

Melbourn Parish Council
Fixed Asset Register
Total year ended 31 March 2020

Land	£23.00
Buildings	£1,593,989.36
Community Assets	£55,556.42
Plant, Equipment & Vehicles	£603,217.53
Total	£2,252,786.31

Fixed Asset reconciliation 31 March 2020

Opening balance 01/04/19	£2,255,674.16
Changes in year:	
Greys Allotments (added)	£1.00
Upright cooler	£392.00
HD CCTV and screen	£3,880.00
Old CCTV	-£300.00
Parish Office and large meeting room aircon	£4,390.00
Hub kitchen aircon	£2,260.00
NAS enclosure/hardrive	£644.33
Old Rec (duplicated)	-£1.00
BMX site (duplicated)	-£1.00
Skate board ramp - double	-£5,000.00
Skate board ramp - Single	-£5,000.00
Removal of items under £200 from main asset register	-£4,153.60
Rounding changes	£0.42
Closing Balance 31/03/20	£2,252,786.31

Difference £0.00

Memo: items for investigation Items for investigation and potential adjustment in 2020/21 (with restatement)		
War memorial - what is the £41k - insurance? Land cost?	Duplicated playground Clear Crescent	83000
Play grounds x 2 - duplicated - remove?	Duplicated playground The Moor	25500
Village sign - £10K?		
Noticeboards and gates - duplicated?	Gates	1032
Library books - do we own these?	Library books	20000

Land - Audit Sheet							
		Asset Details					
Location	Address	Use	Area	Current Value	Maintenance	Statutory	Edge Asset No
83 High Street	High Street	Gardens	?	1.00	Yes		165
All Saints Church Yard	Station Road	Burial	Owned by Church	Maintained by Parish council	Yes	Yes	
Allotments	The Moor	Leisure activities	3.5 Acre	1.00	Yes	Yes	166
Allotments	Greys	Leisure activities	?	1.00	Yes	Yes	193
Armingford Crescent		Open Space	?	1.00	Yes	?	167
Beechwood Avenue	Beechwood Avenue			1.00			168
BMX Site	London Way	Leisure activities	2.7 Acre	1.00	Yes	Yes	169
Car Park	High Street	Parking	0.6 Acre	1.00	Yes	Yes	170
Chalkhill Barrow	Water Lane	Open Space	?	1.00	Yes	?	171
Clear Crescent Play Area	Clear Crescent	Leisure activities	0.51 Acre	1.00	Yes	Yes	172
Elm Way	Elm Way	Leisure activities	0.5 Acre	1.00	Yes	?	173
Golden Jubilee Orchard		Orchard	?	1.00	Yes	?	174
Millenium Copse	Adjacent to Recreation Ground	Leisure activities	2.9 Acre	1.00	Yes	?	175
New Recreation Ground (1)	The Moor	Leisure activities	9.5 Acre	1.00	Yes	Yes	176
Old Recreation Ground		Leisure activities	3.0 Acre	1.00	Yes	Yes	177
Car park at Little Hands and access road				1.00			178
New Road Cemetery	Of Victoria Way	Burial	2.9 Acre	1.00	Yes	Yes	179
Old Fire Engine House	Station Road	Storage	Station Road	1.00	Yes	Yes	180
Orchard Road Cemetery	Orchard Road	Burial	2.0 Acre	1.00	Yes	Yes	181
Stockbridge Meadows	Dolphin Lane	Leisure activities	15 Acre	1.00	Yes	?	182
The Moor Play Area	The Moor	Leisure activities	Included in (1)	1.00	Yes	Yes	183
Village Hub	High Street	Local Community and Business Activity	0.3 Acre	1.00	Yes	Yes	184
War Memorial	The Cross	Memorial		1.00	Yes		185
Worcester Way	Worcester Way	Leisure activities	0.5 Acre	1.00	Yes	?	186
			TOTAL	23.00			

Not on asset register before

Duplicated - do we own this land or is the £1 the memo value for the war memorial itself?

