

MELBOURN PARISH COUNCIL

Clerk: Simon Crocker
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Melbourn Community Hub
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15 April 2019

Dear Councillor

You are hereby summoned to attend a Meeting of the Parish Council to be held on Tuesday, 23 April 2019 at 7.30pm in the large upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a Meeting of the Parish Council to be held on Tuesday, 23 April 2019 at 7.30pm in the large upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business:

Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <http://melbournparishcouncil.co.uk> or on request to the Clerk:



Simon Crocker, Parish Clerk to the Parish Council

AGENDA

PC167/18 To receive and approve apologies for absence

PC168/18 Co-option: To receive a progress update from the Parish Clerk and consider any applications.

PC169/18 To receive any Declarations of Interest and Dispensations

Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

PC170/18 Chair's Announcements – For information only.

PC171/18 To approve the minutes of the Parish Council Meeting 25 March 2019

PC172/18 To report back on the minutes of the Parish Council Meeting 25 March 2019

PC173/18 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Parish Council – 3 minutes per item)

PC174/18 Timebank Matters: To consider a report on Timebank activities to date.

PC175/18 To receive a combined report from District and County Councillors for Melbourn

PC176/18 To receive the Clerk's Report.

PC177/18 Finance Matters:

- a) To receive and consider the Monthly Finance Report.
- b) To receive and consider the Approvals Lists for April 2019

- c) To consider guidance from the JPAG on levels of financial reserves
- d) To consider funding for the Melbourn Timebank
- PC178/18 Committee minutes:** To receive draft minutes from the Council's Committees.
 - a) Finance & Good Governance Committee meeting held on 08 April 2019
 - b) Planning Committee meeting held on 08 April 2019
- PC179/18 Planning Matters:** To consider correspondence from Cambs County Council on the provision of a disabled parking bay
- PC180/18 HR Matters:** To consider policy reviews and updates
 - a) Training & Development Policy
 - b) Equality & Diversity Policy
 - c) Bullying & Harassment Policy
- PC181/18 Community Grant Awards:** To consider applications
 - a) Celebrating Ages.
 - b) Chiltern Music Therapy
 - c) Home Start Royston
 - d) Melbourn Community Hub Management Group
 - e) Melbourn Bowls Club
 - f) Melbourn Playgroup
 - g) Melbourn Mobile Warden Scheme
 - h) 1st Orwell Scout Group
 - i) Community Rail Partnership
 - j) Royston & District Community Transport
 - k) St George's Allotments
 - l) Turn on to Christmas
 - m) Melbourn Village College
 - n) All Saints Playgroup
 - o) Melbourn Area Youth Development (MAYD)
 - p) Melbourn Primary School
 - q) MADS
- PC182/18 Councillors' reports – For information only.** To consider items from Councillors – to be added to a future agenda if necessary
- PC184/18 To note date of next meeting:** 20 May 2019 – Annual Council Meeting