

# Melbourn Parish Council

## Expenditure transactions - approval list 22<sup>nd</sup> March 2021

Start of year 01/04/20

Tn no	Cheque	Gross	Vat	Net Invoice	Details	Cheque
4127	BACS2103 231731	£630.00	£105.00	£525.00 11/03/21	1731 Ltd - Project management - Hub Extension: meetings, site visits	£630.00
		£630.00	£105.00	£525.00 1731 Ltd - Total		
4114	BACS2103 234i	£357.60	£59.60	£298.00 22/02/21	4i Water Services Ltd - Legionella risk assessment Pavilion	£357.60
		£357.60	£59.60	£298.00 4i Water Services Ltd - Total		
4090	BACS2103 23AMG	£156.00	£26.00	£130.00 16/02/21	AMG (Southern Services) Ltd - Emergency drain clean - Littlehands	£156.00
		£156.00	£26.00	£130.00 AMG (Southern Services) Ltd - Total		
4113	BACS2103 23AOS	£54.18	£9.03	£45.15 03/03/21	AOS Online - 3 x boxes A4 paper	£54.18
		£54.18	£9.03	£45.15 AOS Online - Total		
4111	DD200318 BGASWSH OP	£289.99	£48.33	£241.66 04/03/21	British Gas - Workshop Electricity 01/02-28/02/21 estimated	£289.99
4137	DD210326 GASORC	£10.76	£0.51	£10.25 09/03/21	British Gas - Electricity bill - old rec ground 02/02/21 - 01/03/21 - estimated	£10.76
4110	DD210327 BGASPAV	£347.31	£57.88	£289.43 26/02/21	British Gas - Pavilion Electricity - 18/01/21- 20/02/21 estimated	£347.31
		£648.06	£106.72	£541.34 British Gas - Total		
3774	DD210308 CWBWS	£6.00	£0.00	£6.00 08/07/20	Cambridge Water Business - Water services car park workshop Mar 2021	£6.00
		£6.00	£0.00	£6.00 Cambridge Water Business - Total		
4062	DD210301 DVLA	£23.18	£0.00	£23.18 01/03/21	DVLA - Vehicle tax - Parish Van	£23.18
		£23.18	£0.00	£23.18 DVLA - Total		
4138	DD210318 EON	£12.79	£0.61	£12.18 03/03/21	e.on - Electricity - Orchard Road Cemetery 28/01/20- 28/02/21	£12.79
		£12.79	£0.61	£12.18 e.on - Total		
4142	BACS2103 23EDGE	£164.40	£27.40	£137.00 17/03/21	Edge IT Systems - AdvantEDGE Finance package temporary band increase 2020/21	£164.40
		£164.40	£27.40	£137.00 Edge IT Systems - Total		

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4101	BACS2103 23GLASS	£47.29	£7.88	£39.41	01/03/21 Glassblade Ltd - Search/WP plugin one year and upgrades to website menu	
4145	BACS2103 23GLASS	£21.00	£3.50	£17.50	17/03/21 Glassblade Ltd - Website updates & zoom lesson on updating pages	£68.29
		£68.29	£11.38	£56.91	Glassblade Ltd - Total	
4092	BACS2103 23H2O	£462.00	£77.00	£385.00	22/02/21 H2O Gas Heating & Plumbing Services Ltd - Repair underfloor heating meeting room - Hub	£462.00
		£462.00	£77.00	£385.00	H2O Gas Heating & Plumbing Services Ltd - Total	
4103	DD210315 HAVEN	£6.54	£0.32	£6.22	01/03/21 Haven Power - Street lighting - unmetered supply 01/02-28/02/21	
4104	DD210315 HAVEN	£114.32	£5.45	£108.87	01/03/21 Haven Power - Street lighting - unmetered supply 01/02--28/02/21	
4105	DD210315 HAVEN	£2.29	£0.11	£2.18	01/03/21 Haven Power - Street lighting - unmetered supply 01/02-28/02/21	£123.15
		£123.15	£5.88	£117.27	Haven Power - Total	
4095	BACS2103 23H&CGM	£747.00	£124.50	£622.50	26/02/21 Herts & Cambs Ground Maintenance Limited - Verges cutting - Feb 2021 (1/12 contract)	
4096	BACS2103 23H&CGM	£487.00	£81.17	£405.83	28/03/21 Herts & Cambs Ground Maintenance Limited - Cemeteries grounds maintenance Feb 2021 (1/12 x annual contract)	
4097	BACS2103 23H&CGM	£906.00	£151.00	£755.00	28/03/21 Herts & Cambs Ground Maintenance Limited - Grounds maintenance - Rec grounds Mar 2021 (1/12 contract)	
4098	BACS2103 23H&CGM	£552.00	£92.00	£460.00	26/02/21 Herts & Cambs Ground Maintenance Limited - Grounds Maintenance - Mar (1/12 annual contract)	
4099	BACS2103 23H&CGM	£228.00	£38.00	£190.00	26/02/21 Herts & Cambs Ground Maintenance Limited - Cut hedges at allotments	
4112	BACS2103 23H&CGM	£1,548.00	£258.00	£1,290.00	05/03/21 Herts & Cambs Ground Maintenance Limited - Install fence in Worcester Way	
4141	BACS2103 23H&CGM	£456.00	£76.00	£380.00	15/03/21 Herts & Cambs Ground Maintenance Limited - Spray & clear moss from paths at Orchard Road cemetery	£4,924.00
		£4,924.00	£820.67	£4,103.33	Herts & Cambs Ground Maintenance Limited - Total	

