MELBOURN PARISH COUNCIL

Clerk: Claire Littlewood
Melbourn Parish Council
Melbourn Community Hub
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15 April 2021

Dear Councillor
You are hereby summoned to attend an online meeting of the **Maintenance Committee** to be held on Thursday, 22 April 2021 at 09:30 via Zoom **https://zoom.us/j/97503993330** for the purpose of transacting the following business:

Dear Non-Cllr Committee Member
You are hereby invited to attend an online meeting of the **Maintenance Committee** to be held on Thursday, 22 April 2021 at 09:30 via Zoom **https://zoom.us/j/97503993330** for the purpose of transacting the following business:

To Members of the Public and Press
You are hereby invited to attend an online meeting of the **Maintenance Committee** to be held on Thursday, 22 April 2021 at 09:30 via Zoom **https://zoom.us/j/97503993330** for the purpose of transacting the following business:

Claire Littlewood
Clerk to the Parish Council

AGENDA

MA127/20 To receive and approve apologies for absence

MA128/20 To receive any Declarations of Interest and Dispensations

MA129/20 To approve the minutes of the Maintenance Committee Meeting held on 18 March 2021

MA130/20 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Maintenance Committee – 3 minutes per item)

MA131/20 Finance Matters:

a) To consider a finance report on expenditure within the committee's remit.

MA132/20 Conservation Matters:

a) To receive the EA Monthly situation report for March 2021
b) To receive a report on Stockbridge Meadows
c) To receive an update on the Stockbridge Meadows boardwalk project
d) To receive a report from River Mel Restoration Group
e) To consider approving a quote from Argenta Tree Surveys for tree inspections
f) To discuss projects eligible for Zero Carbon Community Fund grants
g) To consider a memorial seat in Stockbridge Meadow
h) To note a donation for trees and consider locations for planting
i) To receive any other updates and consider actions

MA133/20 Allotment Matters:

a) To receive any updates and consider actions

MA134/20 Governance Matters:

a) To receive the weekly inspection reports and consider any necessary actions
b) To consider any updates on vandalism in the Parish
c) To receive any other updates and consider actions

MA135/20 Cemetery Matters:

a) To consider approving a quotation for emptying the soil store at New Road Cemetery
b) To consider an update with regard to trees at New Road Cemetery
c) To consider a proposal for a wild flower area in New Road Cemetery
d) To receive any other updates and consider actions

MA136/20 Village Maintenance Matters:

a) To consider a quotation for repairs to the Parish clock
b) To consider quotations for relocation of boulders in Clear Crescent play area
c) To consider quotations for tree work in Beechwood Avenue
d) To receive an update on litter picking volunteers
e) To receive any other updates and consider actions

MA137/20 Pavilion Matters:

a) To receive an update on resumption of football training and matches
b) To receive any other updates and consider actions

MA138/20 Littlehands Matters:

a) To receive any updates and consider actions

MA139/20 Melbourn Play Parks Working Party:

a) To receive any updates and consider actions.

MA140/20 Outstanding Maintenance Issues: To consider the status of the job spreadsheet

MA141/20 New Maintenance Issues: To consider Maintenance issues arising since last meeting

MA142/20 To note date of next meeting: 20 May 2021