

Melbourn Parish Council
Fixed Asset Register
Total year ended 31 March 2021

Land	£23.00
Buildings	£1,593,989.36
Community Assets	£11,001.00
Plant, Equipment & Vehicles	£535,411.78
Total	<u>£2,140,425.14</u>

Fixed Asset reconciliation 31 March 2021

Opening balance 01/04/20 £2,252,786.31

Changes in year:

CCTV - car park workshop	£245.83
PA system - Hub atrium	£1,290.50
Disability access railings - Hub exterior	£710.00
Social distance screen - Hub kitchen	£2,380.00
Replace under counter fridge - Hub	-£1,000.00
Under counter fridge - Hub	£903.10
LAS counter freezer - Hub	£2,468.32
Pavilion storage shed	£1,186.71
Hub EPOS system hardware	£392.59
Hub marquee	£1,573.66
Interpretation Board - NRC	£740.00
Bus shelter - High Street/Vicarage Close	£1.00
Arithmetic error - Pav fridge	£150.00
Arithmetic error - Hub dishwasher	£1,800.00
Rounding value corrections	-£1.46

Adjustments following review Sept 2020 (agreed FGGC 21/09/20):

War memorial - remove insurance valuation (s/b £1)	-£40,795.42
Clear Crescent play area - remove duplicated items	-£83,000.00
Clear Crescent play area - add extra items from 2012 refit	£45,594.00
The Moor play area - remove duplicated items	-£25,500.00
Library books - removed as not owned by MPC	-£20,000.00
Notice boards - remove duplicated item at The Cross	-£1,500.00

See plant & equipt tab for breakdown

Closing Balance 31/03/21	£2,140,425.14
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Difference £0.00

Melbourn Parish Council Asset Valuation Policy

Wherever possible assets are included at historic cost.

Where historic cost is not known a proxy estimated value has been used.

Assets that have been gifted to the parish or transferred from a principal authority eg via s106 agreeme

Assets remain at historic cost/proxy value unless work has been done that significantly extends their us

eful life or enhances their size. In which case enhancement costs are added to the total asset value

Land - Audit Sheet							
		Asset Details					
Location	Address	Use	Area	Current Value	Maintenance	Statutory	Edge Asset No
83 High Street	High Street	Gardens	?	1.00	Yes		165
All Saints Church Yard	Station Road	Burial	Owned by Church	Maintained by Parish council	Yes	Yes	
Allotments	The Moor	Leisure activities	3.5 Acre	1.00	Yes	Yes	166
Allotments	Greys	Leisure activities	?	1.00	Yes	Yes	193
Armingford Crescent		Open Space	?	1.00	Yes	?	167
Beechwood Avenue	Beechwood Avenue			1.00			168
BMX Site	London Way	Leisure activities	2.7 Acre	1.00	Yes	Yes	169
Car Park	High Street	Parking	0.6 Acre	1.00	Yes	Yes	170
Chalkhill Barrow	Water Lane	Open Space	?	1.00	Yes	?	171
Clear Crescent Play Area	Clear Crescent	Leisure activities	0.51 Acre	1.00	Yes	Yes	172
Elm Way	Elm Way	Leisure activities	0.5 Acre	1.00	Yes	?	173
Golden Jubilee Orchard		Orchard	?	1.00	Yes	?	174
Millenium Copse	Adjacent to Recreation Ground	Leisure activities	2.9 Acre	1.00	Yes	?	175
New Recreation Ground (1)	The Moor	Leisure activities	9.5 Acre	1.00	Yes	Yes	176
Old Recreation Ground		Leisure activities	3.0 Acre	1.00	Yes	Yes	177
Car park at Little Hands and access road				1.00			178
New Road Cemetery	Of Victoria Way	Burial	2.9 Acre	1.00	Yes	Yes	179
Old Fire Engine House	Station Road	Storage	Station Road	1.00	Yes	Yes	180
Orchard Road Cemetery	Orchard Road	Burial	2.0 Acre	1.00	Yes	Yes	181
Stockbridge Meadows	Dolphin Lane	Leisure activities	15 Acre	1.00	Yes	?	182
The Moor Play Area	The Moor	Leisure activities	Included in (1)	1.00	Yes	Yes	183
Village Hub	High Street	Local Community and Business Activity	0.3 Acre	1.00	Yes	Yes	184
War Memorial	The Cross	Memorial		1.00	Yes		185
Worcester Way	Worcester Way	Leisure activities	0.5 Acre	1.00	Yes	?	186
TOTAL				23.00			

