

MELBOURN PARISH COUNCIL

(District of South Cambridgeshire)

A meeting of this Council was held on Monday, 24 September 2018 in the large upstairs meeting room of Melbourn Community Hub at 7.30pm.

Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <http://melbournparishcouncil.co.uk> or on request to the Clerk

Present: Cllrs Norman (Chair), Clark (Vice Chair), Kilmurray, Stead, Buxton

Absent: None.

In attendance: Mr Simon Crocker - Parish Clerk, District Cllr Hales, District Cllr Hart, County Cllr van de Ven, Jay Clarke – Development Officer SCDC, and three members of the public.

PC063/18 To receive and approve apologies for absence

Apologies were received from Cllrs Hart, Travis and Cowley

It was:

RESOLVED to receive and approve the apologies.

*Proposed by **Cllr Stead**, seconded by **Cllr Buxton** – All in favour.*

PC064/18 To receive any Declarations of Interest and Dispensations

Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.

a) To receive declarations of interest from councillors on items on the agenda

None

b) To receive written requests for dispensations for disclosable pecuniary interests

None

c) To grant any requests for dispensation as appropriate

The Parish Clerk reported that in accordance with standing orders 13h and 13i, Cllr Kilmurray had been granted a dispensation in respect of agenda item PC079/18

PC065/18 Co-option: To consider applications for co-option to the Parish Council.

An expected application for co-option had not been submitted and therefore this item was not considered.

PC066/18 To approve the minutes of the Extraordinary Parish Council Meeting 02 July 2018

It was:

RESOLVED that the minutes of the Extraordinary Council Meeting held on 02 July 2018 be approved as a correct record and duly signed by The Chair.

*Proposed by **Cllr Kilmurray**, seconded by **Cllr Clark** – All in favour.*

PC067/18 To approve the minutes of the Parish Council Meeting 23 July 2018

It was:

RESOLVED that the minutes of the Parish Council Meeting held on 23 July 2018 be approved as a correct record and duly signed by The Chair.

*Proposed by **Cllr Buxton**, seconded by **Cllr Clark** – All in favour.*

PC068/18 To report back on the minutes of the Parish Council Meetings 02 July 2018 and 23 July 2018

The Parish Clerk reported back on actions:

PC054/18 a) The letter of support to Shepreth Parish Council in respect of their LHI bid has been written and sent.

PC055/18 a) Littlehands storage cupboards now cleared

PC057/18 Letter to Hopkins homes sent

PC059/18 c) Further information on Pavilion lighting quotes still awaited

PC069/18 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Parish Council – 3 minutes per item)

The Chair suspended standing orders to allow public participation

A member of the public spoke in support of the utilisation of the new road sweeper, queried if it would be seen again in the village, and commented on the need to tackle overhanging brambles. District Cllr Hales responded that it is likely the road sweeper will make further appearances. County Cllr Van de Ven reported that a new contractor is in place to tackle overhanging brambles and work would be carried out in conjunction with the use of the sweeper.

A member of the public commented that the request from the Community Hub regarding ownership and replacement of assets seemed to be a case of 'the tail wagging the dog'. The Chair responded that clarification would be given when that agenda item was reached.

The Chair re-imposed standing orders.

PC070/18 To receive the Clerk's Report

A monthly report was circulated (attached herewith).

It was:

RESOLVED that the report be received.

Proposed by Cllr Clark, seconded by Cllr Stead – All in favour.

PC071/18 Finance Matters:

a) To receive and consider the Monthly Finance Report.

The finance report dated 31 August was considered. A member queried the frequency and schedule of PWLB repayments.

ACTION: RFO to prepare report for next meeting.

It was:

RESOLVED to receive and approve the finance report

Proposed by Cllr Stead, seconded by Cllr Kilmurray – All in favour.

b) To receive and consider the Approvals Lists for August and September 2018.

It was:

RESOLVED that the monthly transactions list for August 2018 be received and approved.

Proposed by Cllr Kilmurray, seconded by Cllr Clark – All in favour.

AND

RESOLVED that the monthly transactions list for September 2018 be received and approved.

Proposed by Cllr Buxton, seconded by Cllr Kilmurray – All in favour.

The Chair varied the order of business and dealt with items PC076/18 & PC075/18 next

PC076/18 Time banking: To receive a presentation from Jay Clarke, Development Officer at South Cambs District Council, and consider the implementation of a Time-bank in Melbourn

Jay Clarke, Development Officer at South Cambs District Council was in attendance for this item

A presentation on time-banking took place. Time-banking is a system of helping someone

within the community / being neighbourly. Time is the currency. 1 hour = 1 credit. The scheme works by volunteering to help someone out in an area you are skilled in, thus accumulating credit which can then be 'spent' in obtaining help or services from someone else.

South Cambs District Council are looking to set up two new time-banks in the district, and funding is available until April 2019, after which point the initiative would need to be funded by other means.

Jay Clarke answered members' queries, and a general sentiment that the initiative would be good for Melbourn was expressed. It was suggested that the initiative could be funded post April 2019 from community grant funds. A decision is expected on 11 October 2019

It was:

RESOLVED that the Parish Council apply to be one of two pilots

Proposed by Cllr Clark, seconded by Cllr Buxton – All in favour.

PC075/18 To receive a presentation from the Meldreth, Shepreth and Foxton Community Rail Partnership.

Sarah Grove, Project Officer at Meldreth, Shepreth and Foxton Community Rail Partnership was in attendance for this item.

Sarah Grove delivered a Six Month report (attached herewith). The Chair thanked all involved for their work.

The report was *noted*.

PC072/18 Governance Matters:

a) To consider quotations for the Parish Council's insurance provision for 2018 / 2019.

It was:

RESOLVED to enter into a long-term agreement with, and accept a quote from, Inspire at a value of £7,111.32.

Proposed by Cllr Kilmurray, seconded by Cllr Buxton – All in favour.

b) To review Committee membership and consider making appointments.

This item was not considered.

c) To consider draft Terms of reference for the Finance & Good Governance Committee

It was:

RESOLVED to adopt the terms of reference.

Proposed by Cllr Clark, seconded by Cllr Stead – All in favour.

d) To consider draft Terms of reference for the Maintenance Committee.

It was:

RESOLVED to adopt the terms of reference.

Proposed by Cllr Stead, seconded by Cllr Buxton – All in favour.

e) To receive the external auditor's report

It was:

RESOLVED to receive the report.

Proposed by Cllr Kilmurray, seconded by Cllr Clark – All in favour.

ACTION: Parish Office to publish statutory notices.

f) To consider the appointment of an internal auditor for financial year 2018 / 2019

It was:

RESOLVED to appoint Canalbs Ltd as independent internal auditors for financial year 2018/2019.

Proposed by Cllr Kilmurray, seconded by Cllr Clark – All in favour.

ACTION: Parish Office to investigate possibility of new auditor for 2019/2020.

g) To consider pursuing the Quality Council Foundation Award

It was:

RESOLVED to not pursue the award at the present time.

Proposed by Cllr Stead, seconded by Cllr Kilmurray – All in favour.

