

**MELBOURN PARISH COUNCIL
MINUTES**

Minutes of the Extraordinary Meeting of the Parish Council held on 13th November 2017 in the large upstairs meeting room of Melbourn Community Hub at 7.30pm.

Present : Cllr Norman (Chair), Cllrs Clark, Cowley, Gatward, Kilmurray, Regan, Travis,

In attendance: The Clerk and 8 members of the public

1. To receive any apologies for absence

Apologies were received from Cllrs Buxton, Hales, Hart, Porter, Sherwen and Madiyiko for personal reasons.

2. To receive any Declarations of Interest and Dispensations

a) To receive declarations of interest from councillors on items on the agenda

Cllr Norman for a member of Society MADS 3f)

Cllr Kilmurray for a member of Society MADS 3f), Training to be a member of the Melbourn District Library (3k), A member of Melbourn Community Hub Management Group (3g)

Cllr Travis A member of Melbourn Community Hub Management Group (3g)

b) To receive written requests for dispensations for disclosable pecuniary interests (if any)

Cllr Norman for a member of MADS Society (3f)

Cllr Travis for a member of Melbourn Community Hub Management Group (3g)

Cllr Kilmurray for a member of Melbourn Community Hub Management Group (3g)

c) To grant any requests for dispensation as appropriate

The Clerk granted the dispensations for Cllr Kilmurray, Cllr Travis and Cllr Norman to remain Chairing the meeting.

3. To receive presentations from applicants applying for a Community Grant and to discuss and consider whether the applications meet the criteria of the Melbourn Parish Council Community Grant Policy and if so, under which Statutory Power for Parish, Town and Community Councils the application falls.

a) 1st Orwell Scout Group

A member from 1st Orwell Scout Group gave a brief presentation.

To secure and furnish the groups new equipment shed and the people who will benefit from the project are The Scout Group, (boys and girls in the Beaver Scouts, Cub Scouts and Scouts aged 6 to 14 years of age) from Melbourn and surrounding villages.

MEMBERS AGREED IT MEETS THE CRITERIA AND UNDER THE LOCAL GOVERNMENT ACT (MISC PROVISIONS ACT 1976 S19) RECREATIONAL FACILITIES.

b) A Chain of Wild Flowers

A member from A Chain of Wild Flowers gave a brief presentation.

This is a Retrospective application to cover a 'Teddy Bears Picnic'. The Council mislaid our previous application for £500 to produce a booklet about the Wild Flower Project to be given to the Library and Melbourn Community Hub. This £500 will now be used towards our production next year. The Community from Melbourn both young and old will benefit from this.

MEMBERS AGREED IT MEETS THE CRITERIA AND UNDER THE LOCAL GOVERNMENT ACT (MISC PROVISIONS ACT 1976 S19) RECREATIONAL FACILITIES.

c) CamSAR

Assisting in finding vulnerable missing persons and work completely under the directive of

Cambridgeshire Constabulary and offer our vital professional service any time of the day or night.

The work is not planned, and the location cannot be pinpointed and it is impossible to say how many of Melbourn's Parishioners would benefit.

MEMBERS AGREED THIS DOES NOT MEET THE CRITERIA AND CAMSAR ARE UNABLE TO DEMONSTRATE THAT THERE WILL BE A BENEFIT TO RESIDENTS OF MELBOURN WITHIN A REASONABLE TIME FRAME.

d) Gallery Writers Meldreth/Melbourn

A member from Gallery Writers Meldreth/Melbourn gave a brief presentation.

To support collecting memories and experiences of residents across the widest possible social spectrum about the river Mel and their integration into a film about the river. The film and interview will provide a record for current and future generations about an important environmental heritage. The potential for the film to be shown elsewhere will enhance the reputation of Melbourn as a wonderful place to live. Part of the project will involve school children, the elderly, but the benefits will be for all residents of the village and further afield.

MEMBERS AGREED IT MEETS THE CRITERIA AND UNDER THE LOCAL GOVERNMENT ACT (MISC PROVISIONS ACT 1976 S19) RECREATIONAL FACILITIES.

e) Home Start Royston & South Cambridgeshire

A member from Home Start gave a brief presentation.

To support a family for one year and we would be very grateful for any contribution towards this sum. A donation of £386 would enable Home-start to provide home visiting support for a local family for 3 months which would be a partial amount funding for a family, as most families receive support for longer than 3 months, depending on their needs. However HSRSC have provided more specific short term support for some families previously. The funding will enable Home-start to provide a period of home visiting support to a family in Melbourn.

MEMBERS WERE IN AGREEMENT OF SUPPORTING INDIVIDUAL FAMILIES AND THAT IT MEETS THE CRITERIA AND IT IS UNDER THE LOCAL GOVERNMENT ACT 1972 S139(1)

f) Melbourn Amateur Dramatics Society

Cllr Kilmurray left the room.

A member from Melbourn Amateur Dramatics Society gave a brief presentation.

To purchase new improved quality costumes for their annual pantomimes. MADS existing costumes are now 4 years old and were mostly made from old scraps of material, which have been repaired many times and are no longer fit for their purpose. Each year MADS put on two performances one in the spring and a Christmas Pantomime every December. This will benefit the local community and nearby villages.

MEMBERS AGREED IT MEETS THE CRITERIA AND UNDER THE LOCAL GOVERNMENT ACT (MISC PROVISIONS ACT 1976 S19) RECREATIONAL FACILITIES

Cllr Kilmurray returned to the room.

g) Melbourn Community Hub Management Group

A member from Melbourn Community Hub Management Group gave a brief presentation. Relocation of existing defibrillator from internal to external wall of Melbourn Community Hub so that is constantly available to members of the community and East Anglia Ambulance Service.

