

MELBOURN PARISH COUNCIL MINUTES

Minutes of the Play Areas, Recreation and Youth Committee held on Monday 14th December, 2015 in the upstairs meeting room in the Community Hub, High Street, Melbourn commencing at 8.30 p.m.

Present: Cllrs. M. Linnette (Chair), I. Bloomfield, C.Stead, K.Crosby, R.Tulloch J.Regan, J.Norman and M.Townsend

In attendance: The Clerk.

PLY39/15 Apologies for Absence:

Cllr Hales for work reasons; Cllr Barrett for personal reasons

PLY40/15 Declarations of Interest:

None.

PLY41/15 Minutes of the meeting held on Monday, 12th October, 2015:

It was proposed by Cllr. Townsend, seconded by Cllr. Regan and agreed that the minutes of the meeting held on 12th October, 2015 be signed as a true record.

PLY42/15 To receive a report on the meeting 12th October 2015:

PLY31/15: The fence on the right-hand side of the Old Recreation Ground needs to be repaired/replaced as youngsters are now playing on this and there are some deep ditches. It is thought that it belongs to Anglian Water and The Clerk will contact them. The Clerk reported that the fence is the responsibility of Anglian Water and it will be replaced soon.

PLY29/15: It has been agreed to site the container behind the Cadet Hut. The council is awaiting a quote to be submitted by Peter Norbury for the container. This will go to the Full Parish Council Meeting on 26th October. Cllr Bloomfield reported that a location has been identified and will be sited when it is possible to cross the ground.

PLY43/15 Update on the Pavilion:

Nothing to report.

PLY44/15 To receive an update on the recreation areas:

Cllr Bloomfield reported that Wicksteed will renovate the pplay area on The Moor early in the New Year. A tractor needs to be available for part of the work.

The Clerk reported that there needs to be a new Grounds Maintenance Contract. The old one will be adapted. In the meantime, Herts and Cambs Ground maintenance will continue to maintain the grounds. It was suggested that a 6 Month probationary period be built in to the contract and it is imperative that any firm tendering for the contract must have experience of line-marking.

PLY45/15 To receive an update on the BMX Trails:

Nothing to report

PLY46/15 Income and Expenditure (See Appendix 1)

The committee considered and accepted the report. The Clerk reported that

the proposed new lease for Little Hands Nursery is in the hands of its solicitors. This will mean a large increase in rent.

PLY47/15 To consider items for the Precept

The committee decided to keep the Precept the same as last year.

PLY48/15 Correspondence:

(a) E-mail re: funding for youth projects. The Clerk to check with Cllr Hales about this and to see whether we ought to involve Bridget Smith.

(b) E-mail from David Atkins re: goal posts: **IT WAS PROPOSED BY CLLR CROSBY AND SECONDED BY CLLR BLOOMFIELD THAT THE COMMITTEE ACCEPTS THE PROPOSAL. This was CARRIED.**

PLY49/15 To discuss any matters concerning Youth Issues:

Nothing to report

PLY50/15 To discuss any matters concerning the Village Ranger, Handyman/Caretaker:

Cllr Linnette asked that the Ranger be involved in maintaining the car park.

PLY51/15 To accept notices and matters for the next Agenda

(a) Grounds Maintenance Contract

The Chairman closed the meeting at 8.57 p.m.

