

MELBOURN PARISH COUNCIL

DRAFT MINUTES

Minutes of the MAYD (Melbourn Area Youth Development) Committee held on Wednesday, 25 October 2017 at 9.30am in the downstairs meeting room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ

Present: Cllr Hales (Chair), District Cllr Barrett, Cllr Cross, Cllr Eckers, Cllr Norman, County Cllr van de Ven

In attendance: Assistant to the Clerk, Lisa Steeples and Matthew Barnes-Smith

MAYD91/16	To receive any apologies for absence Cllrs Campbell-Crawford and White (Shepreth PC)	
MAYD92/16	To receive any declarations of pecuniary or non-pecuniary interests and reasons from Councillors on any item on the agenda There was nothing to report.	
MAYD93/16	To approve the Minutes of the meeting held on Monday, 3 July 2017 Minutes of the previous meeting were presented. IT WAS PROPOSED BY CLLR ECKERS AND SECONDED BY CLLR CROSS to accept the Minutes as a true record. CLLR NORMAN was not in attendance and abstained. THIS WAS CARRIED	
MAYD94/16	Report on actions from the meeting on Monday, 3 July 2017 MAYD89/16 Assistant to the Clerk reported that she had emailed Groundwork and Parish Councils to invite suggestions – none received.	
MAYD95/16	To approve the Minutes of the Extraordinary Meeting held on Friday, 13 September 2017 County Cllr van de Ven noted that 13 September was in fact a Wednesday not a Friday as indicated on the Minutes and Agenda. IT WAS PROPOSED by CLLR NORMAN to accept the Minutes as a true record subject to amendment of the date. SECONDED BY CLLR CROSS. ALL in favour. CARRIED	
MAYD96/16	Report on actions from the Extraordinary Meeting held on Friday, 13 September 2017 Query if information was sent to Melbourn Magazine. ACTION: Check with the Clerk and report back – ASSISTANT TO THE CLERK	
MAYD97/16	To receive reports from Groundwork for June to September 2017 and September to October 2017	

	<p>The Chair introduced Matthew Barnes-Smith to the meeting.</p> <p>Lisa Steeples presented the report for Groundwork for June to September. As expected, numbers down following exams in June.</p> <p>Matthew Barnes-Smith presented the report for September to October. Lots of new year 7s. Noted challenges with young people playing outside. Numbers are almost at maximum for staffing ratios. Older group numbers are very low. Assembly delivered at MVC to attract older students. Will feedback data gathered from assembly. No youth club 31/10 as Halloween. In discussion with Sgt Tim Cleary (motivational speaker) to visit.</p> <p>Discussion as to possible improvements to lighting outside Pavilion and also Little Hands carpark to improve safety for young people when outside.</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> - Look into lighting in carpark and Pavilion and see if specification is sufficient for purposes – CLLR HALES - Provide a plan showing where additional lighting is required – M BARNES-SMITH - Obtain quotes for servicing of pool table and pool table trolley – ASSISTANT TO THE CLERK <p>Lisa Steeples requested that gate from the road to carpark be left unlocked or for a key to be provided.</p> <p>Noted that any expenditure should be identified now so it can be included in Precept budget for 2018.</p> <p>Discussion around increased numbers and possibility of outgrowing the space available in the Pavilion. Possible solutions:</p> <ul style="list-style-type: none"> - Increase number of sessions (consider staff ratios) - Enclose veranda (consider heating) - Consider available space at MVC - Hub (not suitable as commercial space) - ASCH <p>Noted a need for short term solutions but also strategic plan to cope with growth of the village.</p> <p>IT WAS PROPOSED BY DISTRICT CLLR VAN DE VEN to arrange a meeting to discuss strategic vision. SECONDED by District Cllr Barrett. ALL in favour. CARRIED</p> <p>Lisa Steeples highlighted danger of young people climbing on storage container. Agreed to carry out H&S inspection after the meeting.</p> <p>FURTHER PROPOSED BY DISTRICT CLLR VAN DE VEN to arrange H&S inspection after meeting. SECONDED by District Cllr Barrett. ALL in favour. CARRIED.</p>	
MAYD98/16	<p>To discuss MAYD accounts</p> <p>Up to date accounts were circulated to the meeting showing deduction of the full amount for use of Pavilion. Query as to whether use of the Pavilion is to March or July.</p>	

	<p>ACTION: ASSISTANT TO THE CLERK to check.</p> <p>Cllr Hales noted that he would prefer MAYD to be billed for actual usage rather than an up-front amount.</p> <p>Discussion around encouraging other Parish Councils to continue to fund MAYD and the challenges faced engaging families. Lisa Steeples noted difficulties of transport for some.</p> <p>ACTION: ASSISTANT TO THE CLERK to provide a breakdown of the contribution by each Parish Council.</p>	
MAYD99/16	<p>To discuss Police and Crime Commissioner request for funding</p> <p>Discussion as to volume of work involved in applying for funding and whether MAYD meets the criteria. Application should not be for running youth club but rather a specific project. Agreed to hold in background until such time as a suitable project presents. Meantime, consider Community Chest funding.</p> <p>Lisa Steeples suggested representatives may wish to attend Milton County Park networking event from 4.15 on 7 November 2017.</p> <p>ACTION: MATTHEW BARNES-SMITH to provide information to Cllr Hales.</p>	
MAYD100/16	<p>To discuss making Pavilion more comfortable</p> <p>To be discussed at strategic planning meeting.</p>	
MAYD101/16	<p>To accept notices and matters for future agenda:</p> <p>a) Suggestions from young people at Youth Club b) Suggestions from Councillors c) Suggestions from Members of the Public</p> <p>County Cllr van de Ven suggested an article in the Melbourn Magazine.</p>	
	<p>Date and time of future meetings:</p> <ul style="list-style-type: none"> - 6 December 2017 (9.30am) - 21 March 2018 (9.30am) - 20 June 2018 (9.30am) - 19 September 2018 (9.30am) <p>ACTION: ASSISTANT TO THE CLERK to book room at The Hub.</p>	
	<p>The Chair closed the meeting at 11.40.</p>	