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4115	BACS2103 23JT	£90.00	£0.00	£90.00 02/03/21	John Travis - Van hire to clear site prior to Hub Extension Build	£90.00
		£90.00	£0.00	£90.00	John Travis - Total	
4102	BACS2103 23LUCID	£126.60	£21.10	£105.50 01/03/21	LUCID Systems - Covered agreement - Apr 2021	£126.60
		£126.60	£21.10	£105.50	LUCID Systems - Total	
4128	BACS2103 23CS	£145.64	£0.00	£145.64 28/02/21	Lucky Dog Solutions - Timebanking handover & administration	£145.64
		£145.64	£0.00	£145.64	Lucky Dog Solutions - Total	
4088	BACS2103 23HUB	£33.60	£5.60	£28.00 20/02/21	Melbourn Community Hub Management Group - Mobile phone for Time banking coordinator 12/01/21-12/02/21	
4109	BACS2103 23HUB	£142.68	£0.00	£142.68 01/03/21	Melbourn Community Hub Management Group - FiT re electricity solar panels Hub building 16/09/20-02/12/20	
4143	BACS2103 23HUB	£33.96	£5.66	£28.30 16/03/21	Melbourn Community Hub Management Group - Mobile phone for Time banking coordinator 13/02/21-12/03/21 plus SMS	£210.24
		£210.24	£11.26	£198.98	Melbourn Community Hub Management Group - Total	
4139	BACS2103 23MG	£207.60	£34.60	£173.00 11/03/21	Mick George - Skip hire - groundworks Hub extension	£207.60
		£207.60	£34.60	£173.00	Mick George - Total	
4108	BACS2103 23NF	£93.72	£15.62	£78.10 19/02/21	Newflame - PAT testing - Pavilion and Workshop	£93.72
1		£57.48	£9.58	£47.90	PLAY PAT testing Pavilion	
2		£36.24	£6.04	£30.20	F&GP PAT testing Workshop	
		£93.72	£15.62	£78.10	Newflame - Total	
4094	DD210301 NOW	£43.20	£7.20	£36.00 01/03/21	Now Pensions - Employer Service Charge	£43.20
4116	BACS2103 23PGC	£23.99	£4.00	£19.99 31/12/20	Phillimore Garden Centre - Loppers	
4117	BACS2103 23PGC	£20.99	£0.00	£20.99 23/02/21	Phillimore Garden Centre - Gage tree	£44.98
		£44.98	£4.00	£40.98	Phillimore Garden Centre - Total	

