

Land - Audit Sheet						
		Asset Details				
Location	Address	Use	Area	Current Value	Maintenance	Statutory
83 High Street	High Street	Gardens	?	1.00	Yes	
All Saints Church Yard	Station Road	Burial	Owned by Church	Maintained by Parish council	Yes	Yes
Allotments	The Moor	Leisure activities	3.5 Acre	1.00	Yes	Yes
Armingford Crescent		Open Space	?	1.00	Yes	?
Beechwood Avenue	Beechwood Avenue			1.00		
BMX Site	London Way	Leisure activities	2.7 Acre	1.00	Yes	Yes
Car Park	High Street	Parking	0.6 Acre	1.00	Yes	Yes
Chalkhill Barrow	Water Lane	Open Space	?	1.00	Yes	?
Clear Crescent Play Area	Clear Crescent	Leisure activities	0.51 Acre	1.00	Yes	Yes
Elm Way	Elm Way	Leisure activities	0.5 Acre	1.00	Yes	?
Golden Jubilee Orchard		Orchard	?	1.00	Yes	?
Millenium Copse	Adjacent to Recreation Ground	Leisure activities	2.9 Acre	1.00	Yes	?
New Recreation Ground (1)	The Moor	Leisure activities	9.5 Acre	1.00	Yes	Yes
Old Recreation Ground				1.00		
Car park at Little Hands and access road				1.00		
New Road Cemetry	Of Victoria Way	Burial	2.9 Acre	1.00	Yes	Yes
Old Fire Engine House	Station Road	Storage	Station Road	1.00	Yes	Yes
Old Recreation Ground	The Moor	Leisure activities	3.0 Acre	1.00	Yes	Yes
Orchard Road Cemetry	Orchard Road	Burial	2.0 Acre	1.00	Yes	Yes
Stockbridge Meadows	Dolphin Lane	Leisure activities	15 Acre	1.00	Yes	?
The Moor Play Area	The Moor	Leisure activities	Included in (1)	1.00	Yes	Yes
Village Hub	High Street	Local Community and Business Activity	0.3 Acre	1.00	Yes	Yes
War Memorial	Th Cross	Memorial		1.00		
Worcester Way	Worcester Way	Leisure activities	0.5 Acre	1.00	Yes	?
TOTAL				23.00		

Buildings & Vehicles - Audit Sheet									
Properties	Land location	Use	Asset Details						
			Historic Cost FY17	Historic Cost FY18	Insurance Value	Photo folder	Photo	Build Date	Warranty Expiry
The Hub	The Hub	Local community activities	£612,150.00	£612,150.00				18/12/2013	18/12/2014
Little Hands Nursery	New recreation ground	Nursery tenancy	£490,135.80	£490,751.00					
Sports Pavilion	New recreation ground	Sports and leisure activity	£208,425.00	£208,425.00		Pavilion Assets	037		
Old Fire Engine House	(Station road ?)	Storage	£31,660.93	£31,660.93					
Workshop	Car park	General storage	£1,200.00	£1,200.00					
Youth Shelter	New recreation ground	Leisure activities	£25,000.00	£25,000.00		Pavilion Assets	38		
Youth Sports Arena	New recreation ground	Sports and leisure activity		£17,000.00		Pavilion Assets	027		
BMX Site	BMX Land	Leisure activities		£1.00					
War Memorial	Cross	Memorial	£40,796.42	£40,796.42					
Cemetery Lichgate	Orchard road cemetry	Entrance facility	£28,702.73	£28,702.73					
Cemetery Shed	Orchard road cemetry	Cemetery maintenace	£6,899.70	£6,899.70					
Cemetry gates	Station road and High Street	Boundry control		£1,250.00					
Church Yard Wall	Station road and High Street	Earth retention	£214,200.00	£214,200.00					
Church yard Kissing gates	Church walk	Public access		£825.00					
Church yard Kissing gates	Station road	Public access		£825.00					
Church Clock owned???									
Children's Play Area	The Moor	Leisur activities		£25,500					
Children's Play Area	Clear Crescent	Leisur activities		£83,000					
Millenium Plaque	A10	Memorial		£1,000.00					
Village Sign	Cross	Village Identity		£10,000.00					
Parish Van	Car park	General	£1,150	£1,150		Maint Equip Photos	15.jpg 16.jpg 17.jpg		
TOTAL			£1,660,320.58	£1,800,336.78					