Changes 2019/20

Buildings - Audit Sheet												
Properties	Land location	Use	Asset Details									
			Historic Cost FY18/19	Historic Cost FY19/20	EDGE Asset Number	Insurance Value	Photo folder	Photo	Build Date	Warranty Expiry	Maintenance	Statutory
The Hub	30 High Street	Local community activities	£612,150.00	£612,150.00	89				18/12/2013	18/12/2014	Yes	Yes
Little Hands Nursery	New Recreation Ground	Nursery tenancy	£490,751.00	£490,751.00	88						Yes	Yes
Sports Pavilion	New Recreation Ground	Sports and leisure activity	£208,425.00	£208,425.00	84		Pavilion Assets	037			Yes	Yes
Old Fire Engine House	Station Road	Storage	£31,660.93	£31,660.93	87						Yes	Yes
Workshop	Car park, High Street	General storage	£1,200.00	£1,200.00	136							
Cemetery Lychgate	Orchard Road cemetery	Entrance facility	£28,702.73	£28,702.73	86						Yes	
Cemetery Shed	Orchard Road cemetery	Cemetery maintenace	£6,899.70	£6,899.70	85						Yes	Yes
Church yard wall	Station Road and High Street	Earth retention	£214,200.00	£214,200.00	134						Yes	?
TOTAL			£1,593,989.36	£1,593,989.36								