MEMBERS AGREED IT MEETS THE CRITERIA AND IT IS UNDER THE LIFE SAVING APPLIANCES PUBLIC HEALTH ACT 1936 S 234

h) Melbourn Short Story Reading Group

Melbourn Short Story Reading Group meet on a weekly basis and this application is for copies of reading material. Residents of Melbourn and surrounding villages benefit from this.

MEMBERS AGREED IT MEETS THE CRITERIA AND UNDER THE LOCAL GOVERNMENT ACT (MISC PROVISIONS ACT 1976 S19) RECREATIONAL FACILITIES

i) River Mel Restoration Group

A member from River Mel Restoration Group gave a brief presentation.

Funding to cover the cost of hire of Melbourn sports pavilion. This will be used for volunteer working parties on the river. The River Mel Restoration Group held approximately 9-10 working parties a year. The Pavilion provides a first aid base, toilet facilities and an area for a

coffee break and social time whatever the weather conditions. This will benefit the local volunteers to attend the working parties and improve the river environment for the whole community to enjoy.

MEMBERS AGREED IT MEETS THE CRITERIA AND UNDER THE LOCAL GOVERNMENT ACT (MISC PROVISIONS ACT 1976 S19) RECREATIONAL FACILITIES

j) RSPB – Fowlmere Nature Reserve

To improve the entrance area of Fowlmere Nature Reserve, and other visitor related work at Fowlmere. This will include removal of old classroom hut, levelling ground, installation of new welcome hut, and improvement to entrance 'bridge'. Path and tree safety works will also be undertaken along trails. Local visitors who visit the reserve will benefit.

MEMBERS AGREED IT MEETS THE CRITERIA AND UNDER THE LOCAL GOVERNMENT ACT (MISC PROVISIONS ACT 1976 S19) RECREATIONAL FACILITIES

k) The Melbourn District Library

A member from The Melbourn District Library gave a brief presentation.

To purchase new books to replace aging stock. All residents of Melbourn and surrounding villages will benefit.

MEMBERS AGREED IT MEETS THE CRITERIA AND UNDER THE LOCAL GOVERNMENT ACT (MISC PROVISIONS ACT 1976 S19) RECREATIONAL FACILITIES

The Chair closed the meeting at 9.54pm.

MELBOURN PARISH COUNCIL

**Application for Grant for Voluntary Organisations
Local Government Act 1972, Section 137**

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances.

If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

1.	Name of Organisation	1st Orwell Scout Group
2.	Name, Address, and Status of Contact	John Goodricke Group Chairman
3.	Telephone Number of Contact	
4.	Is the organisation a Registered Charity?	Yes/No Excepted, HMRC Charities reference: EW36251
5.	Amount of grant requested	£888.96
6.	For what purpose of project is the grant requested.	To secure and furnish the Group's new equipment shed.
7.	What will be the total cost of the above project?	≈£3,000.00 (including investment in the equip- ment shed, base, paving, etc.)

8.	If the total cost of the project is more than the grant, how will the residue be financed?	The residual cost is to be funded from membership subscriptions and fund-raising events.
9.	Have you applied for grant for the same project to another organisation? If so, which organisation and how much?	No.
10.	Are 3 rd parties necessary to deliver your project? If yes, please list them.	No.
11.	Who will benefit from the project?	The Scout Group (boys and girls in the Beaver Scouts, Cub Scouts, and Scouts aged 6 to 14 years of age) from Melbourn and the surrounding villages.
12.	Approximately how many of those who will benefit are parishioners?	The Scout Group moved from Orwell to Melbourn at the beginning of 2017. The Scout Group currently has 80 members, approximately 55% are from Melbourn.

You may use a separate sheet of paper to submit any other information which you feel will support this application, please keep this information to 1 page.



Signed.....Date...06 November 2017

3rd parties

I/we have been fully consulted about the role attributed to us in this proposal and agree to carry it out.

Name:

Organisation:

Name:

Organisation

MELBOURN PARISH COUNCIL

Application for Grant for Voluntary Organisations
Local Government Act 1972, Section 137

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1.	Name of Organisation	
	A CHAIN OF WILD FLOWERS.	
2.	Name, Address, and Status of Contact	
	YVONNE CHATBERLAIN 42 BRANLEY AVENUE MELBOURN, ROYSTON, Herts SG8 6HG	TREASURER.
3.	Telephone Number of Contact	
4.	Is the organisation a Registered Charity?	Yes/No
5.	Amount of grant requested	£ 500 - 00.
6.	For what purpose of project is the grant requested.	
	RETROSPECTIVE APPLICATION FOR 'TEDDY BEAR'S PICNIC' USED MONEY ASKED FOR BOOK	
7.	What will be the total cost of the above project?	£ 500 - 00.

8.	If the total cost of the project is more than the grant, how will the residue be financed?	RESIDUE IN ACCOUNT
9.	Have you applied for grant for the same project to another organisation? If so, which organisation and how much?	NO
10.	Are 3 rd parties necessary to deliver your project? If yes, please list them.	NO
11.	Who will benefit from the project? COMMUNITY OF MELBOURN YOUNG 5 OLD.	
12.	Approximately how many of those who will benefit are parishioners?	95% / 100%

You may use a separate sheet of paper to submit any other information which you feel will support this application, please keep this information to 1 page.

Signed Yvonne Quirk Date 23/10/2017

3rd parties

I/we have been fully consulted about the role attributed to us in this proposal and agree to carry it out.