Changes 2020/21

Buildings - Audit Sheet												
Properties	Land location	Use	Asset Details									
			Historic Cost FY18/19	Historic Cost FY19/20	EDGE Asset Number	Insurance Value	Photo folder	Photo	Build Date	Warranty Expiry	Maintenance	Statutory
The Hub	30 High Street	Local community activities	£612,150.00	£612,150.00	89				18/12/2013	18/12/2014	Yes	Yes
Little Hands Nursery	New Recreation Ground	Nursery tenancy	£490,751.00	£490,751.00	88						Yes	Yes
Sports Pavilion	New Recreation Ground	Sports and leisure activity	£208,425.00	£208,425.00	84		Pavilion Assets	037			Yes	Yes
Old Fire Engine House	Station Road	Storage	£31,660.93	£31,660.93	87						Yes	Yes
Workshop	Car park, High Street	General storage	£1,200.00	£1,200.00	136							
Cemetery Lychgate	Orchard Road cemetery	Entrance facility	£28,702.73	£28,702.73	86						Yes	
Cemetery Shed	Orchard Road cemetery	Cemetery maintenace	£6,899.70	£6,899.70	85						Yes	Yes
Church yard wall	Station Road and High Street	Earth retention	£214,200.00	£214,200.00	134						Yes	?
TOTAL			£1,593,989.36	£1,593,989.36								

 Changes 2020/21

Community Assets - Audit Sheet

Community Assets - Audit Sheet												
Asset Details												
Asset	Location	Use	Historic Cost FY19/20	Historic Cost FY20/21	EDGE Asset Number	Insurance Value	Photo folder	Photo	Build Date	Warranty Expiry	Maintenance	Statutory
War Memorial	Cross	Memorial	£40,796.42	£1.00	90						Yes	
Church Clock (not owned by PC)	Parish church										Yes	Yes
Millenium Plaque	A10	Memorial	£1,000.00	£1,000.00	189						Yes	
Village Sign	The Cross	Village Identity	£10,000.00	£10,000.00	190						Yes	
TOTAL			£51,796.42	£11,001.00								

Valuation changed to £1 (previously old insurance value)

Valuation?

