

MELBOURN PARISH COUNCIL

Clerk: Simon Crocker
Melbourn Parish Council
Melbourn Community Hub
30 High Street
Melbourn, SG8 6DZ

E-mail: parishclerk@melbournpc.co.uk

Telephone: 01763 263303

<http://melbournparishcouncil.co.uk>

Parish Office opening hours:

Mon - Tues: 09.00-13.00, Weds - Fri: 09.00-16.00

Alternatively, please call to arrange an appointment.

12 April 2019

Dear Councillor

You are hereby summoned to attend a meeting of the Maintenance Committee to be held on Thursday, 18 April 2019 at 09.00am in Melbourn Community Pavilion for the purpose of transacting the following business:

Dear Non-Cllr Committee Member

You are invited to attend a meeting of the Maintenance Committee to be held on Thursday, 18 April 2019 at 09.00am in Melbourn Community Pavilion for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a meeting of the Maintenance Committee to be held on Thursday, 18 April 2019 at 09.00am in Melbourn Community Pavilion for the purpose of transacting the following business:



Simon Crocker, Parish Clerk to the Parish Council.

AGENDA

- MA073/18 To receive and approve apologies for absence**
- MA074/18 Co-option:** To consider co-opting a member of the public to the Committee
- MA075/18 To receive any Declarations of Interest and Dispensations**
- MA076/18 To approve the minutes of the Maintenance Committee Meeting held on 21 March 2019**
- MA077/18 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Maintenance Committee – 3 minutes per item)**
- MA078/18 Finance Matters:** To receive a monthly finance report on expenditure within the Committee's remit.
- MA079/18 Vandalism issues:** To consider any updates on vandalism in the Parish
- MA080/18 Maintenance Contracts:** To consider a report from the Parish Clerk on contract reviews
- MA081/18 Allotment Matters:**
 - a) To consider a draft Bee keeping policy
 - b) To consider quotations for hazardous material removal
 - c) To receive any other updates and consider actions
- MA082/18 Stockbridge Meadows Matters:**
 - a) To consider reports on the Boardwalk Railings
 - b) To receive any other updates and consider actions.
- MA083/18 Cemetery Matters:**
 - a) To consider a report from the Parish Clerk on the New Road Cemetery field trip
 - b) To consider proposals for the marking of the Saxon burial site
 - c) To receive any other updates and consider actions
- MA084/18 Pavilion Matters:** To receive updates and consider actions
 - a) To consider the purchase of additional cleaning equipment
- MA085/18 Littlehands Matters:** To receive any other updates and consider actions
- MA086/18 Village Maintenance Matters:**
 - a) To consider a request from Cambs County Council on the proposed removal of a gate on public byway number 10

- b) To consider a report from Chain of Wild Flowers

MA087/18 Outstanding Maintenance Issues: To consider the status of the jobs spreadsheet

MA088/18 New Maintenance Issues: To consider Maintenance issues arising since last meeting

MA089/18 To note date of next meeting: 16 May 2019