

MELBOURN PARISH COUNCIL

Clerk: Simon Crocker
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Please note: New Parish Office opening hours: **Monday: 10.00-1.00, Wednesday: 10.00-1.00, Friday: 10.00-12.00**
Alternatively, please call to arrange an appointment.

12 December 2018

Dear Councillor

You are hereby summoned to attend a meeting of the **Finance and Good Governance Committee** to be held on **Monday, 17 December 2018** at 7.30pm in the large upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business:

To Members of the Public and Press

You are hereby invited to attend a meeting of the **Finance and Good Governance Committee** to be held on **Monday, 17 December 2018** at 7.30pm in the large upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business:



Simon Crocker, Parish Clerk to the Parish Council

AGENDA

FG023/18 To receive and approve apologies for absence

FG024/18 To receive any Declarations of Interest and Dispensations

Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

FG025/18 To approve the minutes of the Finance & Good Governance Committee Meeting held on 05 November 2018

FG026/18 To report on the minutes of the Finance & Good Governance Committee Meeting held on 05 November 2018

FG027/18 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Parish Council – 3 minutes per item)

FG028/18 Governance Matters

- a) To consider an updated terms of reference for internal audits

FG029/18 Finance Matters:

- a) To consider the need for an investment strategy.
- b) To consider a first revision of the estimates of income and expenditure for financial year 2019/2020

FG030/18 To note date of next meeting: 21st January 2019