#### MELBOURN PARISH COUNCIL - PLANNING COMMITTEE

(District of South Cambridgeshire)

A meeting of this Committee was held on Monday, 10 August 2020 at 7.30pm be held via Zoom https://zoom.us/j/94366550451

Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <a href="http://melbournparishcouncil.co.uk">http://melbournparishcouncil.co.uk</a> or on request to the Clerk

Present: Cllrs Kilmurray (Chair), Buxton, Clark, Hart, Kent

Absent:

In attendance: Claire Littlewood - Assistant Clerk, District Cllr Hales

#### PL013/20 To receive and approve apologies for absence

Apologies received from Cllr Cowley.

It was:

RESOLVED to accept Cllr Cowley's apologies for absence. Proposed by Cllr Clark, seconded by Cllr Hart. All in favour.

Post meeting note: An email was received from Cllr Wilson during the meeting with apologies

#### PL014/20 To receive any Declarations of Interest and Dispensations

a) To receive declarations of interest from councillors on items on the agenda

Cllr Kilmurray noted a non-pecuniary interest in Agenda item PL021/20d) as a friend of the applicant.

- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

#### PL015/20 To approve the minutes of the Planning Committee Meeting on 9 March 2020

It was:

RESOLVED to approve the minutes of the Planning Committee Meeting on 9 March 2020 as an accurate record of the meeting.

Proposed by Cllr Hart, seconded by Cllr Clark. All in favour.

## PL016/20 To approve the minutes of the Planning Committee Meeting held on 13 July 2020

It was:

RESOLVED to approve the minutes of the Planning Committee Meeting on 13 July 2020 as an accurate record of the meeting.

Proposed by Cllr Buxton, seconded by Cllr Kilmurray. All in favour.

# PL017/20 To report back on the minutes of the Planning Committee Meetings on 9 March 2020 and 13 July 2020

There was nothing to report.

# PL018/20 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)

No members of the public in attendance.

#### PL019/20 Decision Notices: To receive any Decision notices issued since last meeting.

a) 20/01835/HFUL – Two storey rear extension – 21 Beechwood Avenue, Melbourn

**Noted** 

## PL020/20 Correspondence

**a)** To Consider correspondence from South Cambs District Council regarding the adoption of open space on land off New Road

Signed:...... Dated: 14/09/2020

Discussion around the Parish Council taking transfer of the open spaces on completion of the development. Noted that the amount to be paid to the Parish Council for ongoing maintenance needs to be determined as well as the length of time this will cover. A member noted concern that some trees on the development had died and required replacing. **ACTION**: Assistant Clerk to arrange for members of the Planning Committee to visit the site as soon as possible.

It was:

RESOLVED to respond to the Planning Authority advising that the Parish Council wish to take over the open spaces but only on completion of the development.

Proposed by Cllr Hart, seconded by Cllr Buxton. All in favour.

#### PL021/20 Planning Applications:

 a) 20/02901/FUL - Demolition of the existing workshop, conversion of the frontage building to a retail (Class A1) and/or office/financial and professional services (Class B1(a)/A2) use and 3 flats and the erection of two dwellings. Land to the rear 7-9 Station Road Melbourn

Noted concern parking and access on to Station Road. Highways comments note that this is a busy intersection. Discussion around importance of retaining commercial classification for the old garage building.

It was:

RESOLVED to support the application with the following comments but to convey:

- safety concerns for vehicles accessing / exiting the development on to a busy intersection;
- a request that s106 negotiations should include upgrading the pedestrian crossing to include a fourth controlled crossing point on Station Road and also improvements to the footpath at the back of The Cross.

Proposed by Cllr Clark, seconded by Cllr Buxton. All in favour.

b) 20/02724/HFUL – Erection of single storey Garden Room – 1 The Moor, Melbourn, SG8 6ED

It was:

RESOLVED to support the application with no comments.

Proposed by Cllr Hart, seconded by Cllr Buxton. All in favour

c) <u>20/02734/HFUL</u> – First floor rear and side extension, roof extension including change to gable ended roof and the erection of a detached double garage

It was:

RESOLVED to support the application with no comments.

Proposed by Cllr Clark, seconded by Cllr Hart. All in favour

d) 20/02864/FUL – Erection of a 4-bed detached dwellinghouse – 9 The Moor, Melbourn, SG8 6ED

Cllr Hart chaired the discussion with regard to this item as Cllr Kilmurray had declared an interest and did not participate in the discussion or vote.

