

MELBOURN PARISH COUNCIL

Clerk: Simon Crocker
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Melbourn Community Hub
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08 January 2020

Dear Councillor

You are hereby summoned to attend a Meeting of the Parish Council to be held on Monday, 13 January 2020 at 7.30pm in the large upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a Meeting of the Parish Council to be held on Monday, 13 January 2020 at 7.30pm in the large upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business:

Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <http://melbournparishcouncil.co.uk> or on request to the Clerk:



Simon Crocker, Parish Clerk to the Parish Council

AGENDA

PC114/19 To receive and approve apologies for absence

PC115/19 To receive any Declarations of Interest and Dispensations

Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

PC116/19 Chair's Announcements – For information only.

PC117/19 To approve the minutes of the Parish Council Meeting held on 25 November 2019

PC118/19 To report back on the minutes of the Parish Council Meeting 25 November 2019

PC119/19 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Parish Council – 3 minutes per item)

PC120/19 To consider setting the precept for financial year 2020/2021

PC121/19 To consider uses of S106 monies

PC122/19 To consider a combined report from District and County Councillors for Melbourn

PC123/19 Melbourn Timebank: To receive a progress update and any requests for expenditure of Timebank Income

PC124/19 Planning Matters:

- a) To consider registering land in Back Lane as an asset of community value
- b) To consider any updates on the emerging local plan

PC125/19 Finance Matters:

- a) To receive and consider the monthly finance report
- b) To receive and consider the approvals list for December 2019
- c) To consider a recommendation from the RFO to transfer £115k to a deposit account
- d) To consider an approved signatory list for financial matters
- e) To consider approving payment of the PC Hub licence fee.
- f) To consider approving payment for a traffic survey

PC126/19 Governance Matters:

- a) To consider renewing membership of Cambridgeshire ACRE
- b) To consider a request from Melbourn Primary PTFA on this years' Fireworks Display
- c) To consider a report from the Parish chairman on a speed awareness initiative.
- d) To consider an environmental policy

PC127/19 Correspondence: Parish Clerk to report on any correspondence needing to be brought to the Council's attention (Schedule Herewith)

PC128/19 Risk Assessments: To consider any new or updated risk assessments

PC129/19 Health & Safety: To consider any updates

PC130/19 HR Matters: To receive and consider any updates from the HR panel

PC131/19 Councillors' reports – For information only. To consider items from Councillors – to be added to a future agenda if necessary

PC132/19 To note date of next meeting: 24 February 2020