

Land - Audit Sheet						
		Asset Details				
Location	Address	Use	Area	Current Value	Maintenance	Statutory
83 High Street	High Street	Gardens	?	1.00	Yes	
All Saints Church Yard	Station Road	Burial	Owned by Church	Maintained by Parish council	Yes	Yes
Allotments	The Moor	Leisure activities	3.5 Acre	1.00	Yes	Yes
Armingford Crescent		Open Space	?	1.00	Yes	?
Beechwood Avenue	Beechwood Avenue			1.00		
BMX Site	London Way	Leisure activities	2.7 Acre	1.00	Yes	Yes
Car Park	High Street	Parking	0.6 Acre	1.00	Yes	Yes
Chalkhill Barrow	Water Lane	Open Space	?	1.00	Yes	?
Clear Crescent Play Area	Clear Crescent	Leisure activities	0.51 Acre	1.00	Yes	Yes
Elm Way	Elm Way	Leisure activities	0.5 Acre	1.00	Yes	?
Golden Jubilee Orchard		Orchard	?	1.00	Yes	?
Millenium Copse	Adjacent to Recreation Ground	Leisure activities	2.9 Acre	1.00	Yes	?
New Recreation Ground (1)	The Moor	Leisure activities	9.5 Acre	1.00	Yes	Yes
Old Recreation Ground				1.00		
Car park at Little Hands and access road				1.00		
New Road Cemetery	Of Victoria Way	Burial	2.9 Acre	1.00	Yes	Yes
Old Fire Engine House	Station Road	Storage	Station Road	1.00	Yes	Yes
Old Recreation Ground	The Moor	Leisure activities	3.0 Acre	1.00	Yes	Yes
Orchard Road Cemetery	Orchard Road	Burial	2.0 Acre	1.00	Yes	Yes
Stockbridge Meadows	Dolphin Lane	Leisure activities	15 Acre	1.00	Yes	?
The Moor Play Area	The Moor	Leisure activities	Included in (1)	1.00	Yes	Yes
Village Hub	High Street	Local Community and Business Activity	0.3 Acre	1.00	Yes	Yes
War Memorial	Th Cross	Memorial		1.00		
Worcester Way	Worcester Way	Leisure activities	0.5 Acre	1.00	Yes	?

TOTAL

23.00

Buildings & Vehicles - Audit Sheet									
Properties	Land location	Use	Asset Details						
			Historic Cost FY17	Historic Cost FY18	Insurance Value	Photo folder	Photo	Build Date	Warranty Expiry
The Hub	The Hub	Local community activities	£612,150.00	£612,150.00				18/12/2013	18/12/2014
Little Hands Nursery	New recreation ground	Nursery tenancy	£490,135.80	£490,751.00					
Sports Pavilion	New recreation ground	Sports and leisure activity	£208,425.00	£208,425.00		Pavilion Assets	037		
Old Fire Engine House	(Station road ?)	Storage	£31,660.93	£31,660.93					
Workshop	Car park	General storage	£1,200.00	£1,200.00					
Youth Shelter	New recreation ground	Leisure activities	£25,000.00	£25,000.00		Pavilion Assets	38		
Youth Sports Arena	New recreation ground	Sports and leisure activity		£17,000.00		Pavilion Assets	027		
BMX Site	BMX Land	Leisure activities		£1.00					
War Memorial	Cross	Memorial	£40,796.42	£40,796.42					
Cemetery Lichgate	Orchard road cemetry	Entrance facility	£28,702.73	£28,702.73					
Cemetery Shed	Orchard road cemetry	Cemetery maintenace	£6,899.70	£6,899.70					
Cemetry gates	Station road and High Street	Boundry control		£1,250.00					
Church Yard Wall	Station road and High Street	Earth retention	£214,200.00	£214,200.00					
Church yard Kissing gates	Church walk	Public access		£825.00					
Church yard Kissing gates	Station road	Public access		£825.00					
Church Clock owned???									
Children's Play Area	The Moor	Leisur activities		£25,500					
Children's Play Area	Clear Crescent	Leisur activities		£83,000					
Millenium Plaque	A10	Memorial		£1,000.00					
Village Sign	Cross	Village Identity		£10,000.00					
Parish Van	Car park	General	£1,150	£1,150		Maint Equip Photos	15.jpg 16.jpg 17.jpg		
TOTAL			£1,660,320.58	£1,800,336.78					