Changes 2020/21

Location		Asset Details														Disposals	
Building	Room	Description	Quantity	Type	Purchase date (if known)	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2021	Ident Number	EDGE Asset Number	Insurance Value	Serial number	Maintenance	Services		Statutory
Vehicles:																	
Car Park		Parish Van	1			Maint Equip Photos	15.jpg 16.jpg 17.jpg		£1,150.00		111			Yes		Yes	
Play Equipment:																	
Clear Crescent Play Area		Wicksteed Safety Grass		96 Units					£4,032.00		71			Yes			
Clear Crescent Play Area		Special flexi swing 3 bay + 1 basket							£6,297.00		72			Yes		Yes	
Clear Crescent Play Area		Simulator with polythene deck							£2,395.00		73			Yes		Yes	
Clear Crescent Play Area		Keystone metal seat							£550.00	No.1	74						
Clear Crescent Play Area		Keystone metal seat							£550.00	No.2	75						
Clear Crescent Play Area		Keystone metal litter bin							£441.00		76						
Clear Crescent Play Area		Special woodland grizzly							£19,028.00		77			Yes		Yes	
Clear Crescent Play Area		Jungle swing trail							£2,547.00		78			Yes			
Clear Crescent Play Area		Shimmy ropes							£324.00		79			Yes		Yes	
Clear Crescent Play Area		Log steps	8 off						£1,000.00		80			Yes			
Clear Crescent Play Area		Mounding	8sq metres						£328.00		81						
Clear Crescent Play Area		Eco tumble surfacing (50mm)	54 units						£5,832.00		82			Yes			
Clear Crescent Play Area		Eco tumble surfacing (50mm)	40 units						£3,680.00		83			Yes			
Clear Crescent Play Area		Oak Seat	2						£1,000.00		200			Yes			
Clear Crescent Play Area		Furnitube seat	2						£580.00		201			Yes			
Clear Crescent Play Area		Picnic Table	1						£440.00		202			Yes			
Clear Crescent Play Area		Mounding & Logs - 2012	1		2012				£3,122.00		291						
Clear Crescent Play Area		Boulders - 2012	4		2012				£580.00		292						
Clear Crescent Play Area		slide safety surfacing - 2012	18		2012				£1,746.00		293						
Clear Crescent Play Area		slide - 2012	1		2012				£7,166.00		294						
Clear Crescent Play Area		zipwire - 2012	1		2012				£7,119.00		295						
Clear Crescent Play Area		Zipwire safety grass - 2012	16		2012				£672.00		296						
Clear Crescent Play Area		Train station - 2012	1		2012				£448.00		297						
Clear Crescent Play Area		Toadstools - 2012	3		2012				£804.00		298						
Clear Crescent Play Area		Wooden Train + Carriage - 2012	1		2012				£1,712.00		299						
Clear Crescent Play Area		Eco tumble surfacing (40mm) - 2012	128		2012				£12,416.00		300						
Clear Crescent Play Area		Flying Bats cog spinner - 2012	1		2012				£799.00		301						
Clear Crescent Play Area		Roly Poly Mirror Panel - 2012	1		2012				£739.00		302						
Clear Crescent Play Area		Make it Rain play panel - 2012	1		2012				£857.00		303						
Clear Crescent Play Area		Bongos play panel - 2012	1		2012				£1,117.00		304						
Clear Crescent Play Area		Keyston Metal Seat (green) - 2012	1		2012				£555.00		305						
Clear Crescent Play Area		Keyston Metal Bin (green) - 2012	1		2012				£441.00		306						
Clear Crescent Play Area		Self-closing gate (yellow) - 2012	1		2012				£891.00		307						
Clear Crescent Play Area		Vehicle gate (yellow) - 2012	1		2012				£1,626.00		308						
Clear Crescent Play Area		log posts (29 metres) - 2012	1		2012				£2,784.00		309						
Clear Crescent Play Area		Children's Play Area					Duplication - items listed individually		£83,000.00					Yes		Yes	
Clear Crescent Play Area		Children's Play Area					Remove duplicated item		-£83,000.00					Yes		Yes	
The Moor Outdoor Arena		Skate Board Ramp		Double					£5,000.00					Yes		Yes	
The Moor Outdoor Arena		Skate Board Ramp		Double			Dismantled		-£5,000.00								2020
The Moor Outdoor Arena		Skate Board Ramp		Single					£5,000.00					Yes		Yes	
The Moor Outdoor Arena		Skate Board Ramp		Single			Dismantled		-£5,000.00								2020
The Moor Outdoor Arena		Basket Ball Arena		Hoop & Board					£1,500.00		55						2020
The Moor Outdoor Arena		Basket Ball Arena		Fence					£500.00		56						2020
The Moor Play Area		Children's Play Area					Duplication - items listed individually		£25,500.00					Yes		Yes	
The Moor Play Area		Children's Play Area					Remove duplicated item		-£25,500.00					Yes		Yes	
The Moor Play Area		Picnic Table		Wooden					£1,500.00	No.1	58			Yes			
The Moor Play Area		Picnic Table		Wooden					£1,500.00	No.2	59			Yes			
The Moor Play Area		Spring Horse							£2,500.00	No.1	60			Yes		Yes	
The Moor Play Area		Spring Horse							£2,500.00	No.2	61			Yes		Yes	
The Moor Play Area		See-Saw							£2,500.00		62			Yes		Yes	
The Moor Play Area		Roundabout							£5,000.00		63			Yes		Yes	
The Moor Play Area		Slide		Small					£3,000.00		64			Yes		Yes	
The Moor Play Area		Climbing Frame							£3,000.00		65			Yes		Yes	
The Moor Play Area		Aerial Wire							£7,500.00		66			Yes		Yes	
The Moor Play Area		Swings							£5,000.00	No.1	67			Yes		Yes	
The Moor Play Area		Swings							£5,000.00	No.2	68			Yes		Yes	
The Moor Play Area		Slide		Large & Frame					£7,500.00		69			Yes		Yes	
The Moor Play Area		Bench seat							£500.00		70			Yes			
The Moor Play Area		Various Style Old Benches		5				Replace						Yes			
The Moor Play Area		Metal Seat Frame							£500.00		57						
New Recreation Ground		Youth Shelter					Pavilion Assets	38	£25,000.00		135			Yes		Yes	
New Recreation Ground		Youth Sports Arena					Pavilion Assets	27	£17,000.00		187			Yes		Yes	
Contents: (by location - alphabetical)																	
83 High Street		Oak Seat	1						£1,000.00		191			Yes			
83 High Street		Kohima Stone	1		16/11/2016				£3,760.00		142			Yes			
Back Lane / High Street		Furnitube seat	2						£580.00		192			Yes			
BMX Site		Picnic Table	1						£440.00		194			Yes			
BMX Site		Fencing							£5,000.00		195			Yes			
BMX Site		Gates							£500.00		196			Yes			

