

PARISH MAINTENANCE WORKING PARTY

MONDAY 19 MARCH 2018

Present: Barry Deville, Keith Rudge, Dennis Bartle, Tim Stebbing, Cllrs Clark, Norman, Sherwen and Travis (Chair)

1. **Apologies for absence:** Cllrs Buxton and Gatward.
2. **Agreement to last meeting note.** The note was agreed as drafted. **Action: JT to pass to Assistant Clerk for publication.**

3. **Prioritisation of work agreed for 18/19 Precept**

A summary was tabled.

- Littlehands Drains. The WP agreed to recommend Option 2 to the Council on the grounds that any other company would want to carry out its own assessment before quoting and the PC should not pay again. **Action: AC to ask Dyno Rod to confirm price again and to ask what guarantees will be provided. Action: quote to be placed on a future PC agenda.**
- Littlehands Car Park. It was agreed that the resurfacing of the car park should not be progressed.
- Pool table in Pavilion. It was suggested that purchase of a new pool table should be investigated which would be lighter to move.
- Workshop dividing wall. The Wardens have agreed that this is no longer necessary.
- New Road Cemetery. Installation quotes for bases to come to WP for consideration.
- Replacing crazy paving around War Memorial. It was agreed that this would be submitted for a grant. **Action: JT to prepare application. JN and RFO to sense check.** Members agreed that using British stone would be greener than Indian sandstone. JT will obtain quotes for both options.
- The Hub. A number of items related to the Hub are now on hold pending a decision on its possible expansion. Only 3 will be progressed (see priority list below).

The priority of remaining items is:

High: Replace fencing at The Cross; Make good wall light in Hub reception; Re-do all wood at front of the Hub; purchase a shredder; purchase a power washer.

Action: Clerks to obtain quotes for these items for PC approval.

Medium: Lighting at the Pavilion. **Action: JN to obtain quotes (separately) for both items for further consideration by WP.** Cut back trees to side of Hub and tidy and remove elders in Maple Way.

Low: Pool table in Pavilion

KR noted a developing mole problem at Stockbridge Meadow. He will monitor.

4. Current Issues.

- Invitations to Quote. Interest is being expressed.
- Risk Management. The schedule was agreed by the PC. **Action: Wardens to implement.**
- Signs about closing the Littlehands Car park. The cost of £ 195 for 2 signs was challenged. **Action: GC to obtain quotes for smaller signs for consideration at the 26 March PC meeting.**
- Wildflower meadow at Stockbridge Meadow. KR noted that the meadow has deteriorated over the 10 years it has been planted due to rabbit activity. **Action: Consider applying for grant next year to re-seed it.**
- Workshop Floor. The Wardens agreed that the floor is now satisfactory and the retention fee can be paid.
- Registration of land. Confirmed that registration of the land at Maple Way is on the Assistant Clerk's to do list. The land off Worcester Way is a substantial tract of land which TS suggested could be developed by the PC. **Action: Assistant Clerk to determine ownership.**

5. Cemeteries.

- Revised rules and regulations. **Action: JT and MS to sense check agreed amendments before the revised R&Rs are issued.**
- Replacement trees. **Action: MS to obtain quote for PC meeting on 26 March.**
- Soil Store signage. Completed. The soil which has been dumped there needs removing. **Action: JT to obtain quote.** Once the soil has been removed, undertakers will be contacted to make good if further dumping occurs.
- Damage to grass. MS noted that the machinery brought in to dig graves has left deep ruts. **Action: MS to speak to Assistant Clerk to follow up with undertakers.**

6. Allotments.

- Asbestos. Members agreed to recommend to the council to accept the quote of £350 from Cambridge Asbestos to remove the material. **Action: Assistant Clerk to put on agenda for the next meeting.**
- Take up of vacant allotments. All have been taken as a result of the article in Melbourn Magazine.

7. List of Outstanding Jobs.

No. 2. Installation quotes are needed for the picnic tables in Stockbridge Meadows. **Action: Assistant Clerk**

No 6. The railings to the Boardwalk have been repaired. Whilst the work was in progress other repairs were identified. **Action: Ass. Clerk to obtain quote.**

No 10 On the agenda for the 26 March PC meeting.

No 15. Kissing Gate at All Saints. Following inspection by WP members, it was agreed that no remedial work is required.

No 19. Marking of trip hazards. **Action: JT to circulate advice obtained from insurance company. To consider implications for hazard marking in general at the next WP.**

No. 22 Future repairs at Littlehands. A list of requests has been received from LH. **Action: JT/GC to discuss and put a draft priority list to the WP.**

No. 23 Antisocial behaviour at Stockbridge Meadows. Options were discussed but it was agreed that a joint proposal between the Council and residents is needed. **Action: New Clerk to arrange a discussion with residents.**

No.24 Replacement tyres for parish van. Purchase of 2 tyres at £42.62 each was agreed. **Action: Ass.Clerk to progress under Clerk's action.**

No.25 **Action: JN to draft response for AC to send in response to a resident's enquiry on 'unkempt properties'.**

No. 29. Detectorist's enquiry. Action: GC to draft policy for consideration at next WP meeting.

8. Date of Next Meeting. Monday 16 April 2018 at 4pm