## MELBOURN PARISH COUNCIL

Clerk: Sarah Adam Melbourn Parish Council Melbourn Community Hub 30 High Street Melbourn SG8 6DZ E-mail: parishclerk@melbournpc.co.uk

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## Opening Hours:

Monday 9am - 4pm, Tuesday 9am - 3pm, Wednesday 9am - 3pm, Thursday 9am - 4pm and Friday, Office Closed.

28<sup>th</sup> April 2016

You are hereby summoned to attend The Annual Parish Meeting to be held on Monday 9<sup>th</sup> May 2016 in the upstairs room of Melbourn Community Hub at 7.15 pm.

Councillors and others giving reports are requested to supply a written copy for inclusion in the minutes.

## AGENDA

- 1. To receive any apologies for absence.
- 2. To receive the Minutes of the Annual Parish Meeting held on 11<sup>th</sup> May 2015
- 3. Report on aspects of the meeting held on 11<sup>th</sup> May 2015
- 4. To receive reports from the Committees and Sub-Committees of the Parish Council: Cemetery (Cllr. M. Sherwen); Conservation (Cllr. R. Gatward); Finance & General Purposes (Cllr. R.Tulloch); Highways and Rural Footpaths (Cllr. J.Hales); Planning (Cllr. K.Crosby); Play Areas and Recreation (Cllr. Linnette); Melbourn Futures Committee (Cllr J.Norman). MAYD Committee (Cllr Hales).
- 5. To receive reports from the Parish Council representatives on Village Charities and Other Organisations:
  - (a) Triggs Charity (District Cllr. V Barrett).
  - (b) Martins Charity (The Clerk).
  - (c) John Clear Almshouses (Mrs M. Howard).
  - (d) Melbourn Mobile Warden Scheme. (District Cllr V.Barrett).
  - (e) Melbourn & Meldreth Lunch Club (Mrs N Cross).
  - (f) Melbourn Community Hub (Mr S Cook).
- 6. To receive reports from District Councillors V. Barrett and J. Hales.
- 7. To receive a report from Cambridgeshire County Councillor S van de Ven
- 8. To receive a report from the Chairman of Melbourn Parish Council Cllr. R.Tulloch
- 9. To consider any matters brought before the Annual Parish Meeting.

Cllr R. Tulloch, Chairman of Melbourn Parish Council