Plant, Equipment & Vehicles -Audit Sheet																
Location		Asset Details														
Building	Room	Description	Quantity	Type	Purchase date (if known)	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2020	Ident Number	EDGE Asset Number	Serial number	Maintenance	Services	Statutory	Disposals
Vehicles:																
Car Park		Parish Van	1			Maint Equip Photos	15.jpg 16.jpg 17.jpg		£1,150.00		111		Yes		Yes	
Play Equipment:																
Clear Crescent Play Area		Wicksteed Safety Grass		96 Units		DUPLICATED?			£4,032.00		71		Yes			
Clear Crescent Play Area		Special flexi swing 3 bay + 1 basket				DUPLICATED?			£6,297.00		72		Yes		Yes	
Clear Crescent Play Area		Simulator with polythene deck				DUPLICATED?			£2,395.00		73		Yes		Yes	
Clear Crescent Play Area		Keystone metal seat				DUPLICATED?			£550.00	No.1	74					
Clear Crescent Play Area		Keystone metal seat				DUPLICATED?			£550.00	No.2	75					
Clear Crescent Play Area		Keystone metal litter bin				DUPLICATED?			£441.00		76					
Clear Crescent Play Area		Special woodland grizzly				DUPLICATED?			£19,028.00		77		Yes		Yes	
Clear Crescent Play Area		Jungle swing trail				DUPLICATED?			£2,547.00		78		Yes			
Clear Crescent Play Area		Shimmy ropes				DUPLICATED?			£324.00		79		Yes		Yes	
Clear Crescent Play Area		Log steps	8 off			DUPLICATED?			£1,000.00		80		Yes			
Clear Crescent Play Area		Mounding	8sq metres			DUPLICATED?			£328.00		81					
Clear Crescent Play Area		Eco tumble surfacing (50mm)	54 units			DUPLICATED?			£5,832.00		82		Yes			
Clear Crescent Play Area		Eco tumble surfacing (50mm)	40 units			DUPLICATED?			£3,680.00		83		Yes			
Clear Crescent Play Area		Oak Seat	2						£1,000.00		200		Yes			
Clear Crescent Play Area		Furnitube seat	2						£580.00		201		Yes			
Clear Crescent Play Area		Picnic Table	1						£440.00		202		Yes			
Clear Crescent Play Area		Children's Play Area				DUPLICATED?			£83,000.00				Yes		Yes	
The Moor Outdoor Arena		Skate Board Ramp		Double					£5,000.00				Yes		Yes	
The Moor Outdoor Arena		Skate Board Ramp		Double		Dismantled			-£5,000.00							
The Moor Outdoor Arena		Skate Board Ramp		Single					£5,000.00				Yes		Yes	
The Moor Outdoor Arena		Skate Board Ramp		Single		Dismantled			-£5,000.00							
The Moor Outdoor Arena		Basket Ball Arena		Hoop & Board					£1,500.00		55					
The Moor Outdoor Arena		Basket Ball Arena		Fence					£500.00		56					
The Moor Play Area		Children's Play Area				DUPLICATED?			£25,500.00				Yes		Yes	
The Moor Play Area		Picnic Table		Wooden		DUPLICATED?			£1,500.00	No.1	58		Yes			
The Moor Play Area		Picnic Table		Wooden		DUPLICATED?			£1,500.00	No.2	59		Yes			
The Moor Play Area		Spring Horse				DUPLICATED?			£2,500.00	No.1	60		Yes		Yes	
The Moor Play Area		Spring Horse				DUPLICATED?			£2,500.00	No.2	61		Yes		Yes	
The Moor Play Area		See-Saw				DUPLICATED?			£2,500.00		62		Yes		Yes	
The Moor Play Area		Roundabout				DUPLICATED?			£5,000.00		63		Yes		Yes	
The Moor Play Area		Slide		Small		DUPLICATED?			£3,000.00		64		Yes		Yes	
The Moor Play Area		Climbing Frame				DUPLICATED?			£3,000.00		65		Yes		Yes	
The Moor Play Area		Aerial Wire				DUPLICATED?			£7,500.00		66		Yes		Yes	
The Moor Play Area		Swings				DUPLICATED?			£5,000.00	No.1	67		Yes		Yes	
The Moor Play Area		Swings				DUPLICATED?			£5,000.00	No.2	68		Yes		Yes	
The Moor Play Area		Slide		Large & Frame		DUPLICATED?			£7,500.00		69		Yes		Yes	
The Moor Play Area		Bench seat							£500.00		70		Yes			
The Moor Play Area		Various Style Old Benches		5					Replace				Yes			
The Moor Play Area		Metal Seat Frame							£500.00		57					
New Recreation Ground		Youth Shelter					Pavilion Assets	38	£25,000.00		135		Yes		Yes	
New Recreation Ground		Youth Sports Arena					Pavilion Assets	27	£17,000.00		187		Yes		Yes	
Contents: (by location - alphabetical)																
83 High Street		Oak Seat	1						£1,000.00		191		Yes			
Back Lane / High Street		Furnitube seat	2						£580.00		192		Yes			
BMX Site		Picnic Table	1						£440.00		194		Yes			
BMX Site		Fencing							£5,000.00		195		Yes			
BMX Site		Gates							£500.00		196		Yes			
Cambridge Road		Furnitube seat	1						£290.00		199		Yes			
Car Park, High Street		Fencing							£5,560.00		198					
Church Yard		Gates	3			DUPLICATED?			£1,032.00				Yes			
Church Yard, Station Road & High Street		Gates				DUPLICATED?			£1,250.00		188		Yes			
Church Yard, Station Road		Kissing gates	1			DUPLICATED?			£825.00		138		Yes			
Church Yard, Church Walk		Kissing gates	1			DUPLICATED?			£825.00		138		Yes			
Fire Engine House	1	Grass Cutter		Lateral					£750.00		31		Yes		Yes	
Fire Engine House	1	Vintage Carriage		Coffin Carriage?		Maint Equip Photos	34.jpg 35.jpg		£1,000.00		32		Yes			
Fire Engine House	1	Waste Collection Bin		Street Cleaner Bin		Maint Equip Photos	38.jpg		£325.00		33		Yes			
Fire Engine House	1	Wooden Furniture		Assorted					£500.00		34					
Fire Engine House	1	Village Map		Framed					£250.00		35					
Fire Engine House		Billy Goat Vacuum Cleaner	1			Maint Equip Photos	32.jpg 33.jpg		£250.00		204					
Golden Jubilee Orchard		Heritage fruit trees	50						£500.00		205		Yes			
High Street, Bus Stop		Wooden Slat Seat	1						£300.00		197		Yes			
High Street/Vicarage Close		Wooden Slat Seat	1						£800.00		206		Yes			