APPENDIX 1

Paid Expenditure Transactions

14/12/15

between 01/04/15 and
Start of year 01/04/15

Cheque	Paid date	Tn no	Gross	Vat	Net	Cttee	Details
Direct Debit	21/04/15	84	£10.07	£0.00	£10.07	PLAY	e.0n
Elec charges ORG		3000/4					
Direct Debit	29/04/15	4	£246.00	£0.00	£246.00	PLAY	South Cambs District
Council	Rates for the pavilion	3000/2					
Direct Debit	29/04/15	5	£9.52	£0.45	£9.07	PLAY	e.0n
Elec charges for ORC		3000/4					
104313	29/04/15	16	£62.40	£10.40	£52.00	PLAY	P J Robinson
refixing pavilion clock		3000/2					
BACS	29/04/15	17	£120.00	£0.00	£120.00	PLAY	Morley Manufacturing
safety grills on slide		3000/3					
Direct Debit	29/04/15	33	£122.13	£5.82	£116.31	PLAY	e.0n
Elec charges for pavilion		3000/2					
BACS	30/04/15	9	£158.10	£0.00	£158.10	PLAY	South Cambs District
Council	Trade residual collection: pavilion	3000/2					
BACS	30/04/15	87	£81.97	£0.00	£81.97	PLAY	Bannold
Paving		3000/3					
Direct Debit	01/05/15	144	£250.00	£0.00	£250.00	PLAY	South Cambs District
Council	Rates for the pavilion	3000/2					
BACS	28/05/15	55	£744.00	£124.00	£620.00	PLAY	Herts And Cambs
Ground	Renovate skate board ramp site	3000/4					
							Maintenance Limited
Direct Debit	28/05/15	60	£222.78	£37.13	£185.65	PLAY	e.0n
Elec charges for the pavilion		3000/2					

Direct Debit	28/05/15	61	£24.16	£1.15	£23.01	PLAY	e.0n
Elec charges for ORG		3000/4					
Direct debit	28/05/15	62	£1.48	£0.75	£0.73	PLAY	e.0n
Elec charges for adj sports club		3000/4					
DD Council	01/06/15	198	£250.00	£0.00	£250.00	PLAY	South Cambs District
		Rates for the pavilion	3000/2				
Direct Debit Company	23/06/15	72	£25.75	£0.00	£25.75	PLAY	Cambridge Water
		Charges for Sports pavilion	3000/2				
Direct Debit	23/06/15	116	£81.39	£3.88	£77.51	PLAY	e.0n
Elec charges for pavilion		3000/2					
Direct Debit	23/06/15	117	£12.44	£0.59	£11.85	PLAY	e.0n
Elec charges for adj sports social club		3000/4					
DD Council	01/07/15	265	£250.00	£0.00	£250.00	PLAY	South Cambs District
		Rates for the pavilion	3000/2				
104333	29/07/15	178	£495.00	£0.00	£495.00	PLAY	Beactive Melbourn Ltd
Payment for Youth Club		3100					
BACS	29/07/15	181	£84.00	£14.00	£70.00	PLAY	Briar Security Systems
Intruder Alarm Annual Maintenance Charge		3000/2					
BACS	29/07/15	187	£62.40	£10.40	£52.00	PLAY	P J Robinson
Reapair water leak beneath sink in the		3000/2					
							pavilion
Direct Debit	29/07/15	204	£56.42	£1.23	£55.19	PLAY	e.0n
Elec charges for pavilion		3000/2					
DD Council	01/08/15	316	£250.00	£0.00	£250.00	PLAY	South Cambs District
		Rates for the pavilion	3000/2				
BACS	26/08/15	233	£1,206.00	£201.00	£1,005.00	PLAY	The Hertfordshire
Summer provision for youth club		3100					
							Groundwork Trust
BACS	26/08/15	242	£368.40	£61.40	£307.00	PLAY	Wicksteed Leisure
fixing equipment in Clear Cres Play Area		3000/3					
Direct Debit	26/08/15	248	£11.38	£0.54	£10.84	PLAY	e.0n
Elec charges for ORG		3000/4					
Direct Debit	26/08/15	249	£25.32	£1.21	£24.11	PLAY	e.0n
Elec charges for the pavilion		3000/2					
Direct Debit	26/08/15	251	£0.84	£0.58	£0.26	PLAY	e.0n
Elec charges adj Sports & Social		3000/4					
BACS	28/08/15	320	£2,350.00	£0.00	£2,350.00	PLAY	Shire Tree Surgery
Work on ORG		3000/4					
Council	01/09/15	371	£250.00	£0.00	£250.00	PLAY	South Cambs District
		Rates for the pavilion	3000/2				
104346	30/09/15	244	£180.00	£0.00	£180.00	PLAY	Beactive Melbourn Ltd
payment for hire of pavilion for the youth		3100					
							club
BACS Ground	30/09/15	292	£96.00	£16.00	£80.00	PLAY	Herts And Cambs
		Re-fit seat at chess table	3000/4				
							Maintenance Limited
Direct Debit	30/09/15	298	£25.04	£1.19	£23.85	PLAY	e.0n
Elec charges for pavilion		3000/2					
Direct Debit	30/09/15	300	£12.06	£0.57	£11.49	PLAY	e.0n
Elec charges for Adj Sports Social Club		3000/4					
BACS Ground	30/09/15	305	£180.00	£30.00	£150.00	PLAY	Herts And Cambs
		Cut of Recreation Ground and ORG	3000/4				
							Maintenance Limited
BACS Ground	30/09/15	311	£180.00	£30.00	£150.00	PLAY	Herts And Cambs
		Pitch marking	3000/4				
							Maintenance Limited
BACS Ground	30/09/15	313	£180.00	£30.00	£150.00	PLAY	Herts And Cambs
		Cutting of both recreation grounds	3000/4				
							Maintenance Limited
BACS	30/09/15	314	£74.40	£12.40	£62.00	PLAY	P J Robinson
Lighting in pavilion		3000/2					