PC073/18 To receive a report from District Cllrs Hales and Hart

District Cllrs Hales and Hart presented a monthly report (attached herewith) and requested those residents without phone/internet access who wished to apply for universal credit contact them directly.

The report was **noted**.

PC074/18 To receive a report from County Cllr Van de Ven

County Cllr Van de Ven presented a monthly report (attached herewith)

The report was **noted**.

PC077/18 Leisure and Amenities Matters:

a) To consider an amended schedule of Allotment Fees

It was:

RESOLVED to adopt the amended schedule of fees.

Proposed by Cllr Clark, seconded by Cllr Stead – All in favour.

ACTION: Issue of plot rotovation to go to next Maintenance meeting

b) To consider a strategy for tree management and safety

It was:

RESOLVED to adopt the strategy, advertise for a volunteer tree officer, and delegate tree management to the Maintenance Committee.

Proposed by Cllr Clark, seconded by Cllr Kilmurray – All in favour.

c) To consider a draft funfair agreement

It was:

RESOLVED To adopt the agreement as drafted.

Proposed by Cllr Stead, seconded by Cllr Buxton – All in favour.

PC078/18 Development Matters: To consider correspondence on transfer of open space from Hopkins Homes Ltd

A request to adopt open spaces on the Hopkins Homes Ltd development on New Rd was considered. The Parish Clerk reported that the S106 agreement stipulated adoption of the LEAP, LAP and SGB must occur prior to 75% open market occupation.

It was:

RESOLVED subject to conditions, to adopt the LEAP, LAP and SGB prior to 75% occupation, and to adopt ancillary open spaces at the end of the development.

Proposed by Cllr Clark, seconded by Cllr Kilmurray – All in favour.

PC079/18 Community Hub Matters: To consider a position paper on Hub Assets and Ownership.

In light of a report from the RFO, this item was deferred.

PC080/18 External Bodies: To consider subscribing to The Local Council Public Advisory Service (LCPAS)

It was:

RESOLVED to subscribe to the Local Council Public Advisory Service at a cost of £100.00 per year.

Proposed by Cllr Buxton, seconded by Cllr Kilmurray – All in favour.

PC081/18 HR Matters: To receive an update from the HR Panel

In the absence of the HR panel chair, the Parish Chair reported that the village Wardens appraisals were now complete, and a revised appraisal recording document would be coming to a Council meeting for ratification.

The report was **noted**.

PC082/18 To note date of next meeting: 22 October 2018

The Chair closed the meeting at 21:24

MELBOURN PARISH COUNCIL

District of South Cambridgeshire

Meeting: 24/09/2018

Agenda Item: PC070 18 – Clerk's Report

Date of Report: 19/09/2018

1. Melbourn War Memorial & Centenary Celebrations.

The refurbishment of Melbourn War memorial prior to the centenary celebrations is scheduled to take place in the first two weeks of October. The paving around the memorial will be replaced with new stone, and the oak rails will receive a facelift. The Parish Office has applied for a road closure on the day of the parade.

2. External Audit report and internal audit interim review.

The Annual Audit process is now complete. I am pleased to report the Parish Council was awarded an unqualified audit (the top mark in layman's terms) by our external auditors LittleJohn LLP. In addition to the favourable internal audit report earlier in the year, this represents the culmination of a great deal of work undertaken by Cllrs and Staff alike and is a solid foundation on which to build. The challenge now becomes one of maintaining standards.

An interim internal auditor visit is planned for the end of November.

3. Ragwort

Ragwort is identified as an injurious weed by the 1959 weeds act, and is present at Stockbridge Meadows Nature Reserve. Efforts are underway to clear and dispose of the weed in an approved manner and headway is being made. Further clearance will take place in the coming weeks.

4. Stockbridge Meadows Volunteers

The first Johnson Matthey volunteer day on Wednesday 12th September was very successful. A team of 8 volunteers worked and raked of the 3 wildflower meadows that had previously been cut. The volunteers had an enjoyable experience and are keen to come again. The working party went without incident, just one blister to attend to.

Overall a very promising start to what could be a mutually beneficial arrangement.

The next team of volunteers from Johnson Matthey will be working with us on Wednesday 3rd October when they will be helping with the reed bed cutting.

5. Memorial bases

17 New memorial bases have now been installed at New Road Cemetery. This will provide sufficient plots for the next several months.

MELBOURN PARISH COUNCIL

District of South Cambridgeshire

6. Old Recreation Ground.

Damage caused to the playing surfaces following the recent funfair visit has now been rectified. We are just waiting for some wetter weather so that the ground can be rolled.

7. Pavilion key safe and new T&C's

A Key safe has been installed at the Community Pavilion in order that access can be more easily achieved for hirers. Booking forms, Terms & Conditions, schedule of fees and an online calendar of availability can be found on the new 'Pavilion' page of the Parish Council website <http://melbournparishcouncil.co.uk/pavilion>

8. Winter gritting

Cambridgeshire County Council are once again operating their voluntary winter gritting programme. For those hearing about the Community Gritting Scheme for the first time it is a scheme where Local volunteers can help to keep their community moving in freezing weather. Under this scheme, the parish or town council agrees specific routes in their area which are important to the local community and agrees them with the county council. If you are interested in volunteering please contact the Parish Clerk (parishclerk@melbournpc.co.uk).

For further information on the scheme please see the County Council webpage <https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/gritting-roads-cycleways-and-paths/help-with-gritting-and-clearing-snow/>

9. Stockbridge Meadows Nature Reserve

Following the Council decision to reinforce the concept that Stockbridge Meadows is a nature reserve, signage has been organised for the entrance.



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10. Inquorate planning meeting

The Parish Council Planning Committee scheduled for 17th September could not go ahead due to inquoracy. The next scheduled meeting is 8th October.

11. Ivy Bees.

Residents may have noticed large numbers of small bees in various areas of the village, particularly in the vicinity of Littlehands Carpark.

These are harmless Ivy Bees and appear between September and November. They provide no cause for concern. Further information on Ivy Bees can be found at <https://www.naturespot.org.uk/sites/default/files/downloads/IvyBee.pdf>

Melbourn Parish Council
Financial Budget Comparison 31st August 2018 (five months)