Plant, Equipment & Vehicles -Audit Sheet																
Location		Asset Details														
Building	Room	Description	Quantity	Type	Purchase date (if known)	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2020	Ident Number	EDGE Asset Number	Serial number	Maintenance	Services	Statutory	Disposals
High Street		Village Noticeboards	3						£6,000.00		161					
Medcalfe Way / Palmers Way		Furnitube seat	1						£290.00		208		Yes			
New Road		Oak Seat	4						£500.00		211		Yes			
Norgetts Lane/ Orchard Road		Furnitube seat	1						£290.00		220		Yes			
Opposite Sheeps Head Road		Furnitube seat	1						£290.00		212		Yes			
New Road Cemetery		Oak Noticeboard	1						£1,500.00		213		Yes			
New Road Cemetery		Litter bins - circular timber slat	2		14/03/2019				£328.00		159					
Orchard Road Cemetery		Oak Seat	1						£500.00		214		Yes			
Orchard Road Cemetery		Furnitube seat	1						£290.00		247		Yes			
Orchard Road Cemetery - Lychgate		Noticeboard	1						£1,000.00		207		Yes			
Recreation Ground		Wavy Line Metal Bench	3						£290.00		215					
Riverside Corner Rec		Picnic Table	1						£440.00		216		Yes			
The Moor - corner of		Furnitube seat	1						£290.00		203		Yes			

Plant, Equipment & Vehicles -Audit Sheet															
Location		Asset Details													
Building	Room	Description	Quantity	Type	Purchase date (if known)	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2020	Ident Number	EDGE Asset Number	Serial number	Maintenance	Services	Statutory
Sports Pavilion	Main room	Pool table	1			Pavilion Assets	002.JPG	2015	£800.00		36		?		
Sports Pavilion	Main room	Plastic Chairs	32	Plastic		Pavilion Assets	001.JPG		£320.00		38				
Sports Pavilion	Kitchen	Water heater	1	Lincat				2015	£400.00		42		Yes	Electricity	Yes
Sports Pavilion	Kitchen	Hand driers	5			Pavilion Assets	010	2015	£500.00		43		Yes	Electricity	?
Sports Pavilion	Outside	Bench game table	1						£299.00		44		Yes		
Sports Pavilion	Outside	Picnic table	2			Pavilion Assets	009		£880.00		45		Yes		
Sports Pavilion	Outside	Metal galvanised table	2						£1,500.00		46		Yes		
Sports Pavilion	Outside	Chess set and table	1			Pavilion Assets	025		£1,500.00		47				
Sports Pavilion	Outside	Air source heat pumps	2			Pavilion Assets	011		£6,000.00		48		Yes	Water & Electricity	Yes
Sports Pavilion	Outside	Flood lights for sports pitches	3		25/10/2018				£1,325.00		152				
Sports Pavilion	Main area	Notice boards	5			Pavilion Assets	004.JPG		£450.00		50				
Sports Pavilion	Main area	Security system	1						£3,000.00		52		Yes	Electricity	
Sports Pavilion	Outside	Clock	1						£500.00		53			Electricity	
Sports Pavilion	Outside	Metal framework	1						£1,000.00		54		Yes		
Sports Pavilion	Outside	Wavy Line Metal Bench	1						£290.00		217				
Sports Pavilion		Heating System and Controls	1			Pavilion Assets	039,041		£1,500.00		218				
Sports Pavilion		Fridge	-1		20/04/2018				-£150.00	Replaced					
Sports Pavilion		Electric Cooker	1						£350.00		221				
Sports Pavilion		Fittings in Home and Away Changing Rooms (sanitary ware and slatted benches and clothes hooks)	2			Pavilion Assets	008		£5,100.00		227				
Sports Pavilion		Fittings in disabled, mens and women's toilets	3			Pavilion Assets	005, 006, 007, 012,013,014		£3,000.00		228				
Sports Pavilion		Extractor fans in kitchen and home and away changing rooms	3						£450.00		229				
Sports Pavilion		Kitchen fittings, sink, 3 wall cupboards, 2 corner units, 1 cupboard base unit, 3 drawer base unit	1			Pavilion Assets	016,017		£5,000.00		230				
Sports Pavilion	Outside	Septic Tank	1						£5,200.00		231				
Sports Pavilion	Outside	Goal Posts	4			Pavilion Assets	026		£1,000.00		232				
Sports Pavilion	Outside	Decorative metal grille to veranda	1						£500.00		234				
Sports Pavilion	Outside	Cycle Rack	1			Pavilion Assets	040		£1,000.00		235				
Sports Pavilion - Net Store		Large Grass Cutter Allen (Flymo)				Maint Equip Photos	26.jpg 27.jpg 28.jpg		£500.00		269				
Sports Pavilion - Net Store		Grass Cutter Masport 300 AL				Maint Equip Photos	29.jpg 30.jpg 31.jpg		£350.00		270				
Sports Pavilion - Net Store		Scythe Mower	1			Maint Equip Photos	36.jpg 37.jpg		£1,000.00		272				
Stockbridge Meadows		Metal Picnic Tables	2		15/01/2018				£2,000.00		140				
Stockbridge Meadows		Steel Sculptures	3						£20,000.00		133		Yes		
Stockbridge Meadows		Oak Seat	3						£500.00		239		Yes		
Stockbridge Meadows		Picnic Table	2						£440.00		240		Yes		
Stockbridge Meadows		Wavey Line Metal Bench	1						£290.00		241				
Stockbridge Meadows		Vehicular Gates	2						£5,000.00		242		Yes		
Stockbridge Meadows		Pedestrian Gates	2						£2,500.00		243		Yes		
Stockbridge Meadows		Boardwalk	X Mtrs						£5,000.00		244		Yes		

