

**MELBOURN PARISH COUNCIL - MAINTENANCE COMMITTEE**  
(District of South Cambridgeshire)

**A meeting of this Committee was held on Thursday, 18 March at 09:30 via Zoom link**

**Present:** Cllrs Travis (Chair), Barnes, Clark, Kilmurray, Cowley

**In attendance:** Claire Littlewood (Parish Clerk), Sophie Marriage (Assistant to the Parish Clerk), K Rudge, L Brierley, M Sherwen

**Absent:**

**MA111/20 To receive and approve apologies for absence**

Apologies received from Cllr Baker, T Stebbing and M Brierley

It was:

RESOLVED to accept apologies from Cllr Baker.

Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.

**MA112/20 To receive any Declarations of Interest and Dispensations**

None received

**MA113/20 To approve the minutes of the Maintenance Committee Meeting held on 18 February 2021**

It was:

RESOLVED to approve the minutes of the Maintenance Committee Meeting held on 18 February 2021 as an accurate record.

Proposed by Cllr Cowley, seconded by Cllr Barnes. All in favour.

**MA114/20 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Maintenance Committee – 3 minutes per item)**

None in attendance.

**MA115/20 Finance Matters:**

- a) To consider a finance report on expenditure within the committee's remit.

The report was noted.

- b) To consider purchase of a chain saw and associated PPE and training

The requirement to purchase a chainsaw and associated PPE and training was discussed. Noted that training is not available at this time. Also noted that there is no regular necessity for a chainsaw. In the circumstances, this item was deferred for further consideration. There will be no planned spend this financial year.

**MA116/20 Conservation Matters:**

- a) To receive the EA Monthly situation report for February 2021

The report was received.

- b) To receive a report on Stockbridge Meadows

The report was received. Noted that a new informal path has become established by the boardwalk. No action deemed necessary at this time. Bark chippings have been put down on the muddy pathways. Noted that there appears to be signs of badger activity in the area.

- c) To receive an update on the Stockbridge Meadows boardwalk project

The report was received. Chair noted that information required for a grant application is now available. To be progressed.

- d) To receive a report from River Mel Restoration Group

Noted that no response yet received from The Bury.

- e) To receive an update on tree planting in the Millennium Copse

Take up has been very good. Three more trees to be planted this month. Wardens to update their map showing location of trees planted. The oak sign made by a resident has now been installed. Members noted that the sign is a wonderful addition to the area and expressed their gratitude which will be passed on to the resident by the Parish Office.

- f) To consider a request to plant a tree on The Cross

A request to plant a magnolia tree on The Cross had been received. Concern was expressed with regard to the precise location of the tree. **ACTION:** Clerk to contact the resident to advise that the request is under consideration and to discuss with the Chair how this proposal is investigated.

- g) To consider an update to the Community Orchard interpretation board design

The updated design was considered. Cllr Barnes was thanked for her work. Funding of the interpretation board is to be discussed by full Council on 22 March 2021.

It was:

RESOLVED to approve the design and recommend to full Council that the interpretation board be funded from s106 monies.

Proposed by Cllr Kilmurray, seconded by Cllr Clark. All in favour.

- h) To consider a request from the Freshwater Habitats Trust

The request was considered. **ACTION:** Clerk to respond confirming permission to take samples.

- i) To receive any other updates and consider actions

Nothing further to discuss.

#### **MA117/20 Allotment Matters:**

- a) To receive any updates and consider actions

Noted that hedges have been cut. There is currently a waiting list for allotments. Noted that dog walkers are using the parking spaces outside the allotments.

##### **ACTIONS:**

- Assistant to the Clerk to report the state of the track behind the allotments to Highways.
- Assistant to the Clerk to follow up with Shires to see when the bonfire heap is to be cleared.

#### **MA118/20 Governance Matters:**

- a) To receive the weekly inspection reports and consider any necessary actions

The reports were noted.

- b) To consider any updates on vandalism in the Parish

Noted that a lamppost on the village car park appears to have been damaged.

Noted that people are climbing on to the container on the New Rec. Discussion with regard to possibility of using anti-climb paint to prevent this.

##### **ACTIONS:**

- Wardens to see if they can repair the lamppost.
- Assistant to the Clerk to add bonfire in the old orchard to the spreadsheet.
- Clerk to contact Dynamos to request that they remove the unused goalposts to prevent people using these to access the roof of the container.
- Wardens to see how much anti-climb paint they have available.
- Clerk to check who owns the container.

- c) To consider requests to permit use of football pitches beyond the end of the season

**ACTION:** Clerk to establish if there would be a cost implication (pitch marking and maintenance) by extending use of the New and Old Rec until end June 2021.

- d) To receive any other updates and consider actions

Update with regard to boulders on Clear Crescent play area. Awaiting quotes for possible relocation of boulders. To be discussed when quotes received.

**MA119/20 Cemetery Matters:**

- a) To receive any other updates and consider actions

**ACTION:** Clerk to obtain quote for emptying soil store.

**MA120/20 Village Maintenance Matters:**

- a) To receive an update on gulley clearance

Update received with regard to gulley clearance. Work is ongoing. Chair noted thanks to Tim Stebbing for his efforts in getting this work done. Noted that County Cllr van de Ven hopes this work will be done as part of County's regular maintenance in future.

**ACTION:** Clerk to contact contractor to see if they can clear the gulley on the village car park while they are in the village.

- b) To consider a quotation for pest control on the Old Rec

Noted there is evidence of moles on the Old Rec.

It was:

RESOLVED to approve the quote from The Pest Company for £130 + £60 per capture.

Proposed by Cllr Clark, seconded by Cllr Kilmurray. All in favour.

- c) To consider quotations for safety sign outside Clear Crescent play area

Only one quote received to date.

It was:

RESOLVED to give delegated authority to the Clerk to approve expenditure up to £210 + VAT on signage for outside the play area at Clear Crescent.

Proposed by Cllr Barnes, seconded by Cllr Clark. All in favour.

**ACTION:** Clerk to write to resident who originally raised concern to advise of the action to be taken.

- d) To receive any other updates and consider actions

**MA121/20 Pavilion Matters:**

- a) To consider the Legionella Risk Assessment

Recommendations contained in 4i report were considered. Routine inspections and actions can be carried out by wardens.

**ACTIONS:**

- Assistant to the Clerk to prepare a monitoring sheet.
- Assistant to Clerk to check if Hub thermometer is available for use at the Pavilion.
- Clerk to check terms of the Lease with Littlehands to establish who has responsibility for Legionella testing.

- b) To consider a quotation from Shelford Heating

Noted that system is not sufficiently heating water to satisfy Legionella requirements.

It was:

RESOLVED to accept the quote from Shelford Heating in the sum of £369 + VAT.

Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.

- c) To receive any other updates and consider actions

Noted that MVC has advised that they would not require use of the Pavilion after May half term 2021.

Noted that one of the locks on the veranda requires repair. **ACTION:** Wardens to investigate options to make the door safe.

**MA122/20 Littlehands Matters: To receive any updates and consider actions**

- a) To receive an update and consider quotations for inspection of the drains at Littlehands

Discussion with regard to work required to drains. Quotes for CCTV inspections have been obtained but may not be required. An earlier inspection had highlighted a problem with the fall on the drains. Options were discussed including correcting the fall on the drain and also possibility of installing a septic tank. Further investigations required to obtain an idea of cost as the works may need to be precepted.

**ACTIONS:**

- Parish office to obtain quotes to rectify fall on drains and installation of septic tank.
- Maintenance Committee to provide clear specification as to the works required.

b) To receive any updates and consider actions

Nothing further to discuss.

**MA123/20 To receive an update from the Melbourn Play Parks Working Party**

Initial meeting to be arranged. One member of the public has expressed an interest so far in joining the WP.

**MA124/20 Outstanding Maintenance Issues:** To consider the status of the job spreadsheet

| Maintenance Committee Jobs Spreadsheet - LISTING DATE: Meeting 18 March 2021 |   |                |  |         |
|--|---|----------------|--|---------|
| ITEM   | Details of work required  | Reported by    | Update Notes / Actions   | WHO?    |
| 1  | Dog bins - rims need replacing / concrete bins - inner basket needs replacing | SCDC operative | SCDC operative reported that rim on dog bins need replacing as bag is current falling into the bin and making emptying difficult. Also, wire basket in concrete bins need replacing - same reason. He will let us know which bins this relates to. Replacement rims have been fitted. Two dog bins require full replacement - outside Esse and on Vicarage Close. <b>Dog bins installed. ACTION: Assistant Clerk to source supplier of inner baskets. Ongoing</b>  | CL      |
| 2  | Salt bin on Vicarage Close  | DB             | Lid broken. Highways advised we must replace at our cost (£140 + VAT). <b>Wardens to repair</b>  | CL      |
| 3  | Medcalfe Way / Palmers Way  | Resident       | Bin still not installed - regular rubbish discarded in the area. CL has written again to Sean Gentle requesting update. Email from Arnie Leader - cost for installation of new bin £350 approx. Can we use round bins intended for New Road Cemetery? <b>Wardens to look at whether round bin can be installed.</b>  | CL      |
| 4  | Picnic bench by River Mel (nr pavilion)                                       | CS             | Damage to bench and a slat missing. KR inspected. Unable to fix. Does not appear to be a danger. ACTION: Check if there is money in the budget for replacement bench. NOTE - dedication plaque on bench which needs to be preserved. <b>Various options discussed. ACTION: Assistant to the Clerk to seek quote from engineer for straightening metal work. Wardens to source hardwood to make repairs.</b> Ongoing - wardens to progress now they can work together. <b>Ongoing</b>   | Wardens |
| 5  | Clear Crescent junction - request for give way markings                       | Resident       | Resident requested lines to be painted. Response from Highways - "At an unmarked crossroads no one has priority. If there are no road signs or markings do not assume that you have priority. Remember that other drivers may assume they have the right to go. No type of vehicle has priority but it's courteous to give way to large vehicles". JT to advise resident. Clerk to forward email from Highways to JT Outside remit of Futures WP. Discuss appropriate wording and seek quotes for sign. ACTION: Assistant to the Clerk to chase quote for sign. <b>Discussed at MA120/20c)</b> | SM      |

|    |   |          |  |         |
|----|---|----------|--|---------|
| 6  | Leaves on footpath and road on New Rd                         | Resident | Leaves on road and footpath. SM to report to South Cambs and request road sweeping. Awaiting date for road sweeper in the village ACTION: Assistant to the Clerk to follow with SCDC - they had indicated road sweepers would be in the village between 1 - 14 February. No visit has yet taken place. SCDC Road sweeper was in the village early March.   | SM      |
| 7  | Tree cnr Beechwood and Maple Way                              | TS       | Quotes required for lifting <b>ACTION: Assistant to the Clerk to obtain quotes - quotes outstanding</b>  | SM      |
| 8  | Cambridge Road  | TS       | Increase of litter from Hot Numbers - Parish Office to write raising the issue of litter. HN responded positively to our request with a litter pick. ACTION: Assistant to Clerk to write suggesting that they may wish to sponsor an additional bin. <b>To be monitored - issue may be resolved when HN's customer are able to eat/drink in the garden</b>   | SM      |
| 9  | Tree work on Orchard Rd opposite Orchard Gate                 | Resident | ACTION: CL to obtain quotes for work. Quotes requested Shires and Acacia to inspect. <b>For consideration at full Council on 22/3</b>  | CL      |
| 10 | Verge Rose Lane - damaged by delivery driver                  | DB       | Make committee aware and monitor the situation. Rose Lane resident has reported the damage. Parish Office to follow up if no response is received. <b>Ongoing</b>  | CL      |
| 11 | Cnr Medcalf and Palmers Way                                   | DB       | Parked cars obstructing corner and causing cars on the grass. Reported to Highways - response from John Obrien - <i>'If cars are parking on this junction which is a Give way junction that is illegal, I would ask the police to intervene, I do not think we would get double yellow lines installed there, enforcement would be an issue, you could put in a bid for posts on the corner to stop vehicles cutting the corner.'</i> <b>Noted that cars are parked illegally but there is no resident parking available. ACTION: Parish Office to contact Highways with suggestion as to installation of matting or blocks which will protect the verge</b> | SM      |
| 12 | Path on Cambridge Road (between Armingford & Russett)         | Resident | Grass encroaching onto footpath - needs trimming back. Wardens have inspected. Path is not obstructed.   | Wardens |
| 13 | Ash tree at entrance to green lane behind Armingford Crescent | Resident | Reported that the Ash tree is heavy with ivy and swaying in high winds. Wardens inspected and severed ivy on trunk. Office to write to County Farms to see if this tree is their responsibility. <b>Reported to County Highways</b>  | CL      |
| 14 | Car park bus shelter  | Resident | Graffiti - wardens will paint over   | Wardens |

**MA125/20 New Maintenance Issues:** To consider Maintenance issues arising since last meeting

A member noted damage to a tree at Chalkhill Barrow. Assistant to the Clerk confirmed that this had been reported to Highways.

A member queried progress with regard to a bus shelter over the bench on Cambridge Road. Clerk reported that two new bus shelters on either side of Cambridge Road would be installed as part of the s106 agreement for TTP expansion.

Chair noted that Grounds Maintenance Contracts would be sent out for tender by end of March - new contracts to be awarded by end of April.

**MA126/20 To note date of next meeting:** 15 April 2021

**The meeting ended at 11:26**

## MELBOURN PARISH COUNCIL - MAINTENANCE COMMITTEE

(District of South Cambridgeshire)

A meeting of this Committee was held on Thursday, 18 February at 09:30 via Zoom link

<https://zoom.us/j/94669987252>

**Present:** Cllrs Travis (Chair), Barnes, Clark, Kilmurray, Cowley

**In attendance:** Claire Littlewood (Parish Clerk), Sophie Marriage (Assistant to the Parish Clerk), K Rudge, M and L Brierley, T Stebbing, M Sherwen

**Absent:** Cllr Baker

**MA095/20 To receive and approve apologies for absence**

Apologies were noted for Dennis Bartle.

**MA096/20 To receive any Declarations of Interest and Dispensations**

None received.

**MA097/20 To approve the minutes of the Maintenance Committee Meeting held on 21 January 2021**

It was:

RESOLVED to approve the minutes of the Maintenance Committee Meeting held on 21 January 2021 as an accurate record.

Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.

**MA098/20 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Maintenance Committee – 3 minutes per item)**

None in attendance.

**MA099/20 Finance Matters:**

- a) To consider a finance report on expenditure within the committee's remit.

The report was considered. Noted that money was allocated for purchase of a chainsaw. ACTION: Clerk to identify appropriate training, PPE requirements.

Tim Stebbing was thanked for his lockdown litter picking effort along the A10 which had resulted in 161 bags of litter.

**MA100/20 Conservation Matters:**

- a) To receive the EA Monthly situation report for January 2021  
The report was received. Discussion with regard to high levels of rain fall. Noted that the River Mel is flowing well.
- b) To receive a report on Stockbridge Meadows  
Noted that work to distribute bark chippings along muddy footpaths was ongoing. Offers of help from members of the Committee were gratefully received.
- c) To receive an update on the Stockbridge Meadows boardwalk project  
Work is progressing. It is hoped that an application for grant funding can soon be made to cover the funding shortfall.
- d) To receive a report from River Mel Restoration Group  
Awaiting details of EA visit to The Bury.
- e) To note the Greater Cambridge Chalk Streams Report

The report was noted. Representatives of the RMRG noted that they had responded to the report. Concern raised with regard to abstraction from the River Mel. A suggestion was made that Planning Committee might support the RMRG's position with the Planning Authority in view of high levels of development in the area.

