

Melbourn Parish Council
Maintenance Expenditure Tracking 2020/21
(Actuals based on paid invoices)

EDGE Code	Budget 2020/21	Actual to date (31/01/21)	Committed	Balance	Notes
	£	£	£	£	
Budgeted expenditure (included in Precept)					
<u>Conservation:</u>					
1000	Allotments - plot clearance/maintenance	500	Paid 500	Unpaid -	
1000	Allotments - unplanned e.g. asbestos removal	600	40	560	Sign for asbestos bin
1100	Conservation - Christmas tree and plants for tubs	350	250	45	Christmas Tree, new lights and Tree Recycling Sign
1100	Conservation - tree survey and tree works	6,500	5,990	125	Emergency tree work to willow and ash trees - rec and opposite science park, repair fencing The Moor. Extra tree work re ivy, tree works on recreation ground
1100	Conservation - unplanned	500	238	2,070	(1,808) Unplanned - refurbish gate at Ash Grove; committed £2,070 Worcester Way fencing (overspend agreed by MPC 26/10/20)
1150	Stockbridge Meadows - path cutting	120	70	50	
1150	Stockbridge Meadows - unplanned	500	40	83	377 Signs & matting for repair to river bank
		9,070	6,628	2,823	(381)
<u>Cemeteries</u>					
2000	Orchard Road - unplanned	100	1,940	(1,840)	Hedge Reduction - ORC - unbudgeted (approved MPC 17/12/20)
2000	New Road - tree & hedge work, soil store	500		500	
2000	New Road - pest control	400		400	
2000	New Road - unplanned	200	50	151	Turf
2000	New Road - headstone bases and installation	2,600	2,110	490	Installation of 26 headstone bases and 4 blocks of bases for cremated remains at NRC (bal to be spent on moss removal?)
		3,800	4,100	-	(300)
<u>Play Areas, Recreation Grounds & Pavilion</u>					
3000	Playground - ROSPA	225	214	-	11
3000	Playground - play area maintenance, equipment repair/renewals	1,500	840	660	Replacement dog bins + £360 for paths and edging Clear Crescent (note this heading is for equipt maint)
3200	Recreation Ground - pest treatment	600		600	
3200	Recreation Ground - unplanned	500	500	-	£500 Clear Crescent hedge reduction (part)
3400	Pavilion - maintenance (sanitary disposal, septic tank, cleaning materials)	550	414	136	Sanitary disposal (£266); fire extinguisher service £49; cleaning mats
3400	Pavilion - legionella assessment	220		220	
3400	Pavilion - maintenance (PAT testing, boiler service/repairs, fire alarm service)	600	49	552	Fire extinguisher service
3400	Pavilion - unplanned repairs & renewals	800	210	590	Spare keys, deep cleaning, guttering, lockshield for o/s tap
3400	Pavilion - external redecoration	2,000		2,000	Ring-fence and carry forward to 2021/22 if not done this yr
		6,995	2,226	-	4,769
<u>Finance & General Purpose</u>					
4300/2	Wardens' materials	500	206	294	
4300/3	Wardens' equipment (chainsaw and training)	1,000	238	762	Chainsaw & training will not happen 2020/21
4300/4	Parish Van expenses (insurance, MOT, road tax, repairs and fuel)	1,400	1,049	59	292 Insurance £504; MOT and repairs £147
4900	Parish Clock	200	343	(143)	Call out to repair fault (overspend approved MPC 26/10/20)
7100	Car park workshop - PAT testing	100		100	
7100	Car park - unplanned	500	246	254	Car park CCTV upgrade
		3,700	2,082	59	1,559
<u>Highways</u>					
8000	Highways - brown tourist info signs re Stockbridge Meadows	200	-	200	
		200	-	-	200
<u>Rental Property</u>					
9000	Rental Property - Littlehands annual drain cleaning	450	450	-	
9000	Rental Property - unplanned	1,000	65	935	Gate sign
9000	Rental Property - anti-vandalism measures	2,000	1,147	853	Barley Maint - security wall, refurb door and step.
		3,450	1,662	-	1,788
Total Maintenance (excluding grounds maintenance contracts)					
		27,215	16,697	2,882	7,636
Grounds Maintenance Contracts					
1200	Grass cutting contract - verges/Hub etc	7,470	6,225	1,245	
1200	Grass cutting contract - extra cuts x 2	1,120		1,120	
1300	Public Open Space - maintenance (£460 per month)	5,520	4,600	920	
1300	Public Open Space - additional work	1,480	1,475	5	Extra cut open areas (April?); hedge work Clear Crescent (£1,095 - bal from Rec Ground unplanned: £1,595 total); £80 cut corner Rose Ln

2100	Cemeteries (£405.83 x 12)	4,870	4,058		812	
2100	Cemeteries - extra cuts x 3	630			630	
3200	Recreation Grounds (currently £755 per month but may change)	9,060	7,550		1,510	
3200	Recreation Grounds - extra cuts x 4	540	130		410	Extra cut old and new rec grounds (April?)
		30,690	24,038	-	6,652	
Community Benefit (memo only - not precepted)						
9600	Community Benefit Donations - Cemetery Tree Planting (New Rd)	1,000			1,000	Agreed by MPC to write this back to community benefit balance - Nov 2020. Not needed
		1,000	-	-	1,000	

potential cost savings or partial cost savings

Conservation - Emergency tree works carried out have cost £3,900 (approved by MPC). An additional £1,250 has been spent on trees on the rec ground.

Conservation - Replacement fencing at Worcester Way play area - this is unbudgeted and will cost £2,070 (overspend agreed by MPC 26th Oct 2020). This budget heading is now overspent.

Cemeteries - hedge reduction was unbudgeted and agreed by MPC (17/12/20). Although there will be cost savings in other parts of this budget heading, overall it will be overspent in 2020/21.

Play Areas, Recreation Ground & Pavilion - there has been unbudgeted work carried out on Clear Crescent play area (£500 approved) but there may be potential underspends on equipt. maintenance, pest control and unplanned maintenance. Overall this budget heading is expected to be underspent. In addition, the £2,000 Pavilion re-decoration budget may be ring-fenced and carried forward to next year (subject to approval).

Wardens' Equipment - there may be cost savings for this budget as the chainsaw purchase and training will not take place this year.

Parish Clock - a call out cost of £150 to repair a fault has been incurred (not budgeted) Overspend agreed MPC 26th Oct 2020

Rental Property - it is likley that there will be budget underspends for unplanned maintenance and anti-vandalism works this year.

Public Open Space works - hedge reduction at Clear Crescent £1,595 (approved by MPC on 1/01/21) and taken from Recreation Ground unplanned (£500) plus public open spaces additional works (£1,095)

Pavilion cleaning - there are likely to be cost savings from Pavilion Cleaner (budget £1,500) although extra costs may be incurred on utilities from use by MVC. This should be more than offset via rental income

Litter picking - this budget (£4,000) appears too high at this stage and is likely to be underspent