Disposals

Apr-17

Plant, Equipment & Vehicles -Audit Sheet															Disposals		
Location		Asset Details															
Building	Room	Description	Quantity	Type	Purchase date (if known)	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2020	Ident Number	EDGE Asset Number	Serial number	Maintenance	Services	Statutory		
Village Hub		Coffee Grinder							£500.00		92		Yes		Yes		
Village Hub		Coffee Machine							£5,000.00		93		Yes		Yes		
Village Hub		Water Still							£2,500.00		94		Yes		Yes		
Village Hub		Convection Oven							£2,500.00		95		Yes		Yes		
Village Hub		Standard Oven							£3,000.00		96		Yes		Yes		
Village Hub		Dishwasher							£2,824.00		137						
Village Hub		Dishwasher							-£1,800.00		Replaced		Yes		Yes	Sep-17	
Village Hub		3 Door Fridge							£2,500.00		98		Yes		Yes		
Village Hub		2 Door Freezer							£2,500.00		99		Yes		Yes		
Village Hub		Under Counter Fridge							£1,000.00	No.1	100		Yes		Yes		
Village Hub		Under Counter Fridge							£1,000.00	No.2	101		Yes		Yes		
Village Hub		Single door upright cooler 336L - grey	1		16/01/2020				£392.00		276						
Village Hub		Panini Grill							£300.00		102		Yes		Yes		
Village Hub		Refrigerated Display							£1,800.00		103		Yes		Yes		
Village Hub		Counter							£9,000.00		104						
Village Hub		Air Conditioning unit - kitchen	1		26/02/2020				£2,260.00		277		Yes				
Village Hub		Water Dispenser							£500.00		105		Yes		Yes		
Village Hub		Crockery and Utensils							£5,000.00		106						
Village Hub		Upright Freezer							£1,400.00		107		Yes		Yes		
Village Hub		Cooker Hood							£13,500.00		108		Yes		Yes		
Village Hub		Library Racking							£11,500.00		109		Yes		Yes		
Village Hub		Library Books	DO WE OWN THESE?						£20,000.00		110						
Village Hub		Computer Equipment (itemised)							£11,000.00		112		Yes		Yes		
Village Hub		Desk Top PC	5						£5,000.00		113		Yes		Yes		
Village Hub		Laptop PC	5						£5,000.00		114		Yes		Yes		
Village Hub		Network printer	1						£500.00		115		Yes		Yes		
Village Hub		Server	1						£2,000.00		116		Yes		Yes		
Village Hub		UPS	1						£2,000.00		117		Yes				
Village Hub		Server cabinet	1						£1,500.00		118						
Village Hub		CCTV-DVR	1						£300.00				Yes		Yes		
Village Hub		CCTV-DVR	1						-£300.00								
Village Hub		HD CCTV system	1		22/07/2019				£3,750.00		273						
Village Hub		22" HD CCTV monitor	1		15/07/2019				£130.00		273						
Village Hub		Telephone System (BT)	1		17/10/2018				£1,073.00		160		Yes		Yes		
Village Hub		Lighting System							£33,000.00		121		Yes		Yes		
Village Hub		Stair Lift	1						£11,500.00		122		Yes		Yes		
Village Hub		Boiler							£3,000.00		131		Yes		Yes		
Village Hub		Furniture (Various items)							£12,000.00		123		Yes		Yes		
Village Hub		Blinds (Multiple)							£4,500.00		124		Yes				
Village Hub		Safe							£900.00		125						
Village Hub		Keysafe							£200.00		126						
Village Hub		Lockers							£450.00		127						
Village Hub		Projector							£1,400.00		128		Yes		Yes		
Village Hub		Air Conditioning & base- Parish Office/large meeting room	1		13/06/2019				£4,390.00		163/164						
Village Hub		Television Stand							£300.00		129						
Village Hub	Outside	Front Hub Sign							£2,500.00		130						
Village Hub	Outside	Defibrillator Cabinet			19/06/2018				£495.00		149						
Village Hub	Roof	Photovoltaic (PV) Installation							£25,000.00		132		Yes		Yes		
Village Hub		Office Contents*							£14,100.53								
Memorial		Oak Seat	1						£500.00		209		Yes				
Memorial		Wooden Slat Seat	1						£300.00		210		Yes				
Memorial		Oak Noticeboard	1						£1,500.00		213		Yes				
Workshop	1	Trailer		2 Wheel		Maint Equip Photos	12.jpg		£750.00		1		Yes		Yes		
Workshop	1	Hedge Trimmer		STIHL 86R		Maint Equip Photos	13.jpg 14.jpg		£439.00		3		Yes		Yes		
Workshop	1	Garden Vacuum		STIHL SH55		Maint Equip Photos	07.jpg 08.jpg		£240.00		5		No		No		
Workshop	1	Portable generator		Robin		Maint Equip Photos	11.jpg		£350.00		8		Yes		Yes		
Workshop		Shelf Racks	4			Maint Equip Photos	02.jpg		£600.00		249						
Workshop		Workbench	1			Maint Equip Photos	01.jpg		£250.00		250						
Workshop		Stihl FS130 Strimmer	1			Maint Equip Photos	18.jpg 19.jpg		£450.00		253						
Workshop		Fire Safe Filing Cabinets	2			Maint Equip Photos	25.jpg		£700.00		267						
Workshop	1	Grit Spreader				Maint Equip Photos	23.jpg		£275.00		30		Yes				
Workshop		Draper 83818 Pressure Washer	1		09/07/2018				£296.00		150						
Workshop		Pressure Washer Water Tank	1		01/08/2018				£250.00		151						
									TOTAL								
									£603,217.53								