Maintenance	Statutory
Yes	Yes
Yes	Yes
Yes	Yes
Yes	Yes
Yes	
Yes	
Yes	Yes
Yes	
Yes	?
Yes	
Yes	
Yes	Yes
Yes	Yes
Yes	Yes
Yes	
Yes	

Yes	Yes
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Contents-Audit Sheet														
Location		Asset Details												
Building	Room	Description	Quantity	Type	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2017	Historic Cost FY2018	Ident Number	Serial number	Maintenance	Services	Statutory Disposals
83 High Street		Kohima Stone	1						£3,760.00					
83 High Street		Oak Seat	1						£1,000.00			Yes		
Back Lane / High Stret		Furnitube seat	2						£580.00			Yes		
BMX Site		Picnic Table	1						£440.00			Yes		
BMX Site		Fencing							£5,000.00			Yes		
BMX Site		Gates							£500.00			Yes		
Bus Stop		Wooden Slat Seat	1						£300.00			Yes		
Car Park		Fencing							£5,560.00					
Cambridge road		Furnitube seat	1						£290.00			Yes		
Cemetery Shed	1	Wheelbarrow		Plastic				£25.00	£25.00			No		No
Cemetery Shed	1	Lawn Mower		Quantum XTS 50	Maint Equip Photos	36.jpg 37.jpg		£150.00	£150.00			Yes		Yes
Cemetery Shed	1	Garden Shredder		?				£700.00						
Cemetery Shed	1	Karcher High Pressure Washer		K90				£60.00						
Cemetery Shed	1	Garden Spade						£15.00	£15.00	No.2				
Cemetery Shed	1	Portable Sprayer						£30.00						
Cemetery Shed	1	Hand Saw						£25.00						
Cemetery Shed	1	Snow Shovel						£5.00						
Cemetery Shed	1	Various signs						£50.00	£50.00					
Church Yard		Gates	3						£1,032.00			Yes		