Location		Asset Details														Disposals	
Building	Room	Description	Quantity	Type	Purchase date (if known)	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2021	Ident Number	EDGE Asset Number	Insurance Value	Serial number	Maintenance	Services		Statutory
Cambridge Road		Furnitube seat	1						£290.00		199			Yes			
Car Park, High Street		Fencing							£5,560.00		198						
Church Yard		Gates	1						£1,032.00		289			Yes			
Church Yard, Station Road & High Street		Gates	1						£1,250.00		188			Yes			
Church Yard, Station Road		Kissing gates	1						£825.00		138			Yes			
Church Yard, Church Walk		Kissing gates	1						£825.00		138			Yes			
Fire Engine House	1	Grass Cutter		Lateral					£750.00		31			Yes		Yes	
Fire Engine House	1	Vintage Carriage		Coffin Carriage?		Maint Equip Photos	34.jpg 35.jpg		£1,000.00		32			Yes			
Fire Engine House	1	Waste Collection Bin		Street Cleaner Bin		Maint Equip Photos	38.jpg		£325.00		33			Yes			
Fire Engine House	1	Wooden Furniture		Assorted					£500.00		34						
Fire Engine House	1	Village Map		Framed					£250.00		35						
Fire Engine House		Billy Goat Vacuum Cleaner	1			Maint Equip Photos	32.jpg 33.jpg		£250.00		204						
Golden Jubilee Orchard		Heritage fruit trees	50						£500.00		205			Yes			
High Street, Bus Stop		Wooden Slat Seat	1						£300.00		197			Yes			
High Street/Vicarage Close		Wooden Slat Seat	1						£800.00		206			Yes			
High Street/Vicarage Close		Bus Shelter - perspex	1	TBC	01/02/2021				£1.00		311	£7,500.00		Yes		Yes	
High Street/The Cross		Village Noticeboards	3						£6,000.00		161						
Medcalfe Way / Palmers Way		Furnitube seat	1						£290.00		208			Yes			
New Road		Oak Seat	4						£500.00		211			Yes			
Norgetts Lane/ Orchard Road		Furnitube seat	1						£290.00		220			Yes			
Opposite Sheeps Head Road		Furnitube seat	1						£290.00		212			Yes			
New Road Cemetery		Oak Noticeboard	1						£1,500.00		213			Yes			
New Road Cemetery		Litter bins - circular timber slat	2		14/03/2019				£328.00		159						
New Road Cemetery		Interpretation Board - recycled plastic	1		26/11/2020				£740.00		290			Yes			
Orchard Road Cemetery		Oak Seat	1						£500.00		214			Yes			
Orchard Road Cemetery		Furnitube seat	1						£290.00		247			Yes			
Orchard Road Cemetery - Lychgate		Noticeboard	1						£1,000.00		207			Yes			
Recreation Ground		Wavy Line Metal Bench	3						£290.00		215						
Riverside Corner Rec		Picnic Table	1						£440.00		216			Yes			
The Moor - corner of		Furnitube seat	1						£290.00		203			Yes			

Location		Asset Details														Disposals	
Building	Room	Description	Quantity	Type	Purchase date (if known)	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2021	Ident Number	EDGE Asset Number	Insurance Value	Serial number	Maintenance	Services		Statutory
Sports Pavilion	Main room	Pool table	1			Pavilion Assets	002.JPG	2015	£800.00		36			?			
Sports Pavilion	Main room	Plastic Chairs	32	Plastic		Pavilion Assets	001.JPG		£320.00		38						
Sports Pavilion	Kitchen	Water heater	1	Lincat				2015	£400.00		42			Yes	Electricity	Yes	
Sports Pavilion	Kitchen	Hand driers	5			Pavilion Assets		2015	£500.00		43			Yes	Electricity	?	
Sports Pavilion	Outside	Bench game table	1						£299.00		44			Yes			
Sports Pavilion	Outside	Picnic table	2			Pavilion Assets			£880.00		45			Yes			
Sports Pavilion	Outside	Metal galvanised table	2						£1,500.00		46			Yes			
Sports Pavilion	Outside	Chess set and table	1			Pavilion Assets			£1,500.00		47						
Sports Pavilion	Outside	Air source heat pumps	2			Pavilion Assets			£6,000.00		48			Yes	Water & Electricity	Yes	
Sports Pavilion	Outside	Flood lights for sports pitches	3		25/10/2018				£1,325.00		152						
Sports Pavilion	Main area	Notice boards	5			Pavilion Assets	004.JPG		£450.00		50						
Sports Pavilion	Main area	Security system	1						£3,000.00		52			Yes	Electricity		
Sports Pavilion	Outside	Clock	1						£500.00		53				Electricity		
Sports Pavilion	Outside	Metal framework	1						£1,000.00		54			Yes			
Sports Pavilion	Outside	Wavy Line Metal Bench	1						£290.00		217						
Sports Pavilion		Heating System and Controls	1			Pavilion Assets	039,041		£1,500.00		218						
Sports Pavilion		Fridge	1						£150.00								
Sports Pavilion		Fridge	-1						-£150.00	Replaced							Apr-17 Replaced - inventory items
Sports Pavilion		Electric Cooker	1						£350.00		221						
Sports Pavilion		Fittings in Home and Away Changing Rooms (sanitary ware and slatted benches and clothes hooks)	2			Pavilion Assets	008		£5,100.00		227						
Sports Pavilion		Fittings in disabled, mens and women's toilets	3			Pavilion Assets	005, 006, 007, 012, 013, 014		£3,000.00		228						
Sports Pavilion		Extractor fans in kitchen and home and away changing rooms	3						£450.00		229						
Sports Pavilion		Kitchen fittings, sink, 3 wall cupboards, 2 corner units, 1 cupboard base unit, 3 drawer base unit	1			Pavilion Assets	016,017		£5,000.00		230						
Sports Pavilion	Outside	Septic Tank	1						£5,200.00		231						
Sports Pavilion	Outside	Goal Posts	4			Pavilion Assets	026		£1,000.00		232						
Sports Pavilion	Outside	Decorative metal grille to veranda	1						£500.00		234						
Sports Pavilion	Outside	Cycle Rack	1			Pavilion Assets	040		£1,000.00		235						
Sports Pavilion	Outside	Storage shed	1		20/11/2020				£1,186.71		288			Yes			
Sports Pavilion - Net Store		Large Grass Cutter Allen (Flymo)				Maint Equip Photos	26.jpg 27.jpg 28.jpg		£500.00		269						
Sports Pavilion - Net Store		Grass Cutter Masport 300 AL				Maint Equip Photos	29.jpg 30.jpg 31.jpg		£350.00		270						
Sports Pavilion - Net Store		Scythe Mower	1			Maint Equip Photos	36.jpg 37.jpg		£1,000.00		272						
Stockbridge Meadows		Metal Picnic Tables	2		15/01/2018				£2,000.00		140						
Stockbridge Meadows		Steel Sculptures	3						£20,000.00		133			Yes			
Stockbridge Meadows		Oak Seat	3						£500.00		239			Yes			
Stockbridge Meadows		Picnic Table	2						£440.00		240			Yes			
Stockbridge Meadows		Wavy Line Metal Bench	1						£290.00		241						
Stockbridge Meadows		Vehicular Gates	2						£5,000.00		242			Yes			
Stockbridge Meadows		Pedestrian Gates	2						£2,500.00		243			Yes			
Stockbridge Meadows		Boardwalk	X Mtrs						£5,000.00		244			Yes			