*see office contents sheet

Plant, Equipment & Vehicles -Audit Sheet																
Location		Asset Details														
Building	Room	Description	Quantity	Type	Purchase date (if known)	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2020	Ident Number	EDGE Asset Number	Serial number	Maintenance	Services	Statutory	Disposals

Not in Edge

Office Contents-Audit Sheet

Asset Details

Description	Quantity	Picture	Warranty Expiry	Cost	Ident Number	Edge Asset No.	Serial number	Maintenance	Services	Statutory
Desks With Pedestals	2									
Tall, 2 Door, Storage Cupboards	3									
4 Drawer Filing Cabinets	2									
Office Swivel Chairs	2									
Small Round Meeting Table	1									
Chairs (Might Be Hub Chairs?)	3									
Wall Shelving	1									
Rectangular Table	1									
Table-Top Fridge	1									
Large Fan	1									
Telephones	2									
Desktop Computers	2									
Hp Laptop	1									
Smart UPS	1									
Olympus Digital Voice Recorder And Speakers	1									
PC Speakers	2									
Shredder (New This Year - Already On Edge)	1									
Plastic Comb Binder	1									
Guillotine	1									
Laminator	1									
Heavy Duty Stapler	1									
TOTAL*				£12,013.42		91				
2017/18 additions										
18/07/2017 Shredder	1			£322.00		139				
2018/19 additions: (£1,121)										
15/01/2019 HP desktop, 24" monitor and speakers	1			768.56		153				
21/01/2019 Windows 10 Pro for HP desktop	1			122.22		158				
21/01/2019 Rectangular panel 1200mm beech desk	1			135.00		156				
11/01/2019 High back office chair with adjustable arms - blue	1			95.00		157				
2019/20 additions: (£644.33)										
24/03/2020 Synology DS918 and 4 bay desktop NAS enclosures	1			411.05		279				
24/03/2020 WD2 2B NAS hard drive - red	1			233.28		280				
TOTAL*				£14,100.53						