Name:

Organisation:

Name:

Organisation

Melbourn Parish Council: 30 High Street Melbourn SG8 6DZ

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MELBOURN PARISH COUNCIL

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1.	Name of Organisation	Cambridgeshire Search and Rescue
2.	Name, Address, and Status of Contact	Anne Ninham Administrative support c/o March Fire Station Wisbech Road March PE15 8ED
3.	Telephone Number of Contact	
4.	Is the organisation a Registered Charity?	Yes/No Yes No: 1118622
5.	Amount of grant requested	£ 300.00
6.	For what purpose of project is the grant requested.	See attached Information
7.	What will be the total cost of the above project?	£ See attached information

8.	If the total cost of the project is more than the grant, how will the residue be financed?	We are consistently applying for funding from Parish and Town Councils, plus carrying out fund-raising activities.
9.	Have you applied for grant for the same project to another organisation? If so, which organisation and how much?	See attached
10.	Are 3 rd parties necessary to deliver your project? If yes, please list them.	No
11.	Who will benefit from the project?	Any member of the public who goes missing, plus their family and friends
12.	Approximately how many of those who will benefit are parishioners?	This is impossible to say, as a person can go missing anywhere in the County.

You may use a separate sheet of paper to submit any other information which you feel will support this application, please keep this information to 1 page.

Signed.....Date.. 3/10/17.....

3rd parties

I/we have been fully consulted about the role attributed to us in this proposal and agree to carry it out.

Name:

Organisation:

Name:

Organisation

Melbourn Parish Council: 30 High Street Melbourn SG8 6DZ

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1.	Name of Organisation Gallery Writers Meldreth/Melbourn	
2.	Name, Address, and Status of Contact Clare Crossman Chair	
3.	Telephone Number of Contact	
4.	Is the organisation a Registered Charity?	No
5.	Amount of grant requested	£ 600
6.	For what purpose of project is the grant requested. To support collecting memories and experiences of residents across the widest possible social spectrum about the river Mel and their integration into a film about the river. The structure of the films will be based on poems written by a local writer (see attached). The film and interviews will be archived on a website available to all. In addition support is requested towards the cost of a concert of songs by Vaughan Williams who lived by the river in Meldreth and also a creative writing workshop about the river at Hub.	
7.	What will be the total cost of the above project?	£ 1,800

8.	If the total cost of the project is more than the grant, how will the residue be financed? We have raised £600.00 from crowd funding. We are applying to Meldreth Solar fund for £600.00	
9.	Have you applied for grant for the same project to another organisation? NO If so, which organisation and how much?	
10.	Are 3 rd parties necessary to deliver your project? If yes, please list them. Third parties are not essential but we will be working closely with the Meldreth History Group on archiving material and the elderly lunch club at Melbourn capturing memories of the river.	
11.	Who will benefit from the project. The film and interview will provide a record for current and future generations about an important environmental heritage. The potential for the film to be shown elsewhere will enhance the reputation of Melbourn as a wonderful place to live. Part of the project includes the involvement of school children, the elderly, but the benefits will be for all residents of the village and further afield.	
12.	Approximately how many of those who will benefit are parishioners? The film and archived material will be available to all parishioners. About 20 parishioners attend the lunch club. In addition there is a unknown number who will attend the concert and enjoy showings and exhibition at the Hub. We hope a maximum of 20 will attend the creative writing workshop from event for National Poetry Day there is a groundswell of interest in writing in Melbourn	

You may use a separate sheet of paper to submit any other information which you feel will support this application, please keep this information to 1 page.

Signed Alice McPherson Date 8/11/2017
Alice Crossman

3rd parties

☒ We have been fully consulted about the role attributed to us in this proposal and agree to
 Melbourn Parish Council: 30 High Street Melbourn SG8 6DZ

MELBOURN PARISH COUNCIL

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1.	Name of Organisation	Home-Start Royston & South Cambridgeshire
2.	Name, Address, and Status of Contact	Roman Maczkiewicz Unit 6, Valley Farm, Station Road, Meldreth, Nr. Royston, SG8 6JP Status / position: Fundraiser
3.	Telephone Number of Contact	
4.	Is the organisation a Registered Charity?	Yes; 1105385
5.	Amount of grant requested	£1,545
6.	For what purpose of project is the grant requested.	It costs us £1,545 to support a family for one year and we would be very grateful for any contribution towards this sum. A donation of £386 would enable us provide home-visiting support for a local family for 3 months which would be a partial amount of

		<p>funding for a family, as most families receive support for longer than 3 months, depending on their needs. However, HSRSC have provided more specific short term support for some families previously.</p>
7.	What will be the total cost of the above project?	<p>Our total expenditure for 2016/17 was £92,006.</p> <p>In order to continue to provide the current level of service we would need to meet this target as a minimum during the current financial year.</p>
8.	If the total cost of the project is more than the grant, how will the residue be financed?	<p>The total cost of supporting all of our families will be made up by a number of different income streams including:</p> <ul style="list-style-type: none"> a) Applications for grants, funds and trusts including: Luton Airport Operations Ltd; The Cambridge County Council Cultivate Fund; The Co-Op Community Fund. b) Organising and running community based fundraising events including: A quiz night; a Literary Lunch; Afternoon tea events; Pop up coffee shop; a Ceilidh; A Black Tie Ball etc. c) Working collaboratively with local businesses, clubs and organisations.

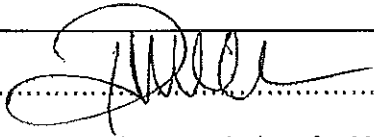
9.	<p>Have you applied for grant for the same project to another organisation?</p> <p>If so, which organisation and how much?</p>	<p>Yes</p> <p>To date we have applied to a number of different funds / grants to support all of our other families who are involved with our Home Visiting Service. They include the following:</p> <ul style="list-style-type: none"> a) Co-Op Community Fund £3,090 (2 families) b) Luton Airport Operations Fund £6,181 (4 families) c) Cambridge County Council Cultivate Fund £7,727 (5 families) <p>Other new applications are being made as and when new funds and grants are made open for submission e.g. the Post Code Lottery, Children In Need etc. as well as smaller local funds.</p>
10.	<p>Are 3rd parties necessary to deliver your project?</p> <p>If yes, please list them.</p>	No
11.	Who will benefit from the project?	<p>The funding will enable us to provide a period of home visiting support to a family in Melbourn.</p> <p>After a referral is received the family will receive an initial visit from a scheme coordinator where the family's needs are assessed and the sort of support that they would like is identified.</p> <p>The family will then be carefully matched with one of our trained volunteers based on the experience, skills and personality of the volunteer. At the matching visit dates and times of ongoing visits are agreed and home-visiting support will then begin</p>

