

MELBOURN PARISH COUNCIL

Clerk: Claire Littlewood
Melbourn Parish Council
Melbourn Community Hub
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12 November 2020

Dear Councillor

You are hereby summoned to attend an online meeting of the **Maintenance Committee** to be held on Thursday, 19 November 2020 at 09:30 via Zoom <https://zoom.us/j/95156619478> for the purpose of transacting the following business:

Dear Non-Cllr Committee Member

You are hereby invited to attend an online meeting of the **Maintenance Committee** to be held on Thursday, 19 November 2020 at 09:30 via Zoom <https://zoom.us/j/95156619478> for the purpose of transacting the following business:

To Members of the Public and Press

You are hereby invited to attend an online meeting of the **Maintenance Committee** to be held on Thursday, 19 November 2020 at 09:30 via Zoom <https://zoom.us/j/95156619478> for the purpose of transacting the following business:

Claire Littlewood
Clerk to the Parish Council

AGENDA

MA063/20 To receive and approve apologies for absence

MA064/20 To receive any Declarations of Interest and Dispensations

MA065/20 To approve the minutes of the Maintenance Committee Meeting held on 22 October 2020

MA066/20 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Maintenance Committee – 3 minutes per item)

MA067/20 Finance Matters:

- a) To consider a finance report on expenditure within the committee's remit.

MA068/20 Conservation Matters:

- a) To receive the EA Monthly situation report for October 2020
- b) To receive a report on Stockbridge Meadows
- c) To receive an update on the Stockbridge Meadows boardwalk project
- d) To receive a report from River Mel Restoration Group
- e) To receive an update on tree inspections
- f) To consider a request to install a wooden bench in the Millennium Copse
- g) To receive any other updates and consider actions

MA069/20 Allotment Matters:

- a) To receive any updates and consider actions

MA070/20 Governance Matters:

- a) To receive the weekly inspection reports and consider any necessary actions
- b) To consider any updates on vandalism in the Parish

- c) To receive an update on Cllr street inspections
- d) To receive any other updates and consider actions

MA071/20 Cemetery Matters:

- a) To consider options for interpretations board in New Road Cemetery
- b) To receive any other updates and consider actions

MA072/20 Village Maintenance Matters:

- a) To receive an update on gully clearance
- b) To consider a request from SCDC to on street lights in Vicarage Close
- c) To receive any other updates and consider actions

MA073/20 Pavilion Matters:

- a) To receive any other updates and consider actions

MA074/20 Littlehands Matters: To receive any updates and consider actions

- a) To receive any updates and consider actions

MA075/20 To receive an update from the Melbourn Play Parks Working Party

MA076/20 Outstanding Maintenance Issues: To consider the status of the job spreadsheet

MA077/20 New Maintenance Issues: To consider Maintenance issues arising since last meeting

MA078/20 To note date of next meeting: 17 December 2020