00	1,824.00	-	-	-
A6 Cash funds last year end	34,426.66	3,583.88	-	38,010.54	25,112.12
Cash funds this year end	44,415.64	3,140.68	-	47,556.32	38,010.54

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Held in main current account	7,627.90	-	-
	Held in secondary current account	-	-	-
	Held in savings account	36,787.74	3,140.68	-
	Total cash funds	44,415.64	3,140.68	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Vehicles & trailers	Unrestricted	18,959.22	
	2 Kayaks (incl. spraydeck)	Unrestricted	1,089.60	
	Lowland Rescue First Responder Kit	Unrestricted	1,575.00	
	Communications Equipment	Unrestricted	6,738.58	
Other Equipment	Unrestricted	8,900.29		
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

Appendix D Breakdown of fundraising



Additional information for Melbourn Parish Council

March 2021

We would like to purchase an Intel® NUC. This is a small form factor PC with a tiny footprint; short for Next Unit of Computing, Intel® NUC puts full-sized PC power in a small piece of equipment. Please see below the link to the current product that we are looking at:

https://www.amazon.co.uk/Intel-BXNUC10I7FNK2-workstation-barebone-i7-10710U/dp/B0846VQNDY/ref=sr_1_5?crid=PCAEOSMJFQKM&dchild=1&keywords=nuc+i7&qid=1616010255&srefix=nuc+%2Caps%2C158&sr=8-5&pldnSite=1

The Intel NUC will be connected to a large monitor in the control vehicle and will be used to:

- a. Brief the search teams before commencing a search
- b. Discuss the progress of the search with the Police Search Advisor (PoISA)
- c. Display live pictures from the CamSAR drones during a search so the Search Management team can remotely see what the drone search team are seeing on their ground.
- d. Debrief the teams after a search to ensure all areas that need to be searched have been covered and that any important information or evidence is appropriately recorded.

Ideally we would like to purchase three of these items so that we have one for each control vehicle.