	<p>on a weekly basis for 2 to 3 hours per week.</p> <p>The sort of support that might be offered to the family could include:</p> <ul style="list-style-type: none"> a) Support for parents to identify and implement behaviour strategies with their children. b) Support for parents to be more confident and understanding of children's development and learning. c) Support for a parent in terms of their own mental and physical health. d) Support to establish and implement routines at home around and before school, mealtimes, bedtimes and general other day to day household tasks. e) Support for the family to identify and feel confident to access other support and services in the local area. <p>Typical parental benefits include:</p> <ul style="list-style-type: none"> a) Parents can become more confident to manage children's behaviour at home and out of the house. b) Parental stress is reduced. c) Better understanding of healthy eating for the family. <p>Typical benefits for children include:</p> <ul style="list-style-type: none"> a) Improved behaviour. b) Improved confidence to engage with peers and other adults. c) Consistent routines that impact positively on children's
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		<p>sleeping eating, getting ready to leave the house etc.</p> <p>Benefits to the wider community include:</p> <ul style="list-style-type: none"> a) Smoother transition for pre-school / nursery and school. b) Less families in crisis, leading to family breakdown. c) Less intervention from costly statutory services. <p>In addition, our volunteers benefit from improved confidence and better access to future employment and or vocational training courses.</p> <p>We are always open to referrals from health visitors, children's centres, GP's and Health professionals and any money that Melbourn Parish Council awards will be ring fenced for a family who lives in Melbourn.</p> <p>The cost of this support for one family is £1,545 for one year. This compares to the average local authority cost of £3,846 per week for a child in care.</p>
12.	Approximately how many of those who will benefit are parishioners?	One family of 2 adults and an average of 3 children.

You may use a separate sheet of paper to submit any other information which you feel will support this application, please keep this information to 1 page.

Please see attached page.

Signed..........Date.....23/10/2107

Roman Maczkiewicz; Fundraiser for Home-Start Royston and South Cambridgeshire

3rd parties

I/we have been fully consulted about the role attributed to us in this proposal and agree to carry it out.

Name: **Mrs Sarah Mascall**; Senior Scheme Coordinator

Organisation: Home-Start Royston & South Cambridgeshire

Name: **Mrs Maureen Brierley**, Chair of Trustees

Organisation: Home-Start Royston & South Cambridgeshire

MELBOURN PARISH COUNCIL

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Local Government Act 1972, Section 137

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1.	Name of Organisation	MELBOURN AMATEUR DRAMATICS SOCIETY (MADS)
2.	Name, Address, and Status of Contact	DUNNA SLEIGHT FOUNDER + PRODUCER
3.	Telephone Number of Contact	
4.	Is the organisation a Registered Charity?	Yes/No NO
5.	Amount of grant requested	£ 500
6.	For what purpose of project is the grant requested.	TO PURCHASE NEW QUALITY COSTUMES
7.	What will be the total cost of the above project?	£ 500

MELBOURN PARISH COUNCIL
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If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

1.	Name of Organisation	Melbourn Amateur Dramatics Society (MADS)
2.	Name, Address, and Status of Contact	Mrs Donna Sleight Founder & Producer
3.	Telephone Number of Contact	
4.	Is the organisation a Registered Charity?	No
5.	Amount of grant requested	£500
6.	For what purpose of project is the grant requested.	To purchase new improved quality costumes for our annual pantomimes. Our existing costumes are now 4 years old, were mostly hand made from old scraps of material, have been repaired many times and are no longer fit for our purpose.
7.	What will be the total cost of the above project?	£500.00 will allow us to purchase 4 new Dame costumes (4 X £60) and at least 6 other staple pantomime costumes such as King, Queen, Prince, Princess and male and female "Baddie".
8.	If the total cost of the project is more than the grant, how	

8.	If the total cost of the project is more than the grant, how will the residue be financed?	N/A
9.	Have you applied for grant for the same project to another organisation? If so, which organisation and how much?	NO
10.	Are 3 rd parties necessary to deliver your project? If yes, please list them.	NO
11.	Who will benefit from the project?	TICKET BUYERS FROM THE LOCAL COMMUNITY AND CAST AND CREW MEMBERS.
12.	Approximately how many of those who will benefit are parishioners?	TICKET BUYERS APPROX 300 BEING MELBOURN PARISHIONERS.

You may use a separate sheet of paper to submit any other information which you feel will support this application, please keep this information to 1 page.

Signed..........Date 29/09/17

3rd parties

I/we have been fully consulted about the role attributed to us in this proposal and agree to carry it out.

Name:

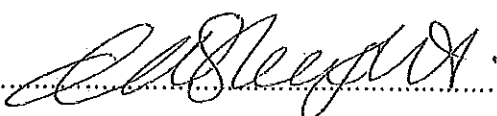
Organisation:

Name:

Organisation

	will the residue be financed?	N/A
9.	Have you applied for grant for the same project to another organisation? If so, which organisation and how much?	No
10.	Who will benefit from the project?	<p>Each year MADS put on two performances one in the spring and a Christmas Pantomime every December.</p> <p>In the last 12 months ticket sales exceeded 500. the audiences who attend our shows are people from the local community and nearby villages made up of families with young children, and the elderly and we also welcome several young people who attend our shows from Orchard Manor School. Having improved better fitting and better quality costumes will be a good investment for the future.</p>
11.	Approximately how many of those who will benefit are parishioners?	<p>It is difficult to say exactly how many parishioners are amongst our ticket buyers but we would expect in excess of 50%. We are also forging closer links with Melbourn Hub and I am confident that any new costumes can also be adapted for use at events with joint collaboration with The Hub.</p>

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed..........Date 20/09/17

Supporting information to Grant application – Melbourn Parish Council

We are requesting grant funding to the value of £500 to allow us to purchase new improved costumes for our stock.