Maintenance	Statutory
Yes	Yes
Yes	Yes
Yes	Yes
Yes	Yes
Yes	
Yes	
Yes	Yes
Yes	
Yes	?
Yes	
Yes	
Yes	Yes
Yes	Yes
Yes	Yes
Yes	
Yes	

Yes	Yes
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Contents-Audit Sheet															
Location			Asset Details												
Building	Purchase Date	Room	Description	Quantity	Type	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2017	Historic Cost FY2018	Ident Number	Serial number	Maintenance	Services	Statutory Disposals
83 High Street			Kohima Stone	1						£3,760.00					
83 High Street			Oak Seat	1						£1,000.00			Yes		
Back Lane / High Stret			Furnitube seat	2						£580.00			Yes		
BMX Site			Picnic Table	1						£440.00			Yes		
BMX Site			Fencing							£5,000.00			Yes		
BMX Site			Gates							£500.00			Yes		
Bus Stop			Wooden Slat Seat	1						£300.00			Yes		
Car Park			Fencing							£5,560.00					
Cambridge road			Furnitube seat	1						£290.00			Yes		
Cemetery Shed		1	Wheelbarrow		Plastic				£25.00	£25.00			No		No
Cemetery Shed		1	Lawn Mower		Quantum XTS 50	Maint Equip Photos	36.jpg 37.jpg		£150.00	£150.00			Yes		Yes
Cemetery Shed		1	Garden Shredder		?				£700.00						
Cemetery Shed		1	Karcher High Pressure Washer		K90				£60.00						
Cemetery Shed		1	Garden Spade						£15.00	£15.00	No.2				
Cemetery Shed		1	Portable Sprayer						£30.00						
Cemetery Shed		1	Hand Saw						£25.00						
Cemetery Shed		1	Snow Shovel						£5.00						
Cemetery Shed		1	Various signs						£50.00	£50.00					
Church Yard			Gates	3						£1,032.00			Yes		