- f) To consider the design of an interpretation board for Jubilee Community Orchard

Cllr Barnes was thanked for her work on the design. Some additional wording to be added with details of how the Orchard came about. Also need to decide orientation of the board in relation to trees. Suggestion that additional signage identifying the area would be useful. A further suggestion was made that an 'apple event' be organised in the autumn to raise awareness of the area.

**ACTIONS:**

- Site meeting for 09:30 on Monday, 22 February to discuss location of the interpretation board.
  - Clerk to contact Mr Phipps to enquire if he would consider creating a sign to mark the area.
  - Quote for reducing size of trees to be obtained (work to be carried out in the autumn)
- g) To receive any other updates and consider actions  
Nothing to discuss.

**MA101/20 Allotment Matters:**

- a) To consider a quotation for hedge cutting  
It was:  
RESOLVED to accept the quote from Herts & Cambs Ground Maintenance in the sum of £140 + VAT for hedge cutting and £50 + VAT to remove the fallen tree.  
Proposed by Cllr Kilmurray, seconded by Cllr Cowley. All in favour.
- b) To consider quotations for clearance of bonfire heap  
Two quotes were considered.  
It was:  
RESOLVED to accept the quote from Shires in the sum of £450 + VAT for clearance of the bonfire heap.  
Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.  
  
Noted that this is likely to be a perennial problem and should be budgeted for in future.
- c) To receive any updates and consider actions  
ACTION: Wardens to straighten the dog bin outside the allotments.

**MA102/20 Governance Matters:**

- a) To receive the weekly inspection reports and consider any necessary actions  
The inspection report was received.
- b) To consider any updates on vandalism in the Parish  
Noted an increase in fly tipping. Discussion with regard to the track at the top of Water Lane. Noted there is little that can be done to prevent vehicles accessing the area.
- c) To consider correspondence relating to Clear Crescent play area  
Correspondence from a parent was considered. Noted that the area is routinely inspected by ROSPA inspector. Discussion as to the possibility of moving the boulders to different location in the play area.  
ACTIONS:
  - Clerk to contact Wicksteed to explore the possibility of relocating the boulders.
  - Clerk to write to the parent with a copy of ROSPA's report. Also to advise that we have not received any other reports of similar incidents but inviting them to ask other parents to contact the Parish Office with details.
- d) To discuss introducing verification checks for Parish Council assets  
Members of the Maintenance Committee were invited to contact the Clerk if they wished to assist with spot checks of Parish Council assets.
- e) To receive any other updates and consider actions

**MA103/20 Cemetery Matters:**

- a) To receive any other updates and consider actions

Noted that the interpretation board has been received and will be installed at the cemetery by the Wardens. An unveiling event to be arranged when circumstances allow. The cross that currently marks the location of the buried remains is to be replaced with a small slab which will not hamper grass cutting and maintenance.

**MA104/20 Village Maintenance Matters:**

- a) To consider updated quotations for relocation of Kohima Stone

Three quotes were considered. Noted that the quotes do not include removal of the concrete base or making good of the area at 83 High Street.

It was:

RESOLVED to recommend to full Council to accept the quote from Hibbitts to relocate the Kohima stone to New Road Cemetery in the sum of £2,270 + VAT plus up to a further £100 + VAT for anchor rods (if required)

Proposed by Cllr Cowley, seconded by Cllr Kilmurray. All in favour.

- b) To consider quotations for replacement fencing at The Cross

Three quotes were considered. Noted that the quotes were higher than anticipated. £4,000 currently allocated from s106 funds but additional funding needs to be identified.

It was:

RESOLVED to recommend Willards' quote in the sum of £7,505.41 + VAT for replacement fencing at The Cross, subject to identifying further source of funding being identified.

Proposed by Cllr Clark, seconded by Cllr Kilmurray. All in favour. *[Cllr Barnes was temporarily absent from the meeting for this vote]*

ACTION: Clerk to check if we need permission from Highways to carry out work outside Leeches as the posts appear to be in the footpath.

- c) To receive any other updates and consider actions

**MA105/20 Pavilion Matters:**

- a) To consider quotations for repairs to the Pavilion roof

Two quotes were considered.

It was:

RESOLVED to accept the quote from Premier Roofing in the sum of £200.

Proposed Cllr Barnes, seconded by Cllr Kilmurray. All in favour.

- b) To receive any other updates and consider actions

**MA106/20 Littlehands Matters: To receive any updates and consider actions**

- a) To consider retrospective approval for Dynorod call out

Noted that Dynorod had attended at Littlehands on 15 February to deal with a blockage. Littlehands have subsequently reported that the problem does not appear to have been resolved.

ACTIONS:

- Assistant to the Clerk to put in a call to Dynorod for a follow up visit.
- Assistant to the Clerk to write to Littlehands requesting that they ensure wipes and/or masks are not flushed down the toilet

A replacement bin has now been delivered. Wardens have a key to keep the bin locked.

- b) To receive any updates and consider actions

Noted that Asgard secure shed is to be delivered and constructed on site today.

Heating system maintenance as well as Legionella and PAT testing to be carried out this week.

**MA107/20 To receive an update from the Melbourn Play Parks Working Party**

ACTION: Assistant to the Clerk to arrange initial meeting with Cllrs.

**MA108/20 Outstanding Maintenance Issues: To consider the status of the job spreadsheet**



| ITEM | Details of work required  | Reported by    | Update Notes / Actions   | WHO?    |
|------|---|----------------|--|---------|
| 1    | Dog bins - rims need replacing / concrete bins - inner basket needs replacing | SCDC operative | SCDC operative reported that rim on dog bins need replacing as bag is current falling into the bin and making emptying difficult. Also, wire basket in concrete bins need replacing - same reason. He will let us know which bins this relates to. Replacement rims have been fitted. Two dog bins require full replacement - outside Esse and on Vicarage Close. <b>Dog bins installed. ACTION: Assistant Clerk to source supplier of inner baskets. Ongoing</b>  | CL      |
| 2    | Salt bin on Vicarage Close  | DB             | Lid broken. Highways advised we must replace at our cost (£140 + VAT). <b>ACTION: Clerk to order replacement bin.</b>  | CL      |
| 3    | Medcalfe Way / Palmers Way  | Resident       | Bin still not installed - regular rubbish discarded in the area. CL has written again to Sean Gentle requesting update. <b>Ongoing</b>   | CL      |
| 4    | Picnic bench by River Mel (nr pavilion)                                       | CS             | Damage to bench and a slat missing. KR inspected. Unable to fix. Does not appear to be a danger. ACTION: Check if there is money in the budget for replacement bench. NOTE - dedication plaque on bench which needs to be preserved. <b>Various options discussed. ACTION: Assistant to the Clerk to seek quote from engineer for straightening metal work. Wardens to source hardwood to make repairs. Ongoing - wardens to progress now they can work together. Ongoing</b>  | Wardens |
| 5    | Clear Crescent junction - request for give way markings                       | Resident       | Resident requested lines to be painted. Response from Highways - "At an unmarked crossroads no one has priority. If there are no road signs or markings do not assume that you have priority. Remember that other drivers may assume they have the right to go. No type of vehicle has priority but it's courteous to give way to large vehicles". JT to advise resident. Clerk to forward email from Highways to JT <b>Outside remit of Futures WP. Discuss appropriate wording and seek quotes for sign. ACTION: Assistant to the Clerk to chase quote for sign.</b> | SM      |
| 6    | Leaves on footpath and road on New Rd   | Resident       | Leaves on road and footpath. SM to report to South Cambs and request road sweeping. <b>Awaiting date for road sweeper in the village ACTION: Assistant to the Clerk to follow with SCDC - they had indicated road sweepers would be in the village between 1 - 14 February. No visit has yet taken place.</b>  | SM      |
| 7    | Tree cnr Beechwood and Maple Way  | TS             | Quotes required for lifting <b>ACTION: Assistant to the Clerk to obtain quotes</b>   | SM      |
| 8    | Cambridge Road  | TS             | Increase of litter from Hot Numbers - Parish Office to write raising the issue of litter. <b>HN responded positively to our request with a litter pick. ACTION: Assistant to Clerk to write suggesting that they may wish to sponsor an additional bin.</b>  | SM      |
| 9    | Tree work on Orchard Rd opposite Orchard Gate                                 | Resident       | <b>ACTION: CL to obtain quotes for work. Quotes requested Shires to inspect.</b>   | CL      |
| 10   | Verge Rose Lane - damaged by delivery driver                                  | DB             | Make committee aware and monitor the situation. <b>Rose Lane resident has reported the damage. Parish Office to follow up if not response is received.</b>   | CL      |

**MA109/20 New Maintenance Issues:** To consider Maintenance issues arising since last meeting  
None to discuss

**MA110/20 To note date of next meeting:**

The date of the next meeting was noted : Monday, 18 March 2021 at -09:30

**The meeting ended at 11:10**

# Monthly water situation report

## East of England

### Summary – February 2021

The beginning of February saw further rainfall across East Anglia contributing to the second wettest December to February on record for the area. Whilst the remainder of the month was drier, so rainfall totals were classified as normal, flows at the majority of river indicator sites continued to be notably or exceptionally high. There were further increases in groundwater levels at the majority of indicator sites, reflecting the high rainfall and sustained low soil moisture deficit.

### Rainfall

In February the total average rainfall across East Anglia was 41.3mm, equivalent to 112% of the Long Term Average (LTA) and classified as normal for the time of year. The majority of the rainfall fell in the first two weeks of February, followed by some drier weather. There was variation across the area with higher amounts falling in the North Norfolk catchments which received a total of 54.1mm, 139% of the LTA, compared to only 96% of the LTA falling in North and South Essex (33.4mm and 30.9mm respectively). Despite the normal classification for the month, the additional rainfall following the high totals in December and January means that the period from December to February is the second wettest three months ending in February since records started in 1891 (a total of 241.3mm, or 169% of LTA). Accordingly, the 12 month rainfall surplus remains high at 694mm – 98mm above the 1961-90 annual mean.

### Soil Moisture Deficit/Recharge

The Soil Moisture Deficit (SMD) remained low for the first half of the month reflecting the continued rainfall, and then began to increase towards the end of the month. By the end of February the area had an average SMD of 9.9mm, classified as normal for the time of year. There is some variance across East Anglia with the south-east including Essex having higher deficits than the west.

### River Flows

River flows continued to respond to the high rainfall of the previous month and the beginning of February with continued high flows recorded. Combined with the high groundwater levels and low SMD conditions, 62% of the indicator sites recorded exceptionally high flows, and a further 19% recorded notably high flows for the time of year. Of particular note are rivers in the North Norfolk catchments which received higher rainfall and continue to experience exceptionally high groundwater levels. For example the River Burn at Burnham Overy reached a monthly mean flow of 1.39 cumecs, 332% of the LTA, and the River Wensum a monthly mean flow of 12.6 cumecs, or 307% of the LTA. In comparison to January, rivers in South Essex and the Bedford Ouse catchments showed a slight reduction in flows.

### Groundwater Levels

Groundwater recharge has been sustained with the continued combination of low SMD and additional rainfall providing conditions for groundwater levels to increase at the majority of sites. The exceptions showing a slight decrease were Fringford in the Great Oolite, Biggleswade in the Ivel Sandstone and Bury St Edmunds in the Upper Lark Chalk, however these remain at notably or exceptionally high levels even with the reductions. 35% of the indicator sites have reported exceptionally high levels, six of these seven are found in the chalk aquifer. A further 25% of indicator sites have reported notably high groundwater levels. Two groundwater flood alerts remain in place for Bury St Edmunds and Newmarket.

### Reservoir Storage/Water Resource Zone Stocks

Reservoir storage increased by the end of the month at three of the five reservoirs (Alton, Abberton and Hanningfield) which are all operating above their normal operating curves. Grafham and Ardeigh maintained very similar levels to January, and are reporting slightly below the normal operating curves.

*All data are provisional and may be subject to revision. The views expressed in this document are not necessarily those of the Environment Agency. Its officers, servants or agents accept no liability for any loss or damage arising from the interpretation or use of the information, or reliance upon views contained herein.*

## Environmental Impact

Groundwater support scheme operations have remained minimal in February. The Lodes-Granta groundwater support scheme has 1 of the 6 pumps operating, with no pumping taking place in the Rhee, Hiz and Thet-Little Ouse schemes.

## Forward Look

### Probabilistic ensemble projections for river flows at key sites

**March 2021:** There is reduced probability of exceptionally low flows at all key sites with an increased probability of notably high flows on the Ely Ouse, and an increased probability of exceptionally high flows on the Ivel and Stiffkey in March.

**June 2021:** There is reduced probability of exceptionally low flows at all key sites with an increased probability of normal flows at the majority of key sites in June.

### Probabilistic ensemble projections for groundwater levels in key aquifers

**March 2021:** There is a greatly increased probability of groundwater levels being exceptionally high at the majority of key sites, with a greatly reduced probability of groundwater levels classified normal or lower at all key sites in March.

**September 2021:** There is a reduced probability of below normal or lower groundwater levels at all key sites in September and an increased probability of levels above normal or higher at Smeetham in the Essex chalk; Kenninghall in the Little Ouse chalk; Therfield Rectory in the North Herts chalk and Bircham Newton and Washpit Farm in the NW Norfolk chalk.