Having new improved costumes will be a great investment for the future of MADS. We are also forging good working links with Melbourn Community Hub such as the Community Showcase, Ghost walk and Halloween events. I am confident that any new costumes we purchase can also be adapted to use at future events in joint collaboration with The Hub.

Thank you for your consideration.

Donna Sleight
Founder and Producer MADS

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1.	Name of Organisation	Melbourn Community Hub Management Group
2.	Name, Address, and Status of Contact	J.W. TRAVIS Director (Chair)
3.	Telephone Number of Contact	
4.	Is the organisation a Registered Charity?	Yes/No Yes
5.	Amount of grant requested Electrical Installation Defib. Box (ext) Batteries	£ 1000-00 150 495 215 } + VAT } TOTAL £1002
6.	For what purpose of project is the grant requested.	Relocation of existing defibrillator from internal to external wall.
7.	What will be the total cost of the above project?	£ 1000-00

8.	If the total cost of the project is more than the grant, how will the residue be financed?	N/A
9.	Have you applied for grant for the same project to another organisation? If so, which organisation and how much?	No
10.	Are 3 rd parties necessary to deliver your project? If yes, please list them.	Electrical Installation Trades
11.	Who will benefit from the project?	Entire Melbourn Community and East Anglia Ambulance Service
12.	Approximately how many of those who will benefit are parishioners?	5000

You may use a separate sheet of paper to submit any other information which you feel will support this application, please keep this information to 1 page.

Signed  Date 20 Oct. 2017

East Anglia Ambulance Service
3rd parties N/A for Project Delivery.

I/we have been fully consulted about the role attributed to us in this proposal and agree to carry it out. in terms of equipment supply and advice.

Name: ANDREW BARLOW Community Collaboration Manager

Organisation: East of England Ambulance Service

Name:

Organisation

Application for a Melbourn Parish Council Community Grant

Applicant: Melbourn Community Hub Management Group

Purpose: Relocation of an existing Defibrillator Unit from an inside location to an more accessible external position so that it becomes available for use throughout the day and night, and every day of the year.

Considerations: The Melbourn Community Hub Management Group is both a business and a charity. The application is made, not for the benefit of the business or the charity, but for the local community as a whole. It is therefore considered to be within the scope of the grants policy as, while the applicant is a business, it is simply supporting a project for the wider public good, not for the furtherance of business objectives.

Present Situation: In conjunction with the East Anglia Ambulance Service the Community Hub has installed a defibrillator in the entrance lobby to the Hub building. The unit is fully owned by the Ambulance Service, who also maintain the equipment in the case of technical support. The Hub provides a convenient central location for access, should the device be required.

However, the inside location means that the unit is not available during non-opening hours. Essentially this is at night and much of the weekend when the Hub building is locked up. This situation is not ideal and the Ambulance Service strongly prefers a location where defibrillators are constantly available.

Proposed Solution: Relocate the present unit to an outside wall of the building so that it is constantly available. This can be achieved easily, but requires:

1. A new external wall-mounted housing for the defibrillator, that is weather and vandal proof.
2. Provision of an electrical supply to allow low-level heating of the housing during winter months, as the device does not operate well in freezing conditions.

Grant monies are requested to satisfy these requirements.

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**Application for Grant for Voluntary Organisations
Local Government Act 1972, Section 137**

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances.

If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

1.	Name of Organisation Melbourn Short Story Reading Group	
2.	Name, Address, and Status of Contact Group Co-ordinator Britta Heinemeyer 7 Orchard Gate, SG8 6BS Melbourn	
3.	Telephone Number of Contact	
4.	Is the organisation a Registered Charity? no	Yes <input checked="" type="radio"/> No
5.	Amount of grant requested	£ 30
6.	For what purpose of project is the grant requested. Copies of reading material	
7.	What will be the total cost of the above project?	£ 30

8.	If the total cost of the project is more than the grant, how will the residue be financed? Through group members	
9.	Have you applied for grant for the same project to another organisation? no If so, which organisation and how much?	
10.	Are 3 rd parties necessary to deliver your project? If yes, please list them.	
11.	Who will benefit from the project? Residents of Melbourn and surrounding villages	
12.	Approximately how many of those who will benefit are parishioners? ~80%	

You may use a separate sheet of paper to submit any other information which you feel will support this application, please keep this information to 1 page.

Signed.....*R. Williams*.....Date 16.10.17...

3rd parties

I/we have been fully consulted about the role attributed to us in this proposal and agree to carry it out.

Name:

Organisation:

Name:

Organisation

MELBOURN PARISH COUNCIL

Application for Grant for Voluntary Organisations

Local Government Act 1972, Section 137

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1.	Name of organisation	River Mel Restoration Group
2.	Name, Address, and Status of Contact	Maureen Brierley, Secretary
3.	Telephone Number of Contact	/
4.	Is the organisation a Registered Charity?	Yes/No
5.	Amount of grant requested	£200
6.	For what purpose of project is the grant requested.	Funding to cover the cost of hire of Melbourn Sports Pavilion. This will be used for volunteer working parties on the river. Approximately 9-10 working parties a year. The Pavilion provides a first aid base, toilet facilities and an area for a coffee break and social time whatever the weather conditions.
7.	What will be the total cost of the above project?	£200

8.	If the total cost of the project is more than the grant, how will the residue be financed?	Not applicable
9.	Have you applied for the same project to another organisation? If so which organisation and how much?	No
10.	Are 3 rd parties necessary to deliver your project? If yes please list them	No
11.	Who will benefit from the project?	RMRG volunteers who attend the working parties and improve the river environment for the whole community to enjoy. The wildlife who depend upon the river and have an enhanced habitat. All the people who enjoy walking along the River Mel.
12.	Approximately how many of those who will benefit are parishioners?	Approximately 60% of RMRG volunteers are Melbourn residents. All residents who enjoy the walk along the river

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Signed..... M. Bristow Date..... 6.11.17

3rd parties

I/We have been fully consulted about the role attributed to us in this proposal and agree to carry it out.