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Building	Purchase Date	Room	Description	Quantity	Type	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2017	Historic Cost FY2018	Ident Number	Serial number	Maintenance	Services	Statutory	Disposals
Clear Crescent Play Area			Wicksteed Safety Grass		96 Units				£4,032.00	£4,032.00			Yes			
Clear Crescent Play Area			Special flexi swing 3 bay + 1 basket						£6,297.00	£6,297.00			Yes		Yes	
Clear Crescent Play Area			Simulator with polythene deck						£2,395.00	£2,395.00			Yes		Yes	
Clear Crescent Play Area			Keystone metal seat						£550.00	£550.00	No.1					
Clear Crescent Play Area			Keystone metal seat						£550.00	£550.00	No.2					
Clear Crescent Play Area			Keystone metal litter bin						£441.00	£441.00						
Clear Crescent Play Area			Special woodland grizzly						£19,028.00	£19,028.00			Yes		Yes	
Clear Crescent Play Area			Jungle swing trail						£2,547.00	£2,547.00			Yes			
Clear Crescent Play Area			Shimmy ropes						£324.00	£324.00			Yes		Yes	
Clear Crescent Play Area			Log steps	8 off					£1,000.00	£1,000.00			Yes			
Clear Crescent Play Area			Mounding	8sq metres					£328.00	£328.00						
Clear Crescent Play Area			Eco tumble surfacing (50mm)	54 units					£5,832.00	£5,832.00			Yes			
Clear Crescent Play Area			Eco tumble surfacing (50mm)	40 units					£3,680.00	£3,680.00			Yes			
Clear Crescent Play Area			Oak Seat	2						£1,000.00			Yes			
Clear Crescent Play Area			Furnitube seat	2						£580.00			Yes			
Clear Crescent Play Area			Picnic Table	1						£440.00			Yes			
Corner of The Moor			Furnitube seat	1						£290.00			Yes			
Fire Engine House		1	Grass Cutter		Lateral				£750.00	£750.00			Yes		Yes	
Fire Engine House		1	Vintage Carriage		Coffin Carriage?	Maint Equip Photos	34.jpg 35.jpg		£1,000.00	£1,000.00			Yes			
Fire Engine House		1	Waste Collection Bin		Street Cleaner Bin	Maint Equip Photos	38.jpg		£325.00	£325.00			Yes			
Fire Engine House		1	Wooden Furniture		Assorted				£500.00	£500.00						
Fire Engine House		1	Village Map		Framed				£250.00	£250.00						
Fire Engine House			Billy Goat Vacuum Cleaner	1		Maint Equip Photos	32.jpg 33.jpg			£250.00						
Golden Jubille Orchard			Heritage fruit trees	50						£500.00			Yes			
High Street Vicarage Close			Wooden Slat Seat	1						£800.00			Yes			
High Street			Village Noticeboards	3						£6,000.00						
Lychgate Orchard Road			Noticeboard	1						£1,000.00			Yes			
Medcalfe Way / Palmers Way			Furnitube seat	1						£290.00			Yes			
Memorial			Oak Seat	1						£500.00			Yes			
Memorial			Wooden Slat Seat	1						£300.00			Yes			
Memorial			Oak Noticeboard	1						£1,500.00			Yes			
New Road			Oak Seat	4						£500.00			Yes			
Norgetts Lane/ Orchard Road			Furnitube seat	1						£290.00			Yes			
Opposite Sheeps Head Road			Furnitube seat	1						£290.00			Yes			
New Road Cemetry			Oak Noticeboard	1						£1,500.00			Yes			
New Road Cemetry			Litter bins - circular timber slat	2						£328.00						
Orchard Road Cemetry			Oak Seat	1						£500.00			Yes			
Recreation Ground			Wavy Line Metal Bench	3						£290.00						
Riverside Corner Rec			Picnic Table	1						£440.00			Yes			