Discussion as to where the new property was to be built. This item was deferred pending clarification from the Planning Authority. **ACTION**: Assistant Clerk to write to Planning Department for clarification and to request an extension for comments.

e) 20/01210/FUL – New detached dwellinghouse – 38 Water Lane, Melbourn, SG8 6AY

Noted that an application for a new dwelling at 38 Water Lane was discussed at the July meeting of the Planning Committee. Noted that our comments do not appear on the planning portal. Also noted that the road sign for Water Lane has been removed and should be reinstalled. **ACTION**: Assistant Clerk to write to Julie Ayre requesting clarification as to current application and noting that our comments do not appear.

It was:

RESOLVED to object to the application on the grounds of size, lack of space for the remaining property and overdevelopment.

Proposed by Cllr Clark, seconded by Cllr Kilmurray. All in favour.

Signed:..... Dated: 14/09/2020

f) <u>20/02773/FUL</u> – Construction of a single storey dwelling with flat green roof and car parking – Land to the rear of 151-155 High St, Melbourn, SG8 6AT

Discussion as to lack of visibility splays for vehicles accessing / exiting the site from the High Street. Noted comments from Highways in this regard.

It was:

RESOLVED to object to the application on the basis of:

- lack of visibility splays for vehicles accessing / exiting the site from the High Street;
- concern over drainage;
- issues with regard to parking on the site.

Proposed by Cllr Hart, seconded by Cllr Kent. All in favour.

g) <u>20/03219/PRI01A</u> – Prior approval for a single storey rear extension – 67 Bramley Avenue, Melbourn, SG8 6HG

Noted that this is permitted development.

It was:

RESOLVED to support with no comments.

Proposed by Cllr Clark, seconded by Cllr Buxton. All in favour.

h) <a href="https://doi.org/10.20/02893/HFUL">20/02893/HFUL</a> - Demolition of existing storage outhouse and the erection of a new porch, two storey rear extension, front boundary wall, driveway gates and adaptation of existing roof dormer windows – 116 High St, Melbourn, SG8 6AL

It was:

RESOLVED to support the application with no comments.

Proposed by Cllr Clark, seconded by Cllr Buxton. All in favour.

i) <u>S/0153/20/CONDA</u> - Submission of details required by conditions 3 (Details of materials (External surfaces)), 4 (Hard and soft landscape works), 6 (Boundary treatment), 8 (Landscape and Ecology Management plan (LEMP)), 9 (Traffic Management plan), 10 (Pollution control), 11 (Infiltration testing and final surface water strategy) 12 (Foul water drainage), 13 (Construction Management plan), 15 (Construction programme), 17 (Site Waste Management plan), 18 (Piling) of planning permission S/0153/20/VC - Land to rear of 45 to 56 The Moor, Melbourn

Discussion with regard to lack of documentation to support the application. In particular, no traffic management plan is available on the planning portal. Concern raised over construction vehicles accessing the site from Station Road / High Street. Noted that piling works due to commence on 12 August. Noted that a request has been made to Stonebond to ensure all construction traffic use Cambridge Road – particularly during roadworks in September / October. **ACTION**: Assistant Clerk to request an urgent meeting between Stonebond and representatives of the Planning Committee prior to 12 August.

[20:30 Cllr Hart left the meeting]

It was:

RESOLVED to write to SCDC Planning Department requesting a deferral until supporting documentation is made available for consideration on the planning portal, in particular lack of a traffic management plan.

Proposed by Cllr Kilmurray, seconded by Cllr Clark. All in favour.

 j) 20/03164/S106A - Modification of planning obligations contained in a Section 106 Agreement dated 06 April 2015 made between (1) South Cambridgeshire District Council and (2) Flagship Housing Group Limited pursuant to planning permission S/2185/03/F - 1-13 (inclusive) And 15-27 (odd) Victoria Way Melbourn

Discussion as to the consequences of the modifications requested. **ACTION**: Assistant Clerk to write to SCDC Planning Department to request clarification. If the modification would result in properties no longer being affordable housing, then objection would be made.

It was:

RESOLVED to write to SCDC Planning Department requesting clarification as to the modification of the planning obligations requested and requesting an extension within which to respond. Proposed by Cllr Clark, seconded by Cllr Kilmurray. All in favour.

