

MELBOURN PARISH COUNCIL

Clerk: Claire Littlewood
Melbourn Parish Council
Melbourn Community Hub
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9 April 2021

Dear Councillor

You are hereby summoned to attend an online meeting of the **Maintenance Committee** to be held on Thursday, 15 April 2021 at 09:30 via Zoom <https://zoom.us/j/91360933146> for the purpose of transacting the following business:

Dear Non-Cllr Committee Member

You are hereby invited to attend an online meeting of the **Maintenance Committee** to be held on Thursday, 15 April 2021 at 09:30 via Zoom <https://zoom.us/j/91360933146> for the purpose of transacting the following business:

To Members of the Public and Press

You are hereby invited to attend an online meeting of the **Maintenance Committee** to be held on Thursday, 15 April 2021 at 09:30 via Zoom <https://zoom.us/j/91360933146> for the purpose of transacting the following business:

Claire Littlewood
Clerk to the Parish Council

AGENDA

MA127/20 To receive and approve apologies for absence

MA128/20 To receive any Declarations of Interest and Dispensations

MA129/20 To approve the minutes of the Maintenance Committee Meeting held on 18 March 2021

MA130/20 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Maintenance Committee – 3 minutes per item)

MA131/20 Finance Matters:

- a) To consider a finance report on expenditure within the committee's remit.

MA132/20 Conservation Matters:

- a) To receive the EA Monthly situation report for March 2021
- b) To receive a report on Stockbridge Meadows
- c) To receive an update on the Stockbridge Meadows boardwalk project
- d) To receive a report from River Mel Restoration Group
- e) To consider approving a quote from Argenta Tree Surveys for tree inspections
- f) To discuss projects eligible for Zero Carbon Community Fund grants
- g) To receive any other updates and consider actions

MA133/20 Allotment Matters:

- a) To receive any updates and consider actions

MA134/20 Governance Matters:

- a) To receive the weekly inspection reports and consider any necessary actions
- b) To consider any updates on vandalism in the Parish

- c) To receive any other updates and consider actions

MA135/20 Cemetery Matters:

- a) To consider approving a quotation for emptying the soil store at New Road Cemetery
- b) To consider an update with regard to trees at New Road Cemetery
- c) To consider a proposal for a wild flower area in New Road Cemetery
- d) To receive any other updates and consider actions

MA136/20 Village Maintenance Matters:

- a) To consider a quotation for repairs to the Parish clock
- b) To consider quotations for relocation of boulders in Clear Crescent play area
- c) To consider quotations for tree work in Beechwood Avenue
- d) To receive an update on litter picking volunteers
- e) To receive any other updates and consider actions

MA137/20 Pavilion Matters:

- a) To receive an update on resumption of football training and matches
- b) To receive any other updates and consider actions

MA138/20 Littlehands Matters: To receive any updates and consider actions

- a) To receive any updates and consider actions

MA139/20 To receive an update from the Melbourn Play Parks Working Party

MA140/20 Outstanding Maintenance Issues: To consider the status of the job spreadsheet

MA141/20 New Maintenance Issues: To consider Maintenance issues arising since last meeting

MA142/20 To note date of next meeting: 20 May 2021