

MELBOURN PARISH COUNCIL

Clerk: Simon Crocker
Melbourn Parish Council
Melbourn Community Hub
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<http://www.melbournparishcouncil.co.uk>

Please note: New Parish Office opening hours:

Monday: 10.00-1.00, Wednesday: 10.00-1.00, Friday: 10.00-12.00

Alternatively, please call to arrange an appointment.

23 January 2019

Dear Councillor

You are hereby summoned to attend a Meeting of the Parish Council to be held on Monday, 28 January 2019 at 7.30pm in large upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a Meeting of the Parish Council to be held on Monday, 28 January 2019 at 7.30pm in large upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business:

Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <http://melbournparishcouncil.co.uk> or on request to the Clerk:



Simon Crocker, Parish Clerk to the Parish Council

AGENDA

PC118/18 To receive and approve apologies for absence

PC119/18 To receive any Declarations of Interest and Dispensations

Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

PC120/18 To approve the minutes of the Parish Council Meeting 26 November 2018

PC121/18 To report back on the minutes of the Parish Council Meeting 26 November 2018

PC122/18 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Parish Council – 3 minutes per item)

PC123/18 To receive a presentation from the prefects at Melbourn Village College

PC124/18 To receive updates from Anglian Water regarding discharge of condition 9 of planning application [S/4241/18/DC](#). Note: representatives from Anglian Water will be in attendance.

PC125/18 To receive a combined report from District and County Councillors for Melbourn

PC126/18 To receive the Clerk's Report.

PC127/18 To consider the draft estimates of income and expenditure and set the Parish Precept for financial year 2019 / 2020

- PC128/18 Finance Matters:**
- a) To receive and consider the Monthly Finance Report.
 - b) To receive and consider the Approvals Lists for December 2018 and January 2019
 - c) To consider renewing membership of Cambridgeshire Acre
- PC129/18 To consider a proposal from MAYD for the siting of a storage container behind Melbourn Community Pavilion**
- PC130/18 Hub Matters**
- a) To note new arrangements for the stewardship of Vicarage Close Lunch Club
 - b) To consider arrangements for the provision of legionella testing
- PC131/18 Governance Matters:**
- a) To review the Parish Council's Strategic Plan: Nov 2018 - Nov 2019
 - b) To re-instate and determine membership of the Melbourn Futures Working Party
- PC132/18 Timebank Matters**
- a) To consider a report on Timebank activities to date
 - b) To consider proposals for the formation of a Timebank Steering Group
 - c) To consider a draft job description for a Timebank Co-ordinator.
 - d) To consider a draft Person Specification for a Timebank Co-ordinator
- PC133/18 HR Matters:** To consider updates from the HR Panel
- PC134/18 83 High St: To consider the location and feasibility of re-siting the memorial stone**
- PC135/18 To note date of next meeting:** 25 Feb 2019