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Building	Room	Description	Quantity	Type	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2017	Historic Cost FY2018	Ident Number	Serial number	Maintenance	Services	Statutory	Disposals
Clear Crescent Play Area		Wicksteed Safety Grass		96 Units				£4,032.00	£4,032.00			Yes			
Clear Crescent Play Area		Special flexi swing 3 bay + 1 basket						£6,297.00	£6,297.00			Yes		Yes	
Clear Crescent Play Area		Simulator with polythene deck						£2,395.00	£2,395.00			Yes		Yes	
Clear Crescent Play Area		Keystone metal seat						£550.00	£550.00	No.1					
Clear Crescent Play Area		Keystone metal seat						£550.00	£550.00	No.2					
Clear Crescent Play Area		Keystone metal litter bin						£441.00	£441.00						
Clear Crescent Play Area		Special woodland grizzly						£19,028.00	£19,028.00			Yes		Yes	
Clear Crescent Play Area		Jungle swing trail						£2,547.00	£2,547.00			Yes			
Clear Crescent Play Area		Shimmy ropes						£324.00	£324.00			Yes		Yes	
Clear Crescent Play Area		Log steps	8 off					£1,000.00	£1,000.00			Yes			
Clear Crescent Play Area		Mounding	8sq metres					£328.00	£328.00						
Clear Crescent Play Area		Eco tumble surfacing (50mm)	54 units					£5,832.00	£5,832.00			Yes			
Clear Crescent Play Area		Eco tumble surfacing (50mm)	40 units					£3,680.00	£3,680.00			Yes			
Clear Crescent Play Area		Oak Seat	2						£1,000.00			Yes			
Clear Crescent Play Area		Furnitube seat	2						£580.00			Yes			
Clear Crescent Play Area		Picnic Table	1						£440.00			Yes			
Corner of The Moor		Furnitube seat	1						£290.00			Yes			
Fire Engine House	1	Grass Cutter		Lateral				£750.00	£750.00			Yes		Yes	
Fire Engine House	1	Vintage Carriage		Coffin Carriage?	Maint Equip Photos	34.jpg 35.jpg		£1,000.00	£1,000.00			Yes			
Fire Engine House	1	Waste Collection Bin		Street Cleaner Bin	Maint Equip Photos	38.jpg		£325.00	£325.00			Yes			
Fire Engine House	1	Wooden Furniture		Assorted				£500.00	£500.00						
Fire Engine House	1	Village Map		Framed				£250.00	£250.00						
Fire Engine House		Billy Goat Vacuum Cleaner	1		Maint Equip Photos	32.jpg 33.jpg			£250.00						
Golden Jubille Orchard		Heritage fruit trees	50						£500.00			Yes			
High Street Vicarage Close		Wooden Slat Seat	1						£800.00			Yes			
High Street		Village Noticeboards	3						£6,000.00						
Lychgate Orchard Road		Noticeboard	1						£1,000.00			Yes			
Medcalfe Way / Palmers Way		Furnitube seat	1						£290.00			Yes			
Memorial		Oak Seat	1						£500.00			Yes			
Memorial		Wooden Slat Seat	1						£300.00			Yes			
Memorial		Oak Noticeboard	1						£1,500.00			Yes			
New Road		Oak Seat	4						£500.00			Yes			
Norgetts Lane/ Orchard Road		Furnitube seat	1						£290.00			Yes			
Opposite Sheeps Head Road		Furnitube seat	1						£290.00			Yes			
New Road Cemetry		Oak Noticeboard	1						£1,500.00			Yes			
Orchard Road Cemetry		Oak Seat	1						£500.00			Yes			
Recreation Ground		Wavy Line Metal Bench	3						£290.00						
Riverside Corner Rec		Picnic Table	1						£440.00			Yes			