Name:

Organisation:

Name:

Organisation

Melbourn Parish Council: 30 High Street, Melbourn SG8 6DZ

MELBOURN PARISH COUNCIL

**Application for Grant for Voluntary Organisations
Local Government Act 1972, Section 137**

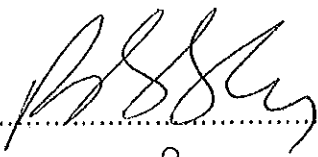
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1.	Name of Organisation	RSPB
2.	Name, Address, and Status of Contact	Peter Bradley, Senior Site Manager Lodge & Fowlmere, RSPB The Lodge, Sandy, Beds SG19 2DL p.bradley@rspb.org.uk
3.	Telephone Number of Contact	
4.	Is the organisation a Registered Charity?	Yes Charity No. 207076
5.	Amount of grant requested	£750
6.	For what purpose of project is the grant requested.	Improvements to entrance area of Fowlmere nature reserve, and other visitor related work at Fowlmere. This will include removal of old classroom hut, levelling ground, installation of new welcome hut, and improvement to entrance 'bridge'. We will also undertake path safety works and tree safety work along trails.

7.	What will be the total cost of the above project?	£4500
8.	If the total cost of the project is more than the grant, how will the residue be financed?	We anticipate receiving some money from a legacy to fund the purchase of the hut. Any of the balance not financed either through this legacy or through Melbourn and Meldreth PCs be met by RSPB (or the proposed work will be pared back to fit the funds available).
9.	Have you applied for grant for the same project to another organisation? If so, which organisation and how much?	We have applied to Meldreth PC for an equal amount of £750. As mentioned above, we anticipate receiving money to cover the cost of purchasing the reception hut, in memory of a recently deceased supporter of Fowlmere nature reserve.
10.	Are 3 rd parties necessary to deliver your project? If yes, please list them.	No
11.	Who will benefit from the project?	Visitors to the reserve. We estimate at about 20,000 visits a year including local people. Also RSPB volunteers who provide visitors with a welcome, many of whom are local people.
12.	Approximately how many of those who will benefit are parishioners?	Of our 20k visits, we estimate that about 7000 visits annually are made by 2000 Melbourn parishioners.

You may use a separate sheet of paper to submit any other information which you feel will support this application, please keep this information to 1 page.

Signed..........Date...2/11/2017...
PETER BRADLEY.

3rd parties

I/we have been fully consulted about the role attributed to us in this proposal and agree to carry it out.

Name: N/A

Organisation:

Name: N/A

Organisation

MELBOURN PARISH COUNCIL

Application for Grant for Voluntary Organisations
Local Government Act 1972, Section 137

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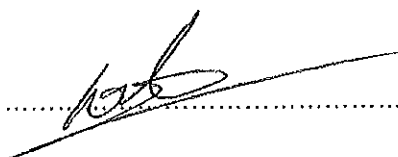
If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

1.	Name of Organisation	THE MELBOURN DISTRICT LIBRARY
2.	Name, Address, and Status of Contact	P. N. SAUNDERS
3.	Telephone Number of Contact	
4.	Is the organisation a Registered Charity?	Yes/No
5.	Amount of grant requested	£ 500 =
6.	For what purpose of project is the grant requested.	PURCHASE OF NEW BOOKS TO REPLACE BEING STOCK
7.	What will be the total cost of the above project?	£ UP TO £1000 =

8.	If the total cost of the project is more than the grant, how will the residue be financed?	From LIBRARY FUNDS
9.	Have you applied for grant for the same project to another organisation? If so, which organisation and how much?	No
10.	Are 3 rd parties necessary to deliver your project? If yes, please list them.	N/A
11.	Who will benefit from the project?	ALL RESIDENTS OF MELBOURN AND SURROUNDING VILLAGES
12.	Approximately how many of those who will benefit are parishioners?	ALL

You may use a separate sheet of paper to submit any other information which you feel will support this application, please keep this information to 1 page.

Signed.....



Date.....

4th NOVEMBER 2017

3rd parties

I/we have been fully consulted about the role attributed to us in this proposal and agree to carry it out.

Name:

Organisation:

Name:

Organisation

STATUTORY POWERS

Parish, Town and Community councils

SUBJECT	SUMMARY OF DISCRETIONARY POWERS	LEGISLATION
Allotments	Power to provide land for allotments and to enter into allotment tenancies in or outside the councils area	Small Holding and Allotments Act 1908 ss.23 25
Allowances for councillors	Power to pay councillors allowances	Local Authorities (Members' Allowances) (England) Regulations 2003
Ancillary power	Power to do anything that will facilitate, be conducive to or incidental to the discharge of its power and functions	Local Government Act 1972, s.111
Bands and orchestra	Power to maintain a band or orchestra or contribute to the maintenance of a band or orchestra in or outside the council's area Power to charge for admission to performances	Local Government Act 1972, s.145(1)(c) Local Government Act 1972, s.145(2)
Bicycles and motor cycles – parking places	Power to provide and maintain parking places for bicycles and motor cycles in the council's area Power to provide stands and racks for bicycles and motor cycles in the council's area Power to make byelaws for the use of and charging for parking places	Road Traffic Regulations Act 1984. S.57(1)(a) Road Traffic Regulation Act 1984, s.63 Road Traffic Regulation Act 1984, s.57(7)
Boating Pools	Power to provide a boating pool in a park provided or managed by the council Power to charge a reasonable amount for its use	Public Health Act 1961, s.54(1) Public Health Act 1961, s.54(3)
Borrowing money	Power to borrow money with approval where necessary	Local Government Act 2003, Schedule 1, paragraph 2