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Building	Purchase Date	Room	Description	Quantity	Type	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2017	Historic Cost FY2018	Ident Number	Serial number	Maintenance	Services	Statutory	Disposals
Sports Pavilion		Main room	Pool table	1		Pavilion Assets	002.JPG	2015	£800.00	£800.00			?			
Sports Pavilion		Main room	Football table	1					£90.00							
Sports Pavilion		Main room	Plastic Chairs	32	Plastic	Pavilion Assets	001.JPG		£320.00	£320.00						
Sports Pavilion		Main room	Tables	6					£100.00	£100.00						
Sports Pavilion		Main room	Fire extinguishers	3					£90.00	£90.00			Yes		Yes	
Sports Pavilion		Main room	Fire blanket	1					£10.00	£10.00			Yes		Yes	
Sports Pavilion		Kitchen	Water heater	1	Lincat			2015	£400.00	£400.00			Yes	Electricity	Yes	
Sports Pavilion		Kitchen	Hand driers	5		Pavilion Assets	010	2015	£500.00	£500.00			Yes	Electricity	?	
Sports Pavilion		Outside	Bench game table	1					£299.00	£299.00			Yes			
Sports Pavilion		Outside	Picnic table	2		Pavilion Assets	009		£880.00	£880.00			Yes			
Sports Pavilion		Outside	Metal galvanised table	2					£1,500.00	£1,500.00			Yes			
Sports Pavilion		Main Room	Vacuum Cleaner	1					£100.00							
Sports Pavilion		Outside	Chess set and table	1		Pavilion Assets	025		£1,500.00	£1,500.00						
Sports Pavilion		Outside	Air source heat pumps	2		Pavilion Assets	011		£6,000.00	£6,000.00			Yes	Water & Electricity	Yes	
Sports Pavilion		Outside	Floodlights for sports pitches	3						£1,325.00						
Sports Pavilion		Kitchen	Kettle	1					£25.00	£25.00			Yes	Electricity	Yes	
Sports Pavilion		Main area	Notice boards	5		Pavilion Assets	004.JPG		£450.00	£450.00						
Sports Pavilion		Main area	White boards	2					£30.00	£30.00						
Sports Pavilion		Main area	Security system	1					£3,000.00	£3,000.00			Yes	Electricity		
Sports Pavilion		Outside	Clock	1					£500.00	£500.00				Electricity		
Sports Pavilion		Outside	Meta framework	1					£1,000.00	£1,000.00			Yes			
Sports Pavilion		Outside	Wavy Line Metal Bench	1						£290.00						
Sports Pavilion			Heating System and Controls	1		Pavilion Assets	039,041			£1,500.00						
Sports Pavilion			Folding Square Tables	5		Pavilion Assets	021			£200.00						
Sports Pavilion			Waste Bins	6		Pavilion Assets	022			£100.00						
Sports Pavilion			Fridge	1		Pavilion Assets				£100.00						
Sports Pavilion			Fridge	1						-£150.00						
Sports Pavilion			Electric Cooker	1						£350.00						
Sports Pavilion			Microwave	1		Pavilion Assets	019			£50.00						
Sports Pavilion			Toaster	1						£15.00						
Sports Pavilion			Assorted Saucepans and Cooking utensils	1		Pavilion Assets	018,020			£250.00						
Sports Pavilion			Assorted Crockery	1						£200.00						
Sports Pavilion			Assorted Cutlery	1						£100.00						
Sports Pavilion			Fittings in Home and Away Changing Rooms (sanitary ware and slatted benches and clothes hooks)	2		Pavilion Assets	008			£5,100.00						
Sports Pavilion			Fittings in disabled, mens and women's toilets	3		Pavilion Assets	005, 006, 007, 012,013,014			£3,000.00						
Sports Pavilion			Extractor fans in kitchen and home and away changinf rooms	3						£450.00						
Sports Pavilion			Kitchen fittings, sink, 3 wall cupboards, 2 corner units, 1 cupboard base unit, 3 drawer base unit	1		Pavilion Assets	016,017			£5,000.00						
Sports Pavilion		Outside	Septic Tank	1						£5,200.00						
Sports Pavilion		Outside	Goal Posts	4		Pavilion Assets	026			£1,000.00						
Sports Pavilion		Outside	Boot cleaners	2		Pavilion Assets	023			£300.00						
Sports Pavilion		Outside	Decorative metal grille to veranda	1						£500.00						
Sports Pavilion			Cycle Rack	1		Pavilion Assets	040			£1,000.00						
Net Cupboard			Goal Nets	2						£112.00						
Net Cupboard			New Goal Nets	2		Pavilion Assets	030			£112.00						
Net Cupboard			Corner posts	8		Pavilion Assets	029			£160.00						
Net Cupboard			Assorted trophies							£1.00						
Net Cupboard			Gazebos - Hub?	2						£200.00						
Stocksbrige meadows			Metal Picnic Tables	2						£2,000.00						
Stocksbrige meadows			Steel Sculptures	3					£20,000.00	£20,000.00			Yes			
Stocksbrige meadows			Oak Seat	3						£500.00			Yes			
Stocksbrige meadows			Picnic Table	2						£440.00			Yes			
Stocksbrige meadows			Wavey Line Metal Bench	1						£290.00						
Stocksbrige meadows			Veicular Gates	2						£5,000.00			Yes			
Stocksbrige meadows			Pedestrian Gates	2						£2,500.00			Yes			
Stocksbrige meadows			Boardwalk	X Mtrs						£5,000.00			Yes			
The Moor Outdoor Arena			Skate Board Ramp		Double					£5,000.00			Yes		Yes	
The Moor Outdoor Arena			Skate Board Ramp		Single					£5,000.00			Yes		Yes	
The Moor Outdoor Arena			Basket Ball Arena		Hoop & Board				£1,500.00	£1,500.00						
The Moor Outdoor Arena			Basket Ball Arena		Fence				£500.00	£500.00						
The Moor Play Area			Metal Seat Frame						£500.00	£500.00						
The Moor Play Area			Picnic Table		Wooden				£1,500.00	£1,500.00	No.1		Yes			