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Building	Room	Description	Quantity	Type	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2017	Historic Cost FY2018	Ident Number	Serial number	Maintenance	Services	Statutory
Sports Pavilion	Main room	Pool table	1		Pavilion Assets	002.JPG	2015	£800.00	£800.00			?		
Sports Pavilion	Main room	Football table	1					£90.00						
Sports Pavilion	Main room	Plastic Chairs	32	Plastic	Pavilion Assets	001.JPG		£320.00	£320.00					
Sports Pavilion	Main room	Tables	6					£100.00	£100.00					
Sports Pavilion	Main room	Fire extinguishers	3					£90.00	£90.00			Yes		Yes
Sports Pavilion	Main room	Fire blanket	1					£10.00	£10.00			Yes		Yes
Sports Pavilion	Kitchen	Water heater	1	Lincat			2015	£400.00	£400.00			Yes	Electricity	Yes
Sports Pavilion	Kitchen	Hand driers	5		Pavilion Assets	010	2015	£500.00	£500.00			Yes	Electricity	?
Sports Pavilion	Outside	Bench game table	1					£299.00	£299.00			Yes		
Sports Pavilion	Outside	Picnic table	2		Pavilion Assets	009		£880.00	£880.00			Yes		
Sports Pavilion	Outside	Metal galvanised table	2					£1,500.00	£1,500.00			Yes		
Sports Pavilion	Main Room	Vacuum Cleaner	1						£100.00					
Sports Pavilion	Outside	Chess set and table	1		Pavilion Assets	025		£1,500.00	£1,500.00					
Sports Pavilion	Outside	Air source heat pumps	2		Pavilion Assets	011		£6,000.00	£6,000.00			Yes	Water & Electricity	Yes
Sports Pavilion	Kitchen	Kettle	1					£25.00	£25.00			Yes	Electricity	Yes
Sports Pavilion	Main area	Notice boards	5		Pavilion Assets	004.JPG		£450.00	£450.00					
Sports Pavilion	Main area	White boards	2					£30.00	£30.00					
Sports Pavilion	Main area	Security system	1					£3,000.00	£3,000.00			Yes	Electricity	
Sports Pavilion	Outside	Clock	1					£500.00	£500.00				Electricity	
Sports Pavilion	Outside	Meta framework	1					£1,000.00	£1,000.00			Yes		
Sports Pavilion	Outside	Wavy Line Metal Bench	1						£290.00					
Sports Pavilion		Heating System and Controls	1		Pavilion Assets	039,041			£1,500.00					
Sports Pavilion		Folding Square Tables	5		Pavilion Assets	021			£200.00					
Sports Pavilion		Wate Bins	6		Pavilion Assets	022			£100.00					
Sports Pavilion		Fridge			Pavilion Assets				£100.00					
Sports Pavilion		Fridge	1						-£150.00					
Sports Pavilion		Electric Cooker	1						£350.00					
Sports Pavilion		Microwave	1		Pavilion Assets	019			£50.00					
Sports Pavilion		Toaster	1						£15.00					
Sports Pavilion		Assorted Saucepans and Cooking utensils	1		Pavilion Assets	018,020			£250.00					
Sports Pavilion		Assorted Crockery	1						£200.00					
Sports Pavilion		Assorted Cutlery	1						£100.00					
Sports Pavilion		Fittings in Home and Away Changing Rooms (sanitary ware and slatted benches and clothes hooks)	2		Pavilion Assets	008			£5,100.00					
Sports Pavilion		Fittings in disabled, mens and women's toilets	3		Pavilion Assets	005, 006, 007, 012,013,014			£3,000.00					
Sports Pavilion		Extractor fans in kitchen and home and away changinf rooms	3						£450.00					
Sports Pavilion		Kitchen fittings, sink, 3 wall cupboards, 2 corner units, 1 cupboard base unit, 3 drawer base unit	1		Pavilion Assets	016,017			£5,000.00					
Sports Pavilion	Outside	Septic Tank	1						£5,200.00					
Sports Pavilion	Outside	Goal Posts	4		Pavilion Assets	026			£1,000.00					
Sports Pavilion	Outside	Boot cleaners	2		Pavilion Assets	023			£300.00					
Sports Pavilion	Outside	Decorative metal grille to veranda	1						£500.00					
Sports Pavilion		Cycle Rack	1		Pavilion Assets	040			£1,000.00					
Net Cupboard		Goal Nets	2						£112.00					
Net Cupboard		New Goal Nets	2		Pavilion Assets	030			£112.00					
Net Cupboard		Corner posts	8		Pavilion Assets	029			£160.00					
Net Cupboard		Assorted trophies							£1.00					
Net Cupboard		Gazebos - Hub?	2						£200.00					
Stocksbrige meadows		Metal Picnic Tables	2						£2,000.00					
Stocksbrige meadows		Steel Sculptures	3					£20,000.00	£20,000.00			Yes		
Stocksbrige meadows		Oak Seat	3						£500.00			Yes		
Stocksbrige meadows		Picnic Table	2						£440.00			Yes		
Stocksbrige meadows		Wavey Line Metal Bench	1						£290.00					
Stocksbrige meadows		Vehicular Gates	2						£5,000.00			Yes		
Stocksbrige meadows		Pedestrian Gates	2						£2,500.00			Yes		
Stocksbrige meadows		Boardwalk	X Mtrs						£5,000.00			Yes		
The Moor Outdoor Arena		Skate Board Ramp		Double					£5,000.00			Yes		Yes
The Moor Outdoor Arena		Skate Board Ramp		Single					£5,000.00			Yes		Yes
The Moor Outdoor Arena		Basket Ball Arena		Hoop & Board				£1,500.00	£1,500.00					
The Moor Outdoor Arena		Basket Ball Arena		Fence				£500.00	£500.00					