INCOME	2018/19 Budget	Actual (Net) at 31/08/18	Balance
Conservation			
100 Allotment Rent	£1,800	£16	-£1,784
101 Allotment Insurance Premiums	£0	£15	£15
110 CCC Grass Cutting Payment	£3,850	£3,849	-£1
Total Conservation	£5,650	£3,880	-£1,770
Cemeteries			
200 Burial Fees	£1,500	£3,685	£2,185
Total Cemeteries	£1,500	£3,685	£2,185
Play Areas & Recreation Grounds			
300 Match Fees	£2,000	£160	-£1,840
320 Hire of Recreation Grounds	£190	£220	£30
340 Pavilion Hire	£700	£625	-£75
370 Pavilion Hire - MAYD recharge	£2,300	£0	-£2,300
Total Play Areas & Recreation Grounds	£5,190	£1,005	-£4,185
Finance & General Purpose			
410 Precept	£236,570	£118,285	-£118,285
420 Bank Interest - Deposit Account Unity	£0	£0	£0
450 Re-imbursements	£0	£0	£0
460 Miscellaneous Income	£0	£1,340	£1,340
480 Insurance Claims	£0	£0	£0
485 Feed In Tariff	£0	£483	£483
600 Grants Received	£0	£500	£500
Total Finance & General Purpose	£236,570	£120,608	-£115,962
Highways			
800 Highways & Rural Footpaths	£0	£0	£0
Total Highways	£0	£0	£0
Rental Property			
900 Little Hands Nursery Rent	£26,000	£10,833	-£15,167
Total Rental Property	£26,000	£10,833	-£15,167
Melbourn Area Youth Development			
950 MAYD Partner Contributions	£0	£880	£0
Total Melbourn Area Youth Development	£0	£880	£880
Community Benefit			
960 Community Benefit	£40,000	£41,526	£1,526
Total Community Benefit	£40,000	£41,526	£1,526
Section 106			
120 S.106	£0	£0	£0
Total Section 106	£0	£0	£0
Celebrating Ages			
990 Celebrating Ages	£0	£0	£0
Total Celebrating Ages	£0	£0	£0
Total Income	£314,910	£182,418	-£132,492

Melbourn Parish Council
Financial Budget Comparison 31st August 2018 (five months)

EXPENDITURE	2018/19 Budget £	Actual (Net) at 31/08/18 £	Balance £
Conservation			
1000 Allotments	£580	£961	-£381
1001 Allotments - Insurance Premiums	£0	£0	£0
1100 Conservation	£4,540	£291	£4,249
1200 Grass Cutting Contract	£6,900	£1,910	£4,990
1300 Public Open Space Maintenance	£3,100	£866	£2,234
Total Conservation	£15,120	£4,028	£11,092
Cemeteries			
2000 Rates, Utilities and Upkeep	£4,977	£1,822	£3,155
2100 Grounds Maintenance Contract	£13,000	£2,790	£10,210
Total Cemeteries	£17,977	£4,612	£13,365
Play Areas & Recreation Grounds			
3000 Play Areas	£300	£1,776	-£1,476
3200 Recreation Grounds	£10,460	£3,917	£6,543
3400 Pavilion	£5,334	£2,634	£2,700
Total Play Areas & Recreation Grounds	£16,094	£8,327	£7,767
Finance & General Purpose			
4000 Audit and Legal Fees	£1,700	£216	£1,484
4300 Wardens' Materials, Equipment & Van	£4,130	£2,031	£2,099
4500 Insurances	£9,000	£0	£9,000
4700 Membership of Societies	£1,000	£915	£85
4900 Parish Clock	£180	£564	-£384
5000 Parish Office, IT & Contractors	£23,251	£2,140	£21,111
5100 Salaries, NI & Pensions	£68,585	£24,393	£44,192
5300 Sundry Expenses	£0	£0	£0
5400 Training	£1,500	£155	£1,345
5700 Pension Scheme Service Charge	£432	£180	£252
5900 Bank Charges	£120	£39	£81
6400 Community Hub - grant	£15,000	£15,000	£0
6401 Community Hub - maintenance & replacements	£3,900	£628	£3,272
6450 PWLB Community Hub - interest	£28,709	£14,378	£14,331
6451 PWLB Community Hub - capital	£4,246	£2,099	£2,147
6452 PWLB Car Park - interest	£6,537	£654	£5,883
6453 PWLB Car Park - capital	£10,351	£1,147	£9,204
6700 War Memorial	£3,500	£0	£3,500
6800 Election costs	£1,500	£225	£1,275
7100 Village Car Park - Rates, Utilities & Maintenance	£12,567	£6,383	£6,184
Total Finance & General Purpose	£196,208	£71,148	£125,060
Planning			
7000 Community Development	£500	£0	£500
Total Planning	£500	£0	£500
Highways			
8000 Highways and Footpaths	£1,000	£0	£1,000
8100 Street Lighting	£1,500	£0	£1,500
Total Highways	£2,500	£0	£2,500
Rental Property			
9000 Little Hands Nursery	£3,785	£45	£3,740
Total Rental Property	£3,785	£45	£3,740
Melbourn Area Youth Development			

9500 MAYD Youth Club	£0	£6,166	-£6,166
Total Melbourn Area Youth Development	£0	£6,166	-£6,166
Community Benefit			
9600 Community Benefit Donations	£39,800	£17,982	£21,818
9601 Community Benefit Donations S137	£200	£0	£200
Total Community Benefit	£40,000	£17,982	£22,018
Section 106			
1400 S106	£0	£0	£0
Total Section 106	£0	£0	£0
Celebrating Ages			
4800 Celebrating Ages	£0	£2,115	-£2,115
Total Celebrating Ages	£0	£2,115	-£2,115
Total Expenditure	£292,184	£114,424	£177,760

	2018/19 Budget	Actual (Net) at 31/08/18	Balance
	£	£	£
Total Income and Expenditure			
Total Income	£314,910	£182,418	-£132,492
Total Expenditure	£292,184	£114,424	£177,760
Total Net Balance	£22,726	£67,993	

Excluding MAYD, Community Benefit, S106 and Celebrating Ages			
Income	£274,910	£140,012	-£134,898
Expenditure	£252,184	£88,161	-£164,023
Net Balance excluding MAYD, Community Benefit, S106 and Celebrating Ages	£22,726	£51,851	

FINANCE REPORT - FIVE MONTHS ENDED 31st AUGUST 2018

The above figures have been produced by the Parish Council's accounting system. The 'Actual' figures include receipts and payments to 31st August 2018.

Figures in the accounting system include income and expenditure for MAYD, Community Benefit, S106 and Celebrating Ages as this goes through Melbourn Parish Council's bank account before being allocated to separate reserves. However, this income and expenditure does not form part of the Parish Council's budget and so has been removed from the figures shown in the grey shaded box above to more accurately reflect progress against budget.

Variations from Budget

Income - receipts are broadly in line with budget as this stage with a few exceptions.

Burial Fees - these will significantly exceed budget (already at £3,685 vs budget of £1,500). It is difficult to accurately predict income from this source.

Miscellaneous Income (£1,340) - the Melbourn Neighbourhood Plan bank account has now been closed and the balance transferred to the Parish Council. The Cllrs have decided to allocate this to General Reserves.

Grants Received (£500) - MPC was successful in obtaining a £500 Community Chest Grant towards redoing the paving around the War Memorial in time for the Centenary.

Expenditure - overall expenditure against budget appears reasonable at this stage. However, there are a few things to note:

Allotments - essential expenditure on asbestos removal (£645) means that this budget will be overspent.

Play Areas - repair works required to the play area at the Moor (£1,570) were approved in 2017/18 but the work was not carried out until 2018/19. The cost is included in this years figures.

Parish Clock - this is incorrectly chiming and requires a new part. Call out and repair costs of c£400 were not budgeted.