Location		Asset Details														Disposals		
Building	Room	Description	Quantity	Type	Purchase date (if known)	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2021	Ident Number	EDGE Asset Number	Insurance Value	Serial number	Maintenance	Services	Statutory		
Village Hub		Coffee Grinder							£500.00		92			Yes		Yes		
Village Hub		Coffee Machine							£5,000.00		93			Yes		Yes		
Village Hub		Water Still							£2,500.00		94			Yes		Yes		
Village Hub		Convection Oven							£2,500.00		95			Yes		Yes		
Village Hub		Standard Oven							£3,000.00		96			Yes		Yes		
Village Hub		Dishwasher			30/09/2017				£2,824.00		137							
Village Hub		Dishwasher							£1,800.00									
Village Hub		Dishwasher							-£1,800.00		Replaced			Yes		Yes	Sep-17	Replaced 137
Village Hub		3 Door Fridge							£2,500.00		98			Yes		Yes		
Village Hub		2 Door Freezer							£2,500.00		99			Yes		Yes		
Village Hub		LAS counter freezer	1		44041				£2,468.32		286			Yes		Yes		
Village Hub		Under Counter Fridge							£1,000.00	No.1	Replaced			Yes		Yes		
Village Hub		Under Counter Fridge						Replaced	-£1,000.00	No.1	Replaced			Yes		Yes	29/07/2020	Replaced 285
Village Hub		Under Counter Fridge - LH Hinged			44041				£903.10	No.1	285							
Village Hub		Under Counter Fridge							£1,000.00	No.2	101			Yes		Yes		
Village Hub		Single door upright cooler 336L - grey	1		16/01/2020				£392.00		276							
Village Hub		Panini Grill							£300.00		102			Yes		Yes		
Village Hub		Refrigerated Display							£1,800.00		103			Yes		Yes		
Village Hub		Counter							£9,000.00		104							
Village Hub		Air Conditioning unit - kitchen	1		26/02/2020				£2,260.00		277			Yes				
Village Hub		Water Dispenser							£500.00		105			Yes		Yes		
Village Hub		Social distance screens	1		24/07/2020				£2,380.00		284							
Village Hub		EPOS system hardware - 1 x cashdrawer, 1 x printer, 2 x handheld devices			02/11/2020				£392.59		287							
Village Hub		Crockery and Utensils							£5,000.00		106							
Village Hub		Upright Freezer							£1,400.00		107			Yes		Yes		
Village Hub		Cooker Hood							£13,500.00		108			Yes		Yes		
Village Hub		Library Racking							£11,500.00		109			Yes		Yes		
Village Hub		Library Books					Not owned by MPC		£20,000.00									
Village Hub		Library Books					Removed - not owned by MPC		-£20,000.00									
Village Hub		Computer Equipment (itemised)							£11,000.00		112			Yes		Yes		
Village Hub		Desk Top PC	5						£5,000.00		113			Yes		Yes		
Village Hub		Laptop PC	5						£5,000.00		114			Yes		Yes		
Village Hub		Network printer	1						£500.00		115			Yes		Yes		
Village Hub		Server	1						£2,000.00		116			Yes		Yes		
Village Hub		UPS	1						£2,000.00		117			Yes				
Village Hub		Server cabinet	1						£1,500.00		118							
Village Hub		CCTV-DVR	1						£300.00					Yes		Yes		
Village Hub		CCTV-DVR	1						-£300.00									
Village Hub		HD CCTV system	1		22/07/2019				£3,750.00		273							
Village Hub		22" HD CCTV monitor	1		15/07/2019				£130.00		273							
Village Hub		Telephone System (BT)	1		17/10/2018				£1,073.00		160			Yes		Yes		
Village Hub		Lighting System							£33,000.00		121			Yes		Yes		
Village Hub		Stair Lift	1						£11,500.00		122			Yes		Yes		
Village Hub		Boiler							£3,000.00		131			Yes		Yes		
Village Hub		Furniture (Various items)							£12,000.00		123			Yes		Yes		
Village Hub		Blinds (Multiple)							£4,500.00		124			Yes				
Village Hub		Safe							£900.00		125							
Village Hub		Keysafe							£200.00		126							
Village Hub		Lockers							£450.00		127							
Village Hub		Projector							£1,400.00		128			Yes		Yes		
Village Hub		Air Conditioning & base- Parish Office/large meeting room	1		13/06/2019				£4,390.00		163/164							
Village Hub		Television Stand							£300.00		129							
Village Hub		PA system - atrium	1		07/07/2020				£1,290.50		282							
Village Hub	Outside	Disability access railings - Hub steps	2		17/07/2020				£710.00		283							
Village Hub		Marquee, flooring & guttering	1		01/02/2021				£1,573.66		310			Yes				
Village Hub	Outside	Front Hub Sign							£2,500.00		130							
Village Hub	Outside	Defibrillator Cabinet			19/06/2018				£495.00		149							
Village Hub	Roof	Photovoltaic (PV) Installation							£25,000.00		132			Yes		Yes		
Village Hub		Office Contents*							£14,100.53									
Memorial		Oak Seat	1						£500.00		209			Yes				
Memorial		Wooden Slat Seat	1						£300.00		210			Yes				
Memorial		Oak Noticeboard	1				Duplication - included in asset no.161		£1,500.00					Yes				
Memorial		Oak Noticeboard	1				Remove duplicated item		-£1,500.00					Yes				
Workshop	1	Trailer		2 Wheel		Maint Equip Photos	12.jpg		£750.00		1			Yes		Yes		
Workshop	1	Hedge Trimmer		STIHL 86R		Maint Equip Photos	13.jpg 14.jpg		£439.00		3			Yes		Yes		
Workshop	1	Garden Vacuum		STIHL SH55		Maint Equip Photos	07.jpg 08.jpg		£240.00		5			No		No		
Workshop	1	Portable generator		Robin		Maint Equip Photos	11.jpg		£350.00		8			Yes		Yes		
Workshop		Shelf Racks	4			Maint Equip Photos	02.jpg		£600.00		249							
Workshop		Workbench	1			Maint Equip Photos	01.jpg		£250.00		250							
Workshop		Stihl FS130 Strimmer	1			Maint Equip Photos	18.jpg 19.jpg		£450.00		253							
Workshop		Fire Safe Filing Cabinets	2			Maint Equip Photos	25.jpg		£700.00		267							
Workshop	1	Grit Spreader				Maint Equip Photos	23.jpg		£275.00		30			Yes				
Workshop		Draper 83818 Pressure Washer	1		09/07/2018				£295.54		150							

