

Maintenance Committee Jobs Spreadsheet -  
LISTING DATE: Meeting 20 August 2020

ITEM	Details of work required	Reported by	Update Notes / Actions	WHO?
1	Stockbridge Meadows - boardwalk railings	June 2018 emails	Offer of help accepted from volunteers. Quotes for timber obtained - 14/11/18. Cllr Travis has discussed with M Brierley. M Brierley to arrange meeting with Johnson Matthey. RB contacted Wildlife Trust. Advice is railing required where there is a potential hazard. It was: RESOLVED to repair the boardwalk and install railings and to investigate grant funding opportunities to fund this. Proposed by Cllr Barnes, seconded by Cllr Clark. All in favour. ACTION: Parish Office to obtain several quotes for different boardwalk designs and railings for future consideration. No update available. Awaiting response from boardwalk supplier. Clerk and Cllr Wilson to discuss further. Discussed under MA106/19B). Waiting to hear from Tom Upcraft. <b>Discussed at MA008/20e)</b>	JT
2	Benches on Cambridge Road (x 3)	MS	Require cleaning and maintenance - DB has inspected. Bus stop bench has been cleaned. Noted that wooden benches difficult to keep clean - plastic would be easier to maintain. Benches have been cleaned by hand. Need pressure washing. Consider replacing with plastic. Noted bench opposite Sheepshead Row requires repair. <b>ACTIONS: 1) Wardens to clean bench. 2) Look at s106 - is there money for plastic replacements? - Ongoing</b>	KR / DB
3	Clear Crescent Play area	DB	Faulty equipment (zip wire and slide) and damage to spring train. Wicksteed have inspected - awaiting report for zip wire and slide. Spring train quote provided. Slide repaired. Zip wire repairs to be carried out in 4-6 weeks. Repairs carried out. Seat to be re-installed and adjusted. <b>Check issues in ROSPA report - is zip wire included? ACTION: CL to investigate</b>	CL
4	Two trees on green lane between Armingford and Hale Close	Resident	Reported to County Farms - Two trees felled. ACTION: Assistant Clerk to check if street light is repaired. Concern was noted over other trees along the green lane. <b>ACTION: Clerk to write to County Farms to request they inspect - follow up</b>	CL
5	Flooded layby on Cambridge Road (opposite Solway Farm entrance)	Resident	Reported to SCDC - part of ongoing gully problem. <b>Discussed at MA012/20g)</b>	CL
6	Traffic along High Street	Resident	Concern re volume and speed of traffic and request for information on how to apply for traffic calming. Referred to Futures WP. <b>Futures WP to discuss. SvdV to attend to discuss Greenways project. Also consider 20mph limit throughout village.</b>	CL
7	26 Palmers Way - overgrown hedge	Resident	Reported to Carly Freed, SCDC 12/3/20. CL spoke to Carly on 24/3/20 to explain location of hedges - Carly will follow up with contractor. CL to follow up with Carly Freed. <b>Email from Carly Freed - awaiting date for works to be carried out 12/6/20 - CL to follow up</b>	CL
8	Dog bins - rims need replacing / concrete bins - inner basket needs replacing	SCDC operative	SCDC operative reported that rim on dog bins need replacing as bag is current falling into the bin and making emptying difficult. Also, wire basket in concrete bins need replacing - same reason. He will let us know which bins this relates to. Replacement rims have been fitted. Two dog bins require full replacement - outside Esse and on Vicarage Close. ACTION: CL to get costs. <b>Discussed at MA012/20f)</b>	CL
9	Clear Crescent Play area	HCGM	Weeds on paths - HCGM to send quote for spraying. <b>Quote received but hold back until after school holidays</b>	CL
10	Salt bin on Vicarage Close	DB	Lid broken. <b>ACTION: CL to request replacement from Highways</b>	CL
11	A10 milestones	Resident	Missing stones? Where are they? Follow up with Peter Simmonnett and History Group. Have written to SvdV. She is following up with Highways. <b>No further update available at this time</b>	CL
12	Haggers Close parking area	Resident	Piles of leaves against fences of properties on Orchard Road. <b>Email to Carly Freed - leaves to be cleared w/c 3 August</b>	CL
13	6 Bramley Avenue	Resident	Trees / shrubs overgrown - obstructing footpath. Letter sent to occupier 16/6/20. Email from tenant to say letter has been forwarded to property owner. <b>ACTION: Wardens to check if done</b>	CL
14	Scythe mower	KR	Needs replacement tyres. <b>Delegated authority to Parish Office to purchase tyres. KR to order from Wrights (approx £40 each).</b>	KR
15	Plot E29 Orchard Road Ext	Resident	Ground dipped under memorial stone. KR has inspected and will top up. Stone is stable.	KR
16	83 High Street	SAH	Garden overgrown - needs tending. KR has spoken to GS - he is still doing it	GS? KR/DB
17	Rupert Neve / Back Lane cnr	Resident	Hedge needs cutting on the cnr of Rupert Neve / Back Lane	KR / DB
18	New Road Cemetery	JW	Damage to brickwork around a drain(?) - wardens to fix	KR / DB
19	Medcalfe Way / Palmers Way	Resident	Bin still not installed - regular rubbish discarded in the area. CL has written again to Sean Gentle requesting update.	CL
20	Picnic bench by River Mel (nr pavilion)	CS	Damage to bench and a slat missing. KR inspected. Unable to fix. Does not appear to be a danger. <b>ACTION: Check if there is money in the budget for replacement bench. NOTE - dedication plaque on bench which needs to be preserved. Can we repair rather than replace?</b>	DB / KR
21	Pavilion	KR	Boot scrapper to be repaired	DB / KR
22	Worcester Way green	SC	<b>A member suggested including the area as a walking route. ACTION: Discuss fence and access gate with farmer.</b>	SC

23	Grinnell Hill	SC	Noted that the boundary is very overgrown and boundary line not visible. <b>It was RESOLVED to observe the natural boundary and not install further fencing at this time. Proposed Cllr Baker, seconded Cllr Clark. All in favour.</b>	SC
24	Dolphin Lane	Resident	Overgrown bushes on cnr of Dolphin Lane and Station Road - wardens will cut this back	DB / KR
25	Gate at bottom of Ash Grove	DB	Emailed Barley Maintenance. They have fitted a new spring and sanded the gate. Have asked wardens to check if the paint is drying.	CL
26	Zip wire Clear Crescent	IC	Needs tightening	DB / KR
27	Flooding following storm 13/8/20	Various	Reports on flooding on Cambridge Road, Orchard Road, Bramley Avenue - blocked gulleys. CL reported to County Highways and emailed SCDC street team to request urgent clearance of gulleys	CL
28	Offer of bench by bereaved family	Resident	Need to consider location and design of bench - <b>see 20 above</b>	CL