Community Hub - safety improvements identified during a recent Fire Audit are expected to cost around £1,000. Additionally a new control box for the fire alarm is required urgently (£750). A replacement battery for the Uninterruptable Power Supply (urgent repair) was purchased for £291. It is likely that some, or all, of the above costs could be allocated from the Asset Management reserve. If all the asset replacement/repair costs mentioned above are taken from the AMR the total would be £4,010 (the AMR balance at 1st April 2018 was £12,176 with an additional £13,726 in this years precept). The recent refurbishment works at Littlehands (£1,870), not included in the above figures, are also expected to come out of the AMR.

Salaries, NI & Pensions - the wardens have worked fewer hours than budgeted due to lower work loads in the Spring. There will be a budget saving here.

Election costs - the election was uncontested so there is only a £225 admin charge. The Cllrs have resolved to move the balance to the Election Reserve to offset the cost of future elections.

Utilities - we have underbudgeted for electricity and water by approx £2,000. Electricity for the Pavilion and Old Rec (c£1,500) were left out of the original budget. Additionally water bills for New Road cemetery had been in credit for a number of years but are now being billed again. Further, invoices for the sewerage had been sent to the wrong address for a number of years so there is now a potential back-dated liability of around £300. However, the savings on the salary budget are expected to cover these expenses.

Grounds Maintenance & Grass Cutting Contracts - there could potentially be some savings against the original budget as three contracts have been re-tendered. It is expected that the terms of the new contracts will be more cost effective for the PC.

Gabrielle van Poortvliet
RFO - Melbourn Parish Council
12th September 2018

Melbourn Parish Council
Bank Balances at 31st August 2018

Unity Bank Current Account:

Balance per cash book	78,176.46
Balance per bank statement	78,176.46
Difference	-

Unity Bank Deposit Account:

Balance per cash book	96,957.36
Balance per bank statement	96,957.36
Difference	-

Petty Cash: 100.00

Prepaid Debit Cards: 586.00

Total Cash and Bank at 31/08/18 (Cash book balances)	<u>175,819.82</u>
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Prepared by G van Poortvliet 12/09/2018

Bank Reconciliation Checks

The bank reconciliations were checked by Cllr Travis on 12/09/18

Melbourn Parish Council

August 2018 Expenditure transactions - approval list

Start of year 01/04/18

Tn no	Cheque	Gross	Vat	Net	Invoice date	Details	Cheque Total
2374	BACS1808 24AWB	£201.60	£0.00	£201.60	01/04/18	Anglian Water Business Ltd - Sewerage charges New Road Cemetery 01/06/16 to 30/06/17	
2375	BACS1808 24AWB	£94.74	£0.00	£94.74	01/04/18	Anglian Water Business Ltd - Sewerage charges New Road Cemetery 30/06/17 to 31/12/17	
2478	BACS1808 24AWB	£139.22	£0.00	£139.22	27/07/18	Anglian Water Business Ltd - Cemetery Sewerage Jan 2018 - 16/06/18	£435.56
		£435.56	£0.00	£435.56		Anglian Water Business Ltd - Total	
2460	BACS1808 24ATS	£85.00	£0.00	£85.00	18/07/18	Argenta Tree Surveys Ltd - Visual H&S assessment horse chestnut All Saints	£85.00
		£85.00	£0.00	£85.00		Argenta Tree Surveys Ltd - Total	
2479	DD180909CW	£4.00	£0.00	£4.00	01/09/18	Cambridge Water Business - Car Park water services Sep 2018	£4.00
		£4.00	£0.00	£4.00		Cambridge Water Business - Total	
	BACS1808 24	£5,614.49	£0.00	£5,614.49	24/08/18	Staff salaries, PAYE and NI - Aug 2018	£5,614.49
2471	DD180813E ON	£7.91	£0.38	£7.53	28/07/18	e.0n - Electricity bill Orchard Road Cemetery - 28 June to 28 July 2018 actual	
2472	DD180813E ON	£8.28	£0.39	£7.89	28/07/18	e.0n - Littlehands Store - electricity 26/06/18 to 26/07/18 Actual	
2473	DD180813E ON	£8.97	£0.43	£8.54	28/07/18	e.0n - Old Rec Ground - electricity 24th Jun to 26th Jul 2018 Actual	£25.16
2470	DD180815E ON	£39.13	£1.86	£37.27	01/08/18	e.0n - Car park workshop electricity 1 Jul to 1 Aug 2018 Actual	£39.13
2469	DD180820E ON	£71.12	£3.39	£67.73	05/08/18	e.0n - Pavilion electricity - 27 Jun to 05 Aug 2018 Estimate	£71.12
		£135.41	£6.45	£128.96		e.0n - Total	

Signature
Date

Signature

Melbourn Parish Council

August 2018 Expenditure transactions - approval list

Start of year 01/04/18

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total
2457	BACS1808 24GL	£63.00	£10.50	£52.50 23/07/18	Glassblade Ltd - Migration of website from Wesh to 1and1	£63.00
		£63.00	£10.50	£52.50	Glassblade Ltd - Total	
2475	BACS1808 24H&CGM	£487.00	£81.17	£405.83 31/07/18	Herts And Cambs Ground Maintenance Limited - Cemetery grass cutting August 2018	
2476	BACS1808 24H&CGM	£552.00	£92.00	£460.00 31/07/18	Herts And Cambs Ground Maintenance Limited - Grounds Maintenance Contract July 2018	
2477	BACS1808 24H&CGM	£906.00	£151.00	£755.00 31/07/18	Herts And Cambs Ground Maintenance Limited - Grounds Maintenance August 2018 - Old & New recs grass cutting, line markings, Millenium Copse and Jubilee Orchard	£1,945.00
		£1,945.00	£324.17	£1,620.83	Herts And Cambs Ground Maintenance Limited - Total	
2466	BACS1808 24LUCID	£95.40	£15.90	£79.50 01/08/18	LUCID Systems - Covered agreement, back-up and email address rental Sept 2018	£95.40
		£95.40	£15.90	£79.50	LUCID Systems - Total	
2468	BACS1808 24M&M	£180.00	£30.00	£150.00 30/07/18	Mitchell & Mayle Ltd - Empty septic tank at the Pavilion 26/07/18	£180.00
		£180.00	£30.00	£150.00	Mitchell & Mayle Ltd - Total	
2425	DD180802N OW	£43.20	£7.20	£36.00 03/08/18	Now Pensions - Employer service charge Aug 2018	£43.20