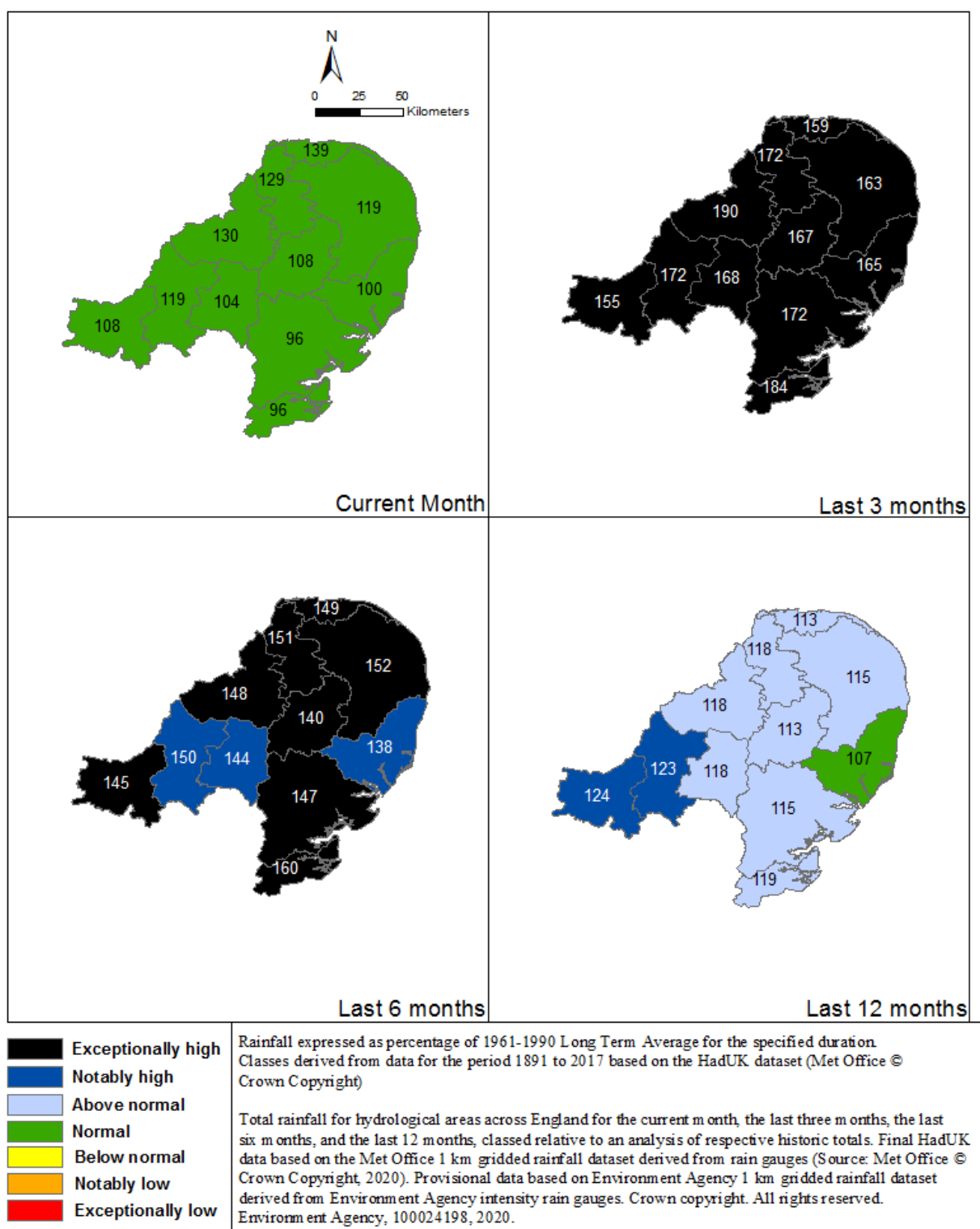
Author:

[Hydrology & Operations](#)

Contact details: 03708506506

# Rainfall

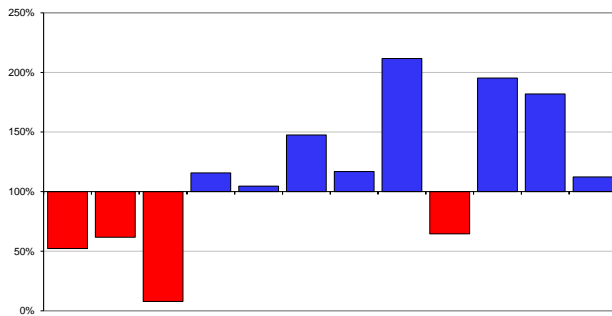
February 2021



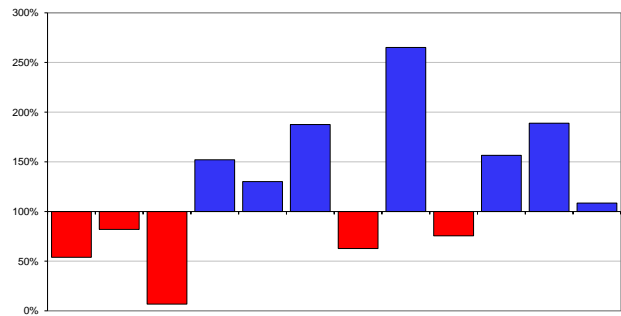
**Above average rainfall**

**Below average rainfall**

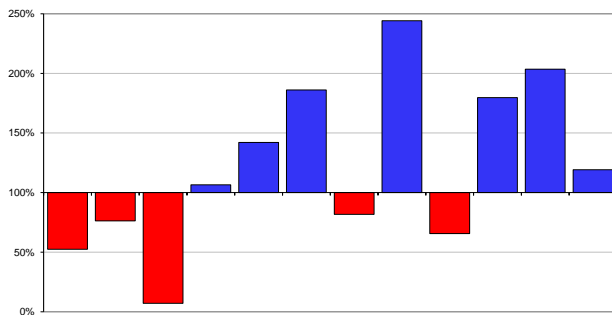
1-Month Period for East Anglia



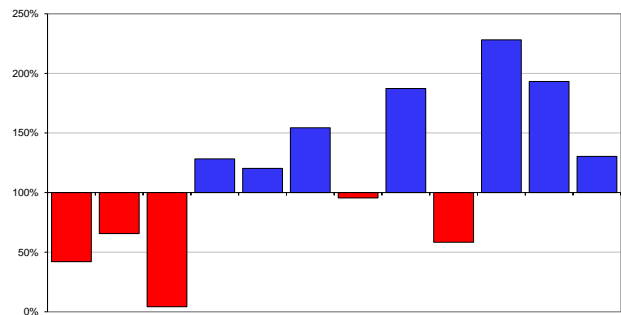
1-Month Period for Upper Bedford Ouse



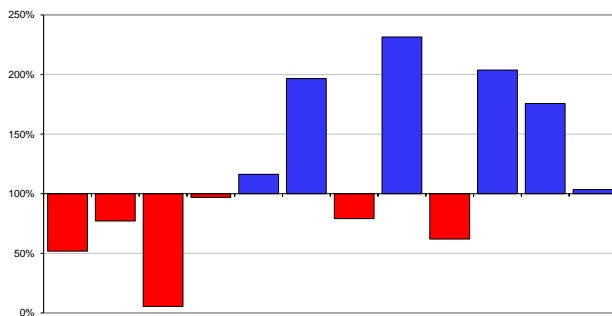
1-Month Period for Lower Bedford Ouse



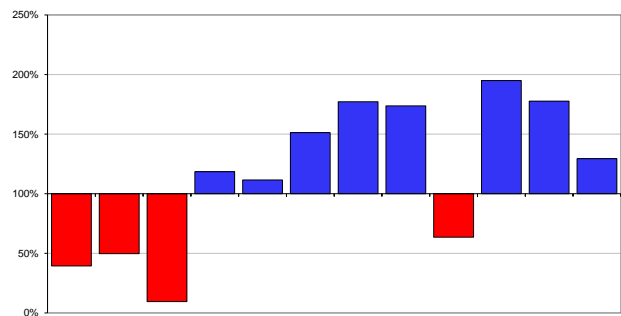
1-Month Period for Central Area Fenland



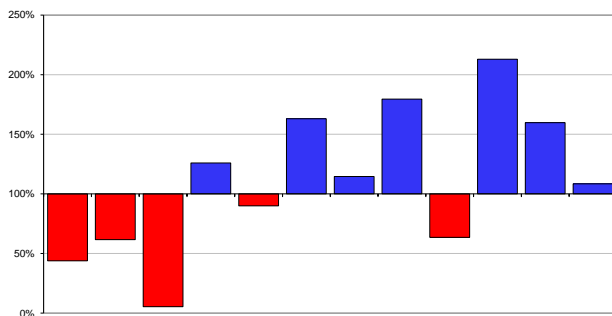
1-Month Period for Cam



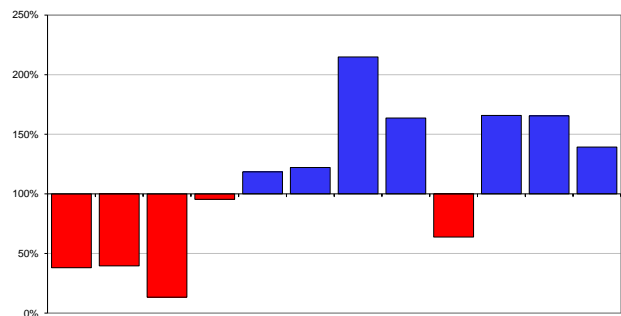
1-Month Period for NW Norfolk and Wissey



1-Month Period for Little Ouse and Lark

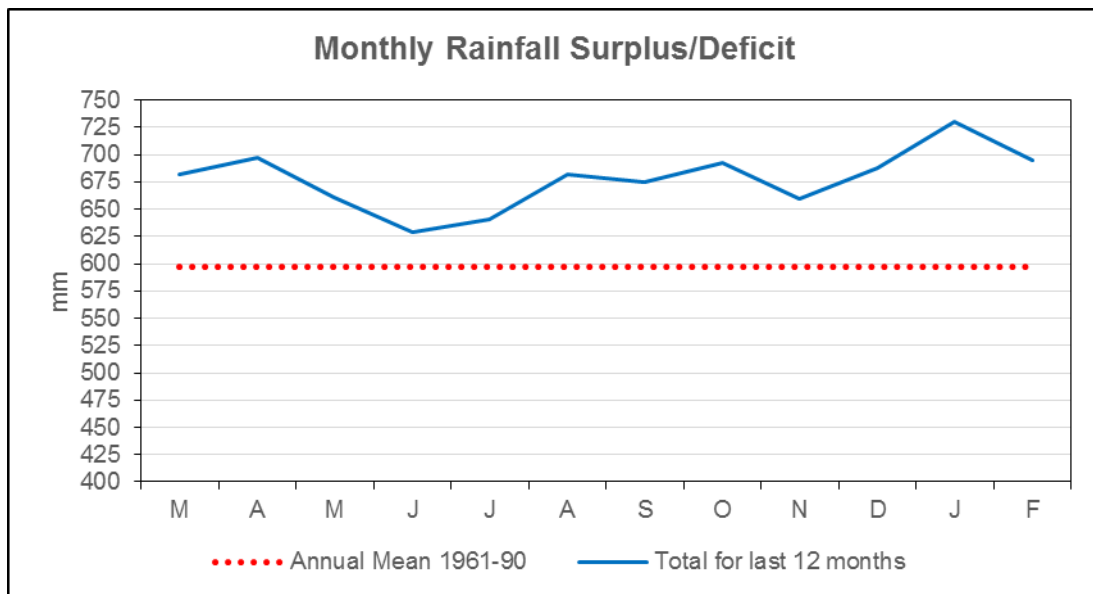
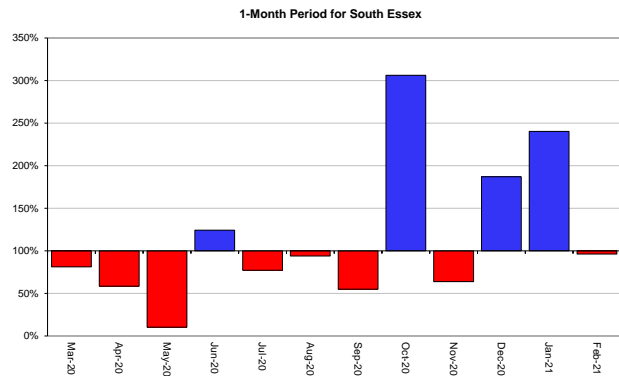
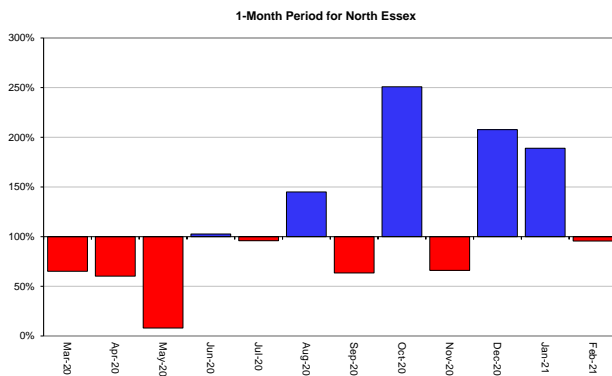
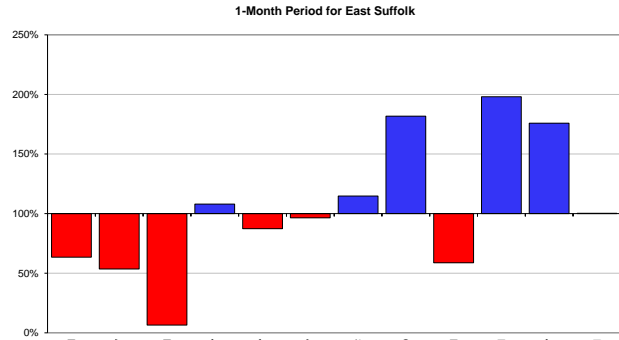
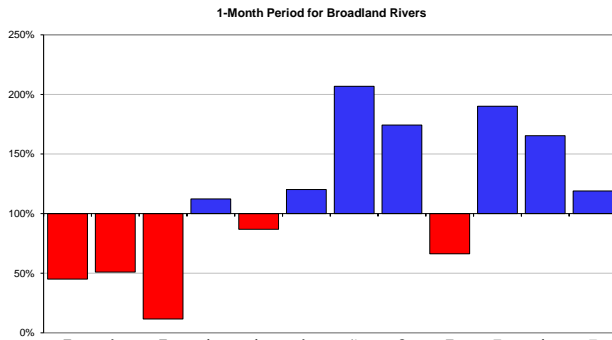


