

MELBOURN PARISH COUNCIL MINUTES

Minutes of the Conservation Committee held on Monday, 9th November, 2015 in the upstairs meeting room of the Melbourn Community Hub commencing at 8.10 pm.

Present: Cllrs. R.Gatward (Chair), M. Townsend, C.Stead, U.Cleminson, I.Bloomfield

In attendance: The Clerk

CON40/15 Apologies for Absence:

Cllr Hales for work reasons; Cllrs Tulloch, Crosby, Barrett and the Ranger for personal reasons; Cllr Sherwen for health reasons.

CON41/15 Declarations of Interest:

None

CON42/15 Minutes of the meeting held on Monday, 21st September 2015:

It was proposed by Cllr. Townsend seconded by Cllr. Cleminson and agreed that the minutes of the meeting held on 21st September, 2015 be signed as a true record.

CON43/15 Report on the Meeting held on 21st September

The Clerk reported that items CON33/15 & CON34/15 have been carried out.

CON37/15: The War Memorial Working Party has been reformed.

CON38/15 (a) & (b): Letters have been sent out with a new Tenancy Agreement incorporating the decision to allow sheds and the criteria to be followed and the questionnaire concerning the provision of a compost toilet.

CON44/15 Income and Expenditure:

The committee received the Clerk's Report. (See Appendix 1)

IT WAS PROPOSED BY CLLR CLEMINSON AND SECONDED BY CLLR STEAD THAT THE INCOME & EXPENDITURE REPORT BE RECEIVED. This was CARRIED.

CON45/15 Update on Stockbridge Meadows:

Cllr Gatward reported the need to set up a site visit for the placing of the Pullen bench.

The pathways need to be done. The Clerk to remind Justin.

The primrose site needs to be tidied and the art work moved to the edge.

The volunteers are cutting the weeds by the boardwalk.

CON46/15 Correspondence:

None

CON47/15 Report from the Ranger:

In the absence of The Ranger, there was no report presented.

CON48/15 To consider items for next year's Precept.

Some aspects of the Pro Forma were completed last time. The Clerk asked for

something to be done about the water supply on the allotments. The War Memorial Working Party will continue to discuss matters concerning the Cross, in particular the state of the wall and the incorporation of the Kohimar into the area.

CON49/15 Village Allotments:

The Clerk reported that letters had gone out and money was coming in.

CON50/15 To accept items and matter for the next agenda.

- (a) Grass cutting contract
- (b) Insurance claims

The Chairman closed the meeting at 8.47 p.m.

APPENDIX 1

Received Income Transactions

04/11/15

between 01/04/15 and
Start of year 01/04/15

Paying ref.	Received date	Tn no	Gross	Vat	Net	Cttee	Details
Cheque	29/04/15	10	£50.00	£0.00	£50.00	CON	Miscellaneous
Allotment rents payment	100						
Cr	29/05/15	22	£37,422.67	£0.00	£37,422.67	CON	Light Source
Energy repay	120						
Cr	01/09/15	59	£1,594.69	£0.00	£1,594.69	CON	Cambridge County
Council	Grass cutting	110					
Cheque 396388	29/09/15	44	£674.24	£0.00	£674.24	CON	Beechwood Residents
Money left after the transfer.		120					
Association							
Cheque 002854	27/10/15	61	£15.00	£0.00	£15.00	CON	A. Mellor
Allotment rent Plot 6		100					
Cheque 005933	27/10/15	62	£19.00	£0.00	£19.00	CON	J. Stevens
Allotment rent 8B		100					
Cheque 100865	27/10/15	63	£42.00	£0.00	£42.00	CON	J. Gibson
Allotment rent 2A & 3A		100					
Cheque 001903	27/10/15	64	£22.00	£0.00	£22.00	CON	D.J. Elliott
Allotment rent 13B		100					
Cheque 100748	27/10/15	65	£42.00	£0.00	£42.00	CON	D.Sell
Allotment rent 30A & 31A		100					
Cheque 005018	27/10/15	66	£42.00	£0.00	£42.00	CON	R. Manley
Allotment rent 40 A&B		100					
Cheque 201703	27/10/15	67	£21.00	£0.00	£21.00	CON	Neil Smith
Allotment rent 43B		100					
Cash	27/10/15	68	£20.00	£0.00	£20.00	CON	A. Smith