BACS	30/09/15	329	£87.00	£14.50	£72.50	PLAY	Briar Security Systems	
Reset alarm system at the pavilion 3000/2								
BACS	30/09/15	330	£978.00	£163.00	£815.00	PLAY	The Hertfordshire	
Extra occasional worker for the youth club			3100					
BACS	30/09/15	332	£180.00	£30.00	£150.00	PLAY	Groundwork Trust	
Ground	1 cut of NRG & ORG3000/4						Herts And Cambs	
DD	01/10/15	439	£250.00	£0.00	£250.00	PLAY	Maintenance Limited	
Council	Rates for the pavilion3000/2						South Cambs District	
104347	28/10/15	343	£4,200.00	£0.00	£4,200.00	PLAY	Cambridge Fencing And	
Installation of chain link fencing and gate on			3000/4				Forestry Company	ORG
Direct Debit	28/10/15	345	£70.18	£3.34	£66.84	PLAY	e.0n	
The Pavilion	3000/2							
104348	28/10/15	348	£225.00	£0.00	£225.00	PLAY	Beactive Melbourn Ltd	
Hire of pavilion for youth club			3100					
BACS	28/10/15	353	£108.00	£18.00	£90.00	PLAY	Herts And Cambs	
Ground	Mark 2 pitches 3000/4						Maintenance Limited	
BACS	28/10/15	354	£156.00	£26.00	£130.00	PLAY	Herts And Cambs	
Ground	1 cut of Rec & ORG3000/4						Maintenance Limited	
BACS	28/10/15	355	£156.00	£26.00	£130.00	PLAY	Herts And Cambs	
Ground	1 cur of NRG & ORG3000/4						Maintenance Limited	
BACS	28/10/15	363	£340.80	£56.80	£284.00	PLAY	Wicksteed Leisure	
Inspection of Play Areas			3000/3					
BACS	28/10/15	379	£204.00	£34.00	£170.00	PLAY	Herts And Cambs	
Ground	Roll rec & old rec 08/10/15		3000/4					
BACS	28/10/15	380	£252.00	£42.00	£210.00	PLAY	Maintenance Limited	
Ground	Mark pitches on ORG uo to 08/10/153000/4						Herts And Cambs	
BACS	28/10/15	381	£54.00	£9.00	£45.00	PLAY	Maintenance Limited	
Ground	Mark pitches on ORG 09/10/15		3000/4				Herts And Cambs	
							Maintenance Limited	
BACS	28/10/15	382	£108.00	£18.00	£90.00	PLAY	Herts And Cambs	
Ground	Mark 2 x pitches 09/10/15		3000/4				Maintenance Limited	
BACS	28/10/15	384	£78.00	£13.00	£65.00	PLAY	Herts And Cambs	
Ground	Mark 2 x pitches 03/10/15		3000/4				Maintenance Limited	
BACS	28/10/15	385	£156.00	£26.00	£130.00	PLAY	Herts And Cambs	
Ground	Cut NRG & ORG 3000/4						Maintenance Limited	
104348	28/10/15	388	£180.00	£0.00	£180.00	PLAY	Beactive Melbourn Ltd	
July's payment for Youth Club			3100					
BACS	28/10/15	407	£216.00	£36.00	£180.00	PLAY	Herts And Cambs	
Ground	Slitting on Rec 21/10/153000/4						Maintenance Limited	
BACS	28/10/15	409	£126.00	£21.00	£105.00	PLAY	Herts And Cambs	
Ground	Mark 2x pitches on NRG & 2 x pitches on		3000/4				Maintenance Limited	ORG
BACS	28/10/15	410	£174.00	£29.00	£145.00	PLAY	Herts And Cambs	
Ground	Supply top soil at pavilion & seed. Erect		3000/2				Maintenance Limited	
fencing around								
Direct Debit	25/11/15	417	£91.56	£4.36	£87.20	PLAY	e.0n	
Elec charges for pavilion			3000/2					
104356	25/11/15	425	£180.00	£0.00	£180.00	PLAY	Beactive Melbourn Ltd	
Youth club payment for pavilion			3100					
Direct Debit	25/11/15	429	£8.70	£0.41	£8.29	PLAY	e.0n	
Elec chargers for ORG			3000/4					
BACS	25/11/15	452	£126.00	£21.00	£105.00	PLAY	Herts And Cambs	
Ground	Mark ORG 3000/4						Maintenance Limited	

