

Maintenance Committee Jobs Spreadsheet -
LISTING DATE: Meeting 23 July 2020

ITEM	Details of work required	Reported by	Update Notes / Actions	WHO?
1	Stockbridge Meadows - boardwalk railings	June 2018 emails	Offer of help accepted from volunteers. Quotes for timber obtained - 14/11/18. Cllr Travis has discussed with M Brierley. M Brierley to arrange meeting with Johnson Matthey. RB contacted Wildlife Trust. Advice is railing required where there is a potential hazard. It was: RESOLVED to repair the boardwalk and install railings and to investigate grant funding opportunities to fund this. Proposed by Cllr Barnes, seconded by Cllr Clark. All in favour. ACTION: Parish Office to obtain several quotes for different boardwalk designs and railings for future consideration. No update available. Awaiting response from boardwalk supplier. Clerk and Cllr Wilson to discuss further. Discussed under MA106/19B). Waiting to hear from Tom Upcraft.	JT
2	Benches on Cambridge Road (x 3)	MS	Require cleaning and maintenance - DB has inspected. Bus stop bench has been cleaned. Noted that wooden benches difficult to keep clean - plastic would be easier to maintain. Benches have been cleaned by hand. Need pressure washing. Consider replacing with plastic. Noted bench opposite Sheepshead Row requires repair. ACTIONS: 1) Wardens to clean bench. 2) Look at s106 - is there money for plastic replacements?	KR / DB
3	Ash Grove / Orchard Road	TS	Wooden post on gate at bottom of Ash Grove cut through is rotten and requires replacement. Dennis has removed the gate. CL requested quotes from HCGM and Barley Maintenance 27/5/20. ACTION: CL to chase quote from HCGM. GC to chase quote from Barley Maintenance. QUOTES IN - Barley Maintenance to carry out work early July. Job done but spring hinge not fitted. CL requested cost. Can wardens do this?	CL
4	Clear Crescent Play area	DB	Faulty equipment (zip wire and slide) and damage to spring train. Wicksteed have inspected - awaiting report for zip wire and slide. Spring train quote provided. Slide repaired. Zip wire repairs to be carried out in 4-6 weeks. Repairs carried out. Seat to be re-installed and adjusted. Check issues in ROSPA report - is zip wire included?	CL
5	Two trees on green lane between Armingford and Hale Close	Resident	Reported to County Farms - Two trees felled. ACTION: Assistant Clerk to check if street light is repaired. Concern was noted over other trees along the green lane. ACTION: Clerk to write to County Farms to request they inspect	CL
6	Flooded layby on Cambridge Road (opposite Solway Farm entrance)	Resident	Reported to SCDC - part of ongoing gulley problem	CL
7	Traffic along High Street	Resident	Concern re volume and speed of traffic and request for information on how to apply for traffic calming. Referred to Futures WP.	CL
8	26 Palmers Way - overgrown hedge	Resident	Reported to Carly Freed, SCDC 12/3/20. CL spoke to Carly on 24/3/20 to explain location of hedges - Carly will follow up with contractor. CL to follow up with Carly Freed. Email from Carly Freed - awaiting date for works to be carried out 12/6/20	CL
9	Dog bins - rims need replacing / concrete bins - inner basket needs replacing	SCDC operative	SCDC operative reported that rim on dog bins need replacing as bag is current falling into the bin and making emptying difficult. Also, wire basket in concrete bins need replacing - same reason. He will let us know which bins this relates to. Replacement rims have been fitted. Two dog bins require full replacement - outside Esse and on Vicarage Close. ACTION: CL to get costs.	CL
10	Clear Crescent Play area	HCGM	Weeds on paths - HCGM to send quote for spraying. Awaiting quote	CL
11	Salt bin on Vicarage Close	DB	Lid broken. ACTION: CL get cost for replacement	CL
12	Verge Rose Lane / Dolphin Lane (Station Road end)	Resident	Very overgrown - needs attention. CL emailed JW	DB / KR
13	Right of footpath from car park to Pavilion	GC	Very overgrown - needs attention. CL emailed JW	CL
14	A10 milestones	Resident	Missing stones? Where are they? Follow up with Peter Simmonnett and History Group. Have written to SvdV. She is following up with Highways.	CL
15	Haggers Close parking area	Resident	Piles of leaves against fences of properties on Orchard Road. Email to Carly Freed - leaves to be cleared w/c 3 August	CL
16	6 Bramley Avenue	Resident	Trees / shrubs overgrown - obstructing footpath. Letter sent to occupier 16/6/20. Email from tenant to say letter has been forwarded to property owner	CL
17	Stockbridge Meadows - amenity area	KR	Needs a cut - CL to follow up with HCGM. Done	CL
19	High Street sign on fence of 69 High Street	Resident	Resident re-painted sign c15 yrs ago. Has offered to paint again. CL has confirmed and thanked	CL
20	Jubilee Orchard	KR	Nettles under trees - CL has requested HCGM cut the area	CL
21	Scythe mower	KR	Needs replacement tyres - KR to order from Wrights	KR
22	Plot E29 Orchard Road Ext	Resident	Ground dipped under memorial stone. KR has inspected and will top up. Stone is stable.	KR
23	83 High Street	SAH	Garden overgrown - needs tending. KR has spoken to GS - he is still doing it	GS? KR/DB
24	Rupert Neve / Back Lane cnr	Resident	Hedge needs cutting on the cnr of Rupert Neve / Back Lane	KR / DB
25	New Road Cemetery	JW	Damage to brickwork around a drain(?) - wardens to fix	KR / DB
26	Medcalfe Way / Palmers Way	Resident	Bin still not installed - regular rubbish discarded in the area. CL has written again to Sean Gentle requesting update.	CL

27	Footpath to Meldreth Station	Resident	Footpath is overgrown - can we clear or arrange volunteers. The footpath is within Meldreth parish boundary. Possibly job for volunteers but Timebank is not up and running at the moment.	CL
28	Cycle path	Resident	Resident emailed to request that we maintain the path (cc SvdV). SvdV responded that Parish Council already maintains verges.	CL
29	Picnic bench by River Mel (nr pavilion)	CS	Damage to bench and a slat missing. KR inspected. Unable to fix. Does not appear to be a danger	DB / KR
30	Weeds on rear patio at pavilion	CS	Weeds growing on rear patio - catching in the fan on GSHP. KR has cut back weeds	DB / KR
31	Pavilion	KR	Boot scrapper to be repaired	DB / KR
32	Worcester Way green	SC	Fencing	SC
33	Grinnell Hill	SC	Fencing	SC