

# MELBOURN PARISH COUNCIL

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Clerk: Sarah Adam  
Melbourn Parish Council  
Melbourn Community Hub  
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## Opening Hours :

Monday 9am – 4pm, Tuesday 9am – 3pm, Wednesday 9am – 3pm ,  
Thursday 9am – 4pm and Friday, Office Closed.

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2<sup>nd</sup> March 2016

Dear Councillor,

You are hereby summoned to attend a meeting of the Cemetery Committee to be held on Monday 7<sup>th</sup> March 2016 in the upstairs meeting room of Melbourn Community Hub (access via the back stairs) at approximately 7.15pm for the purpose of transacting the following business.

## AGENDA

CEM61/15: Apologies for absence

CEM62/15: Declarations of Interest

CEM63/15: To receive the minutes of the meeting held on 18<sup>th</sup> January 2016

CEM64/15: To report on the last meeting 18<sup>th</sup> January 2016

CEM65/15: To receive a report on current Income and Expenditure.

CEM66/15: Cemetery reporting approval sheet and rota

CEM67/15: Any matters concerning New Road Cemetery.

- a) North Boundary Fence Replacement
- b) New Trees and Replacements
- c) Signage
- d) Stile – 3x Quotes
- e) Cemetery Entrance

CEM68/15: Any matters concerning Orchard Road Cemetery.

CEM69/15: Any matters concerning All Saints' Churchyard

CEM70/15: Correspondence.

- a) To consider any correspondence received up to the time of the meeting

CEM71/15: To accept notices and matters for the next agenda.

*Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore the Council cannot lawfully raise matters for discussion.*

Sarah Adam  
Melbourn Parish Clerk