

MELBOURN PARISH COUNCIL

CLERK: PETER HORLEY BA MBA

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OPENING HOURS – MON – FRI: 9 – 1 & 2 - 4

25th November, 2015

Dear Councillor,

You are hereby summoned to attend a meeting of the **Finance & General Purposes Committee** to be held on **Monday, 30th November, 2015 at 7.15 pm** in the **upstairs meeting room of Melbourn Community Hub (access via the back stairs)**

All Councillors are invited to the Meeting however only Committee Members, i.e Chairman and Vice-Chairman of Committees have a vote.

AGENDA

F&GP17/15: To receive any apologies for absence.

F&GP18/15: To receive any Declarations of Pecuniary and Non-Pecuniary Interests and reasons from Councillors on any item listed on the Agenda.

F&GP19/15: To receive the minutes of the meeting held on 29th June, 2015

F&GP20/15: A Report on the last meeting 29/06/15

F&GP21/15: To receive a report on current income and expenditure.

F&GP22/15: To discuss matters relating to staff

(a) To consider the position of Clerk

F&GP23/15: To consider items for next year's Precept from Committee Chairs

(a) Cemeteries

(b) Conservation

(c) Highways

(d) Play Areas

(e) Planning

(f) Melbourn Futures

(g) F&GP

F&GP24/15: To consider adopting policies submitted by the Assistant Clerk

(a) Community Grant Policy

(b) Training and Development Policy

(c) Members' Code of Conduct

(d) Gifts and Hospitality Policy

(e) Model Publication Scheme

F&GP25/15: Correspondence.

(a) Hacker Young re: Internal Audit

F&GP26/15: To consider the Asset Register

F&GP27/15: To Accept Notices & Matters for the next Agenda.

Peter Horley, Clerk to the Parish Council