

MELBOURN PARISH COUNCIL

Clerk: Simon Crocker
Melbourn Parish Council
Melbourn Community Hub
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Parish Office opening hours:

Monday: 10.00-1.00, Wednesday: 10.00-1.00, Friday: 10.00-12.00

Alternatively, please call to arrange an appointment.

22 January 2019

Dear Councillor

You are hereby summoned to attend a meeting of the Maintenance Committee to be held on Thursday, 28 February 2019 at 09.00am in Melbourn Community Pavilion for the purpose of transacting the following business:

Dear Non-Cllr Committee Member

You are invited to attend a meeting of the Maintenance Committee to be held on Thursday, 28 February 2019 at 09.00am in Melbourn Community Pavilion for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a meeting of the Maintenance Committee to be held on Thursday, 28 February 2019 at 09.00am in Melbourn Community Pavilion for the purpose of transacting the following business:



Simon Crocker, Parish Clerk to the Parish Council.

AGENDA

MA043/18 To receive and approve apologies for absence

MA044/18 To receive any Declarations of Interest and Dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

MA045/18 To approve the minutes of the Maintenance Committee Meeting held on 17 January 2019

MA046/18 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Maintenance Committee – 3 minutes per item)

MA047/18 Allotment Matters:

- a) To consider quotations on works to trees
- b) To consider quotations for hedgerow maintenance.
- c) To receive any other updates and consider actions

MA048/18 Cemetery Matters:

- a) To consider a quote to reshape and tidy New Rd Soil store.
- b) To receive any other updates and consider actions

MA049/18 Pavilion Matters: To receive updates and consider actions

- a) To consider Pavilion heating issues. Note: Contractor will be in attendance for this item
- b) To consider the siting of a storage container for youth club purposes
- c) To receive any other updates and consider actions

MA050/18 Littlehands Matters:

- a) To consider quotations to upgrade roof lights
- b) To consider quotations for a condition report
- c) To receive any other updates and consider actions

MA051/18 Village Maintenance Matters:

- a) To consider quotations for repairs to the zip wire at The Moor Play Park
- b) To consider a quote for shrub planting at the village car park
- c) To consider a quotation for tree works at Melbourn Bowls club

- d) To consider the provision of extra grit bins

MA052/18 To consider an update from Cambs County Council Rights of Way Officer. Note: The County Council ROW officer will be in attendance for this item

MA053/18 To receive a progress update on Worcester Way Pocket Park

MA054/18 Outstanding Maintenance Issues: To consider the status of the jobs spreadsheet

MA055/18 New Maintenance Issues: To consider Maintenance issues arising since last meeting

MA056/18 To note date of next meeting: 21 March 2019