* see Office Contents on Contents and Total Tab

Location		Asset Details																	Disposals
Building	Room	Description	Quantity	Type	Purchase date (if known)	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2017	Historic Cost FY2019	Depreciation Period	Current Depreciation Value	Historic Cost FY2020	Ident Number	Serial number	Maintenance	Services	Statutory	
Cemetery Shed	1	Wheelbarrow		Plastic					£25.00	£25.00			£25.00			No		No	
Cemetery Shed	1	Lawn Mower		Quantum XTS 50		Maint Equip Photos	36.jpg 37.jpg		£150.00	£150.00			£150.00			Yes		Yes	
Cemetery Shed	1	Garden Spade							£15.00	£15.00			£15.00	No.2					
Cemetery Shed	1	Various signs							£50.00	£50.00			£50.00						
Sports Pavilion	Main room	Tables	6						£100.00	£100.00			£100.00						
Sports Pavilion	Main room	Fire extinguishers	3						£90.00	£90.00			£90.00			Yes		Yes	
Sports Pavilion	Main room	Fire blanket	1						£10.00	£10.00			£10.00			Yes		Yes	
Sports Pavilion	Main Room	Vacuum Cleaner	1							£100.00			£100.00						
Sports Pavilion	Main Room	Dupray Steam Cleaner	1		17/07/2019								£125.00						
Sports Pavilion	Kitchen	Kettle	1						£25.00	£25.00			£25.00			Yes	Electricity	Yes	
Sports Pavilion	Main area	White boards	2						£30.00	£30.00			£30.00						
Sports Pavilion		Folding Square Tables	5			Pavilion Assets	021			£200.00			£200.00						
Sports Pavilion		Waste Bins	6			Pavilion Assets	022			£100.00			£100.00						
Sports Pavilion		Fridge				Pavilion Assets				£100.00			£100.00						
Sports Pavilion		Microwave	1			Pavilion Assets	019			£50.00			£50.00						
Sports Pavilion		Toaster	1							£15.00			£15.00						
Sports Pavilion		Assorted Saucepans and Cooking utensils	1			Pavilion Assets	018,020			£250.00			£250.00						
Sports Pavilion		Assorted Crockery	1							£200.00			£200.00						
Sports Pavilion		Assorted Cutlery	1							£100.00			£100.00						
Sports Pavilion		Boot cleaners	2			Pavilion Assets	023			£300.00			£300.00						
Net Store		Goal Nets	2							£112.00			£112.00						
Net Store		New Goal Nets	2			Pavilion Assets	030			£112.00			£112.00						
Net Store		Corner posts	8			Pavilion Assets	029			£160.00			£160.00						
Net Store		Assorted trophies								£1.00			£1.00						
Net Store		Gazebos								£50.00			£50.00						
Net Store		Gazebos - Hub?	2							£200.00			£200.00						
Net Store		Spade for sports teams	2										£20.00						
Village Hub		Magazine Rack	1		14/05/2019								£160.00						
Workshop	1	Leaf Blower		STIHL BG56C		Maint Equip Photos	3.jpg 04.jpg		£199.00	£199.00			£199.00			No		No	
Workshop	1	Portable Sprayer				Maint Equip Photos	09.jpg		£30.00	£30.00			£30.00	No.1		No		Yes	
Workshop	1	Hand Saw		Single handed					£15.00	£15.00			£15.00			Yes		No	