Apr-17

Contents-Audit Sheet															
Location			Asset Details												
Building	Purchase Date	Room	Description	Quantity	Type	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2017	Historic Cost FY2018	Ident Number	Serial number	Maintenance	Services	Statutory Disposals
The Moor Play Area			Picnic Table		Wooden				£1,500.00	£1,500.00	No.2		Yes		
The Moor Play Area			Spring Horse						£2,500.00	£2,500.00	No.1		Yes		Yes
The Moor Play Area			Spring Horse						£2,500.00	£2,500.00	No.2		Yes		Yes
The Moor Play Area			See-Saw						£2,500.00	£2,500.00			Yes		Yes
The Moor Play Area			Roundabout						£5,000.00	£5,000.00			Yes		Yes
The Moor Play Area			Slide		Small				£3,000.00	£3,000.00			Yes		Yes
The Moor Play Area			Climbing Frame						£3,000.00	£3,000.00			Yes		Yes
The Moor Play Area			Aerial Wire						£7,500.00	£7,500.00			Yes		Yes
The Moor Play Area			Swings						£5,000.00	£5,000.00	No.1		Yes		Yes
The Moor Play Area			Swings						£5,000.00	£5,000.00	No.2		Yes		Yes
The Moor Play Area			Slide		Large & Frame				£7,500.00	£7,500.00			Yes		Yes
The Moor Play Area			Bench seat						£500.00	£500.00			Yes		
The Moor Play Area			Various Style Old Benches		5								Replace		
URC Cemetry			Furnitube seat	1						£290.00			Yes		

