

# Melbourn Parish Council

## March 2020 Expenditure transactions - approval list

Start of year 01/04/19

Tn no	Cheque	Gross	Vat	Net Invoice	Details	Cheque
3443	BACS2003 24AIRWAY	£2,712.00	£452.00	£2,260.00	26/02/20 Airway - Air conditioning unit for Hub Kitchen	£2,712.00
		£2,712.00	£452.00	£2,260.00	Airway - Total	
3472	BACS2003 24AOS	£50.22	£8.37	£41.85	12/03/20 AOS Online - A4 copier paper x 5	£50.22
		£50.22	£8.37	£41.85	AOS Online - Total	
3448	BACS2003 24BRITAN NIA	£91.20	£15.20	£76.00	14/02/20 Britannia Fire Ltd - Rectify fault on CCTV system	£91.20
		£91.20	£15.20	£76.00	Britannia Fire Ltd - Total	
3430	DD200312 BG	£996.03	£166.01	£830.02	24/02/20 British Gas - Workshop electricity 1 Sep 2019-19 Feb 2020 Actual	£996.03
3458	DD200320 BG	£1.17	£0.06	£1.11	03/03/20 British Gas - Electricity charges - Pavilion 31/01/20-25/02/20 actual	£1.17
3465	DD200330 BG	£208.63	£34.77	£173.86	11/03/20 British Gas - Workshop electricity 20 Feb-9 Mar 2020 Actual	£208.63
		£1,205.83	£200.84	£1,004.99	British Gas - Total	
3474	BACS2003 24CSEXP	£27.00	£0.00	£27.00	16/03/20 Catherine Sharman - Timebanking - mileage to Network meeting and Loneliness conference	£27.00
3459	BACS2003 24CLEXP	£26.10	£0.00	£26.10	09/03/20 Claire Littlewood - Expenses - mileage to Finance course 04/03/20	£26.10
3452	DD200303 DVLA	£22.75	£0.00	£22.75	01/03/20 DVLA - Vehicle tax - Parish Van HY03 KVV 2019/20	£22.75
		£22.75	£0.00	£22.75	DVLA - Total	
3460	DD200316 EON	£8.17	£0.39	£7.78	29/02/20 e.0n - Old Rec Ground - electricity 26th Jan 2020 to 26th Feb 2020 Actual	
3488	DD200316 EON	£13.26	£0.63	£12.63	29/02/20 e.0n - Electricity - Orchard Road Cemetery 28/01/20-28/02/20 Actual	£21.43
		£21.43	£1.02	£20.41	e.0n - Total	

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3436	BACS2003 24EDGE	£108.00	£18.00	£90.00	24/02/20 Edge IT Systems - End of year finance seminar 21/02/19 - RFO	£108.00
		£108.00	£18.00	£90.00	Edge IT Systems - Total	
3475	BACS2003 24FPC	£14.00	£0.00	£14.00	16/03/20 Foxton Parish Council - Contribution to A10 Corridor Joint Parish Council Working Party	£14.00
		£14.00	£0.00	£14.00	Foxton Parish Council - Total	
3450	BACS2003 24GVPEXP	£76.50	£0.00	£76.50	04/03/20 Gabrielle van Poortvliet - Mileage to Edge year end seminar 21st Feb 2020	£76.50
3445	BACS2003 24GLASS	£28.48	£4.75	£23.73	28/02/20 Glassblade Ltd - Search/WP plugin one year	£28.48
		£28.48	£4.75	£23.73	Glassblade Ltd - Total	
3461	BACS2003 24GE	£4,268.40	£711.40	£3,557.00	05/03/20 Groundwork East - Youth Club delivery Jan - Mar	£4,268.40
		£4,268.40	£711.40	£3,557.00	Groundwork East - Total	
3431	BACS2003 24H&CGM	£906.00	£151.00	£755.00	21/02/20 Herts & Cambs Ground Maintenance Limited - Grounds Maintenance Mar 2019 - Old & New recs grass cutting, line markings, Millenium Copse and Jubilee Orchard	
3432	BACS2003 24H&CGM	£552.00	£92.00	£460.00	21/02/20 Herts & Cambs Ground Maintenance Limited - Maintenance Contract - Mar	
3433	BACS2003 24H&CGM	£487.00	£81.17	£405.83	21/02/20 Herts & Cambs Ground Maintenance Limited - Cemetery Grass Cutting Mar	
3434	BACS2003 24H&CGM	£747.00	£124.50	£622.50	21/02/20 Herts & Cambs Ground Maintenance Limited - Grass cutting for month of February 2020	
3437	BACS2003 24H&CGM	£552.00	£92.00	£460.00	21/02/20 Herts & Cambs Ground Maintenance Limited - Removal of tree/roses in New Road cemetery and replace with new tree	
3438	BACS2003 24H&CGM	£31.20	£5.20	£26.00	21/02/20 Herts & Cambs Ground Maintenance Limited - Commemorative roses x 3	