PL022/20 Enforcement updates: To consider any enforcement updates received since last meeting

PL023/20 To note the date of next meeting:

14 September 2020

The meeting closed at 20:54

Signed:..... Dated: 14/09/2020

#### MELBOURN PARISH COUNCIL - PLANNING COMMITTEE

(District of South Cambridgeshire)

### A meeting of this Committee was held on Monday, 09 March 2020 at 7.30pm

Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <a href="http://melbournparishcouncil.co.uk">http://melbournparishcouncil.co.uk</a> or on request to the Clerk

Present: Cllrs Kilmurray (Chair), Buxton, Clark, Cowley, Kent, Wilson

Absent: none

In attendance: Simon Crocker – Parish Clerk, District Cllr J Hales and 11 members of the public

#### PL087/19 To receive and approve apologies for absence

Apologies were received from Cllr Hart.

It was:

**RESOLVED** that the apologies be received and approved *Proposed by Cllr Clark, seconded by Cllr Wilson – All in favour* 

# PL088/19 To receive any Declarations of Interest and Dispensations

There were no declarations of interest and no requests for dispensation

### PL089/19 To approve the minutes of the Planning Committee Meeting on 10 February 2020

It was:

**RESOLVED** that the minutes of the Planning Committee meeting held on 10 February 2020 be approved as a correct record and duly signed by the Chair.

Proposed by **Clir Cowley**, seconded by **Clir Wilson** – All in favour.

## PL090/19 To report back on the minutes of the Planning Committee Meeting on 10 February 2020

There were no actions to report

# PL091/19 Public Participation: (For up to 15 minutes members of the public may contribute their

views and comments and questions to the Planning Committee – 3 minutes per item)

None

# PL092/19 Decision Notices: To receive any Decision notices issued since last meeting.

There were no decision notices

#### PL093/19 To consider correspondence from the S106 officer.

The Parish Clerk reported that S106 monies from the development at 36 New road would be put toward the provision of an artificial football pitch

### PL094/19 To consider correspondence from TTP plc regarding off-site sewer alignment

The Parish Clerk reported that an easement would be arranged between TTP and the Parish Council with regard to sewage connections at the science park expansion

# PL095/19 To consider correspondence on the London Stanstead Airport future airspace

consultation

The consultation was noted.

#### PL096/19 To receive a presentation from Stonebond Properties Ltd.

Representatives of Stonebond Properties delivered a presentation and thanked the Parish Council for their comments regarding the layout of open spaces. It was further reported that the landscaping application had just been submitted.

The Chair thanked Stonebond for their attendance.

## PL097/19 Planning Applications:

a) <u>S/0153/20/VC</u> – Variation of conditions 2 (Approved plans), 4 (Hard and Soft Landscapes), 6 (Boundary Treatment), 15 (Prevention of Airborne Dust), 17 (External Lighting Scheme), 20 (Noise Impact) and 21 (Fire Hydrants) of planning permission <u>S/1032/17/FL</u> – Land to the rear of 46-56 The Moor, Melbourn, Royston

For: Stonebond Properties Ltd.

Signed:...... Dated: 10/08/2020

It was:

**RESOLVED** to support the application with no further comment. Proposed by **Clir Cowley**, seconded by **Clir Clark** – All in favour.

b) 20/01210/FUL - New Detached Dwellinghouse - 38 Water Lane, Melbourn, SG8 6AY

For: Mr Matthew Simpson

It was:

**RESOLVED** to object to the application.

Proposed by Cllr Kilmurray, seconded by Cllr Clark - All in favour.

 S/3897/COND4 – Discharge of Condition 4 (Ecological Design Strategy) – Melbourn Science Park, Cambridge Road, Melbourn, SG8 6EE.

For: TTP Plc.

It was:

**RESOLVED** to support the application with no further comment. Proposed by **Clir Wilson**, seconded by **Clir Buxton** – All in favour.

 d) <u>S/3897/COND3</u> – Discharge of Condition 3 (Construction Ecological Management Plan) – Melbourn Science Park, Cambridge Road, Melbourn, SG8 6EE

For: TTP PIc

It was:

**RESOLVED** to support the application with no further comment. Proposed by **Clir Wilson**, seconded by **Clir Clark** – All in favour.

 e) <u>S/0103/20/FL</u> – Demolition of existing garage, erection of single storey side and rear extension to create annex and new integral garage – 9 Dolphin Lane, Melbourn, SG8 6AF.