Contents-Audit Sheet

Location			Asset Details												Disposals	
Building	Purchase Date	Room	Description	Quantity	Type	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2017	Historic Cost FY2018	Ident Number	Serial number	Maintenance	Services		Statutory
Village Hub			Coffee Grinder						£500.00	£500.00			Yes		Yes	
Village Hub			Coffee Machine						£5,000.00	£5,000.00			Yes		Yes	
Village Hub			Water Still						£2,500.00	£2,500.00			Yes		Yes	
Village Hub			Convection Oven						£2,500.00	£2,500.00			Yes		Yes	
Village Hub			Standard Oven						£3,000.00	£3,000.00			Yes		Yes	
Village Hub			Dishwasher						£2,824.00	£2,824.00						
Village Hub			Dishwasher						-£1,800.00	-£1,800.00			Yes		Yes	Sep-17
Village Hub			3 Door Fridge						£2,500.00	£2,500.00			Yes		Yes	
Village Hub			2 Door Freezer						£2,500.00	£2,500.00			Yes		Yes	
Village Hub			Under Counter Fridge						£1,000.00	£1,000.00	No.1		Yes		Yes	
Village Hub			Under Counter Fridge						£1,000.00	£1,000.00	No.2		Yes		Yes	
Village Hub			Panini Grill						£300.00	£300.00			Yes		Yes	
Village Hub			Refrigerated Display						£1,800.00	£1,800.00			Yes		Yes	
Village Hub			Counter						£9,000.00	£9,000.00						
Village Hub			Water Dispenser						£500.00	£500.00			Yes		Yes	
Village Hub			Crockery and Utensils						£5,000.00	£5,000.00						
Village Hub			Upright Freezer						£1,400.00	£1,400.00			Yes		Yes	
Village Hub			Cooker Hood						£13,500.00	£13,500.00			Yes		Yes	
Village Hub			Library Racking						£11,500.00	£11,500.00			Yes		Yes	
Village Hub			Library Books						£20,000.00	£20,000.00						
Village Hub			Computer Equipment (itemised)						£11,000.00	£11,000.00			Yes		Yes	
Village Hub			Desk Top PC	5					£5,000.00	£5,000.00			Yes		Yes	
Village Hub			Laptop PC	5					£5,000.00	£5,000.00			Yes		Yes	
Village Hub			Network printer	1					£500.00	£500.00			Yes		Yes	
Village Hub			Server	1					£2,000.00	£2,000.00			Yes		Yes	
Village Hub			UPS	1					£2,000.00	£2,000.00			Yes			
Village Hub			UPS - replaced						-£2,000.00	-£2,000.00						Aug-18
Village Hub			UPS	1					£290.63	£290.63						Aug-18
Village Hub			Server cabinet	1					£1,500.00	£1,500.00						
Village Hub			CCTV-DVR	1					£300.00	£300.00			Yes		Yes	
Village Hub			Telephone System (AYAVA)	1					£2,500.00	£2,500.00			Yes		Yes	
Village Hub			Telephone System (AYAVA)							-£2,500.00						
Village Hub			Telephone System (BT)							£1,073.00						
Village Hub			Lighting System						£33,000.00	£33,000.00			Yes		Yes	
Village Hub			Stair Lift	1					£11,500.00	£11,500.00			Yes		Yes	
Village Hub			Furniture (Various items)						£12,000.00	£12,000.00			Yes		Yes	
Village Hub			Blinds (Multiple)						£4,500.00	£4,500.00			Yes			
Village Hub			Safe						£900.00	£900.00						
Village Hub			Keysafe						£200.00	£200.00						
Village Hub			Lockers						£450.00	£450.00						
Village Hub			Projctor						£1,400.00	£1,400.00			Yes		Yes	
Village Hub			Television Stand						£300.00	£300.00						
Village Hub			Front Hub Sign						£2,500.00	£2,500.00						
Village Hub			Boiler						£3,000.00	£3,000.00			Yes		Yes	
Village Hub			Photovoltaic (PV) Installation						£25,000.00	£25,000.00			Yes		Yes	
Village Hub	19/07/2018		Defibrillator cabinet	1					£495.00	£495.00			Yes			Aug-18
Village Hub			Office Contents*						£12,013.42	£13,455.78						
Workshop		1	Trailer		2 Wheel	Maint Equip Photos	12.jpg		£750.00	£750.00			Yes		Yes	
Workshop		1	Hedge Trimmer		STIHL 86R	Maint Equip Photos	13.jpg 14.jpg		£439.00	£439.00			Yes		Yes	
Workshop		1	Leaf Blower		STIHL BG56C	Maint Equip Photos	03.jpg 04.jpg		£199.00	£199.00			No		No	
Workshop		1	Garden Vacuum		STIHL SH55	Maint Equip Photos	07.jpg 08.jpg		£240.00	£240.00			No		No	
Workshop		1	Portable generator		Robin	Maint Equip Photos	11.jpg		£350.00	£350.00			Yes		Yes	
Workshop		1	Portable Sprayer			Maint Equip Photos	09.jpg		£30.00	£30.00	No.1		No		Yes	
Workshop		1	Hand Saw		Single handed				£15.00	£15.00			Yes		No	
Workshop		1	Stanley Fatmax Cordless Drill set	1						£134.99						
Workshop		1	Stanley Mixed Tool Set	1						£154.61						
Workshop		1	Hand Broom						£5.00	£5.00	No.1					
Workshop		1	Hand Broom						£5.00	£5.00	No.2					
Workshop		1	Garden Hoe						£15.00	£15.00	No.1					
Workshop		1	Garden Hoe						£15.00	£15.00	No.2					
Workshop		1	Garden Fork						£15.00	£15.00	No.1					
Workshop		1	Garden Fork						£15.00	£15.00	No.2					
Workshop		1	Garden Spade						£15.00	£15.00	No.1					
Workshop		1	Garden Rake						£15.00	£15.00	No.1					
Workshop		1	Garden Rake						£15.00	£15.00	No.2					
Workshop		1	Car ramp						£10.00	£10.00	No.1					
Workshop		1	Car ramp						£10.00	£10.00	No.2					
Workshop		1	Portable appliance transformer 110-V						£50.00	£50.00			Yes		Yes	
Workshop		1	Extension ladder			Maint Equip Photos	24.jpg		£60.00	£60.00			Yes		Yes	
Workshop			Broom	1						£20.00						