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Tn no	Cheque	Gross	Vat	Net Invoice	Details	Cheque
4093	DD210323 PWLB	£6,642.79	£0.00	£6,642.79	23/02/21 Public Works Loan Board - Loan repayment - car park loan 1 instalment 2	£6,642.79
1		£4,294.01	£0.00	£4,294.01	F&GP Loan repayment - car park loan 1	
2		£2,348.78	£0.00	£2,348.78	F&GP Loan repayment interest - car park loan 1	
		£6,642.79	£0.00	£6,642.79	Public Works Loan Board - Total	
4106	BACS2103 23RHBC	£456.00	£76.00	£380.00	01/03/21 RHBC Ltd - Building Control Function Plan Fee - Hub extension	
4126	BACS2103 23RHBC	£888.00	£148.00	£740.00	10/03/21 RHBC Ltd - Building Control Function Inspection Fee - Hub extension	£1,344.00
		£1,344.00	£224.00	£1,120.00	RHBC Ltd - Total	
4144	BACS2103 23RIDGEO NS	£1,853.00	£308.83	£1,544.17	12/03/21 Ridgeons Ltd - Materials for Hub Extension	£1,853.00
		£1,853.00	£308.83	£1,544.17	Ridgeons Ltd - Total	
4100	BACS2103 23SH	£93.60	£15.60	£78.00	19/02/21 Shelford Heating - Heat pump investigate issues	£93.60
		£93.60	£15.60	£78.00	Shelford Heating - Total	
3941	DD210301 SCDCD&L	£390.00	£0.00	£390.00	09/07/20 South Cambs District Council - Dog and litter bin collection 01/04/20-31/03/21 (8 of 8)	£390.00
1		£39.00	£0.00	£39.00	CON Stockbridge Meadows - dog bin collection 01/04/20-31/03/21 8 of 8	
2		£195.00	£0.00	£195.00	PLAY Rec Grounds - dog and litter bin collection 01/04/20-31/03/21 8 of 8	
3		£156.00	£0.00	£156.00	PLAY Play Areas - dog and litter bin collection 01/04/20-31/03/21 8 of 8	
3781	DD210301 SCDCWC	£38.00	£0.00	£38.00	01/04/20 South Cambs District Council - Pavilion fortnightly trade waste collection - installment 9 of 9	£38.00
		£428.00	£0.00	£428.00	South Cambs District Council - Total	
4124	BACS2103 23SGAA	£325.00	£0.00	£325.00	08/03/21 St George's Allotments - Allotment holder insurance premiums 2020-21	£325.00
		£325.00	£0.00	£325.00	St George's Allotments - Total	
4107	BACS2103 23TIMNOV	£441.96	£0.00	£441.96	11/01/21 TimNovations - Litter picking 16/11/20-07/01/21 plus equipment	£441.96
		£441.96	£0.00	£441.96	TimNovations - Total	
		£7,634.82	£0.00	£7,634.82	Confidential items e.g. salaries, NI & pensions	

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Start of year 01/04/20

Tn no	Cheque	Gross	Vat	Net Invoice	Details	Cheque
<b>Items already paid</b>						
4086	BACS2102 231731	£990.00	£165.00	£825.00	19/02/21 1731 Ltd - Project management - Hub Extension: meetings, tender processing	£990.00
4125	BACS2103 10ESP	£2,470.40	£411.73	£2,058.67	10/03/21 E S Pipelines - Relocation of gas pipeline - Hub Extension	£2,470.40
4140	BACS2103 16JORDANS	£2,169.84	£361.64	£1,808.20	10/03/21 Jordan & Sons - 20% deposit for ground works - Hub extension	£2,169.84
4089	BACS2102 23SH	£208.80	£34.80	£174.00	15/02/21 Shelford Heating - Heat pump service & system check	£208.80
<b>Petty cash expenditure</b>						
3969	CHQ30035 210311HU	£3.00	£0.00	£3.00	13/11/20 Co-op Supermarket - Tea bags for Parish Office - SM petty cash	
4146	CHQ30035 210311HU	£8.40	£0.00	£8.40	01/04/20 Co-op Supermarket - Stamps - C Littlewood petty cash	
4147	CHQ30035 210311HU	£2.50	£0.42	£2.08	01/04/20 Co-op Supermarket - Greetings card	
3687	CHQ30035 310311HU	£2.00	£0.33	£1.67	09/06/20 Co-op Supermarket - Greetings card	
3970	CHQ30054 210311HU	£0.54	£0.00	£0.54	11/11/20 Melbourn Stores - Milk for Parish Office - CL petty cash	
4072	CHQ30054 210311HU	£0.54	£0.00	£0.54	01/02/21 Melbourn Stores - Milk for Parish Office - C Littlewood petty cash	
4073	CHQ30054 210311HU	£1.69	£0.28	£1.41	15/01/21 Melbourn Stores - Receipt book - S Marriage petty cash	
3868	CHQ30035 210311HU	£3.10	£0.00	£3.10	06/10/20 Post Office - Postage for Melbourn History Book	
<b>Total</b>		<b>£33,215.61</b>	<b>£2,865.70</b>	<b>£30,349.91</b>		

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