For: K Fox

It was:

**RESOLVED** to support the application with no further comment. Proposed by **Clir Wilson**, seconded by **Clir Buxton** – All in favour.

f) <u>S/0149/18/COND9</u> – Discharge of Condition 9 (Construction Management Plan) – 18 Greenbanks, Melbourn, SG8 6AS

For: EW Pepper Ltd

It was:

**RESOLVED** to object to application.

Proposed by Cllr Clark, seconded by Cllr Wilson – All in favour.

 g) S/0149/18/COND4 – Discharge of Condition 4 (Tree Protection / Arboricultural Method Statement) – 18 Greenbanks, Melbourn, SG8 6AS

For: EW Pepper Ltd

It was:

**RESOLVED** to support the application with no further comment. *Proposed by Cllr Wilson*, seconded by *Cllr Cowley* – *All in favour*.

**PL098/19** Enforcement updates: To consider any enforcement updates received since last meeting

There were no updates

**PL099/19** To note the date of next meeting

14 April 2020

The Chair closed the meeting at 20:44

#### **MELBOURN PARISH COUNCIL - PLANNING COMMITTEE**

(District of South Cambridgeshire)

# A meeting of this Committee was held on Monday, 13 July 2020 at 7.30pm be held via Zoom <a href="https://zoom.us/j/91347668849">https://zoom.us/j/91347668849</a>

Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <a href="http://melbournparishcouncil.co.uk">http://melbournparishcouncil.co.uk</a> or on request to the Clerk

Present: Cllrs Kilmurray (Chair), Buxton, Clark, Cowley, Hart, Kent, Wilson

Absent:
In attendance: Claire Littlewood – Assistant Clerk County Cllr van de Ven Dis

**In attendance:** Claire Littlewood – Assistant Clerk, County Cllr van de Ven, District Cllr Hales, Richard Fitzjohn – Senior Planning Officer, 3 members of the public

#### PL001/20 To receive nominations and elect the Chair of the Planning Committee

Cllr Kilmurray was nominated. There were no other nominations.

It was:

RESOLVED to elect Cllr Kilmurray as Chair of the Planning Committee.

Proposed by Cllr Clark, seconded by Cllr Wilson. All in favour.

#### PL002/20 To receive nominations and elect the Vice Chair of the Planning Committee

Cllr Wilson was nominated. There were no other nominations.

It was:

RESOLVED to elect Cllr Wilson as Vice Chair of the Planning Committee.

Proposed by Cllr Kilmurray, seconded by Cllr Cowley. All in favour.

#### PL003/20 To receive and approve apologies for absence

None received.

#### PL004/20 To receive any Declarations of Interest and Dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

None received.

#### PL005/20 To approve the minutes of the Planning Committee Meeting on 9 March 2020

The minutes were not available. This item to be deferred to the August meeting.

#### PL006/20 To report back on the minutes of the Planning Committee Meeting on 9 March 2020

This item to be deferred to the August meeting.

# PL007/20 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)

No comments from members of the public.

The order of the Agenda was altered to allow for discussion to include County and District Cllrs.

### PL009/20

**To receive an update regarding** 20/01667/PRI06A - Prior notification for the erection of a double span portal frame agricultural building - Land North Of High Street, Melbourn, Royston, SG8 6DE. Applicant: Mr Fennell

Richard Fitzjohn, Senior Planning Officer was in attendance and provided an update and explanation of why the application for prior approval had not been validated within the requisite 28 days and how this had resulted in deemed consent. Also noted that notices had been displayed incorrectly. Mr Fitzjohn apologized on behalf of the Planning Authority and

Signed:..... Dated: 10/08/2020

noted that legal advice had been sought which indicated that Applicant has deemed consent for erection of the agricultural building but not for creation of the access to the highway. Concern was expressed as to the location and width of the existing access gate. Mr Fitzjohn noted that Applicants cannot apply for new access to the highway as part of prior approval application for the agricultural building. Highways Authority have raised safety concerns with regard to existing access. Noted that clarity was required with regard to access. Letter from Highways Authority to be shared with the Planning Committee.

A member of the public requested to address the meeting. Noted that large agricultural vehicles had been seen on the land. It appeared that access is possible via Bury Lane.

Mr Fitzjohn noted Agents for Applicant had raised a query about internal track within the site to serve the agricultural building. This would be subject to planning permission. Concern was noted that the Applicant could simply drive across their land to access the building. Noted significant concern by local residents both for safety and visual impact of the application under consideration.

