

Maintenance Committee Jobs Spreadsheet -
LISTING DATE: Meeting 18 February 2021

ITEM	Details of work required	Reported by	Update Notes / Actions	WHO?
1	Dog bins - rims need replacing / concrete bins - inner basket needs replacing	SCDC operative	SCDC operative reported that rim on dog bins need replacing as bag is current falling into the bin and making emptying difficult. Also, wire basket in concrete bins need replacing - same reason. He will let us know which bins this relates to. Replacement rims have been fitted. Two dog bins require full replacement - outside Esse and on Vicarage Close. Dog bins installed. ACTION: Assistant Clerk to source supplier of inner baskets. Ongoing	CL
2	Salt bin on Vicarage Close	DB	Lid broken. Highways advised we must replace at our cost (£140 + VAT)	CL
3	Medcalfe Way / Palmers Way	Resident	Bin still not installed - regular rubbish discarded in the area. CL has written again to Sean Gentle requesting update. Ongoing	CL
4	Picnic bench by River Mel (nr pavilion)	CS	Damage to bench and a slat missing. KR inspected. Unable to fix. Does not appear to be a danger. ACTION: Check if there is money in the budget for replacement bench. NOTE - dedication plaque on bench which needs to be preserved. Various options discussed. ACTION: Assistant to the Clerk to seek quote from engineer for straightening metal work. Wardens to source hardwood to make repairs. Ongoing - wardens to progress when they can work together again	Wardens
5	Pavilion	KR	Boot scrapper to be repaired. DB has repaired and re-installed	Wardens
6	Overgrown hedges -	Resident	5 Rupert Neve Close and 26 Water Lane - wardens to inspect and advise. CL has written to residents. Monitor	Wardens
7	Clear Crescent junction - request for give way markings	Resident	Resident requested lines to be painted. Response from Highways - "At an unmarked crossroads no one has priority. If there are no road signs or markings do not assume that you have priority. Remember that other drivers may assume they have the right to go. No type of vehicle has priority but it's courteous to give way to large vehicles". JT to advise resident. Clerk to forward email from Highways to JT Outside remit of Futures WP. Discuss appropriate wording and seek quotes for sign	JT
8	Salt bin on car park	JH	Contents thrown around the car park. Should we install a padlock on the bin? No padlock to be installed at this time. Monitor	CL
9	Gutters on Hub	GC	Leaves to be cleared. CL to obtain quotes. Completed	Wardens
10	Allotments	Wardens	Bonfire pile to rear of allotments to be cleared. CL to obtain quote. On Agenda for consideration	CL
11	Pavilion - damaged roof tiles	Wardens	A few tiles damaged on the roof - SM to obtain quotes Awaiting quotes for consideration	SM
12	Leaves on footpath and road on New Rd	Resident	Leaves on road and footpath. SM to report to South Cambs and request road sweeping. Awaiting date for road sweeper in the village	SM
13	Tree cnr Beechwood and Maple Way	TS	Quotes required for lifting	SM
14	Littlehands	Tenant	Drains blocked - Dynorod to clear	SM
15	Cambridge Road	TS	Increase of litter from Hot Numbers - Parish Office to write raising the issue of litter	SM
16	Tree work on Orchard Rd opposite Orchard Gate	Resident	CL to obtain quotes for work	CL
17	Verge Rose Lane - damaged by delivery driver	DB	Make committee aware and monitor the situation	
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