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Contents-Audit Sheet														
Location		Asset Details												
Building	Room	Description	Quantity	Type	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2017	Historic Cost FY2018	Ident Number	Serial number	Maintenance	Services	Statutory Disposals
The Moor Play Area		Metal Seat Frame						£500.00	£500.00					
The Moor Play Area		Picnic Table		Wooden				£1,500.00	£1,500.00	No.1		Yes		
The Moor Play Area		Picnic Table		Wooden				£1,500.00	£1,500.00	No.2		Yes		
The Moor Play Area		Spring Horse						£2,500.00	£2,500.00	No.1		Yes		Yes
The Moor Play Area		Spring Horse						£2,500.00	£2,500.00	No.2		Yes		Yes
The Moor Play Area		See-Saw						£2,500.00	£2,500.00			Yes		Yes
The Moor Play Area		Roundabout						£5,000.00	£5,000.00			Yes		Yes
The Moor Play Area		Slide		Small				£3,000.00	£3,000.00			Yes		Yes
The Moor Play Area		Climbing Frame						£3,000.00	£3,000.00			Yes		Yes
The Moor Play Area		Aerial Wire						£7,500.00	£7,500.00			Yes		Yes
The Moor Play Area		Swings						£5,000.00	£5,000.00	No.1		Yes		Yes
The Moor Play Area		Swings						£5,000.00	£5,000.00	No.2		Yes		Yes
The Moor Play Area		Slide		Large & Frame				£7,500.00	£7,500.00			Yes		Yes
The Moor Play Area		Bench seat						£500.00	£500.00			Yes		
The Moor Play Area		Various Style Old Benches		5					Replace			Yes		
URC Cemetry		Furnitube seat	1						£290.00			Yes		

