

Melbourn Parish Council  
Maintenance Expenditure Tracking 2020/21  
(Actuals based on paid invoices)

EDGE Code	Budget 2020/21	Actual to date (30/06/20)	Committed	Balance	Notes	
	£	£	£	£		
	<b>Budgeted expenditure (included in Precept)</b>					
		<b>Paid</b>	<b>Unpaid</b>			
	<u>Conservation:</u>					
1000	Allotments - plot clearance/maintenance	500		500		
1000	Allotments - unplanned e.g. asbestos removal	600	40	560	Sign for asbestos bin	
1100	Conservation - Christmas tree and plants for tubs	350		350		
1100	Conservation - tree survey and tree works	6,500	3,030	1,760	Emergency tree work to willow and ash trees - rec and opposite science park. Committed: work to repair fencing The Moor (£840) to be paid Jul. Quote from Shires for extra tree work approved June Maint Committee £870	
1100	Conservation - unplanned	500		500		
1150	Stockbridge Meadows - path cutting	120		120		
1150	Stockbridge Meadows - unplanned	500		500		
		9,070	3,070	1,710	4,290	
	<u>Cemeteries</u>					
2000	Orchard Road - unplanned	100		100		
2000	New Road - tree & hedge work, soil store	500		500		
2000	New Road - pest control	400		400		
2000	New Road - unplanned	200		200		
2000	New Road - headstone bases and installation	2,600	1,390	-	1,210	Installation of 26 bases at NRC (paid 02/06/20)
		3,800	1,390	-	2,410	
	<u>Play Areas, Recreation Grounds &amp; Pavilion</u>					
3000	Playground - ROSPA	225	214	-	11	
3000	Playground - play area maintenance, equipment repair/renewals	600		600		
3200	Recreation Ground - pest treatment	200		200		
3200	Recreation Ground - unplanned	500	67	433	Replacement parts for dog bins	
3400	Pavilion - maintenance (sanitary disposal, septic tank, cleaning materials)	400	282	49	70	Sanitary disposal (£266) - credit note expected for some of this; fire extinguisher service £49 (paid Jul)
3400	Pavilion - legionella assessment	220		220		
3400	Pavilion - maintenance (PAT testing, boiler service/repairs, fire alarm service)	600		600		
3400	Pavilion - unplanned repairs & renewals	800		800		
3400	Pavilion - external redecoration	2,000		2,000		
		5,545	563	49	4,934	
	<u>Finance &amp; General Purpose</u>					
4300/2	Wardens' materials	500	79	7	414	
4300/3	Wardens' equipment (chainsaw and training)	1,000			1,000	
4300/4	Parish Van expenses (insurance, MOT, road tax, repairs and fuel)	1,400	606		794	Insurance £504
4900	Parish Clock	200			200	
7100	Car park workshop - PAT testing	100			100	
7100	Car park - unplanned	500		246	254	Car park CCTV upgrade (paid Jul)
		3,700	685	253	2,762	
	<u>Highways</u>					
8100	Highways - brown tourist info signs re Stockbridge Meadows	200	-		200	
		200	-	-	200	
	<u>Rental Property</u>					
9000	Rental Property - Littlehands annual drain cleaning	450			450	
9000	Rental Property - unplanned	1,000			1,000	
9000	Rental Property - anti-vandalism measures	2,000		1,147	853	Barley Maint - security wall, refurb door and step (paid Jul)
		3,450	-	1,147	2,303	
	Total Maintenance (excluding grounds maintenance contracts)	25,765	5,708	3,158	16,899	
	<u>Grounds Maintenance Contracts</u>					
1200	Grass cutting contract - verges/Hub etc	7,470	1,245		6,225	
1200	Grass cutting contract - extra cuts x 2	1,120			1,120	
1300	Public Open Space - maintenance (£460 per month +£1,500 for extra works)	5,520	1,380		4,140	
1300	Public Open Space - additional work	1,480	300		1,180	Extra cut open areas and parks (April?)
2100	Cemeteries (£405.83 x 12)	4,870	1,217		3,653	
2100	Cemeteries - extra cuts x 3	630			630	
3200	Recreation Grounds (currently £755 per month but may change)	9,060	2,265		6,795	
3200	Recreation Grounds - extra cuts x 4	540	130		410	Extra cut old and new rec grounds (April?)
		30,690	6,537	-	24,153	

PC approval gained re brushes/steam cleaner?

	<b>Community Benefit (memo only - not precepted)</b>				
9600	Community Benefit Donations - Cemetery Tree Planting (New Rd)	1,000			1,000
		<b>1,000</b>	-	-	<b>1,000</b>

These items are ring-fenced within Community Benefit monies

  potential cost savings

Conservation - Emergency tree works carried out have cost £3,030 to date and the maintenance committee has approved a further quote of £870 for tree works and ivy cutting. In addition MPC has approved £840 to replace a fence at the Moor which was damaged by a tree. This budget heading is likely to go over budget later in the year.

Grounds Maintenance Contracts - discussions held with H&CGM about invoicing and approval for ad-hoc works. Outstanding nvoices paid and account up-to-date.