A member queried what compensation or redress might be available to local residents.

Mr Fitzjohn noted that if the application has been incorrectly determined and if there is a financial impact on neighbours, this could be referred to Planning Ombudsman. Requested an opportunity to seek further advice on this.

A member noted that several mature trees had been felled in the area of the proposed agricultural building. Suggested a discussion with the Applicants to explore the possibility of relocating the building and replanting trees.

Mr Fitzjohn confirmed that he would be willing to have a conversation with Agent and Applicant.

A member of the public requested to address the meeting. Suggested investigations into whether protected / ancient trees and meadow land should protected. Also noted voles and orchids in the area.

A member queried what can be done to stop the Applicant going ahead with the construction of the agricultural building. Mr Fitzjohn noted that the onus is on the Applicant to show that the application is a permitted building. If this is not the case, matter could be referred to Planning Authority Enforcement Team. Noted that construction of the building must commence by 10 February 2025.

A member noted that clarity is required with regard to Highways concerns. Mr Fitzjohn will look into this and revert.

The Chair thanked Mr Fitzjohn for attending the meeting.

[20:25 Mr Fitzjohn and County Cllr van de Ven left the meeting]

#### PL008/20 Decision Notices: To receive any Decision notices issued since last meeting.

a) <u>S/3989/19/FL</u> - Date of Decision 17 April 2020 : Erection of an external building entrance with porte-cochere and new pedestrian and vehicular access with associated external works to the landscape and lower car park area at Cambridge Technology Centre Back Lane Melbourn Royston Herts SG8 6DP

#### **APPROVED**

MPC comment : Support

Noted

**b)** S/0149/18- Proposal: Condition 9 - Traffic Management plan. Site address: 19 Greenbanks Melbourn Royston Cambridgeshire. Applicant: E W PEPPER LYF

Signed:...... Dated: 10/08/2020

#### **DISCHARGED IN FULL**

Noted. A member noted concern that the Traffic Management Plan is not being adhered to. Has been referred to Enforcement Team.

[20:27 District Cllr Hales left the meeting]

c) 20/1416/TTCA Proposal: T.1 Ash - Ash Re-Pollard back to previous pollard points (approx 4M reduction). T.2 Leylandii - Reduce height by 50% and trim regrowth on sides to create hedge (flat top). Site address: 1 The Moor Melbourn SG8 6ED. Applicant: Matthew Jennings. APPROVED

MPC: No comment

Noted

d) S/2941/18/FL Proposal: Variation of conditions 2 (Approved plans) 7 (Arboricultural Impact Assessment) and 12 (Travel plan and Car parking management plan) pursuant to planning permission Site address: Land North Of Melbourn Science Park Melbourn Royston Herts Applicant: C/O Agent

**APPROVED SUBJECT TO CONDITIONS** 

MPC: No comment

Noted

e) APP/W0530/D/20/3245295 Town and Country Planning Act 1990. Appeal by Mr Darren Chandler. Site Address: 67 Bramley Avenue, Melbourn, ROYSTON, SG8 6HG APPEAL DISMISSED

Noted that the Parish Council had supported the Application but that the appeal was dismissed on the basis of character and appearance.

f) 20/01184/HFUL Single storey side extension including link to garage following demolition of shed plus replacement of playroom and bathroom roof with flat roof. Site address: 50A Orchard Road Melbourn SG8 6BP. Applicant: Mr & Mrs Tuncer

**APPROVED** 

MPC: No comment

Noted

 g) <u>20/01931/FUL</u> Proposal: Installation of artificial grass pitch with associated features including fencing.

entrance gates, high pitch barriers, hard-standing areas with associated porous asphalt surfacing for portable goals storage, pedestrian circulation and access as well as vehicular maintenance and emergency access, maintenance equipment storage container and floodlights. Site address: Melbourn Village College The Moor Melbourn SG8 6EF. Applicant: Jan Berridge

**APPROVED** 

MPC: No comment

Noted

h) 20/01637/HFUL Part two storey and single storey rear extension and single storey front extension. Site address: 38 Water Lane Melbourn Royston Cambridgeshire. Applicant: Mr Matt Simpson