Contents-Audit Sheet

Location		Asset Details													Disposals
Building	Room	Description	Quantity	Type	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2017	Historic Cost FY2018	Ident Number	Serial number	Maintenance	Services	Statutory	
Village Hub		Coffee Grinder						£500.00	£500.00			Yes		Yes	
Village Hub		Coffee Machine						£5,000.00	£5,000.00			Yes		Yes	
Village Hub		Water Still						£2,500.00	£2,500.00			Yes		Yes	
Village Hub		Convection Oven						£2,500.00	£2,500.00			Yes		Yes	
Village Hub		Standard Oven						£3,000.00	£3,000.00			Yes		Yes	
Village Hub		Dishwasher						£2,824.00	£2,824.00						
Village Hub		Dishwasher						-£1,800.00	-£1,800.00			Yes		Yes	
Village Hub		3 Door Fridge						£2,500.00	£2,500.00			Yes		Yes	
Village Hub		2 Door Freezer						£2,500.00	£2,500.00			Yes		Yes	
Village Hub		Under Counter Fridge						£1,000.00	£1,000.00	No.1		Yes		Yes	
Village Hub		Under Counter Fridge						£1,000.00	£1,000.00	No.2		Yes		Yes	
Village Hub		Panini Grill						£300.00	£300.00			Yes		Yes	
Village Hub		Refrigerated Display						£1,800.00	£1,800.00			Yes		Yes	
Village Hub		Counter						£9,000.00	£9,000.00						
Village Hub		Water Dispenser						£500.00	£500.00			Yes		Yes	
Village Hub		Crockery and Utensils						£5,000.00	£5,000.00						
Village Hub		Upright Freezer						£1,400.00	£1,400.00			Yes		Yes	
Village Hub		Cooker Hood						£13,500.00	£13,500.00			Yes		Yes	
Village Hub		Library Racking						£11,500.00	£11,500.00			Yes		Yes	
Village Hub		Library Books						£20,000.00	£20,000.00						
Village Hub		Computer Equipment (itemised)						£11,000.00	£11,000.00			Yes		Yes	
Village Hub		Desk Top PC	5					£5,000.00	£5,000.00			Yes		Yes	
Village Hub		Laptop PC	5					£5,000.00	£5,000.00			Yes		Yes	
Village Hub		Network printer	1					£500.00	£500.00			Yes		Yes	
Village Hub		Server	1					£2,000.00	£2,000.00			Yes		Yes	
Village Hub		UPS	1					£2,000.00	£2,000.00			Yes			
Village Hub		Server cabinet	1					£1,500.00	£1,500.00						
Village Hub		CCTV-DVR	1					£300.00	£300.00			Yes		Yes	
Village Hub		Telephone System (AYAVA)	1					£2,500.00	£2,500.00			Yes		Yes	
Village Hub		Lighting System						£33,000.00	£33,000.00			Yes		Yes	
Village Hub		Stair Lift	1					£11,500.00	£11,500.00			Yes		Yes	
Village Hub		Furniture (Various items)						£12,000.00	£12,000.00			Yes		Yes	
Village Hub		Blinds (Multiple)						£4,500.00	£4,500.00			Yes			
Village Hub		Safe						£900.00	£900.00						
Village Hub		Keysafe						£200.00	£200.00						
Village Hub		Lockers						£450.00	£450.00						
Village Hub		Projctor						£1,400.00	£1,400.00			Yes		Yes	
Village Hub		Television Stand						£300.00	£300.00						
Village Hub		Front Hub Sign						£2,500.00	£2,500.00						
Village Hub		Boiler						£3,000.00	£3,000.00			Yes		Yes	
Village Hub		Photovoltaic (PV) Installation						£25,000.00	£25,000.00			Yes		Yes	
Village Hub		Office Contents*						£12,013.42	£12,335.00						
Workshop	1	Trailer		2 Wheel	Maint Equip Photos	12.jpg		£750.00	£750.00			Yes		Yes	
Workshop	1	Hedge Trimmer		STIHL 86R	Maint Equip Photos	13.jpg 14.jpg		£439.00	£439.00			Yes		Yes	
Workshop	1	Leaf Blower		STIHL BG56C	Maint Equip Photos	03.jpg 04.jpg		£199.00	£199.00			No		No	
Workshop	1	Garden Vacuum		STIHL SH55	Maint Equip Photos	07.jpg 08.jpg		£240.00	£240.00			No		No	
Workshop	1	Portable generator		Robin	Maint Equip Photos	11.jpg		£350.00	£350.00			Yes		Yes	
Workshop	1	Portable Sprayer			Maint Equip Photos	09.jpg		£30.00	£30.00	No.1		No		Yes	
Workshop	1	Hand Saw		Single handed				£15.00	£15.00			Yes		No	
Workshop	1	Hand Broom						£5.00	£5.00	No.1					
Workshop	1	Hand Broom						£5.00	£5.00	No.2					
Workshop	1	Garden Hoe						£15.00	£15.00	No.1					
Workshop	1	Garden Hoe						£15.00	£15.00	No.2					
Workshop	1	Garden Fork						£15.00	£15.00	No.1					
Workshop	1	Garden Fork						£15.00	£15.00	No.2					
Workshop	1	Garden Spade						£15.00	£15.00	No.1					
Workshop	1	Garden Rake						£15.00	£15.00	No.1					
Workshop	1	Garden Rake						£15.00	£15.00	No.2					
Workshop	1	Car ramp						£10.00	£10.00	No.1					
Workshop	1	Car ramp						£10.00	£10.00	No.2					
Workshop	1	Portable appliance transformer 110-V						£50.00	£50.00			Yes		Yes	
Workshop	1	Extension ladder			Maint Equip Photos	24.jpg		£60.00	£60.00			Yes		Yes	
Workshop		Broom	1						£20.00						
Workshop		Snow Shovel	2		Maint Equip Photos	20.jpg			£20.00						
Workshop		Shelf Racks	4		Maint Equip Photos	02.jpg			£600.00						
Workshop		Workbench	1		Maint Equip Photos	01.jpg			£250.00						
Workshop		Sack Barrow	1		Maint Equip Photos	05.jpg			£30.00						