Workshop	1	Stanley Fatmax cordless twinpack kit								£134.99						£134.99			
Workshop	1	Stanley Mixed Tool Set 210 pieces								£154.61						£154.61			
Workshop	1	Hand Broom								£5.00	£5.00					£5.00	No.1		
Workshop	1	Hand Broom								£5.00	£5.00					£5.00	No.2		
Workshop	1	Garden Hoe								£15.00	£15.00					£15.00	No.1		
Workshop	1	Garden Hoe								£15.00	£15.00					£15.00	No.2		
Workshop	1	Garden Fork								£15.00	£15.00					£15.00	No.1		
Workshop	1	Garden Fork								£15.00	£15.00					£15.00	No.2		
Workshop	1	Garden Spade								£15.00	£15.00					£15.00	No.1		
Workshop	1	Garden Rake								£15.00	£15.00					£15.00	No.1		
Workshop	1	Garden Rake								£15.00	£15.00					£15.00	No.2		
Workshop	1	Car ramp								£10.00	£10.00					£10.00	No.1		
Workshop	1	Car ramp								£10.00	£10.00					£10.00	No.2		
Workshop	1	Portable appliance transformer 110-V								£50.00	£50.00					£50.00		Yes	Yes
Workshop	1	Extension ladder								£60.00	£60.00					£60.00		Yes	Yes
Workshop		Broom	1								£20.00					£20.00			
Workshop		Snow Shovel	2								£20.00					£20.00			
Workshop		Sack Barrow	1								£30.00					£30.00			
Workshop		Black and Decker hedge Trimmer	1								£100.00					£100.00			
Workshop		Loppers	1								£40.00					£40.00			
Workshop		Rakes	2								£40.00					£40.00			
Workshop		Post Driver	1								£35.00					£35.00			
Workshop		Post Hole Spade	1								£35.00					£35.00			
Workshop		Henry vacuum cleaner	1								£90.00					£90.00			
Workshop		ADZE Pickaxe	1								£100.00					£100.00			
Workshop		Lawn Edger	1								£30.00					£30.00			
Workshop		Long Handed Shears	1								£30.00					£30.00			
Workshop		Key Safe	1								£50.00					£50.00			
Workshop		Sledgehammer	1								£20.00					£20.00			
Workshop		Red Devil High Pressure Washer	1								£50.00					£50.00			
Workshop		Safety Helmets	2								£40.00					£40.00			
Workshop		Mop and Bucket	1								£10.00					£10.00			
Workshop		Wire Brooms	2								£30.00					£30.00			
Workshop		Mobile Phones	2								£60.00					£60.00			
Workshop		Angle Grinder	1			20/02/2020										£67.00			
Workshop		Safety boots				30/05/2020										£42.00			
Workshop		HiVis coloured waistcoats	2			17/07/2019										£27.87			
Workshop		HiVis bomber jacket	2			28/01/2020										£52.00			

Total Assets under £200 at 01/04/2019

£4,153.60

Items purchased 2019/20

Total Assets under £200 at 31/03/2020

£4,647.47

ALSO: asbestos bins, check office and wardens equipment

Melbourn Parish Council Asset Maintenance Requirements

2015



Melbourn Hub						
			Maintenance / Inspection			Comments
Item	Age Years	Replacement required Y/N	Type	Period Years	Annual Cost	
Cladding	1			5		
Windows	1			5		
Doors	1			5		
Walls	1			5		
Ceilings	1			5		
Toilets	1			2		
Kitchen Equipment	1			1		
Fire equipment	1			1		
Security equipment	1			1		
I.T. System and equipment	1			1		
Library racking	1			1		

Melbourn Parish Council Asset Maintenance Requirements

2015



Stockbridge Meadows

			Maintenance / Inspection			Comments
Item	Age Years	Replacement required Y/N	Type	Period	Annual Cost	
Steel sculptures	5	N	Inspection	Annual		Performed by PC staff
Wood walkway	6	Y	Inspection/replacement	Annual	Specialist required	Public safety risk
Boundry fence	1	N	Inspection	Annual		Performed by PC staff
Seating	5+	As required	Inspection / repair / replace	Annual		Performed by PC staff
Entrance gates	6	As required	Inspection / repair / replace	Annual		Performed by PC staff

Orchard road cemetery						
			Maintenance / Inspection			Comments
Item	Age Years	Replacement required Y/N	Type	Period	Annual Cost	
Steel fence	15+	As required	Inspection	Annual		Performed by PC staff
Steel gate	15+	As required	Inspection	Annual		Performed by PC staff

Melbourn Parish Council Asset Maintenance Requirements

2015



New road cemetery

			Maintenance / Inspection			Comments
Item	Age Years	Replacement required Y/N	Type	Period	Annual Cost	
Entrance gates and stile	5	N	Inspection	Annual		Performed by PC staff
Steel boundry fence	12	N	Inspection	Annual		Performed by PC staff
Wooden boundry fence	12	N	Inspection	Annual		Performed by PC staff
Seats	5	N	Inspection	Annual		Performed by PC staff
Notice board	5	N	Inspection	Annual		Performed by PC staff
Trees	5	Review required	Inspection	Annual		Performed by PC staff Some damage from natural causes