Location		Asset Details														Disposals	
Building	Room	Description	Quantity	Type	Purchase date (if known)	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2021	Ident Number	EDGE Asset Number	Insurance Value	Serial number	Maintenance	Services		Statutory
Workshop		Pressure Washer Water Tank	1		01/08/2018				£249.00		151						
Workshop		Hikvision 16CH 5.0MP ultra HD DVR CCTV	1		24/06/2020				£245.83		281						
									TOTAL	£535,411.78		£537,361.78					

*see office contents sheet

Office Contents-Audit Sheet

Asset Details

Description	Quantity	Picture	Warranty Expiry	Cost	Ident Number	Edge Asset No.	Serial number	Maintenance	Services	Statutory
Desks With Pedestals	2									
Tall, 2 Door, Storage Cupboards	3									
4 Drawer Filing Cabinets	2									
Office Swivel Chairs	2									
Small Round Meeting Table	1									
Chairs (Might Be Hub Chairs?)	3									
Wall Shelving	1									
Rectangular Table	1									
Table-Top Fridge	1									
Large Fan	1									
Telephones	2									
Desktop Computers	2									
Hp Laptop	1									
Smart UPS	1									
Olympus Digital Voice Recorder And Speakers	1									
PC Speakers	2									
Shredder (New This Year - Already On Edge)	1									
Plastic Comb Binder	1									
Guillotine	1									
Laminator	1									
Heavy Duty Stapler	1									
TOTAL*				£12,013.42		91				
2017/18 additions										
18/07/2017 Shredder	1			£322.00		139				
2018/19 additions: (£1,121)										
15/01/2019 HP desktop, 24" monitor and speakers	1			768.56		153				
21/01/2019 Windows 10 Pro for HP desktop	1			122.22		158				
21/01/2019 Rectangular panel 1200mm beech desk	1			135.00		156				
11/01/2019 High back office chair with adjustable arms - blue	1			95.00		157				
2019/20 additions: (£644.33)										
24/03/2020 Synology DS918 and 4 bay desktop NAS enclosures	1			411.05		279				
24/03/2020 WD2 2B NAS hard drive - red	1			233.28		280				
TOTAL*				£14,100.53						