1-Month Period for North Norfolk



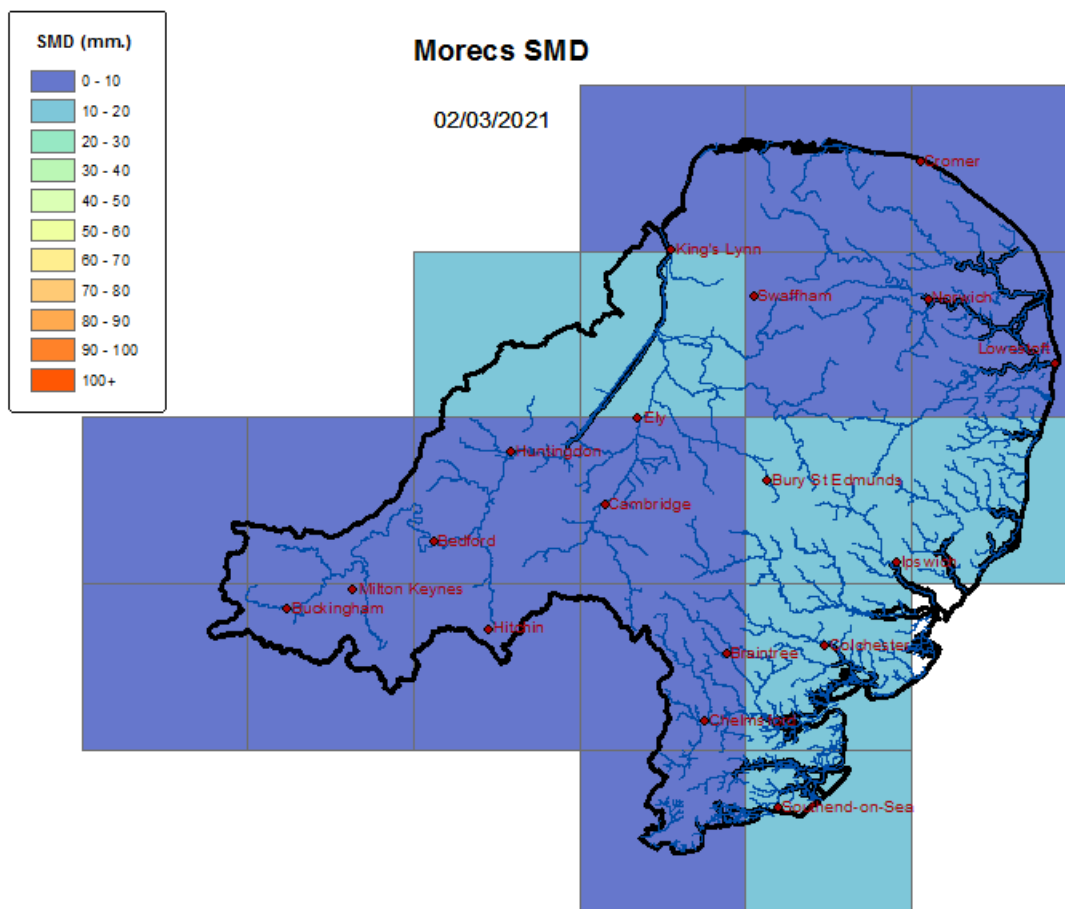
**Above average rainfall**

**Below average rainfall**

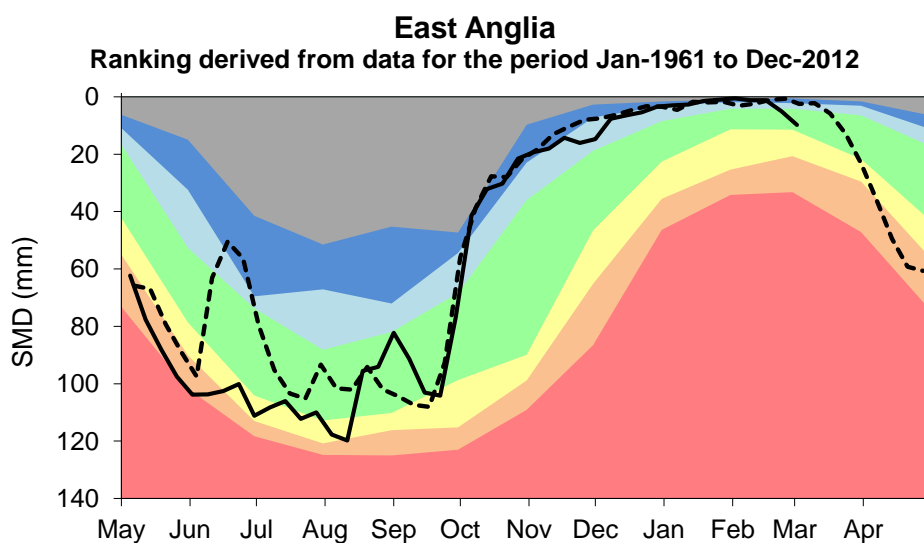


# Soil Moisture Deficit

Data based on MORECS dataset (Met Office © Crown Copyright)



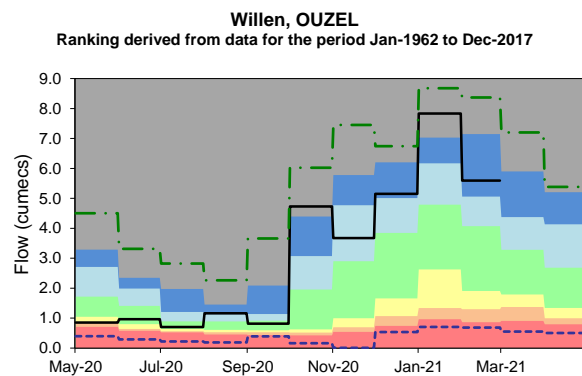
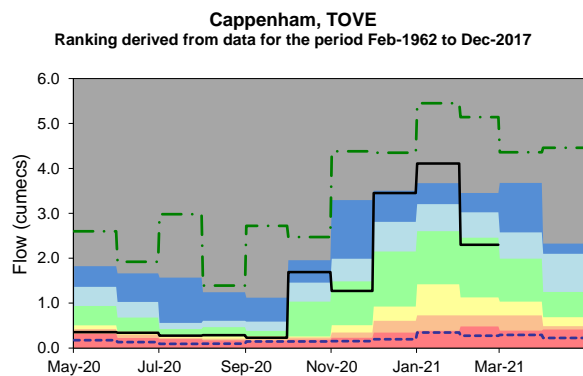
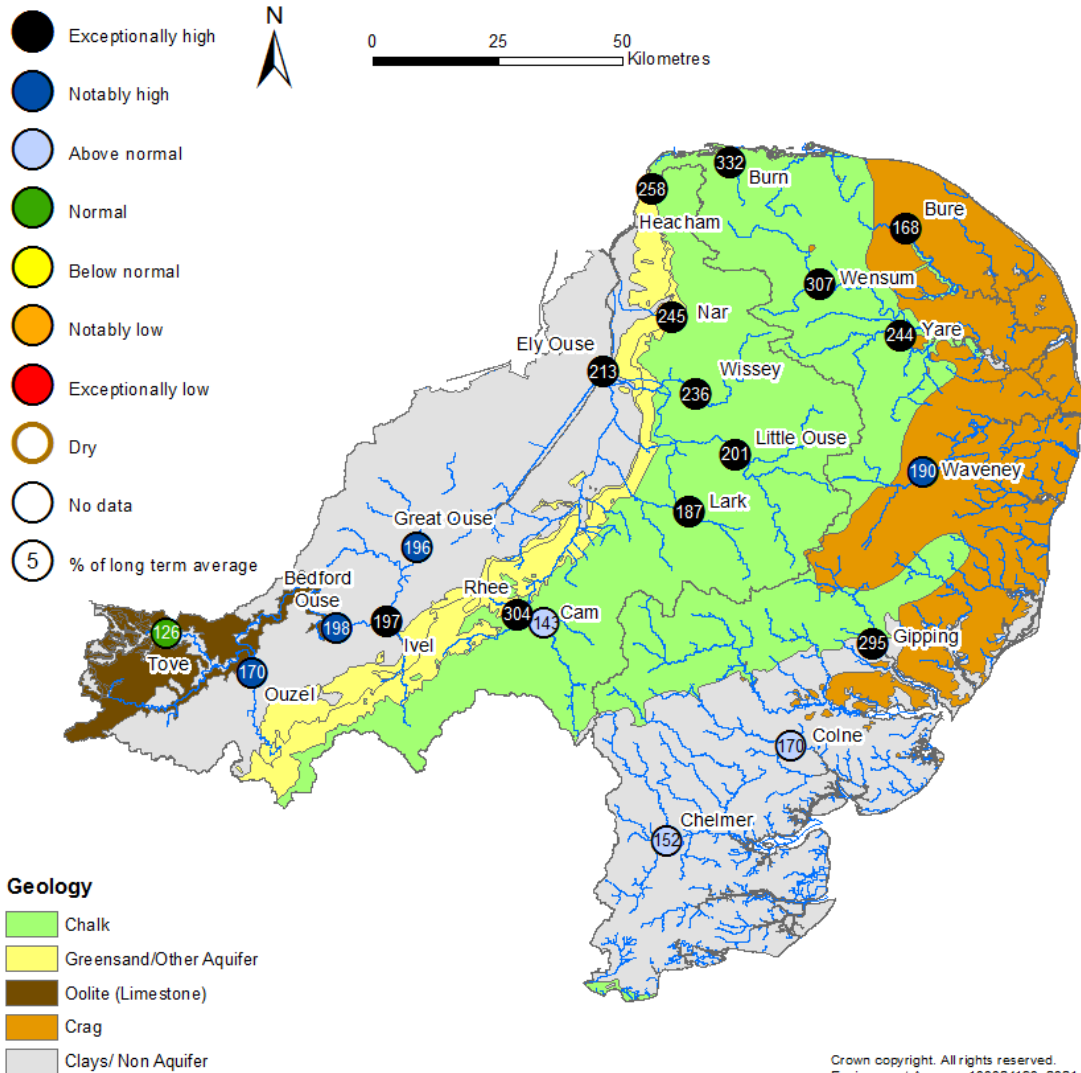
Data based on MORECS (Met Office © Crown Copyright)



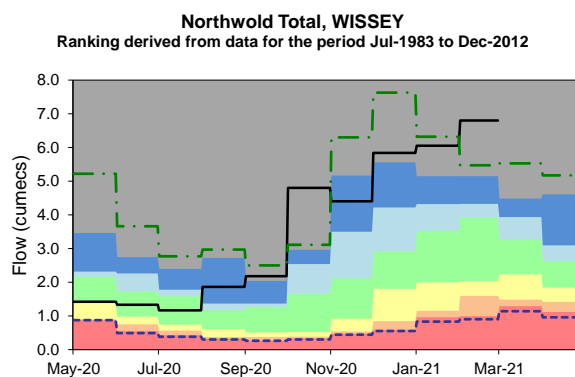
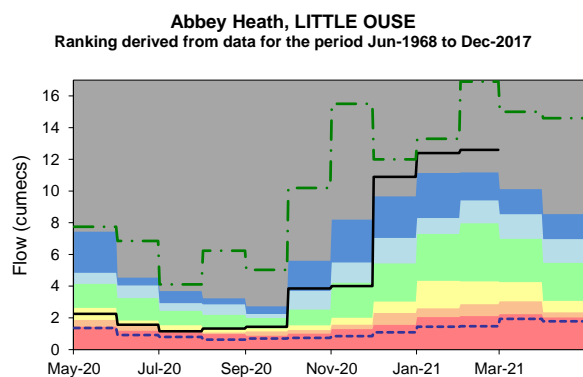
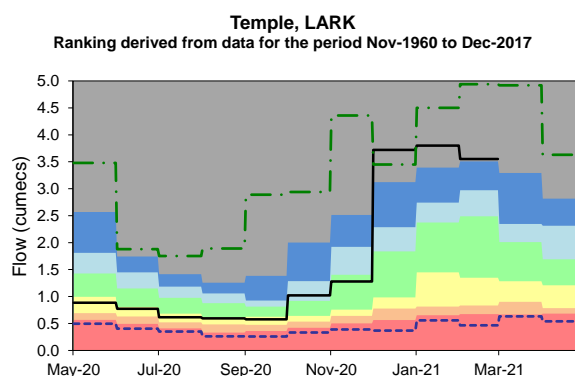
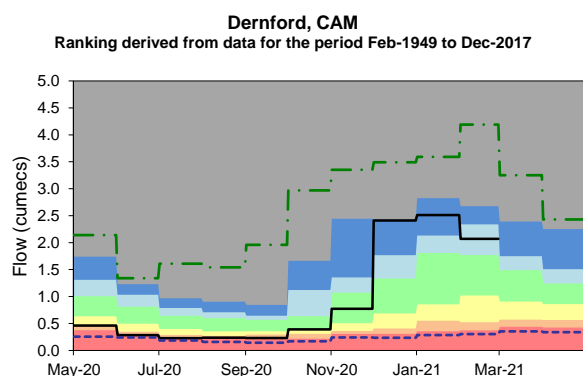
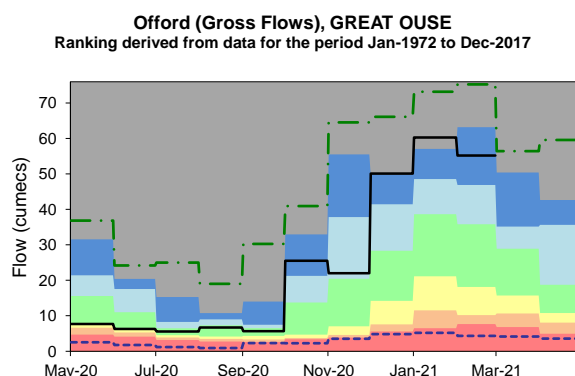
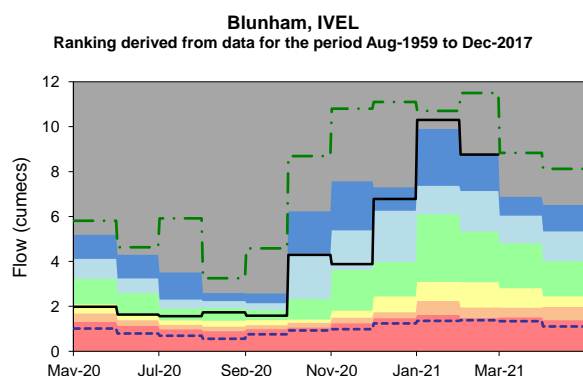
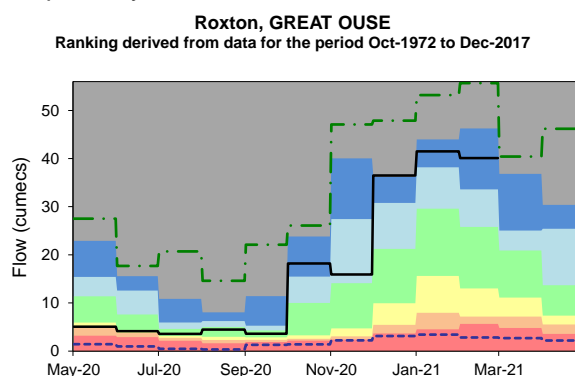
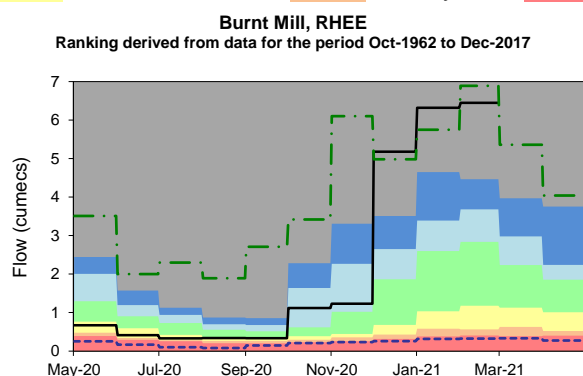