**APPROVED** 

MPC: No comment

Noted

# PL010/20 Planning Applications:

a) 20/1355/TTPO Proposal: T.1 - Sycamore - Reduce height by 2M and sides by 1M due to
excessive debris dropping on neighbouring cars in Lantern View. T.3 - Sycamore - Reduce
height by 2M and sides by 1M due to excessive debris dropping on neighbouring cars in

Signed:...... Dated: 10/08/2020

Lantern View. T.2 - Sycamore - Fell to ground level. Tree canopy is mostly over neighbouring cars and driveway in Lantern View. Sticky sap is attracted wasps and continuously damaging neighbours vehicles. Lantern View and Pryor's Orchard are keen for this to be felled. Site address: Trees Behind and Between 2 And 3 Lantern View On Pryors Orchard Leading To 9 Pryors Orchard Melbourn Royston. Applicant: Pryors Orchard road J Halbert

Noted that this Application had been approved on 8 July 2020.

b) <u>20/02422/CL2PD</u>. Proposal: Certificate of lawfulness for the construction of a new single storey garage. Site address: 9 Dolphin Lane Melbourn SG8 6AF. Applicant: Mr & Mrs Fox

#### It was:

RESOLVED to support the application with no comment. Proposed by Cllr Clark, seconded by Cllr Wilson. All in favour.

c) <u>20/01210/FUL</u>. Proposal: New detached dwellinghouse. Site address: 38 Water Lane Melbourn Royston Cambridgeshire. Applicant: Mr Matthew Simpson

Noted that previous application had been rejected and objections remain valid. Concern with regard to limited size of new property and very limited garden space for existing property. Members noted concern as to impact of overdevelopment on future owners of the property.

#### It was:

RESOLVED to object to the Application for a new detached dwellinghouse on the grounds of lack of amenity space and overdevelopment. Also existing garden will be smaller than the space available to new dwelling.

Proposed by Cllr Cowley, seconded by Cllr Hart. All in favour.

d) 20/1516/TTCA Proposal: T1 SYCAMORE IN NO. 4 LITTLE LANE ~ reduce lateral growth overhanging garden of No. 6 by up to 2ms; T2 COPPER BEECH IN NO. 4 LITTLE LANE ~ reduce branches growing towards No. 6 by 1.5ms to provide building clearance; T3 PLUM IN NO. 6 LITTLE LANE ~ reduce height by 2ms to manage crown in small space in proximity to property; Site address: 4 and 6 Little Lane Melbourn SG8 6BU. Applicant: MRS JOSEPH

#### It was:

RESOLVED to support the application with no comment. Proposed by Cllr Clark, seconded by Cllr Cowley. All in favour.

e) <u>20/02585/HFUL</u> Proposal: Single storey rear extension following removal of existing rear conservatory. Site address: 3 Rose Lane Melbourn SG8 6AD. Applicant: Ms Sue Hill.

### It was:

RESOLVED to support the application with no comment. Proposed by Cllr Hart, seconded by Cllr Buxton. All in favour.

PL011/20 Enforcement updates: To consider any enforcement updates received since last meeting

Noted that the Traffic Management Plan under item PL008/20b) had been referred to Planning Enforcement.

**PL012/20** To note the date of next meeting :

10 August 2020

The meeting closed at 20:39

# MELBOURN PARISH COUNCIL

District of South Cambridgeshire

Meeting: 10<sup>th</sup> August (Planning) Agenda Item: PL020/20 a)

Date of Report: 06/08/20

Correspondence regarding adoption of open space.

Dear Simon

I am writing with reference to s106 agreement dated 21 July 2016 attached to planning permission S/2791/14/OL and in particular the transfer obligations relating to the Strategic Green Belt.

Hopkin Homes have approached the Council wishing to start the process of fulfilling the transfer obligations relating to the Strategic Green Belt. I understand the Parish Council expressed a desire to have the SGB transferred to them back in September 2018. Please could you confirm that it is still the Parish Councils intention to have the SGB transferred to them. Please note Hopkin Homes have advised other areas of open space including the LEAP are presently not ready for inspection.

As a first step our Landscape Architect has been instructed to carry out an inspection of the SGB to ensure that provision is as per the approved plans, the area is being maintained to an acceptable standard and that the planting is surviving/thriving. Prior to the site visit please could you advise if the Parish Council have any concerns regarding this area to enable our Landscape Architect to review during their inspection. I am hoping that the inspection will take place in the next 2 weeks.

I look forward to hearing from you.

Kind regards Theresa

Theresa Roberts | S106 Monitoring Officer



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