Signature
Date

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Melbourn Parish Council

August 2018 Expenditure transactions - approval list

Start of year 01/04/18

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total
2445	DD180820N OW	£127.64	£0.00	£127.64 18/07/18	Now Pensions - Pension Contribution July 2018 - Eer and Eer plus backdated increased E'er contributions from 1st Apr 2018	£127.64
		£170.84	£7.20	£163.64	Now Pensions - Total	
2461	BACS1808 24CC	£15.70	£0.00	£15.70 30/07/18	Pavilion Cleaner - Pavilion cleaning 27/06/18 and 11/07/18 - 2 hrs	
2509	BACS1808 24CC	£58.88	£0.00	£58.88 20/08/18	Pavilion Cleaner - Pavilion cleaning 18/25 Jul and 01/03/03/13 Aug plus laundry - 7.5hrs	£74.58
		£74.58	£0.00	£74.58	Pavilion Cleaner - Total	
2474	BACS1808 24H&CGM	£458.40	£76.40	£382.00 27/07/18	Smith Of Derby - Parish Clock - removal, repair and refit strike let-off pin	£458.40
		£458.40	£76.40	£382.00	Smith Of Derby - Total	
2459	BACS1808 24SLCC	£185.00	£0.00	£185.00 19/07/18	Society Of Local Council Clerks - SLCC subscription 1 Sept 2018 to 31 Aug 2019 S Crocker	£185.00
		£185.00	£0.00	£185.00	Society Of Local Council Clerks - Total	
2480	DD180901S CDC	£250.00	£0.00	£250.00 01/09/18	South Cambs District Council - Pavilion Rec Ground - rates Sep 2018	
2485	DD180901S CDC	£72.00	£0.00	£72.00 01/09/18	South Cambs District Council - New Road Cemetery - Rates Sep 2018	
2490	DD180901S CDC	£1,152.00	£0.00	£1,152.00 01/09/18	South Cambs District Council - Car park rates Sep 2018	
2495	DD180901S CDC	£14.45	£0.00	£14.45 01/09/18	South Cambs District Council - Pavilion trade refuse collection - Sep 2018	£1,488.45
		£1,488.45	£0.00	£1,488.45	South Cambs District Council - Total	
Transactions already paid: (under Clerk/RFO delegated authority)						
2467	BACS1808 01CL	£75.60	£12.60	£63.00 31/07/18	WESH UK - Website - 7 slices 01/08/18 to 31/10/18 C Littlewood expenses	£75.60
		£75.60	£12.60	£63.00	WESH UK - Total	
Total		£11,010.73	£483.22	£10,527.51		

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Melbourn Parish Council

August 2018 Expenditure transactions - approval list

Start of year 01/04/18

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total
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Transactions already paid: (under Clerk/RFO delegated authority)

2458	BACS1807 23EEA	£888.00	£148.00	£740..00 19/07/18	East of England Ambulance Service Defibrillator cabinet, battery and pads	£888.00
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Transactions already paid by Prepaid Debit Card:

2465	BACS180731FFX	£361.55	£60.26	£301.29 09/07/18	Power Tools UK - Power washer for wardens	£361.55
2464	BACS180731FFX	£35.10	£5.85	£29.25 12/07/18	Rontec – fuel for van/ oil for Power washer	£35.10
2463	BACS180731FFX	£4.79	£0.80	£3.99 13/07/18	1&1 – website/email 12/07/18 to 12/08/18 (less discount)	£4.79
2462	BACS180731FFX	£107.94	£17.99	£89.95 26/07/18	The Keysafe Company — keysafe for Pavilion plus installation	£107.94

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Date

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Melbourn Parish Council

September 2018 Expenditure transactions - approval list

Start of year 01/04/18

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total
2542	BACS1809 25AOS	£50.22	£8.37	£41.85 17/09/18	AOS Online - White A4 paper	£50.22
		£50.22	£8.37	£41.85	AOS Online - Total	
2479	DD180909CW	£4.00	£0.00	£4.00 01/09/18	Cambridge Water Business - Car Park water services Sep 2018	£4.00
2394	DD181007C WB	£21.00	£0.00	£21.00 01/04/18	Cambridge Water Business - Water services Orchard Rd cemetery 1 April 2018 - 31 March 2019 2nd installment	£21.00
		£25.00	£0.00	£25.00	Cambridge Water Business - Total	
2543	BACS1809 25CAPALC	£40.00	£0.00	£40.00 18/09/18	CAPALC - Introduction to VAT training - Sept 2018 (attended by GvP)	£40.00
		£40.00	£0.00	£40.00	CAPALC - Total	
2549	BACS1809 25	£4,507.99	£0.00	£4,507.99 21/06/18	Staff salaries, PAYE and NI Sept 2018	£4,507.99
				£4,507.99	Sept salaries - Total	
2535	BACS1808 25DR	£4,284.00	£714.00	£3,570.00 31/07/18	Dynorod - Drain works Little Hands Nursery	£4,284.00
		£4,284.00	£714.00	£3,570.00	Dynorod - Total	
2520	DD180912E ON	£8.36	£0.40	£7.96 28/08/18	e.0n - Electricity bill Orchard Road Cemetery - 28 July to 28 Aug 2018 actual	
2521	DD180912E ON	£8.17	£0.39	£7.78 28/08/18	e.0n - Littlehands Store - electricity 26/07/18 to 26/08/18 Actual	
2522	DD180912E ON	£8.17	£0.39	£7.78 28/08/18	e.0n - Old Rec Ground - electricity 26th Jul to 26th Aug 2018 Actual	£24.70
2519	DD180917E ON	£47.94	£2.28	£45.66 02/09/18	e.0n - Pavilion electricity - 05 Aug to 2 Sept 2018 Estimate	
2528	DD180917E ON	£37.08	£1.77	£35.31 01/09/18	e.0n - Car park workshop electricity 1 Aug to 1 Sep 2018 Actual	£85.02
		£109.72	£5.23	£104.49	e.0n - Total	

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Melbourn Parish Council

September 2018 Expenditure transactions - approval list

Start of year 01/04/18

Tn no	Cheque	Gross	Vat	Net	Invoice date	Details	Cheque Total
2545	BACS1807 95ESPO	£19.80	£3.31	£16.49	08/09/18	ESPO - Stationery for Parish Office - diary, year planner, mouse mat, mouse cord etc	£19.80
		£19.80	£3.31	£16.49	ESPO - Total		
2536	BACS1809 25GMB	£1,868.00	£0.00	£1,868.00	11/09/18	General Maintenance Barley - Refurbishment - Little Hands Nursery	£1,868.00
		£1,868.00	£0.00	£1,868.00	General Maintenance Barley - Total		
2537	BACS1809 25GB	£150.00	£0.00	£150.00	06/09/18	Gregg Barnaby - Electricity supply for defibrillator cabinet - outside wall Hub	£150.00
		£150.00	£0.00	£150.00	Gregg Barnaby - Total		
2515	BACS1809 25H&CGM	£487.00	£81.17	£405.83	31/08/18	Herts & Cambs Ground Maintenance Limited - Cemetery Grass Cutting Sept 2018	
2516	BACS1809 25H&CGM	£906.00	£151.00	£755.00	31/08/18	Herts & Cambs Ground Maintenance Limited - Grounds Maintenance Sept 2018 - Old & New recs grass cutting, line markings, Millenium Copse and Jubilee Orchard	
2517	BACS1809 25H&CGM	£552.00	£92.00	£460.00	31/08/18	Herts & Cambs Ground Maintenance Limited - Grounds Maintenance Contract Aug 2018	
2518	BACS1809 25H&CGM	£504.00	£84.00	£420.00	24/08/18	Herts & Cambs Ground Maintenance Limited - Additional hedge cutting - Clear Crescent, Orchard Road and New Road Cemeteries per Parish Clerk	
2541	BACS1809 25H&CGM	£600.00	£100.00	£500.00	18/09/18	Herts & Cambs Ground Maintenance Limited - Re-instate old recreation ground after damage from fairground	£3,049.00
		£3,049.00	£508.17	£2,540.83	Herts & Cambs Ground Maintenance Limited - Total		