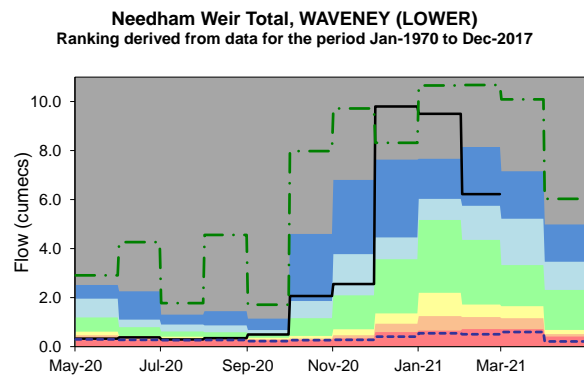
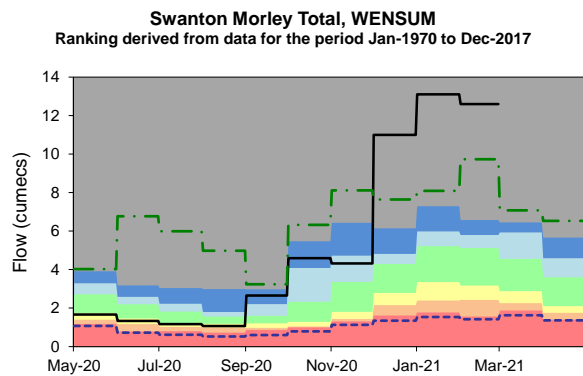
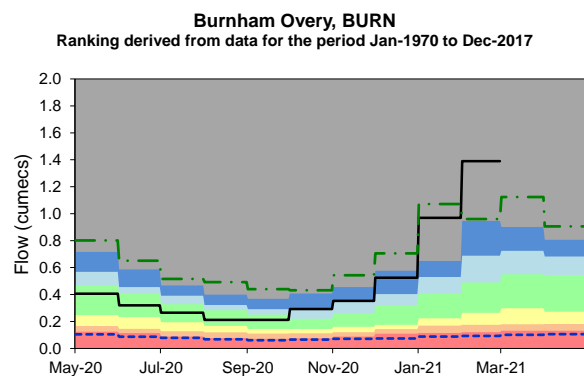
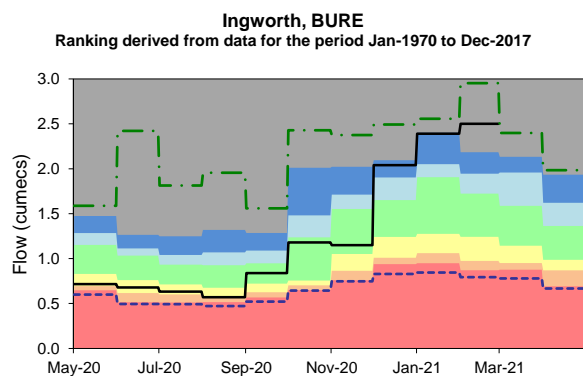
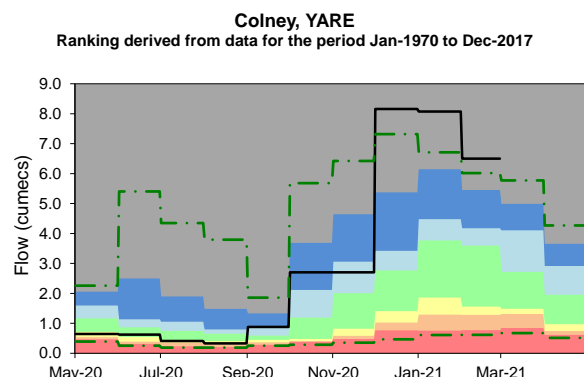
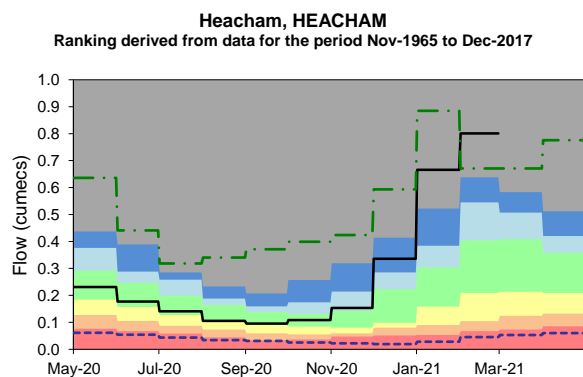
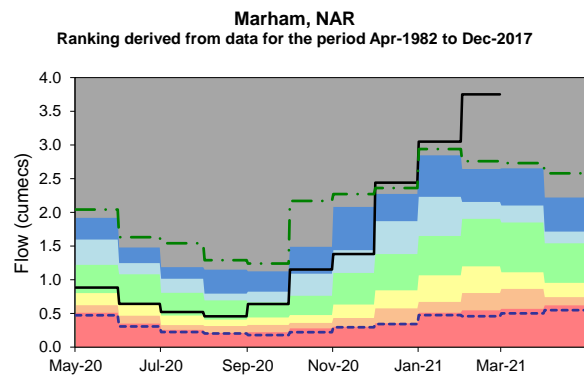
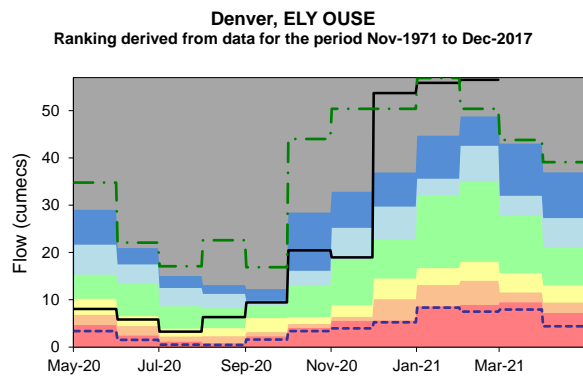
# River Flow

February 2021





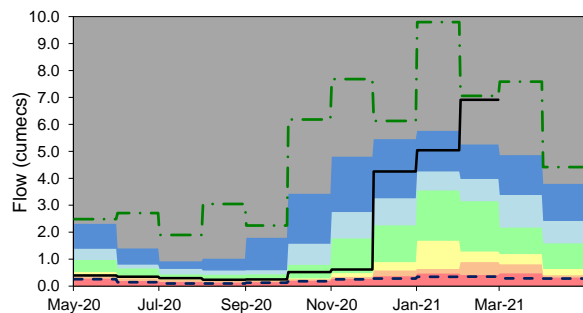






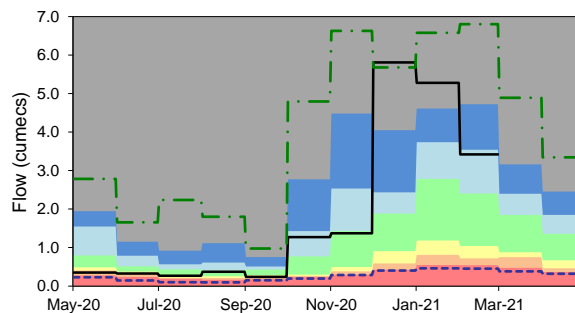
**Bramford, GIPPING**

Ranking derived from data for the period Jan-1970 to Dec-2017



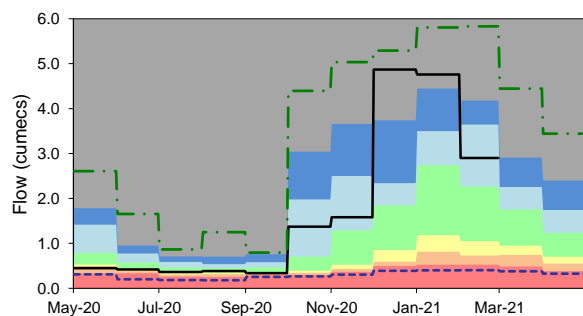
**Lexden, COLNE**

Ranking derived from data for the period Jan-1970 to Dec-2017



**Springfield, CHELMER**

Ranking derived from data for the period Jan-1970 to Dec-2017



# Groundwater Levels

February 2021



0 15 30 60 Kilometres

- Exceptionally high
- Notably high
- Above normal
- Normal
- Below normal
- Notably low
- Exceptionally low
- No data

## Geology

- Oolite (Limestone)
- Greensand/Other Aquifer
- Chalk
- Crag
- Clays/Non Aquifer

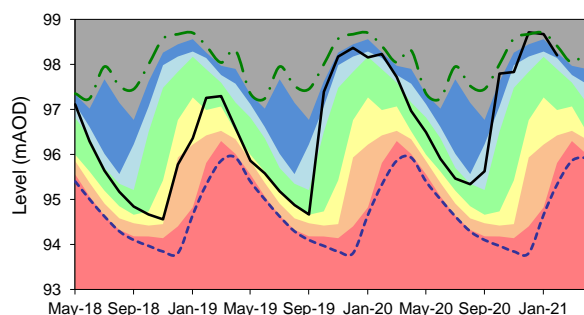
\*Monitoring activities suspended due to the COVID19 incident.

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Environment Agency, 100024198, 2021

- Exceptionally high
- Notably high
- Above normal
- Normal
- Max
- Below normal
- Notably low
- Exceptionally low
- Latest data
- Min

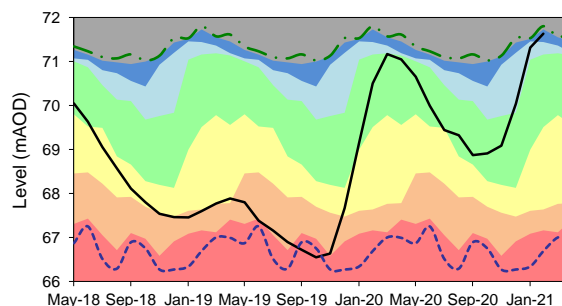
### Fringford - GREAT OOLITE

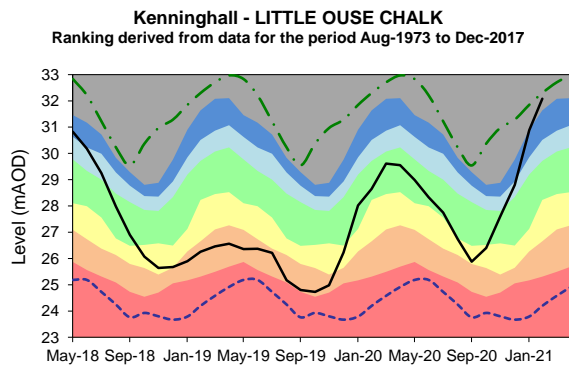
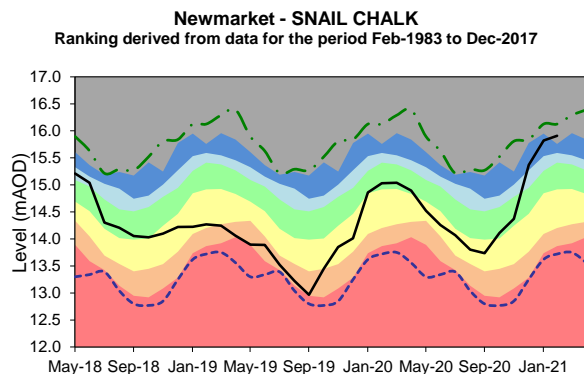
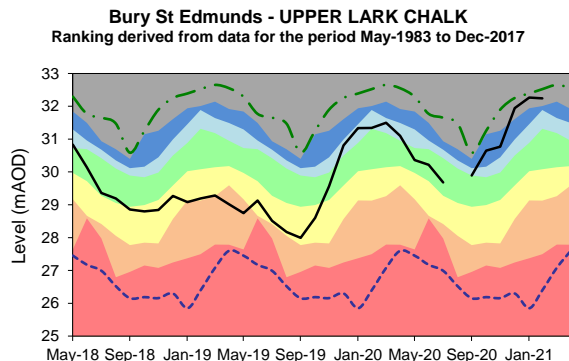
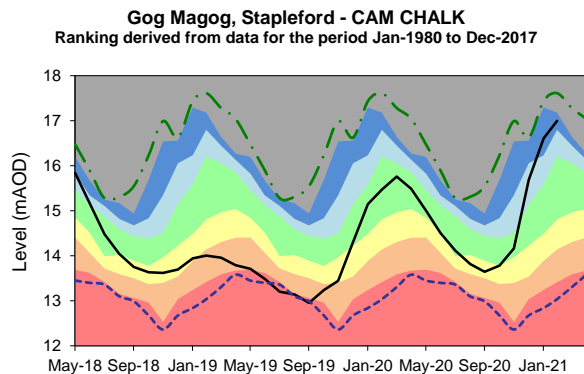
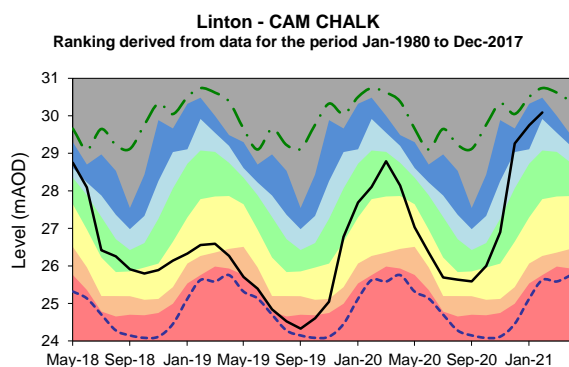
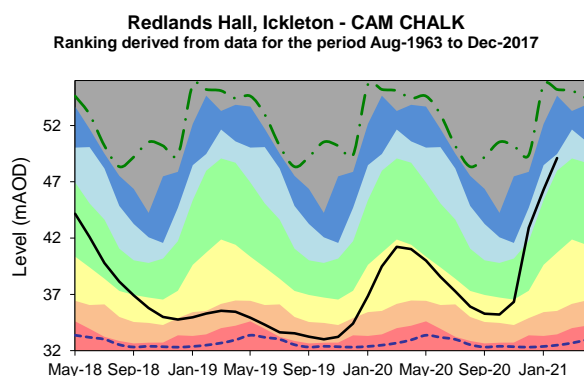
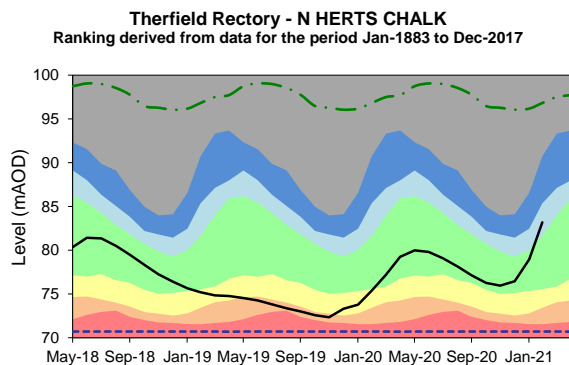
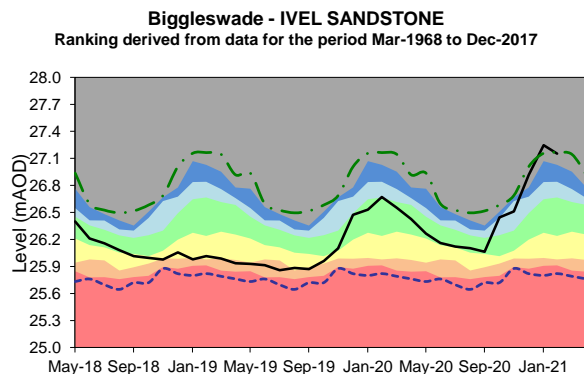
Ranking derived from data for the period Sep-1980 to Dec-2017



### Bath Spring, Charlton - IVEL CHALK

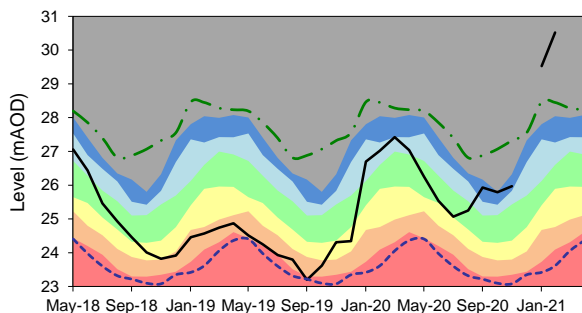
Ranking derived from data for the period Mar-1993 to Dec-2017



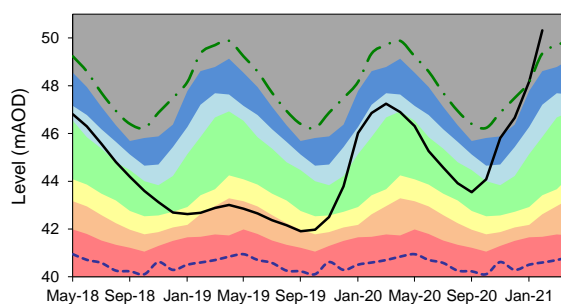




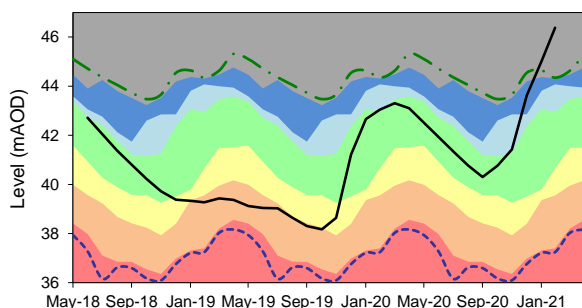
**Breckland - WISEY CHALK**  
Ranking derived from data for the period Jan-1971 to Nov-2017



