

Melbourn Parish Council

Meeting Minutes

January 26, 2017

2.00

Type of Meeting: Code of Conduct Working Party

Meeting Facilitator: Diana Barker

Invitees: Julie Norman, Sally Ann Hart, Steve Kilmurray, Howard Gascoyne

I. Call to order

II. Roll call: Apologies were received from Sally Ann Hart and Howard Gascoyne

III. Approval of minutes from last meeting: These were approved after one small deletion was made.

IV. Open issues

- a) Standing Orders: Meetings. Cllr Norman had produced a new list, but after some discussion it was decided that this section should be left until the other SOs had been decided.

V. New business

- a) Standing Orders: Section 4: The words Working Parties should be added to the heading, and mention of Advisory Committees should be changed to Working Parties. All mention of standing committees should be removed. For subsection d, it was decided to delete v and vi. It was decided to keep vii but to change appoint to select and forward for nomination. It was decided to delete ix, x, xi. Section 5: It was decided to delete c. For subsection k, it was decided to add “the Code of Conduct shall be signed by all Councillors”. It was decided to simplify the wording of v to include “agreement of committee structure for forthcoming year.” Section 6: Subsection d: the items in brackets should read 7, 2, and 2. Section 8: Subsection a: the item in bracket should read 8. Section 9: Subsection b, item in brackets should read 7. Section 11. It was decided to add c “Any member in breach of paragraphs a and b above shall be removed from any relevant committee or subcommittee by the Council. Section 12: It was decided to replace the current c subsection with ‘if there

is disagreement about a correction, the Parish Clerk and the Chair (or Vice Chair) will listen to the recording and adjust the Minutes accordingly.

b) Date of Next Meeting: 9th February 2017

VI. Adjournment