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Melbourn Parish Council

September 2018 Expenditure transactions - approval list

Start of year 01/04/18

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total
2511	DD1810051 CO	£35.00	£0.00	£35.00 28/08/18	ICO - Data Protection Fee	£35.00
		£35.00	£0.00	£35.00	ICO - Total	
2525	BACS1809 25LUCID	£95.40	£15.90	£79.50 01/09/18	LUCID Systems - Covered agreement, back-up and email address rental Oct 2018	£95.40
		£95.40	£15.90	£79.50	LUCID Systems - Total	
2524	BACS1809 25MCH	£355.09	£0.00	£355.09 05/09/18	Melbourn Community Hub Management Group - FIT payment Hub solar panels 15/03/18 to 13/06/18	£355.09
		£355.09	£0.00	£355.09	Melbourn Community Hub Management Group - Total	
2512	DD180902N OW	£43.20	£7.20	£36.00 01/09/18	Now Pensions - Employer service charge Sep 2018	£43.20
2507	DD180920N OW	£78.12	£0.00	£78.12 20/08/18	Now Pensions - Pension Contribution Aug 2018 - E'er and E'ee	£78.12
		£121.32	£7.20	£114.12	Now Pensions - Total	
2540	BACS1809 25CC	£82.43	£0.00	£82.43 18/09/18	Pavilion Cleaner - Pavilion cleaning 14/08/18 and 13/09/18 - 10.5hrs	£82.43
		£82.43	£0.00	£82.43	Pavilion Cleaner - Total	
2546	BACS1809 25PGC	£24.98	£4.16	£20.82 01/09/18	Phillimore Garden Centre - 2Tudor Bell Oak	£24.98
		£24.98	£4.16	£20.82	Phillimore Garden Centre - Total	
2255	BACS1809 25PKF	£720.00	£120.00	£600.00 31/03/18	PKF Littlejohn LLP - Audit Fee 2017/18	£720.00
		£720.00	£120.00	£600.00	PKF Littlejohn LLP - Total	

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Melbourn Parish Council

September 2018 Expenditure transactions - approval list

Start of year 01/04/18

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total
2510	DD180924P WLB	£6,642.79	£0.00	£6,642.79 24/09/18	Public Works Loan Board - Car park 1 loan repayment	£6,642.79
1		£3,992.84	£0.00	£3,992.84	F&GP Car park 1 loan repayment Sep 2018 installment - principal	
2		£2,649.95	£0.00	£2,649.95	F&GP Car park loan 1 Sept 2018 instalment - interest	
2544	DD181016P WLB	£16,477.10	£0.00	£16,477.10 01/09/18	Public Works Loan Board - Hub loan repayment - Oct 2018	£16,477.10
1		£2,146.45	£0.00	£2,146.45	F&GP Hub loan repayment - principal Oct 2018	
2		£14,330.65	£0.00	£14,330.65	F&GP Hub loan repayment - interest Oct 2018	
		£23,119.89	£0.00	£23,119.89	Public Works Loan Board - Total	
2527	BACS1809 25RICOH	£279.81	£46.64	£233.17 07/08/18	Ricoh UK Limited - Usage fees to May-Jul 2018; rental 1 Aug to 31 Oct 2018	£279.81
		£279.81	£46.64	£233.17	Ricoh UK Limited - Total	
2526	BACS1809 25SLCC	£31.80	£0.80	£31.00 29/08/18	Society Of Local Council Clerks - Cemetery Management & Administration for Local Council Clerks	£31.80
		£31.80	£0.80	£31.00	Society Of Local Council Clerks - Total	
2481	DD181001S CDC	£250.00	£0.00	£250.00 01/10/18	South Cambs District Council - Ravilion Rec Ground - rates Oct 2018	
2486	DD181001S CDC	£72.00	£0.00	£72.00 01/10/18	South Cambs District Council - New Road Cemetery - Rates Oct 2018	
2491	DD181001S CDC	£1,152.00	£0.00	£1,152.00 01/10/18	South Cambs District Council - Car park rates Oct 2018	
2496	DD181001S CDC	£14.45	£0.00	£14.45 01/10/18	South Cambs District Council - Pavilion trade refuse collection - Oct 2018	£1,488.45
		£2,976.90	£0.00	£2,976.90	South Cambs District Council - Total	

Signature

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Melbourn Parish Council

September 2018 Expenditure transactions - approval list

Start of year 01/04/18

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total
2523	BACS1809 25SD	£21.16	£3.53	£17.63 24/08/18	Stamps Direct Ltd - Rubber address stamp	£21.16
		£21.16	£3.53	£17.63	Stamps Direct Ltd - Total	
2538	BACS1809 25UP	£2.71	£0.45	£2.26 28/08/18	Urban Plastics - Warden materials	
2539	BACS1809 25UP	£8.52	£1.42	£7.10 10/09/18	Urban Plastics - Materials for wardens	£11.23
		£11.23	£1.87	£9.36	Urban Plastics - Total	
Total		£41,978.74	£1,439.18	£40,539.56		

Transactions Already Paid – Prepaid Debit Card Purchases:

2529	BACS180824FFX	£249.00	£0.00	£249.00	01/08/18	Direct Water Tanks – water tank for power washer
2530	BACS180824FFX	£43.19	£7.20	£35.99	03/08/18	Promain – yellow rubber line marking
2531	BACS180824FFX	£28.50	£4.75	323.75	13/08/18	Rontec – diesel for Parish Van
2532	BACS180824FFX	£9.58	£1.60	£7.98	13/08/18	1&1 – website hosting and domain registration fee
2533	BACS180824FFX	£15.00	£2.50	£12.50	21/08/18	Melbourn Garage – fuel for mowers
2534	BACS180824FFX	£348.76	£58.13	£290.63	09/08/18	Lambda Tek – replacement USP for Hub

Signature

Date

Signature:

Meldreth, Shepreth and Foxton Community Rail Partnership Six Month Report Feb-Aug 2018



1. Introduction

The purpose of this document is to summarise the work carried out by the Meldreth, Shepreth and Foxton Community Rail Partnership in the first six months after the appointment of the Community Rail Partnership Officer.

The audience for this document are the stakeholders in the Meldreth, Shepreth and Foxton Community Rail Partnership.

The sections in this document reflect the sections of the Line Action Plan:

- Partnership Management
- Station Adoption and Work with Volunteers
- Marketing and Communication
- External Users
- Funding Sources
- Major Projects

In addition, there is a section devoted to the launch of the May 2018 timetable, which had a significant impact on the line, the community and the work of the Community Rail Partnership.

2. Partnership Management

Line Action Plan

The Line Action Plan was developed in conjunction with GTR and ACoRP and was presented at the May meeting of the CRP. It is a living document, which reflects progress which has been made against objectives.