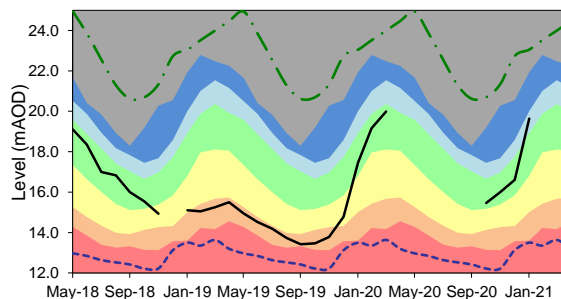
**Washpit Farm, Rougham - NW NORFOLK CHALK**  
Ranking derived from data for the period May-1950 to Dec-2017



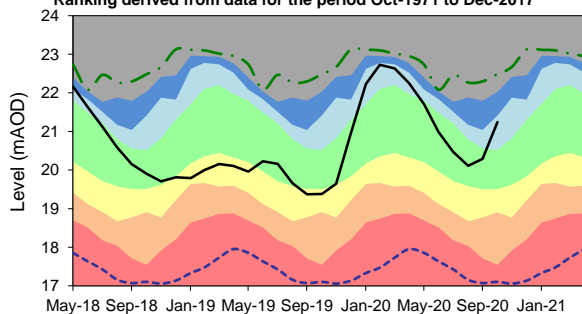
**Bircham Newton - NW NORFOLK CHALK**  
Ranking derived from data for the period Mar-1995 to Sep-2017



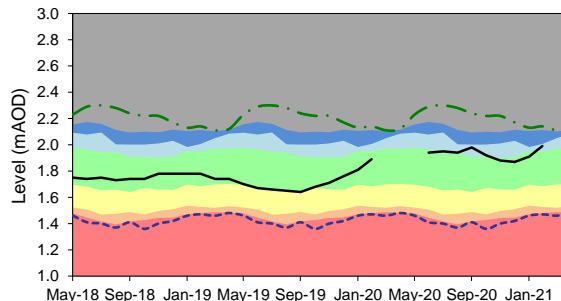
**Castle Farm, Offton - MID SUFFOLK CHALK**  
Ranking derived from data for the period Mar-1967 to Dec-2017



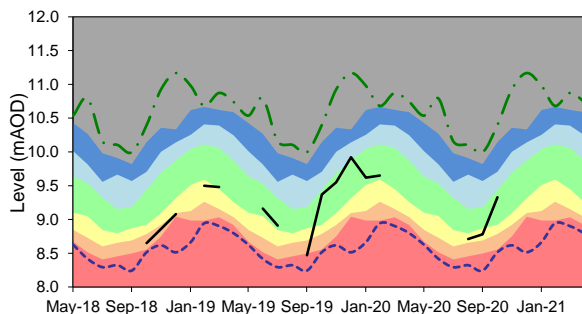
**Old Primary School, South Creake  
NW NORFOLK CHALK**  
Ranking derived from data for the period Oct-1971 to Dec-2017



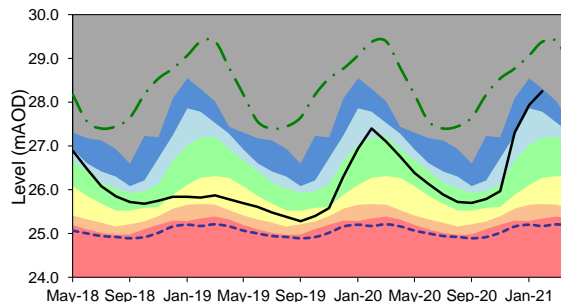
**Hazlewood Common - SUFFOLK CRAG**  
Ranking derived from data for the period Oct-1988 to Feb-2020



**The Spinney, Costessey - WENSUM CHALK**  
Ranking derived from data for the period Oct-1971 to Dec-2017

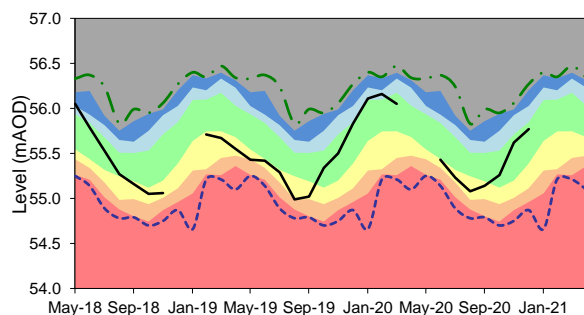


**Smeetham Hall Cottages, Bulmer - ESSEX CHALK**  
Ranking derived from data for the period Jan-1964 to Dec-2017

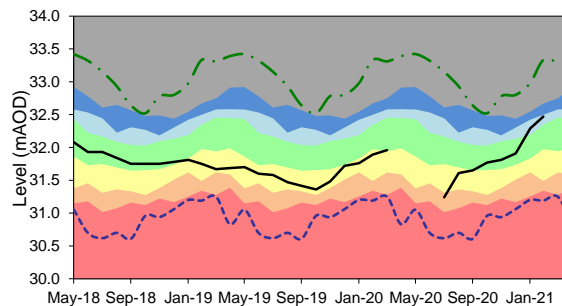




**Hindolveston - NORFOLK CHALK**  
Ranking derived from data for the period Sep-1984 to Nov-2017

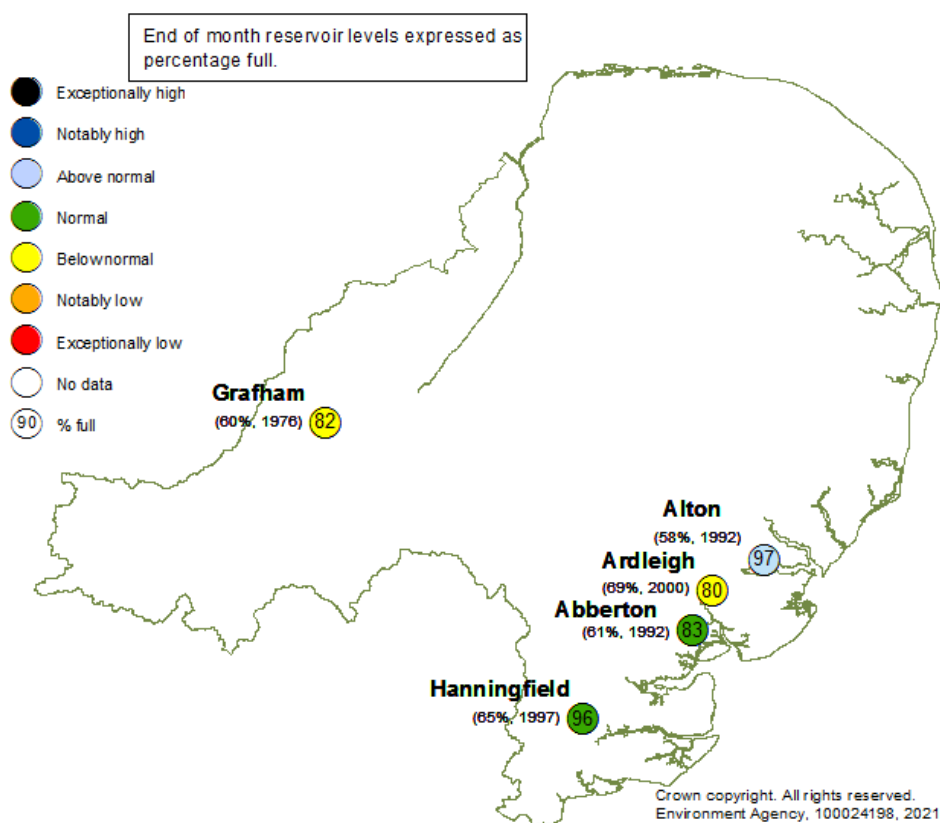


**Rook Hall, Braiseworth - SUFFOLK CHALK**  
Ranking derived from data for the period Jan-1980 to Dec-2017



# Reservoir Stocks

February 2021

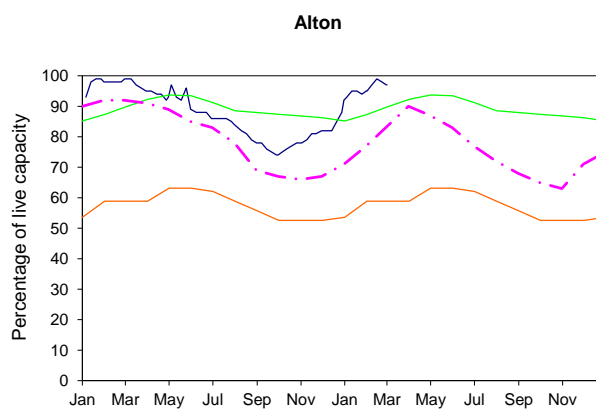
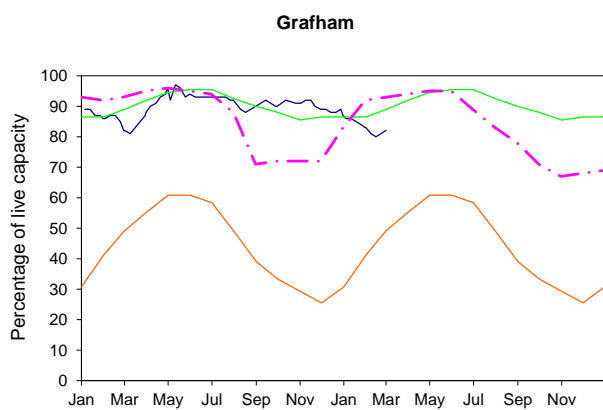


— 2020-2021

— Normal Operating Curve

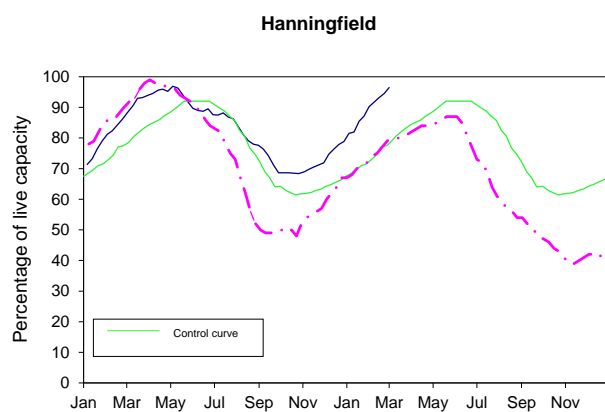
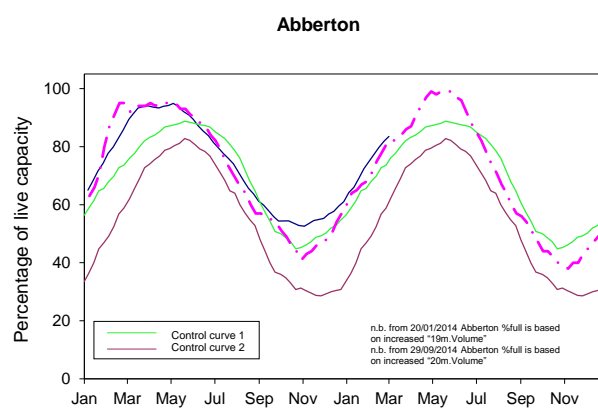
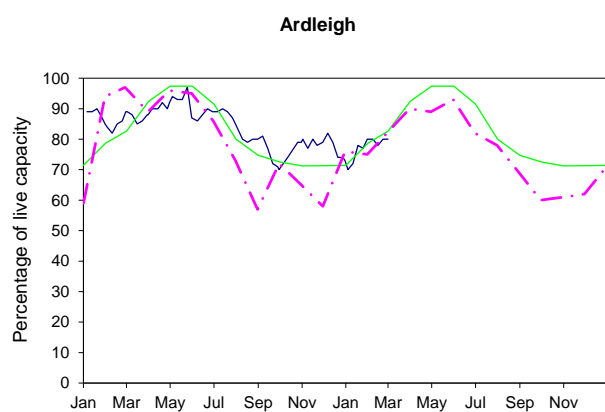
— Drought Alert Curve

— 1995-1996

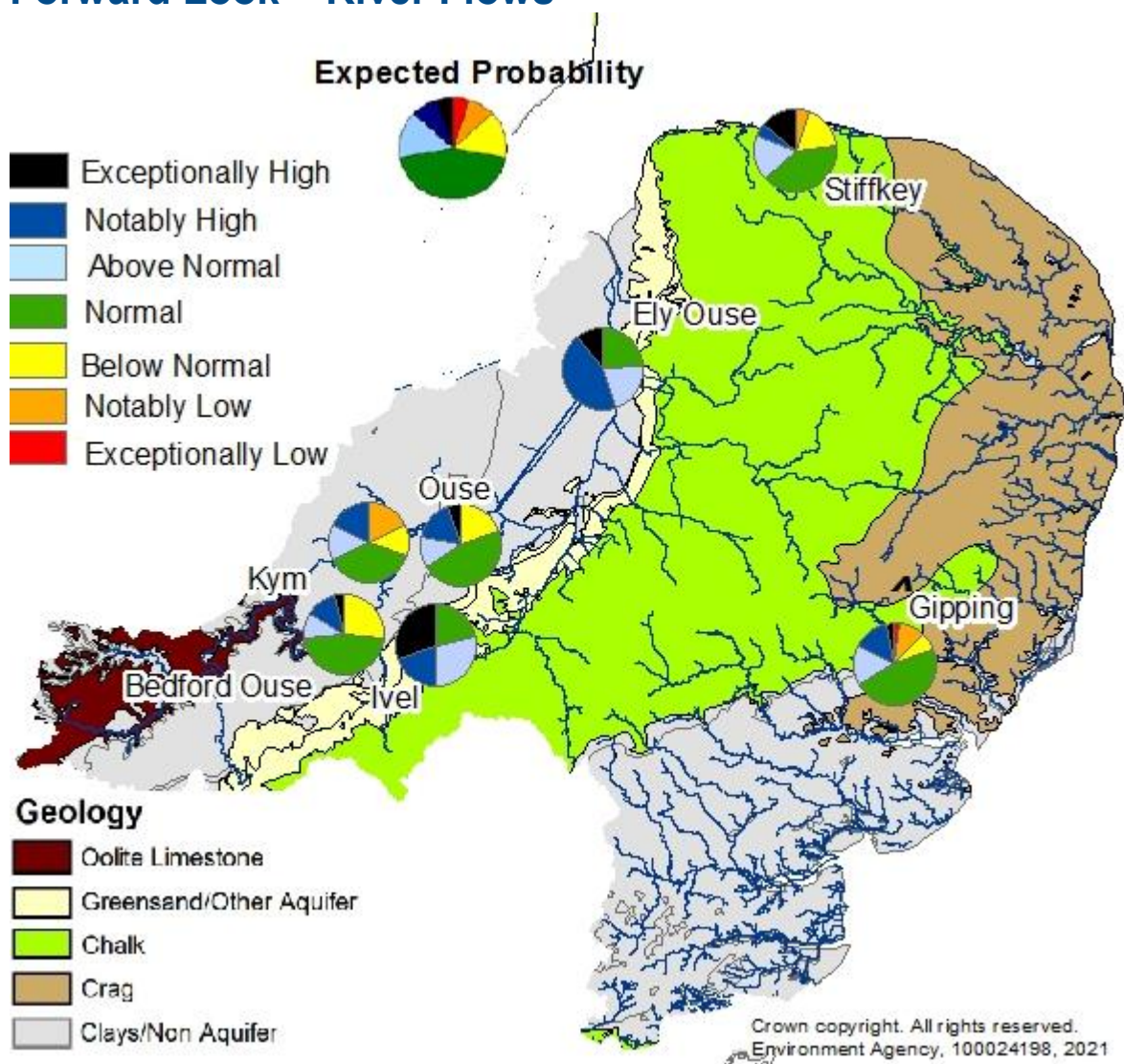




— 2020-2021      — Normal Operating Curve      — Drought Alert Curve      — 1995-1996