Burial grounds and cemeteries	<p>Power to provide and maintain open spaces or burial ground in or outside the council's area</p> <p>Power to maintain for payment a monument or memorial for payment a monument or memorial on a private grave (for no more than 99 years in the council's area)</p> <p>Power to provide and maintain cemeteries in or outside the council's area</p> <p>Power to contribute towards the maintenance of cemeteries where the inhabitants of the council's area may be buried</p> <p>Power to grant rights of burial, to place and maintain tombstones or memorials on graves and to charge fees</p>	<p>Open Spaces Act 1906, ss.9-10</p> <p>Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1</p> <p>Local Government Act 1972, s.214(2)</p> <p>Local Government Act 1972, s.214(6)</p> <p>Local Authorities' Cemeteries Order 1977</p> <p>Open Spaces Act 1906, s.15</p>
Bus Shelters	Power to provide and maintain bus shelters on roads or land adjoining roads in the council's area	Local Government (Miscellaneous Provision) Act 1953, s.4
Byelaws	Power to make byelaws	See specific subject areas in this table – England
Car parks (off-road)	<p>Power to provide and maintain suitable off-road car parking places in the council's area to relieve or prevent traffic congestion or to preserve local amenities</p> <p>Power to regulate use of car parks and charge for their use</p>	<p>Road Traffic Regulations Act 1984, s.57(1)(b)</p> <p>Road Traffic Regulation Act 1984, ss.59(3), 35(1)</p>
Car sharing schemes	Power to establish and maintain a car sharing scheme that benefits the council's area or to assist others in doing so	Local Government and Rating Act 1997, s.26
Charging for discretionary services	Power to charge on a cost recovery basis (i.e. not to make any profit) if the council has discretion to provide a service. Power does not apply if the council has a separate power to charge for provision of a service or it is prohibited from charging for it	Local Government Act 2003, s.93

Charities	Power to act as trustee of non-ecclesiastical charity	Charities Act 2011, ss.298-303 Local Government Act 1972, s.139(1)
Cinemas	Power to provide a cinema, or contribute towards the expenses of a cinema in or outside the council's area Power to charge for admission to a cinema provided by the council	Local Government Act 1972, s.145(1)(b) Local Government Act 1972, s.145(2)
Clocks	Power to provide and maintain public clocks within the council's area	Parish Councils Act 1957, s.2
Closed churchyards	Power to maintain a closed churchyard in the council's area if requested to do so by a parochial church council	Local Government Act 1972, s.215
Commons and common pastures	Power to provide land in the council's area for common pasture if the council's expenditure can be recovered from any charges it makes for use of the land	Small Holdings and Allotments Act 1908, s.34
Community gardens	Power to provide and maintain open spaces as gardens in or outside the council's area	Open Spaces Act 1906, ss.9-10
Community meetings	Power to convene	Local Government Act 1972, Schedule 12, paragraph 30
Compensation	Power to pay compensation to a person affected by the council's maladministration	Local Government Act 2000, s.92
Conference facilities	Power to provide and encourage the use of facilities in the council's area	Local Government Act 1972, s.144
Contracts	Power to enter into contracts	Local Government Act 1972, s.111
Crime prevention	Power to spend money on crime detection and prevention measures in the council's area	Local Government and Rating Act 1997, s.31
Dance halls	Power to provide premises for dances or to contribute to the expenses of dances in or outside the council's area Power to charge for admission to dances provided by the council	Local Government Act 1972, s.145(1)(a) Local Government Act 1972, s.145(2)

Ditches and ponds	Power to deal with ditches, ponds, pools and gutters by draining them or preventing them from being harmful to public health Power to carry out works for their maintenance or improvement or to pay others to do this	Public Health Act 1936, s.260 Public Health Act 1936, s.260
Dog control orders	Power to make orders for dog control offences for land in the council's area Power to issue fixed penalty notices for offences committed under dog control orders	Clean Neighbourhoods and Environment Act 2005, s.55 Clean Neighbourhoods and Environment Act 2005, S.59
Employment of staff	Power to appoint staff	Local Government Act 1972, s.112
Fetes and other events	Power to provide entertainments and facilities for dancing in or outside the council's area Power to charge for admission	Local Government Act 1972, s.145(1)(a) Local Government Act 1972, s.145(2)
General power of competence	Power for an eligible council to do anything subject to statutory prohibitions, restrictions and limitations which include those in place before or after the introduction of the general power of competence	Localism Act 2011, ss.1-8
Gifts	Power to accept gifts	Local Government Act 1972, s.139
Graffiti	Power to issue fixed penalty notices for graffiti offences in the council's area	Anti-social Behaviour Act 2003, s.43
Honorary titles	Power to confer title of honorary freeman or freewoman	Local Government Act 1972, s.249
Indemnities	Power to indemnify councillors and staff with insurance cover	Local Government Act 2000, s.101 Local Authorities (Indemnities for Members and Officers) Order 2004
Investments	Power to invest property in approved schemes	Trustee Investments Act 1961, s.11