Public Meetings

The following public meetings were held:

- March 19th: Community Rail Partnership Meeting, Shepreth
- April 4th: Rail User Group Meeting, Foxton
- May 17th: Community Rail Partnership Meeting Shepreth
- June 27th: Rail User Group Meeting, Melbourn

CRP and RUG meetings are being scheduled for the Autumn.

Project Officer Personal Development

The Project Officer has attended the following events for personal development:

- March 8th: Council Induction Day, SCDC
- March 27th: Community Rail Education Conference, ACoRP, London
- June 14th: Holding Challenging Conversations, SCDC

- July 11th: Volunteering and Social Inclusion Workshop, ACoRP London
- July 23rd/24th: New Community Rail Partnership Officer Training, ACoRP, Birmingham
- July 25th: PREVENT online training, SCDC

ACoRP events

The following ACoRP events were attended:

- March 12/13th: ACoRP Annual Conference, Milton Keynes
- July 2nd: ACoRP Summer Seminar, London

The Autumn seminar and AGM will be attended later this year.

Meeting with DfT

In June we met with an officer from the Department for Transport about their plans to move from Designation to Accreditation for Community Rail Partnerships. We have agreed to be part of the consultation group for this project.

Meeting with Network Rail

In August we met with the new Operating Officer for our region from Network Rail. Several infrastructure items were discussed, and a good working relationship has been established for the future.

3. Station Adoption and Work with Volunteers

Method Statement

A Method Statement and medical certification forms for all volunteers were completed and a Site Access Permit was obtained from GTR, formalising the access to the station platforms for gardening.

Station Gardening and Watering Volunteers

In April we met with Station Gardening Groups for each station and organised for Spring Planting to occur in May and June. Foxton Station planting was supported by the Foxton Gardens Association. At Shepreth each tub is adopted by a local family or business. At Meldreth, volunteers carried out the planting; some new volunteers were attracted after social media posting. Volunteers were also organised for watering the tubs throughout the summer (mainly Duke of Edinburgh award candidates). See <http://meldrethsheprethfoxtonrail.org.uk/station-gardens/>

Garden Tidy and Picnic

In June we held a garden tidy and picnic at Meldreth Station to say thank you to station gardeners and waterers, and to Bern, the station master for his help during the disruption caused by the new timetable.

4. Marketing and Communication

Website

Broken links on the website were fixed, then the website was redesigned with a new look and feel and new logo. Regular updates have been made to the website sharing news features, for example about station gardening, and information relevant to the May 2018 timetable. We have established a page relating to our responses to the timetable, and this has been kept up to date with correspondence sent and received.

Facebook

A new Facebook page was established on 1st May. There are now 211 members. The page has been used to disseminate information about:

- the new timetable, including extracts from the May and July interim timetables
- operational incidents, including posts from Bern, the station master at Meldreth
- experiences with travelling and claiming compensation, where commuters have been sharing their hints for claiming compensation
- updates from GTR, these are sent to us as stakeholders, and we have published extracts and useful information.

See <https://www.facebook.com/groups/meldrethsheprethfoxtonrail/>

Twitter @MeldrethRUG

The Twitter feed now has 164 followers. We regularly update Twitter with information as outlined above and retweet any items we think may be of interest to followers.

Mailing List & GDPR

The existing mailing list was migrated from Gmail to Mail Chimp and a GDPR exercise was carried out to confirm that subscribers were still happy to receive information. There are now 90 subscribers to the mailing list. An email template has been set up, and regular updates have been sent out.

5. External Users

In June we met to establish contact with the Junior Travel Ambassadors from Meldreth School. We will have further meetings with them this academic year, leading to Rail Safety events.

6. Funding Sources

An Agreement was reached with GTR for them to contribute £5,000 annually towards the salary of the Project Officer and the running of the CRP until the end of their franchise. The first tranche of money was received in June.

The Parish Councils will be visited in the Autumn to re-establish their contributions.

7. Major Projects

In March a station visit took place, in conjunction with GTR to look at water butt siting. A new water butt was installed at Shepreth Station, and subsequently moved when boxed in by Level Crossing works.

In March we attended the Foxton Parish Council meeting at which the Foxton Crossing Bypass was discussed. We continue to monitor the Greater Cambridge Partnership's website for details and expect another announcement in December 2018.

In April we attended a meeting about the Shepreth Level Crossing works before the works commenced. We advertised the diversion on our Social Media Channels. After the work was carried out we have been in communication with GTR and Network Rail about the effects on traffic in Shepreth of the longer barrier downtimes and a meeting at the station has been arranged for 7.45 on 13th September which will include representatives from the Parish and County Council to see what mitigation can be put in place.

In July we attended a presentation by CamBedRailRoad in Litlington. This group is proposing an alternative route for the Bedford to Cambridge Section of the East West Rail Link. The current preferred route would bring the line in near the Shepreth junction. There will be a public meeting on 25th September in Shepreth. We continue to monitor the proposals for the East West link and the impact it could have on our line. See <http://meldrethsheprethfoxtonrail.org.uk/2018/08/17/public-meeting-new-train-line-via-bassingbourn-whaddon-meldreth-shepreth-foxton/>

8. Launch of May 2018 Timetable

The launch of the May 2018 timetable and subsequent disruption had a significant effect on the working of the Community Rail Partnership. During the period of disruption, it has not been possible to organise "try the train" trips. The main concern of the community has been to re-establish a reliable operating service.

In March, April and May we attended Stakeholder meetings with GTR in London, concerned with the promotion of the new timetable to our rail community, and indeed we used our social media channels to make rail users aware of the changes which were proposed and the benefits to rail users.

However, after 20th May, it became apparent that the train operating company could not provide the level of service it had promised. We have used our Facebook page to monitor the situation, and have been in frequent contact with GTR, feeding back on the effect that the timetable disruption has had, and attending an additional stakeholder meeting in July.

Letters have been sent to GTR on the subject of rail disruption and compensation. Feedback has been given to the inquiries set up by the Office of Road and Rail and the Transport Select Committee. All this has been communicated to our members through Facebook, Twitter and Newsletters. See <http://meldrethsheprethfoxtonrail.org.uk/portfolio/response-to-may-2018-timetable-change/>

In July we attended a joint meeting of the Royston/Letchworth and Hitchin Rail User Groups, and subsequently contributed to a joint letter to GTR about rail fares.

In July, an interim timetable was brought in which stabilised the service somewhat, but has left gaps in the service at peak times to our stations. A meeting is scheduled for 28th September to meet with GTR to discuss the remaining gaps in the timetable and the possibility of reintroducing some semi-fast services.

In the meantime, we have continued to give help to our members with advice on applying for compensation.

District Councillors' Report

September 2018

Universal Credit ("UC")

South Cambs will be playing its part in the rollout of Universal Credit in Cambridgeshire taking place from 17th October next month. Both your district councillors have attended training on this imminent change to the way benefits are already paid in most parts of the country. The Council administers the housing benefit part of UC and has been working with the Dept for Work and Pensions ("DWP") to ensure that claimants transition successfully to the new benefit and will not be left out of pocket. Should any of our residents have trouble accessing a computer in order to make a claim or notify the DWP of a change in their circumstances, then please contact either of us and we will point them in the right direction.