* see Office Contents on Contents and Total Tab

Location		Asset Details														
Building	Room	Description	Quantity	Type	Purchase date (if known)	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2019	Historic Cost FY2020	Historic Cost FY2021	Ident Number	Serial number	Maintenance	Services	Statutory
Cemetery Shed	1	Wheelbarrow		Plastic					£25.00	£25.00	£25.00			No		No
Cemetery Shed	1	Lawn Mower		Quantum XTS 50		Maint Equip Photos	36.jpg 37.jpg		£150.00	£150.00	£150.00			Yes		Yes
Cemetery Shed	1	Garden Spade							£15.00	£15.00	£15.00	No.2				
Cemetery Shed	1	Various signs							£50.00	£50.00	£50.00					
Parish Office	1	Webcam	1	Dericam HP 1080P	17/04/2020						£37.49					
Rec Ground		Dog bins and posts	2	Red HGN45	05/08/2020						£378.00					
Sports Pavilion	Main room	Tables	6						£100.00	£100.00	£100.00					
Sports Pavilion	Main room	Fire extinguishers	3						£90.00	£90.00	£90.00			Yes		Yes
Sports Pavilion	Main room	Fire blanket	1						£10.00	£10.00	£10.00			Yes		Yes
Sports Pavilion	Main Room	Vacuum Cleaner	1						£100.00	£100.00	£100.00					
Sports Pavilion	Main Room	Dupray Steam Cleaner	1		17/07/2019				£125.00	£125.00	£125.00					
Sports Pavilion	Kitchen	Kettle	1						£25.00	£25.00	£25.00			Yes	Electricity	Yes
Sports Pavilion	Main area	White boards	2						£30.00	£30.00	£30.00					
Sports Pavilion		Folding Square Tables	5			Pavilion Assets		021	£200.00	£200.00	£200.00					
Sports Pavilion		Waste Bins	6			Pavilion Assets		022	£100.00	£100.00	£100.00					
Sports Pavilion		Fridge	1		20/04/2018	Pavilion Assets			£100.00	£100.00	£100.00					
Sports Pavilion		Microwave	1			Pavilion Assets		019	£50.00	£50.00	£50.00					
Sports Pavilion		Toaster	1			Pavilion Assets			£15.00	£15.00	£15.00					
Sports Pavilion		Assorted Saucepans and Cooking utensils	1			Pavilion Assets		018,020	£250.00	£250.00	£250.00					
Sports Pavilion		Assorted Crockery	1						£200.00	£200.00	£200.00					
Sports Pavilion		Assorted Cutlery	1						£100.00	£100.00	£100.00					
Sports Pavilion		Boot cleaners	2			Pavilion Assets		023	£300.00	£300.00	£300.00					
Net Store		Goal Nets	2						£112.00	£112.00	£112.00					
Net Store		New Goal Nets	2			Pavilion Assets		030	£112.00	£112.00	£112.00					
Net Store		Corner posts	8			Pavilion Assets		029	£160.00	£160.00	£160.00					
Net Store		Assorted trophies							£1.00	£1.00	£1.00					
Net Store		Gazebos							£50.00	£50.00	£50.00					
Net Store		Gazebos - Hub?	2						£200.00	£200.00	£200.00					
Net Store		Spade for sports teams	2						£20.00	£20.00	£20.00					
Village Hub		Magazine Rack	1		14/05/2019				£160.00	£160.00	£160.00					
Workshop	1	Leaf Blower		STIHL BG56C		Maint Equip Photos	3.jpg 04.jpg		£199.00	£199.00	£199.00			No		No
Workshop	1	Portable Sprayer				Maint Equip Photos	09.jpg		£30.00	£30.00	£30.00	No.1		No		Yes
Workshop	1	Hand Saw		Single handed					£15.00	£15.00	£15.00			Yes		No
Workshop	1	Stanley Fatmax cordless twinpack kit							£134.99	£134.99	£134.99					
Workshop	1	Stanley Mixed Tool Set 210 pieces							£154.61	£154.61	£154.61					
Workshop	1	Hand Broom							£5.00	£5.00	£5.00	No.1				
Workshop	1	Hand Broom							£5.00	£5.00	£5.00	No.2				
Workshop	1	Garden Hoe							£15.00	£15.00	£15.00	No.1				
Workshop	1	Garden Hoe							£15.00	£15.00	£15.00	No.2				
Workshop	1	Garden Fork							£15.00	£15.00	£15.00	No.1				
Workshop	1	Garden Fork							£15.00	£15.00	£15.00	No.2				
Workshop	1	Garden Spade							£15.00	£15.00	£15.00	No.1				
Workshop	1	Garden Rake							£15.00	£15.00	£15.00	No.1				
Workshop	1	Garden Rake							£15.00	£15.00	£15.00	No.2				
Workshop	1	Car ramp							£10.00	£10.00	£10.00	No.1				
Workshop	1	Car ramp							£10.00	£10.00	£10.00	No.2				
Workshop	1	Portable appliance transformer 110-V							£50.00	£50.00	£50.00			Yes		Yes
Workshop	1	Extension ladder				Maint Equip Photos	24.jpg		£60.00	£60.00	£60.00			Yes		Yes
Workshop		Broom	1						£20.00	£20.00	£20.00					
Workshop		Snow Shovel	2			Maint Equip Photos	20.jpg		£20.00	£20.00	£20.00					
Workshop		Sack Barrow	1			Maint Equip Photos	05.jpg		£30.00	£30.00	£30.00					
Workshop		Black and Decker hedge Trimmer	1						£100.00	£100.00	£100.00					
Workshop		Loggers	1						£40.00	£40.00	£40.00					
Workshop		Rakes	2						£40.00	£40.00	£40.00					
Workshop		Post Driver	1			Maint Equip Photos	06.jpg		£35.00	£35.00	£35.00					
Workshop		Post Hole Spade	1			Maint Equip Photos	21.jpg		£35.00	£35.00	£35.00					
Workshop		Henry vacuum cleaner	1			Maint Equip Photos	22.jpg		£90.00	£90.00	£90.00					
Workshop		ADZE Pickaxe	1						£100.00	£100.00	£100.00					
Workshop		Lawn Edger	1						£30.00	£30.00	£30.00					
Workshop		Long Handed Shears	1						£30.00	£30.00	£30.00					
Workshop		Key Safe	1						£50.00	£50.00	£50.00					
Workshop		Sledgehammer	1						£20.00	£20.00	£20.00					
Workshop		Red Devil High Pressure Washer	1			Maint Equip Photos	10.jpg		£50.00	£50.00	£50.00					
Workshop		Safety Helmets	2						£40.00	£40.00	£40.00					
Workshop		Mop and Bucket	1						£10.00	£10.00	£10.00					
Workshop		Wire Brooms	2						£30.00	£30.00	£30.00					
Workshop		Mobile Phones	2						£60.00	£60.00	£60.00					
Workshop		Angle Grinder	1		20/02/2020				£57.00	£57.00	£57.00					
Workshop		Safety boots	2		30/05/2020				£42.00	£42.00	£42.00					
Workshop		HIVis coloured waistcoats	2		17/07/2019				£27.87	£27.87	£27.87					
Workshop		HIVis bomber jacket	2		28/01/2020				£52.00	£52.00	£52.00					
Workshop		Shears	1		30/06/2020						£24.99					
Workshop		Broom	1		23/09/2020						£16.42					
Workshop		Secateurs	1		14/12/2020						£9.74					
											£4,153.60					