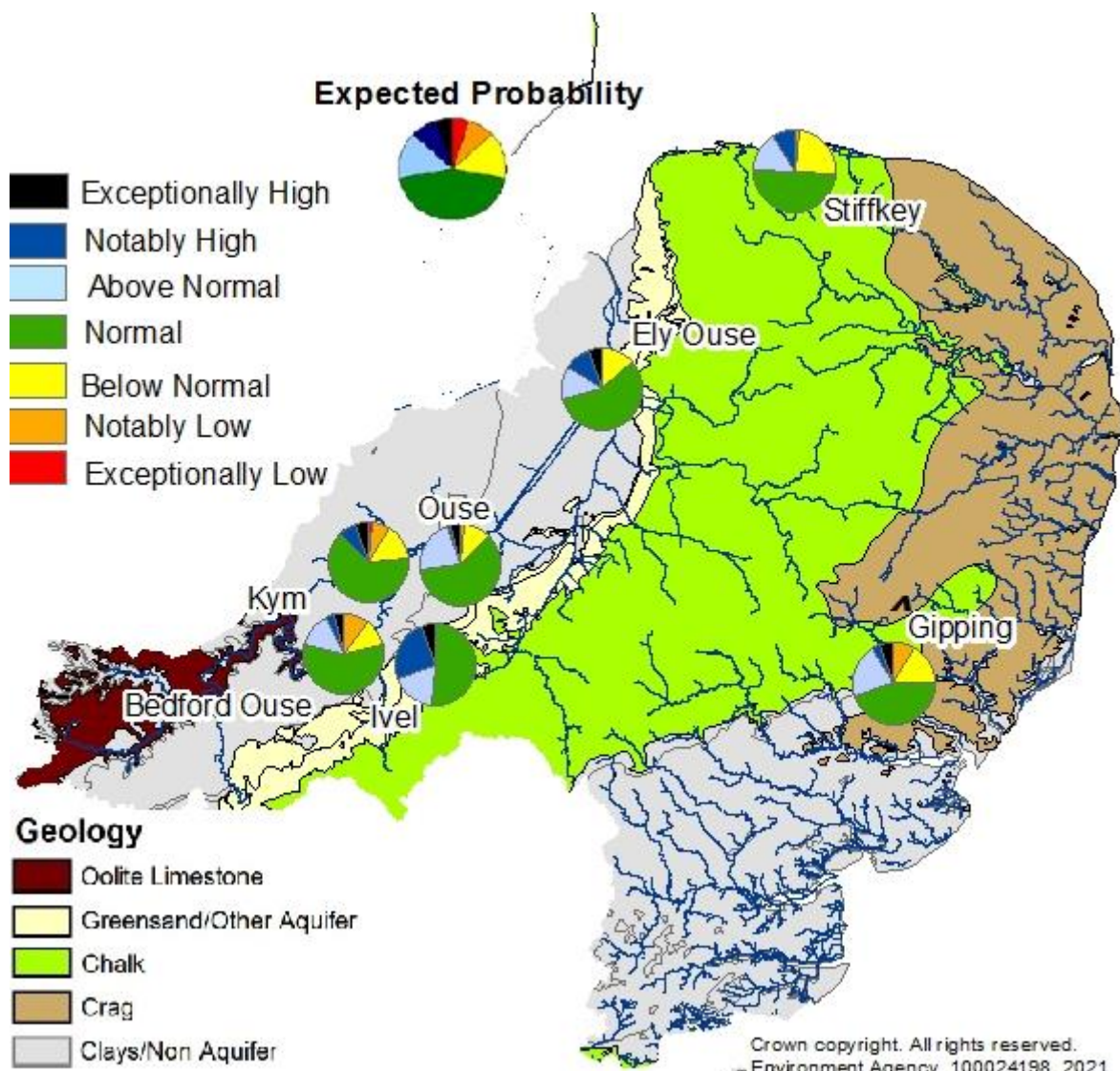
## Forward Look – River Flows



Exceptionally high or low levels are those which would typically occur 5% of the time within the historic record. Notably high or low levels are those which would typically occur 8% of the time. Above normal or below normal levels are those which would typically occur 15% of the time. Normal levels are those which would typically occur 44% of the time within the historic record.

**Probabilistic ensemble projections of river flows at key indicator sites in March 2021.** Pie charts indicate probability, based on climatology, of the surface water flow at each site being e.g. exceptionally low for the time of year. (Source: [Centre for Ecology and Hydrology](#), Environment Agency) Geological map reproduced with kind permission from UK Groundwater Forum, BGS © NERC. Crown copyright. All rights reserved. Environment Agency, 100026380, 2021.

<sup>^</sup> "Naturalised" flows are projected for these sites

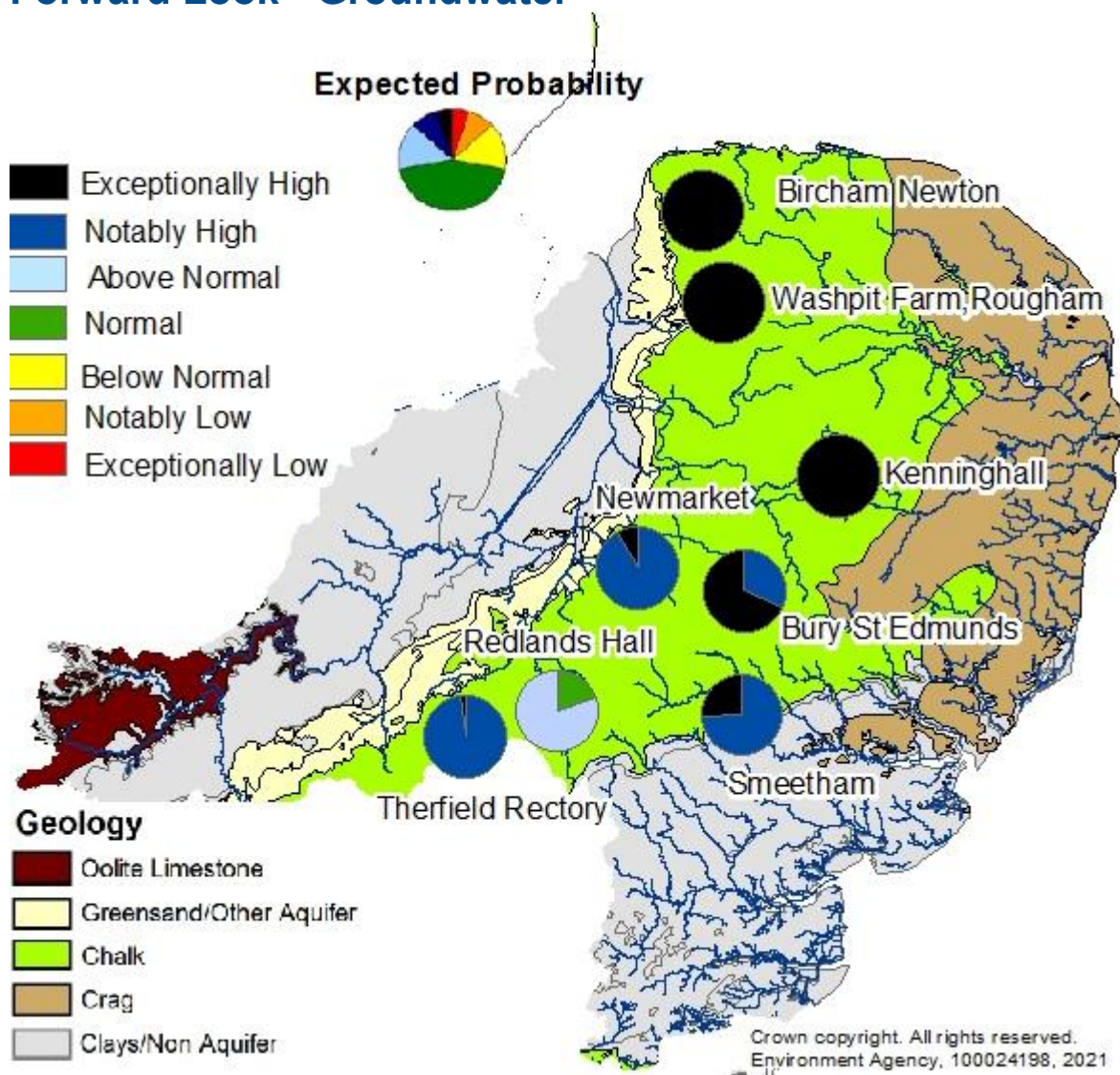


Exceptionally high or low levels are those which would typically occur 5% of the time within the historic record. Notably high or low levels are those which would typically occur 8% of the time. Above normal or below normal levels are those which would typically occur 15% of the time. Normal levels are those which would typically occur 44% of the time within the historic record.

**Probabilistic ensemble projections of river flows at key indicator sites in June 2021.** Pie charts indicate probability, based on climatology, of the surface water flow at each site being e.g. exceptionally low for the time of year. (Source: [Centre for Ecology and Hydrology](#), Environment Agency) Geological map reproduced with kind permission from UK Groundwater Forum, BGS © NERC. Crown copyright. All rights reserved. Environment Agency, 100026380, 2021

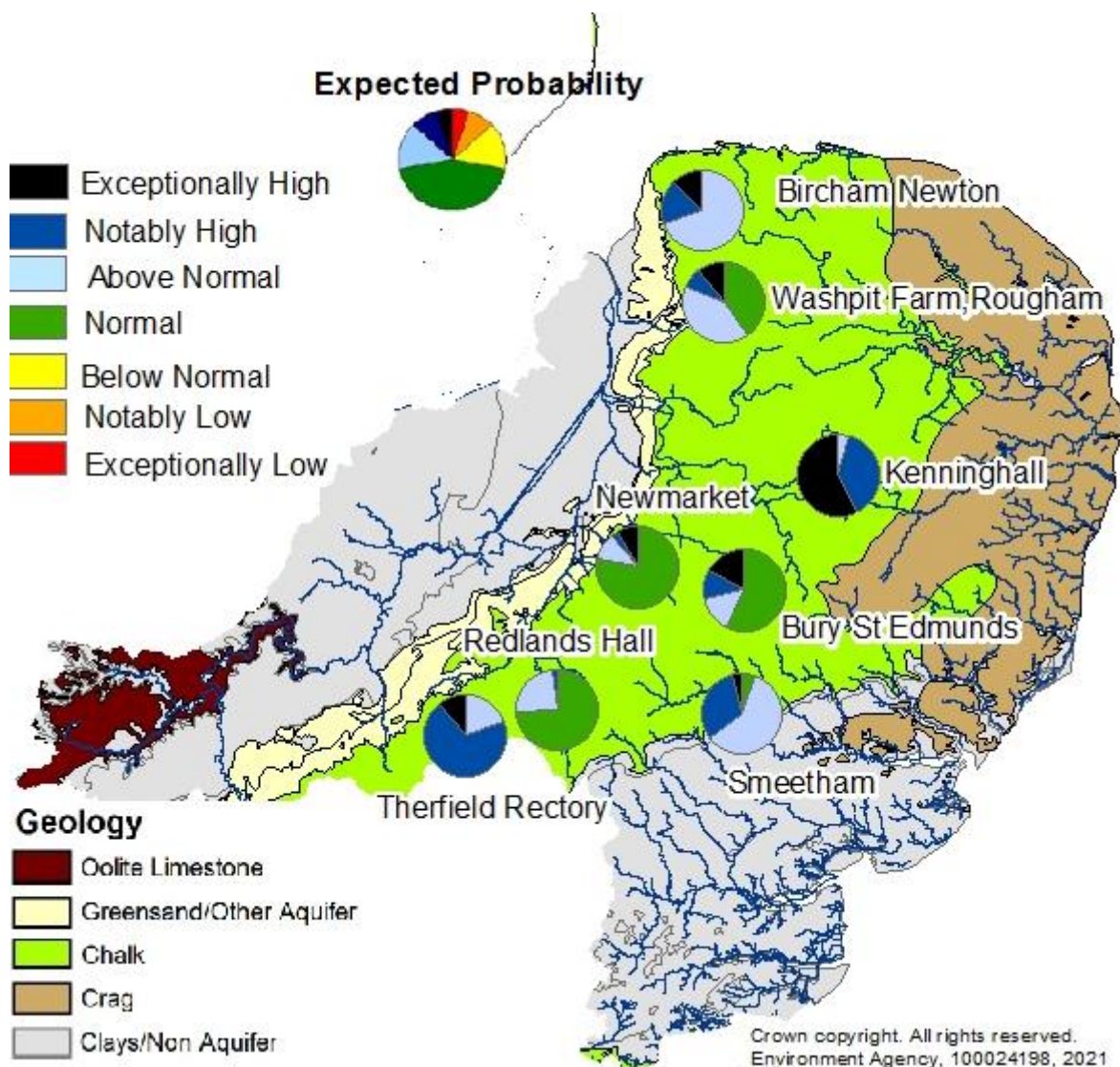


## Forward Look - Groundwater



Exceptionally high or low levels are those which would typically occur 5% of the time within the historic record. Notably high or low levels are those which would typically occur 8% of the time. Above normal or below normal levels are those which would typically occur 15% of the time. Normal levels are those which would typically occur 44% of the time within the historic record.

**Probabilistic ensemble projections of groundwater levels at key indicator sites for end of March 2021.** Pie charts indicate probability, based on climatology, of the groundwater level at each site being e.g. exceptionally low for the time of year. (Source: Environment Agency) Geological map reproduced with kind permission from UK Groundwater Forum, BGS © NERC. Crown copyright. All rights reserved. Environment Agency, 100026380, 2021.



Exceptionally high or low levels are those which would typically occur 5% of the time within the historic record. Notably high or low levels are those which would typically occur 8% of the time. Above normal or below normal levels are those which would typically occur 15% of the time. Normal levels are those which would typically occur 44% of the time within the historic record.

**Probabilistic ensemble projections of groundwater levels at key indicator sites for end of September 2021.** Pie charts indicate probability, based on climatology, of the groundwater level at each site being e.g. exceptionally low for the time of year. (Source: Environment Agency) Geological map reproduced with kind permission from UK Groundwater Forum, BGS © NERC. Crown copyright. All rights reserved. Environment Agency, 100026380, 2021.