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Building	Purchase Date	Room	Description	Quantity	Type	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2017	Historic Cost FY2018	Ident Number	Serial number	Maintenance	Services	Statutory	Disposals
Workshop			Snow Shovel	2		Maint Equip Photos	20.jpg			£20.00						
Workshop			Shelf Racks	4		Maint Equip Photos	02.jpg			£600.00						
Workshop			Workbench	1		Maint Equip Photos	01.jpg			£250.00						
Workshop			Sack Barrow	1		Maint Equip Photos	05.jpg			£30.00						
Workshop			Black and Decker hedge Trimmer	1						£100.00						
Workshop			Stihl FS130 Strimmer	1		Maint Equip Photos	18.jpg 19.jpg			£450.00						
Workshop			Loppers	1						£40.00						
Workshop			Rakes	2						£40.00						
Workshop			Post Driver	1		Maint Equip Photos	06.jpg			£35.00						
Workshop			Post Hole Spade	1		Maint Equip Photos	21.jpg			£35.00						
Workshop			Henry vacuum cleaner	1		Maint Equip Photos	22.jpg			£90.00						
Workshop			ADZE Pickaxe	1						£100.00						
Workshop			Lawn Edger	1						£30.00						
Workshop			Long Handed Shears	1						£30.00						
Workshop			Key Safe	1						£50.00						
Workshop			Sledgehammer	1						£20.00						
Workshop			Red Devil High Pressure Washer	1		Maint Equip Photos	10.jpg			£50.00						
Workshop			Safety Helmets	2						£40.00						
Workshop			Mop and Bucket	1						£10.00						
Workshop			Fire Safe Filing Cabinets	2		Maint Equip Photos	25.jpg			£700.00						
Workshop			Wire Brooms	2						£30.00						
Workshop			Mobile Phones	2						£60.00						
Workshop		1	Grit Spreader			Maint Equip Photos	23.jpg		£275.00	£275.00			Yes			
Workshop	09/07/2018		Draper 83818 Pressure Washer	1						£296.00						
Workshop	01/08/2018		Water Tank	1						£200.00						
Net Store			Large Grass Cutter Allen (Flymo)			Maint Equip Photos	26.jpg 27.jpg 28.jpg			£500.00						
Net Store			Grass Cutter Masport 300 AL			Maint Equip Photos	29.jpg 30.jpg 31.jpg			£350.00						
Net Store			Gazebo - Hub?							£50.00						
			Scythe Mower	1		Maint Equip Photos	36.jpg 37.jpg			£1,000.00						
Worcester Way			Picnic Table	1						Replace			Yes			

*see office contents sheet

TOTAL £360,299.05 £449,795.01
 TOTAL Incl Buildings & Land £2,020,619.63 £2,250,154.79
 -1990.37

388439.42
 28702.73
 1605467.85

Office Contents-Audit Sheet

Asset Details

Description	Quantity	Picture	Warranty Expiry	Cost
Desks With Pedestals	2			
Tall, 2 Door, Storage Cupboards	3			
4 Drawer Filing Cabinets	2			
Office Swivel Chairs	2			
Small Round Meeting Table	1			
Chairs (Might Be Hub Chairs?)	3			
Wall Shelving	1			
Rectangular Table	1			
Table-Top Fridge	1			
Large Fan	1			
Telephones	2			
Desktop Computers	2			
Hp Laptop	1			
Smart Ups	1			
Olympus Digital Voice Recorder And Speakers	1			
Pc Speakers	2			
Shredder (New This Year - Already On Edge)	1			
Plastic Comb Binder	1			
Laminator	1			
Heavy Duty Stapler	1			
TOTAL*				£12,335.00

Additions 2018/19

HP desktop 24" monitor and speakers	768.56
Windows 10 Pro for HP desktop	122.22
Rectangular panel 1200mm beech desk	135.00
High back office chair with adjustable arms - blue	95.00

£13,455.78

*See office contents on Contents Register

Melbourn Parish Council Asset Maintenance Requirements

2015



Melbourn Hub						
			Maintenance / Inspection			
Item	Age Years	Replacement required Y/N	Type	Period Years	Annual Cost	Comments
Cladding	1			5		
Windows	1			5		
Doors	1			5		
Walls	1			5		
Ceilings	1			5		
Toilets	1			2		
Kitchen Equipment	1			1		
Fire equipment	1			1		
Security equipment	1			1		
I.T. System and equipment	1			1		
Library racking	1			1		