Land/premises	Power to purchase or sell land in or outside the council's area	Local Government Act 1972, ss.124, 127
	Power to appropriate land for an authorised purpose	Local Government Act 1972, s.126
	Power to accept and maintain gifts of land	Local Government Act 1972, s.139
Life-saving appliances	Power to provide life-saving appliances (e.g. lift belts, defibrillators)	Public Health Act 1936, s.234
Lighting	Power to light roads and public places in the council's area	Parish Councils Act 1957, s.3; Highways Act 1980, s.301
Litter	Power to issue fixed penalty notices for litter offences in the council's area	Environmental Protection Act 1990, s.88
Litter bins	Power to provide and maintain litter bins in streets or other public spaces and contribute to their provision and maintenance	Litter Act 1983, ss.5-6
Lotteries	Power to promote lotteries	Gambling Act 2005, ss.98, 252
Markets	Power to establish markets in the council's area and provide a market place and market buildings	Food Act 1984, s.50
	Power for a council that maintains a market to make byelaws	Food Act 1984, s.60
Mortuaries and post-mortem rooms	Power to provide mortuaries and post-mortem rooms	Public Health Act 1936, s.198
	Power to make byelaws to manage and charge for the use of mortuaries and post-mortem rooms	Public Health Act 1936, s.198
Neighbourhood planning	Power to act as the lead body for the establishment of a neighbourhood development order or a neighbourhood development plan	Town and Country Planning Act 1990, S61F(1), (2) Planning and Compulsory Purchase Act 2004, s.38C(2)
Newsletters etc.	Power to publish information about the council, its services and the services provided in the council's area by other local authorities, government departments, charities and other voluntary organisations	Local Government Act 1972, s.142

Non-councillors	Power to appoint non-councillors to council committees and sub-committees	Local Government Act 1972, s.102 (3)
Open spaces	Power to provide and maintain land for public recreation Power to make byelaws Power to provide and maintain land for open spaces in or outside the council's area	Public Health Act 1875, s.164 Public Health Act 1875, s.164 Open Spaces Act 1906, ss.9-10 Open Spaces Act 1906, s.15
Parish meetings	Power to convene	Local Government Act 1972, Schedule 12, paragraph 15
Planning applications	Power to be notified of planning applications affecting the council's area and to comment	Town and Country Planning Act 1990, Schedule 1, paragraph 8
Precept	Power to raise a precept	Local Government Finance Act 1992, s.41
Public buildings and village halls	Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings	Local Government Act 1972, s.133
Public rights of way	Power to repair and maintain public footpaths and bridleways in the council's area Power to enter into agreement to dedicate a road is highway in the council's area or an adjoining parish or community area Power to enter into agreement to widen existing highway in the council's area or an adjoining parish or community area Power to provide warning notices on footpaths and bridleways	Highway Act 1980, ss.43, 50 Highways Act 1980, s.30 Highways Act 1980, s.72 Road Traffic Regulations Act 1984, s.72(2)
Public toilets	Power to provide public toilets Power to make byelaws	Public Health Act 1936, s.87 Public Health Act 1936, s.87

Recreation	<p>Power to provide and manage recreation grounds, public walks, pleasure grounds and open spaces</p> <p>Power to make byelaws</p> <p>Power to provide and contribute to a wide range of recreational facilities in or outside the council's area</p>	<p>Public Health Act 1875, s.164</p> <p>Public Health Act 1875, s.164</p> <p>Local Government (Miscellaneous Provisions) Act 1976, s.19</p>
Right to challenge services that are provided by principal authority	<p>Power to submit an interest in running a service provided by a district, county or unitary authority</p>	<p>Localism Act 2011, ss.81-86</p>
Right to nominate and bid for assets of community value	<p>Power to nominate assets to be added to a list of assets of community value</p> <p>Power to bid to buy listed asset when it comes up for sale</p>	<p>Localism Act 2011, ss.87-108</p> <p>Localism Act 2011, ss.87-108</p>
Roads	<p>Power to consent or not consent to the local highway authority stopping maintenance of a road in the council's area or stopping up/diverting a road in the council's area</p> <p>Power to complain to the local highway authority about the obstruction of right of way and "roadside waste" in the council's area</p> <p>Power to plant and maintain trees and shrubs, and lay out grass verges in the council's area</p> <p>Power to provide and maintain seats and shelters on roads and land bordering any road in the council's area</p>	<p>Highways Act 1980, ss.47, 116</p> <p>Highways Act 1980, s.130</p> <p>Highways Act 1980, s.96</p> <p>Parish Councils Act 1957, s.1</p>
Sports and recreational facilities	<p>Power to provide sports facilities in or outside the council's area or contribute towards the expenses of any voluntary organisation or local authority that provides sports facilities in or outside the council's area</p>	<p>Local Government (Miscellaneous Provisions) Act 1976, s.19</p>

Swimming pools	Power to provide public baths	Public Health Act 1936, s.221
	Power to charge of use of public baths	Public Health Act 1936, s.222
	Power to make byelaws	Public Health Act 1936, s.223
Traffic signs	Power to provide traffic signs on roads	Road Traffic Regulations Act 1984, s.72(1)
Theatres	Power to provide a theatre or contribute towards their expenses in or outside the council's area	Local Government Act 1972, s.145(1)(b)
	Power to charge for admission to a theatre provided by the council	Local Government Act 1972, s.145(2)
Tourism	Power to encourage tourism to the council's area or contribute to organisations encouraging tourism	Local Government Act 1972, s.144
Traffic calming	Power to make payments to a highway authority for traffic calming schemes for the benefit of the council's area	Highways Act 1980, s.274A
War memorials	Power to maintain, repair and protect war memorials in the council's area	War Memorials (Local Authorities' Powers) Act 1923, s.1
Water	Power to make use of wells, springs or streams in the council's area and provide facilities for obtaining water from them	Public Health Act 1936, s.125
Websites	Power to provide a website to give information about the council, its services and the services authorities, government departments, charities, or other voluntary organisations	Local Government Act 1972, s.142