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3444	BACS2003 24H&CGM	£588.00	£98.00	£490.00	27/02/20 Herts & Cambs Ground Maintenance Limited - Remove soil store at top of cemetery at back gate	
3447	BACS2003 24H&CGM	£468.00	£78.00	£390.00	27/02/20 Herts & Cambs Ground Maintenance Limited - Edge up paths in New Road Cemetery ; remove moss	
3477	BACS2003 24H&CGM	£648.00	£108.00	£540.00	13/03/20 Herts & Cambs Ground Maintenance Limited - Removal and replacement of damaged boundary fence with Bowls Club	
3478	BACS2003 24H&CGM	£792.00	£132.00	£660.00	18/03/20 Herts & Cambs Ground Maintenance Limited - Additional grass cutting - March 2020	£5,771.20
1		£432.00	£72.00	£360.00	CEM 1 x additional cut church yard, New Road Cemetery, Orchard Road Cemetery	
2		£360.00	£60.00	£300.00	CON 1 x additional grass cut open spaces	
		£5,771.20	£961.87	£4,809.33	Herts & Cambs Ground Maintenance Limited - Total	
3446	BACS2003 24HHS	£922.09	£0.00	£922.09	14/02/20 Hundred Houses Society - Community Hub - service charge and management fee 2020	£922.09
		£922.09	£0.00	£922.09	Hundred Houses Society - Total	
3449	BACS2003 24LUCID	£97.20	£16.20	£81.00	01/03/20 LUCID Systems - Covered agreement Apr 2021	£97.20
		£97.20	£16.20	£81.00	LUCID Systems - Total	
3476	BACS2003 24MBF	£150.00	£25.00	£125.00	10/03/20 Melbourn Building And Fencing Limited - 30 milled posts	£150.00
		£150.00	£25.00	£125.00	Melbourn Building And Fencing Limited - Total	
3439	BACS2003 24HUB	£173.53	£28.92	£144.61	25/02/20 Melbourn Community Hub Management Group - Mobile phone for Time banking co-ordinator 8/10/19-12/2/20	

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3441	BACS2003 24HUB	£188.36	£0.00	£188.36	28/02/20 Melbourn Community Hub Management Group - FIT payment - electricity solar panels Hub 12/09/19-11/12/19	£361.89
		£361.89	£28.92	£332.97	Melbourn Community Hub Management Group - Total	
3442	DD200302 NOW	£43.20	£7.20	£36.00	01/03/20 Now Pensions - Employer service charge Mar 2020	£43.20
3479	BACS2003 24DK	£77.96	£0.00	£77.96	18/03/20 Pavilion Cleaner - Pavilion cleaning Mar 2020	£77.96
		£61.16	£0.00	£61.16	Pavilion Cleaner - Total	
3440	DD200323 PWLb	£6,642.79	£0.00	£6,642.79	26/02/20 Public Works Loan Board - Car Park loan 1 repayment - instalment 1	£6,642.79
1		£4,170.91	£0.00	£4,170.91	F&GP Car Park loan repayment - instalment 1 Principal	
2		£2,471.88	£0.00	£2,471.88	F&GP Car Park loan repayment - instalment 1 interest	
		£6,642.79	£0.00	£6,642.79	Public Works Loan Board - Total	
3466	BACS2003 24SHIRE	£234.00	£39.00	£195.00	09/03/20 Shire Trees Limited - Removing deadwood to crown - tree at Church Cross, High Street	
3467	BACS2003 24SHIRE	£594.00	£99.00	£495.00	11/03/20 Shire Trees Limited - Tree works, felling conifer - Orchard Road Cemetery	
3471	BACS2003 24SHIRE	£210.00	£35.00	£175.00	12/03/20 Shire Trees Limited - Crown lift - tree at Clear Crescent	£1,038.00
		£1,038.00	£173.00	£865.00	Shire Trees Limited - Total	
3417	DD200301 SCDC	£624.00	£104.00	£520.00	01/02/20 South Cambs District Council - Dog and Litter bins 01/04/19 - 31/03/20	
1		£62.40	£10.40	£52.00	CON Stockbridge Meadows Dog bins emptying 01/04/19-31/03/20	
2		£312.00	£52.00	£260.00	PLAY Recreation Grounds - dog and litter bin collection 01/04/19-31/03/20	
3		£249.60	£41.60	£208.00	PLAY Play Areas - dog and litter bin collection 01/04/19-31/03/20	
3418	DD200301 SCDC	£12.00	£0.00	£12.00	01/03/20 South Cambs District Council - Pavilion trade waste collection - Mar fortnightly	£636.00

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		£636.00	£104.00	£532.00	South Cambs District Council - Total	
3470	BACS2003 24WICKST EED	£704.21	£117.37	£586.84	13/03/20 Wicksteed Leisure - Repair to motorbike springer	£704.21
		£704.21	£117.37	£586.84	Wicksteed Leisure - Total	
		£5,541.74	£0.00	£5,541.74	Confidential items e.g. salaries	

### Items Already Paid (under Clerk and RFO delegated authority):

3468	BACS2003 11CW	£960.00	£160.00	£800.00	11/03/20 Cambridge Worktops - 50% deposit for new kitchen work surfaces - Hub kitchen	£960.00
		£960.00	£160.00	£800.00	Cambridge Worktops - Total	
3473	BACS2000 317JKH	£560.40	£93.40	£467.00	11/03/20 J.K.H. Drainage Units Ltd - 28 x cemetery headstone bases	£560.40
		£560.40	£93.40	£467.00	J.K.H. Drainage Units Ltd - Total	

**Total** **£32,158.59** **£3,098.54** **£29,060.05**

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