Total Assets under £200 at 01/04/2020 £4,647.47 £5,114.11

Items purchased 2020/21																
Workshop		Shears	1		30/06/2020											24.99
Parish Offi	1	Webcam			17/04/2020											37.49
Recreation Ground		Dog bins and posts	2		05/08/2020											378.00
Workshop		Broom	1		23/09/2020											16.42
Workshop		Secateurs	1		14/12/2020											9.74

Total Assets under £200 at 31/03/2021 £5,114.11

ALSO: asbestos bins, check office and wardens equipment

Melbourn Hub

			Maintenance / Inspection			Comments
Item	Age Years	Replacement required Y/N	Type	Period Years	Annual Cost	
Cladding	1			5		
Windows	1			5		
Doors	1			5		
Walls	1			5		
Ceilings	1			5		
Toilets	1			2		
Kitchen Equipment	1			1		
Fire equipment	1			1		
Security equipment	1			1		
I.T. System and equipment	1			1		
Library racking	1			1		

Stockbridge Meadows

			Maintenance / Inspection			Comments
Item	Age Years	Replacement required Y/N	Type	Period	Annual Cost	
Steel sculptures	5	N	Inspection	Annual		Performed by PC staff
Wood walkway	6	Y	Inspection/replacement	Annual	Specialist required	Public safety risk
Boundry fence	1	N	Inspection	Annual		Performed by PC staff
Seating	5+	As required	Inspection / repair / replace	Annual		Performed by PC staff
Entrance gates	6	As required	Inspection / repair / replace	Annual		Performed by PC staff

Orchard road cemetery

			Maintenance / Inspection			Comments
Item	Age Years	Replacement required Y/N	Type	Period	Annual Cost	
Steel fence	15+	As required	Inspection	Annual		Performed by PC staff
Steel gate	15+	As required	Inspection	Annual		Performed by PC staff

New road cemetery

			Maintenance / Inspection			Comments
Item	Age Years	Replacement required Y/N	Type	Period	Annual Cost	
Entrance gates and stile	5	N	Inspection	Annual		Performed by PC staff
Steel boundry fence	12	N	Inspection	Annual		Performed by PC staff
Wooden boundry fence	12	N	Inspection	Annual		Performed by PC staff
Seats	5	N	Inspection	Annual		Performed by PC staff
Notice board	5	N	Inspection	Annual		Performed by PC staff
Trees	5	Review required	Inspection	Annual		Performed by PC staff Some damage from natural causes