## Glossary

### Term

### Definition

|                             |   |
|-----------------------------|---|
| Aquifer                     | A geological formation able to store and transmit water.  |
| Areal average rainfall      | The estimated average depth of rainfall over a defined area. Expressed in depth of water (mm).  |
| Artesian                    | The condition where the groundwater level is above ground surface but is prevented from rising to this level by an overlying continuous low permeability layer, such as clay.   |
| Artesian borehole           | Borehole where the level of groundwater is above the top of the borehole and groundwater flows out of the borehole when unsealed.   |
| Cumecs                      | Cubic metres per second (m <sup>3</sup> s <sup>-1</sup> )   |
| Effective rainfall          | The rainfall available to percolate into the soil or produce river flow. Expressed in depth of water (mm).  |
| Flood Alert/Flood Warning   | Three levels of warnings may be issued by the Environment Agency. Flood Alerts indicate flooding is possible. Flood Warnings indicate flooding is expected. Severe Flood Warnings indicate severe flooding.   |
| Groundwater                 | The water found in an aquifer.  |
| Groundwater level           | The water level measured in the aquifer at a borehole, which may include the impacts of artificial influences.  |
| Long term average (LTA)     | The arithmetic mean calculated from the historic record, usually based on the period 1961-1990. However, the period used may vary by parameter being reported on (see figure captions for details).   |
| mAOD                        | Metres Above Ordnance Datum (mean sea level at Newlyn Cornwall).  |
| MORECS                      | Met Office Rainfall and Evaporation Calculation System. Met Office service providing real time calculation of evapotranspiration, soil moisture deficit and effective rainfall on a 40 x 40 km grid.  |
| Naturalised flow            | River flow with the impacts of artificial influences removed. Artificial influences may include abstractions, discharges, transfers, augmentation and impoundments.   |
| NCIC                        | National Climate Information Centre. NCIC area monthly rainfall totals are derived using the Met Office 5 km gridded dataset, which uses rain gauge observations.   |
| Recharge                    | The process of increasing the water stored in the saturated zone of an aquifer. Expressed in depth of water (mm).   |
| Reservoir gross capacity    | The total capacity of a reservoir.  |
| Reservoir live capacity     | The capacity of the reservoir that is normally usable for storage to meet established reservoir operating requirements. This excludes any capacity not available for use (e.g. storage held back for emergency services, operating agreements or physical restrictions). May also be referred to as 'net' or 'deployable' capacity. |
| River Flow                  | The flow in the river measured at a gauging station which includes the upstream impact of artificial influences.  |
| Soil moisture deficit (SMD) | The difference between the amount of water actually in the soil and the amount of water the soil can hold. Expressed in depth of water (mm).  |

Categories

|                    |   |
|--------------------|---|
| Exceptionally high | Value likely to fall within this band 5% of the time within the historic record.  |
| Notably high       | Value likely to fall within this band 8% of the time within the historic record.  |
| Above normal       | Value likely to fall within this band 15% of the time within the historic record. |
| Normal             | Value likely to fall within this band 44% of the time within the historic record. |
| Below normal       | Value likely to fall within this band 15% of the time within the historic record. |
| Notably low        | Value likely to fall within this band 8% of the time within the historic record.  |
| Exceptionally low  | Value likely to fall within this band 5% of the time within the historic record.  |



# Jubilee Community Orchard

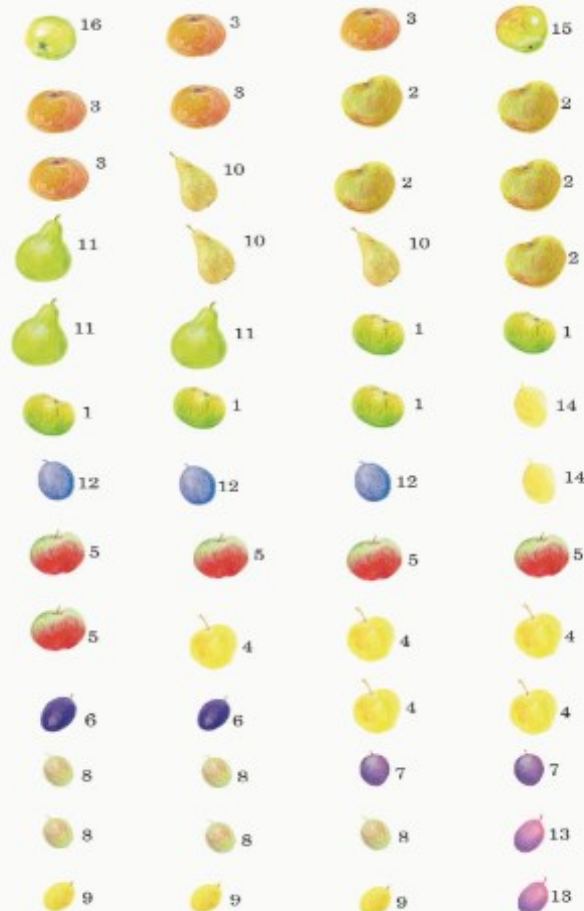


This orchard was planted in the  
Queen's Diamond Jubilee year of 2012.  
These traditional fruit trees represent varieties  
that were grown in the Melbourn area.  
Please enjoy the blossom and harvest the fruit  
in season.



- |                            |                               |
|----------------------------|-------------------------------|
| 1 Bramley apple            | 9 Old Greengage               |
| 2 D'Arcy Spice apple       | 10 Conference Pear            |
| 3 Egremont Russet apple    | 11 Williams Pear              |
| 4 Golden Noble apple       | 12 Rivers Early Prolific Plum |
| 5 Worcester Pearmain apple | 13 Victoria Plum              |
| 6 Farleigh damson          | 14 Yellow Pershore Plum       |
| 7 Merryweather damson      | 15 Green Harvey apple         |
| 8 Cambridge Gage           | 16 Murfitt's apple            |

## Plan of the Orchard



Pavilion



# MELBOURN PARISH COUNCIL

Version: 3  
Review By: Jan 2020

## APPENDIX 3

| Area                             | Monthly Checking Record |        |         |         | NOTES |
|----------------------------------|-------------------------|--------|---------|---------|-------|
|                                  | Week 1                  | Week 2 | Week 3  | Week 4  |       |
| Moor Play Park                   | 2/2 200                 | 8/2    | 19/2/21 | 22/2/21 |       |
| Village Car Park                 | 1/2                     | 8/2    | 15/2    | 22/2/21 |       |
| War Memorial                     | 2/2                     | 8/2    | 18/2/21 | 23/2    |       |
| Littlehands and Access Way       | 1/2                     | 8/2    | 18/2/21 | 22/2    |       |
| New Rec. Ground                  | 1/2                     | 8/2    | 15/2    | 22/2/21 |       |
| Clear Cres. Play Park            | 2/2                     | 8/2    | 18/2/21 | 23/2/21 |       |
| Orchard Road Cemetery            | 1/2                     | 9/2    | 15/2    | 23/2/21 |       |
| New Road C/metry                 | 1/2                     | 9/2    | 15/2    | 22/2    |       |
| Old Recreation Ground            | 1/2                     |        | 15/2    |         |       |
| Pavilion                         | 1/2                     |        | 15/2    |         |       |
| Stockbridge M.                   | 2/2                     |        | 16/2    |         |       |
| Worcester Way                    | 1/2                     |        | 18/2/21 |         |       |
| BMX Site (Summer & only if open) |                         |        |         |         |       |

# MELBOURN PARISH COUNCIL

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| Area               | Monthly Checking Record |               |                   |                |  |
|--------------------|-------------------------|---------------|-------------------|----------------|--|
|                    | Week1                   | Week2         | Week 3            | Week4          |  |
| Allotments         | <i>MR 2/2</i>           |               | <i>MR 15/2</i>    |                |  |
| All Saints' C/Yard | <i>MR 2/2</i>           |               | <i>19/2/21 MR</i> |                |  |
| Jubilee Orchard    | <i>MR 1/2</i>           |               | <i>19/2/21 MR</i> |                |  |
| Fire Engine Shed   |                         |               |                   | <i>MR 23/2</i> |  |
| Armingford Cres.   |                         |               |                   | <i>MR 23/2</i> |  |
| Beechwood Avenue   |                         | <i>MR 9/2</i> |                   |                |  |
| Chalkhill Barrow   |                         | <i>MR 9/2</i> |                   |                |  |
| Elm Way            |                         | <i>MR 9/2</i> |                   |                |  |
| Millennium Copse   |                         | <i>MR 9/2</i> |                   |                |  |

| Date reported to PO | Location  | Details   | Reported by   | Reported to Police                        | Incident No | Action taken and cost of repair   |
|---------------------|---|---|---------------|---|-------------|---|
| 14/01/2020          | Block garages - rear Palmers Way                                | Fly tipping - sofa and bike   | RW            | Reported to SCDC                          |             |   |
| Dec/Jan             | Empty charity box discarded in hedge                            |   | TS            |   |             |   |
| Jan                 | Littlehands   | Garden toys thrown on to roof   | GC            |   |             |   |
| 27/02/2020          | Royston Road, Greenlow Kennels drive                            | carpets fly tipped  | TS            | Reported to SCDC                          |             |   |
| Feb / March         | High Street - various   | Reports of young people causing nuisance and danger to self and others along the High Street                                    | Various       | Reported to 101                           |             | Incident number INT/35/4WIZ/1132020   |
| 18/03/2020          | Track to the rear of allotments                                 | Young people smoking weed   | BD            | Reported to PCSO James Lynch              |             |   |
| 23/03/2020          | Stockbridge Meadows   | Evidence of a fire  | DB            | Reported to PCSO James Lynch              |             |   |
| 25/03/2020          | Orchard Road cemetery   | Groups of people gathering and smoking weed   | Resident      | Report to PCSO James Lynch and 101 online |             | Incident number INT/35/LUXS/2632020   |
| 18/05/2020          | Stockbridge Meadows   | People gathering  | Various       | Report to PCSO James Lynch and 101 online |             |   |
| 18/05/2020          | Track at the top of Water Lane                                  | Fly tipping (poss asbestos material)  | TS            | Reported to SCDC                          |             |   |
| Various             | New Rec and generally around the village                        | Litter left on open spaces due to groups gathering. Bins overflowing.   | Various       |   |             |   |
| 01/06/2020          | Vicarage Close  | Salt bin damaged - lid broken   | DB            |   |             |   |
| 15/07/2020          | Bottom of London Way  | Fly tipping - 2 x wings from car  | TS            |   |             | TS moved to pick up point by bin  |
| 15/07/2020          | Bench by River Mel (nr pavilion                                 | Bench damaged - one slat needs replacing  | CS            |   |             | KR has inspected - does not seem repairable.  |
| Various             | Illegal access to High Street from Norgetts Lane and Water Lane | Various reports by residents - increased incidents since Mortlock Street has been closed.                                       | Various       | Emailed SvdV, PCSO James Lynch.           |             | Police have attended and observed. Sat Nav is directly people to access High Street from Norgetts. Police have emailed suggesting repainting road markings. Resident has requesting Norgetts Lane is closed off to the High Street both ways. Discussed by MC |
| 11/08/2020          | Damage to no parking sign in car park                           | One of the 'No parking after 3pm' signs has been damaged and removed from the fencing.  | JH            |   |             | Wardens have re-installed the sign. No further action.  |
| vARIOUS             | Fly tipping   | Various reports of fly tipping - definitely increased over the summer.  |               |   |             | CL to put posters on website, facebook and notice boards. Tim Stebbings reporting back whenever he finds items. Problem areas generally farm tracks, London Way / Back Lane. JH also discussing with SCDC. CL has put a call in to PCSO to share information. |
| 09/10/20 -11/10/20  | Fly tipping   | Various reports of fly tipping and litter over the weekend  | TS            |   |             | Main areas include Greenbanks, near Pig Farm and farm tracks. Pig farm reported to SCDC. TS cleared the rest of the fly tipping collected from pick up point at Back Lane by SCDC on 14/10/20   |
| 18/10/2020          | Car park  | Salt from the yellow bin has been spread all around the car park.   | JH / Resident |   |             | Wardens to install padlock on the bin   |
| 18/10/2020          | New bus shelter   | Back rest on new bus shelter broken   | GC            |   |             | GC returned damaged piece. Contractors to refit and re-enforce.   |
| 20/10/2020          | Trade bin (green) outside Littlehands                           | Bin damaged by fire   | GC            |   |             | SM to report to SCDC. SCDC to provide replacement. Bin to be kept locked - query this with SCDC for emptying.   |
| 11/11/2020          | Abandoned van on High Street                                    | Untaxed and in poor condition   | TS            |   |             | CL has reported to SCDC   |
| 18/01/2021          | Disused orchard behind allotments                               | Meeting place with signs of drug use  | TS            | Reported to PCSO James Lynch              |             | SM to report to James Lynch   |
| 27/01/2021          | Fly tipping   | Fly tipping at the back of 30 Worcester Way   | DB            | Reported to SCDC                          |             | SM reported to SCDC   |
| 05/02/2021          | Fly tipping   | Fly tipping along London Way. Rubbish found includes addresses and evidence of substance use.                                   | TS            | Reported to SCDC                          |             | TS moved to pick up point by bin and retained items with addresses on and evidence of substance use. Photos of addresses and evidence of substance use sent to SCDC   |
| 11/02/2021          | Abandoned trailer + fly tipping                                 | Adandoned trailer Greengage Rise, not moved for at least 2 months. Sofa and other rubbish left in trailer.                      | DB            | Reported to SCDC                          |             | SM reported to SCDC   |
| 05/03/2021          | Suspicious vehicle - The Moor                                   | "Suspicious" vehicle reported by resident behind the allotments where fly tipping has occurred. No illegal behaviour witnessed. | Resident      | Reported to SCDC                          |             | SM contacted SCDC and gave description of the vehicle for their records   |
| 16/03/2021          | Graffiti on bus shelter (High Street)                           | Graffiti reported by neighboring resident   | Resident      |   |             | Reported to wardens - they will paint over  |

# MELBOURN PARISH COUNCIL

District of South Cambridgeshire

Maintenance Committee Meeting

18 March 2021

Item: MA120 20b)

Pest control on Old Rec

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## Quotation for pest control on the Old Rec

### Pest Company – Richard Miles

£130 set up fee

£60 per capture visit (no matter the number of moles captured on a visit the charge will be £60)

## Shelford Heating Quote – Pavilion

Good afternoon,

Further to our visit of last week may we confirm the costs are:-

**2 x blending valves £60**

**1 X Shower valve £105**

**Labour £17.00 per 15mins**

**Plus VAT**

We are being quoted 3-4 days for delivery

Can you please confirm you are happy for us to order the parts?

Best Regards

Jo Amey

**Office Supervisor**

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Good morning,

Thank you for your reply.

Please could you give some indication of how long the work may take to carry out? I understand this is difficult to do, but a rough indication would be helpful so we have a rough idea of labour costs.

I look forward to hearing from you.

Many thanks

Sophie

Hello,

I don't have Nigel in work at the moment, but I anticipate approx. 1 hour per item.

Kind regards

Jo

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### **Quotation including approx. time:**

2 x blending valves £60

1 X Shower valve £105

Labour £17.00 per 15mins (approx. time 3 hours – labour £204)

**Approx. total - £369 + VAT**