

Maintenance Committee Jobs Spreadsheet -
LISTING DATE: Meeting 18 March 2021

ITEM	Details of work required	Reported by	Update Notes / Actions	WHO?
1	Dog bins - rims need replacing / concrete bins - inner basket needs replacing	SCDC operative	SCDC operative reported that rim on dog bins need replacing as bag is current falling into the bin and making emptying difficult. Also, wire basket in concrete bins need replacing - same reason. He will let us know which bins this relates to. Replacement rims have been fitted. Two dog bins require full replacement - outside Esse and on Vicarage Close. Dog bins installed. ACTION: Assistant Clerk to source supplier of inner baskets. Ongoing	CL
2	Salt bin on Vicarage Close	DB	Lid broken. Highways advised we must replace at our cost (£140 + VAT). Dennis has inspected and believes he can repair the lid	CL
3	Medcalfe Way / Palmers Way	Resident	Bin still not installed - regular rubbish discarded in the area. CL has written again to Sean Gentle requesting update. Email from Arnie Leader - cost for installation of new bin £350 approx. Can we use round bins intended for New Road Cemetery?	CL
4	Picnic bench by River Mel (nr pavilion)	CS	Damage to bench and a slat missing. KR inspected. Unable to fix. Does not appear to be a danger. ACTION: Check if there is money in the budget for replacement bench. NOTE - dedication plaque on bench which needs to be preserved. Various options discussed. ACTION: Assistant to the Clerk to seek quote from engineer for straightening metal work. Wardens to source hardwood to make repairs. Ongoing - wardens to progress now they can work together. Ongoing	Wardens
5	Clear Crescent junction - request for give way markings	Resident	Resident requested lines to be painted. Response from Highways - "At an unmarked crossroads no one has priority. If there are no road signs or markings do not assume that you have priority. Remember that other drivers may assume they have the right to go. No type of vehicle has priority but it's courteous to give way to large vehicles". JT to advise resident. Clerk to forward email from Highways to JT Outside remit of Futures WP. Discuss appropriate wording and seek quotes for sign. ACTION: Assistant to the Clerk to chase quote for sign.	SM
6	Leaves on footpath and road on New Rd	Resident	Leaves on road and footpath. SM to report to South Cambs and request road sweeping. Awaiting date for road sweeper in the village ACTION: Assistant to the Clerk to follow with SCDC - they had indicated road sweepers would be in the village between 1 - 14 February. No visit has yet taken place. SCDC Road sweeper was in the village early March.	SM
7	Tree cnr Beechwood and Maple Way	TS	Quotes required for lifting ACTION: Assistant to the Clerk to obtain quotes	SM
8	Cambridge Road	TS	Increase of litter from Hot Numbers - Parish Office to write raising the issue of litter. HN responded positively to our request with a litter pick. ACTION: Assistant to Clerk to write suggesting that they may wish to sponsor an additional bin.	SM
9	Tree work on Orchard Rd opposite Orchard Gate	Resident	ACTION: CL to obtain quotes for work. Quotes requested Shires and Acacia to inspect. For consideration at full Council on 22/3	CL
10	Verge Rose Lane - damaged by delivery driver	DB	Make committee aware and monitor the situation. Rose Lane resident has reported the damage. Parish Office to follow up if no response is received.	CL
11	Cnr Medcalf and Palmers Way	DB	Parked cars obstructing corner and causing cars on the grass. Reported to Highways - response from John O'Brien - 'If cars are parking on this junction which is a Give way junction that is illegal, I would ask the police to intervene, I do not think we would get double yellow lines installed there, enforcement would be an issue, you could put in a bid for posts on the corner to stop vehicles cutting the corner.'	SM
12	Path on Cambridge Road (between Armingford & Russett)	Resident	Grass encroaching onto footpath - needs trimming back. Wardens have inspected. Path is not obstructed.	Wardens
13	Ash tree at entrance to green lane behind Armingford Crescent	Resident	Reported that the Ash tree is heavy with ivy and swaying in high winds. Wardens inspected and severed ivy on trunk. Office to write to County Farms to see if this tree is their responsibility.	CL
14	Car park bus shelter	Resident	Graffiti - wardens will paint over	Wardens