Sep-17

Contents-Audit Sheet														
Location		Asset Details												
Building	Room	Description	Quantity	Type	Picture Folder	Picture	Warranty Expiry	Historic Cost FY2017	Historic Cost FY2018	Ident Number	Serial number	Maintenance	Services	Statutory Disposals
Workshop		Black and Decker hedge Trimmer	1						£100.00					
Workshop		Stihl FS130 Strimmer	1		Maint Equip Photos	18.jpg 19.jpg			£450.00					
Workshop		Loppers	1						£40.00					
Workshop		Rakes	2						£40.00					
Workshop		Post Driver	1		Maint Equip Photos	06.jpg			£35.00					
Workshop		Post Hole Spade	1		Maint Equip Photos	21.jpg			£35.00					
Workshop		Henry vacuum cleaner	1		Maint Equip Photos	22.jpg			£90.00					
Workshop		ADZE Pickaxe	1						£100.00					
Workshop		Lawn Edger	1						£30.00					
Workshop		Long Handed Shears	1						£30.00					
Workshop		Key Safe	1						£50.00					
Workshop		Sledgehammer	1						£20.00					
Workshop		Red Devil High Pressure Washer	1		Maint Equip Photos	10.jpg			£50.00					
Workshop		Safety Helmets	2						£40.00					
Workshop		Mop and Bucket	1						£10.00					
Workshop		Fire Safe Filing Cabinets	2		Maint Equip Photos	25.jpg			£700.00					
Workshop		Wire Brooms	2						£30.00					
Workshop		Mobile Phones	2						£60.00					
Workshop	1	Grit Spreader			Maint Equip Photos	23.jpg		£275.00	£275.00			Yes		
Workshop		Draper 83818 Pressure Washer	1						£296.00					
Workshop		Water Tank	1						£200.00					
Net Store		Large Grass Cutter Allen (Flymo)			Maint Equip Photos	26.jpg 27.jpg 28.jpg			£500.00					
Net Store		Grass Cutter Masport 300 AL			Maint Equip Photos	29.jpg 30.jpg 31.jpg			£350.00					
Net Store		Gazebo - Hub?							£50.00					
		Scythe Mower	1		Maint Equip Photos	36.jpg 37.jpg			£1,000.00					
Worcester Way		Picnic Table	1						Replace			Yes		

*see office contents sheet

TOTAL £361,513.42 £449,373.00

TOTAL Incl Buildings & Land £2,021,834.00 £2,249,732.78

-776

388439.42
28702.73
1605467.85

Office Contents-Audit Sheet

Asset Details

Description	Quantity	Picture	Warranty Expiry	Cost
Desks With Pedestals	2			
Tall, 2 Door, Storage Cupboards	3			
4 Drawer Filing Cabinets	2			
Office Swivel Chairs	2			
Small Round Meeting Table	1			
Chairs (Might Be Hub Chairs?)	3			
Wall Shelving	1			
Rectangular Table	1			
Table-Top Fridge	1			
Large Fan	1			
Telephones	2			
Desktop Computers	2			
Hp Laptop	1			
Smart Ups	1			
Olympus Digital Voice Recorder And Speakers	1			
Pc Speakers	2			
Shredder (New This Year - Already On Edge)	1			
Plastic Comb Binder	1			
Laminator	1			
Heavy Duty Stapler	1			
TOTAL*				£12,335.00

*See office contents on Contents Register

Melbourn Parish Council Asset Maintenance Requirements

2015



Melbourn Hub						
			Maintenance / Inspection			
Item	Age Years	Replacement required Y/N	Type	Period Years	Annual Cost	Comments
Cladding	1			5		
Windows	1			5		
Doors	1			5		
Walls	1			5		
Ceilings	1			5		
Toilets	1			2		
Kitchen Equipment	1			1		
Fire equipment	1			1		
Security equipment	1			1		
I.T. System and equipment	1			1		
Library racking	1			1		

Melbourn Parish Council Asset Maintenance Requirements

2015



New road cemetery

			Maintenance / Inspection			Comments
Item	Age Years	Replacement required Y/N	Type	Period	Annual Cost	
Entrance gates and stile	5	N	Inspection	Annual		Performed by PC staff
Steel boundry fence	12	N	Inspection	Annual		Performed by PC staff
Wooden boundry fence	12	N	Inspection	Annual		Performed by PC staff
Seats	5	N	Inspection	Annual		Performed by PC staff
Notice board	5	N	Inspection	Annual		Performed by PC staff
Trees	5	Review required	Inspection	Annual		Performed by PC staff Some damage from natural causes