BACS Ground	25/11/15 Slit NRG & ORG	453 3000/4	£108.00	£18.00	£90.00	PLAY	Herts And Cambs Maintenance Limited
BACS Ground	25/11/15 Recreation ground work,	457 3000/4	£2,040.00	£340.00	£1,700.00	PLAY	Herts And Cambs Maintenance Limited
BACS Ground	25/11/15 Mark 2 pitches on rec	458 3000/4	£78.00	£13.00	£65.00	PLAY	Herts And Cambs Maintenance Limited
BACS Ground	25/11/15 Line marking old rec	459 3000/4	£48.00	£8.00	£40.00	PLAY	Herts And Cambs Maintenance Limited
BACS Ground	25/11/15 cutting of old and new rec	460 3000/4	£156.00	£26.00	£130.00	PLAY	Herts And Cambs Maintenance Limited
Total			£19,894.69	£1,591.10	£18,303.59		

Received Income Transactions

between 01/04/15 and
15/12/15
Start of year 01/04/15

Paying ref.	Received date	Tn no	Gross	Vat	Net	Cttee	Details	
BACS	30/04/15	8	£1,155.00	£0.00	£1,155.00	PLAY	Little Hands Nursery	Rent
Cr	29/05/15	20	£1,155.00	£0.00	£1,155.00	PLAY	Little Hands Nursery	Rent
Cash	23/06/15	15	£150.00	£0.00	£150.00	PLAY	H.Harris	Fee for the
Cheque 002478	23/06/15	17	£650.00	£0.00	£650.00	PLAY	Meldreth Parish Council	MAYD Co
Cheque 101024	23/06/15	19	£40.00	£0.00	£40.00	PLAY	H.Harris	Payment f
BACS	30/06/15	27	£1,155.00	£0.00	£1,155.00	PLAY	Little Hands Nursery	Rent
BACS	30/07/15	41	£1,155.00	£0.00	£1,155.00	PLAY	Little Hands Nursery	Rent
	30/08/15	46	£1,155.00	£0.00	£1,155.00	PLAY	Little Hands Nursery	Rent
Cr	30/09/15	57	£1,155.00	£0.00	£1,155.00	PLAY	Little Hands Nursery	Rent
BACS	30/10/15	105	£1,155.00	£0.00	£1,155.00	PLAY	Little Hands Nursery	Rent
Total			£8,925.00	£0.00	£8,925.00			