Local Plan

The Local Plan has finally been declared sound by the Planning Inspector, subject to a number of minor changes, and clocks in at officially the longest Local Plan inspection ever. South Cambs residents have not been well-served by the amount of time this process has taken. The Plan will now go forward for approval by South Cambs District Councillors at September Full Council Meeting on 27th September.

Cambridge Ahead

Members of the Council attended a presentation by Cambridge Ahead to hear about its in-depth analysis of what are the challenges facing the economy and residents of Greater Cambridge. A compelling case was given to show that the Office of National Statistics' growth projections are way too low and that we are already experiencing exponential growth in terms of jobs and the consequent demand which they put on housing and infrastructure. We also heard a convincing argument that if housing and infrastructure do not keep up with economic growth then the tendency for life-sciences, tech and bio-medical companies to agglomerate might uncouple and mean the companies in this elector vote with their feet and move overseas. To echo a fact in our annual report to Meldreth PC, housing in Cambridge City is now much more densely occupied than a century ago, with young millennials sharing housing in order to be able to afford near to where they work. Meanwhile housing in our villages is under-occupied, with half the number of people than a century ago now living in older housing stock. The district council is putting a new Housing Strategy in place which needs to accommodate these competing pressures and anticipate a fast-moving economy.

South Somerset DC

Cllr Hart paid a visit to a fellow Liberal Democrat run Council to learn about their programme of Income Generation. The Council has pledged not to cut services and at the same time has a green agenda at heart of everything it does. It was an inspirational visit the detail of which has been fed back to our colleagues at South Cambs.

Breastfeeding room

We are very pleased to report that South Cambridgeshire Hall, SCDC's HQ office in Cambourne has a dedicated room for any mother wishing to breastfeed privately on the premises. The new administration has gone further and made it clear that anyone wishing to breastfeed anywhere on SCDC premises is welcome to do so without fear of discrimination.

Cllr Philippa Hart. philippajoyhart@gmail.com 07811323571

Cllr Jose Hales. 07703 262649 josehales@gmail.com

Melbourn Parish Council, September 2018 – County Councillor Report

Buses: I've not had any feedback regarding the new Busway service but take that as contentment! Meanwhile with regard to subsidized services, including the 127 connecting to Meldreth and Royston, responsibility now lies with the Mayor who has said publicly that he supports bus franchising. However, his consultation is not concluded and funding required to support franchising, plus all the detail required to reorganize services under that model in time for April 1 when County Council subsidies conclude, has not been worked out. A meeting of the Cam Vale Bus User Group meeting will be scheduled for later in the autumn when we know more.

Library computers: Last year I reported on the County Council's introduction of charges to use public library computers with internet access – previously a free service. The aim was to generate income, with a target figure of £108K per year. In fact, income has totalled only £16K, and usage of the service has plummeted by 54%. This is an example of desperate measures as council finance continues to sink.

Children's Centre: I received this brief update and will be meeting the new team next week to learn more (they don't spell Melbourn correctly).

- *Discussions have been taking place regarding Child and Family Centre services being based in the Community building on the Melbourne Village college site. Unfortunately, due to sufficiency needs of the college and the expansion of number of students attending, this has not been possible.*
- *The Child and Family Centre will continue to deliver services from the Child and Family zone already in place in the village, including those from health and midwifery. We will continue to scope options of additional venues to expand the service where identified needs arise.*
- *The pre-school in the village is having an extension built over the summer so current sufficiency needs will still be met.*
- *Child and family centre staff will remain at the Melbourne zone so the community have access most days of the week.*

I would be grateful to hear from residents as to their experience, including any satisfactions or concerns. How are children's centre services working for you?

Trains: While Meldreth Station services are gradually stabilizing, though services remain below what they were pre-May 20 and confidence has yet to be restored. The monthly report we receive on cancellations and delays shows a failure across the industry, not just the train operating company. Together with our Community Rail Partnership Officer Sarah Grove, I'm meeting GTR in London this Friday to press for improvements. We participated in the ORR Independent Inquiry and the Transport Select Committee consultation; our detailed representations are posted at www.meldrethsheprethfoxtonrail.org.uk. Meanwhile, compensation schemes are now being implemented, including for sixth form student season tickets. The next Meldreth, Shepreth and Foxton Rail User Group meeting is October 3rd, Shepreth Village Hall, 7:30PM.

CamBedRailRoad: Shepreth Village Hall, Sept 25, 7:30: Jose, Philippa and I attended one of the summer presentations to councillors by the Cam Bed Rail Road group (CBRR), which sets out an alternative option for the East West Rail line that would follow roughly the A428 corridor and serve existing and future settlements at St Neot's, Cambourne and Bourn. The window of opportunity to consider alternatives options is now limited. There will be a public presentation at Shepreth Village Hall on 25 September, 7:30PM, to hear the CBRR presentation.

Melbourn-Royston pedestrian/cycle link: The Greater Cambridge Partnership will be recommending that this be progressed as part of the 'Melbourn Greenways' route, to be brought for consultation very shortly. Funding partners from the Royston end continues to increase.

Police presence in the villages: I wrote the following report before news broke on the modern-day slave gang uncovered in Kneesworth, which tragically illustrates the point made. I'm meeting the Police next week to discuss possibilities for local meetings (see end of report).

"The way Police services are delivered in the villages has clearly changed. In recent years Police Community Support Officers were often out and about on village streets, and the quarterly Neighbourhood Panel public meetings meant that any interested residents had a chance to be informed about what was going on, and to convey their concerns in person to the Police.

That visible presence has gone. Anyone who now subscribes to eCops will be aware of the daily reporting of incidents around South Cambridgeshire villages – some less significant but others giving cause for concern. Last month I met with a Cambridgeshire Police Inspector to understand the reasons for change, and to seek reassurance that our community is not being ignored. Key points:

- Police priorities are domestic violence, modern slavery, sexual offences, child sexual exploitation, dwelling burglary. This involves focusing on issues of vulnerability and harm and shutting down criminal gangs.
- Terrorism and cybercrime are dealt with by the Home Office.
- South Cambs has a very large number of Neighbourhood Watch volunteers 'who want to do more' – suggesting that there is capacity for 'community resilience' via community groups.
- The Crime and Disorder Partnership is the engine for district-wide problem solving and deals with hare coursing, fly tipping and 'nightmare neighbours'.

Work in progress:

- Better direct liaison with the parishes and councillors.
- A quarterly on-line survey to be introduced via all channels including eCops, twitter, school student mail, etc – designed to facilitate anonymous reporting.

Useful resources:

- Crime mapping at Cambridgeshire Insight. <https://cambridgeshireinsight.org.uk/>
- Report a crime on-line – anonymously if you like: <https://www.cambs.police.uk/> (click 'Report a Crime' at the top of the page.) You can also subscribe to eCops via the website.

The Police would welcome meeting the parishes to help impart these changes to ways of working, and also to make sure local concerns are heard. Please let me know if this is desired and I can help organize."