Allotment rent 17A	100					
Cheque 10252327/10/15	69	£41.00	£0.00	£41.00	CON	J White
Allotment rent 6B & 7B	100					
Cheque 10034427/10/15	70	£40.00	£0.00	£40.00	CON	T. Warburton
Allotment rent 7A & 8A	100					
Cash 27/10/15	71	£63.00	£0.00	£63.00	CON	Helen Wedd
Allotment rent 44A, 45A, 46A	100					
Total		£40,108.60	£0.00	£40,108.60		

Paid Expenditure Transactions

between 01/04/15 and
Start of year 01/04/15

Cheque	Paid date	Tn no	Gross	Vat	Net	Cttee	Details
BACS	29/04/15	8	£20.00	£0.00	£20.00	CON	Barbara MacKellar
83, High Street	1300						
BACS	29/04/15	12	£675.00	£0.00	£675.00	CON	Shire Tree Surgery
Thatcher Stanfords							
Close reduction of 1000							
Lleylandii							
BACS	29/04/15	22	£256.01	£42.67	£213.34	CON	Herts And Cambs
Ground	Monthly maintenance	106	1400				Maintenance Limited
BACS	29/04/15	31	£84.00	£14.00	£70.00	CON	Herts And Cambs
Ground	Water new hedge in Worcester Way	1300					Maintenance Limited
BACS	29/04/15	32	£2,160.00	£360.00	£1,800.00	CON	Herts And Cambs
Ground	Construct 6 concrete bases & fit benches	1300					Maintenance Limited
BACS	28/05/15	65	£24.00	£0.00	£24.00	CON	Barbara MacKellar
83, High Street	1300						
BACS	28/05/15	76	£720.00	£120.00	£600.00	CON	Herts And Cambs
Ground	concrete bases and benches	1100					Maintenance Limited
BACS	28/05/15	77	£504.00	£84.00	£420.00	CON	Herts And Cambs
Ground	Extensions to bases, remove benches & fit	1100					Maintenance Limited
picnic benches							
BACS	03/06/15	194	£500.00	£0.00	£500.00	CON	Melbourn Water Aid
Melbourn Water Aid		1000					
BACS	23/06/15	57	£256.01	£42.67	£213.34	CON	Herts And Cambs
Ground	S106 areas	1400					Maintenance Limited
Direct Debit	23/06/15	70	£135.60	£0.00	£135.60	CON	Cambridge Water
Company	Charges for the Moor Allotments	1000					
Direct Debit	23/06/15	71	£15.67	£0.00	£15.67	CON	Cambridge Water
Company	Charges Grays Allotments	1000					
Direct Debit	23/06/15	130	£22.18	£1.06	£21.12	CON	e.0n
Elec charges for ORG		1300					
BACS	23/06/15	134	£16.00	£0.00	£16.00	CON	Barbara MacKellar
83, High Street	1300						
BACS	23/06/15	138	£276.00	£46.00	£230.00	CON	Herts And Cambs
Ground	allotments x 2	1000					Maintenance Limited
BACS	23/06/15	157	£84.00	£14.00	£70.00	CON	Herts And Cambs
Ground	Water hedge in Worcester Way	1300					Maintenance Limited
BACS	29/07/15	172	£252.00	£42.00	£210.00	CON	Herts And Cambs
Ground	Clear allotment 6A	1000					Maintenance Limited
BACS	29/07/15	173	£168.00	£28.00	£140.00	CON	Herts And Cambs
Ground	Watering New Road Cemetery &	1300					

Worcester Way							Maintenance Limited
BACS	29/07/15	184	£16.00	£0.00	£16.00	CON	Barbara MacKellar
83, High Street 1300							
BACS	29/07/15	202	£492.00	£82.00	£410.00	CON	Herts And Cambs
Ground cut back of open spaces to enable regular 1300							Maintenance Limited
maintenance							
Direct Debit	29/07/15	203	£17.47	£0.83	£16.64	CON	e.0n
elec charges for ORG 1100							
BACS	29/07/15	209	£256.01	£42.67	£213.34	CON	Herts And Cambs
Ground S106 Maintenance 1400							Maintenance Limited
104334	29/07/15	211	£208.18	£0.00	£208.18	CON	John Travis
Peat, compost and plants 1100							
BACS	26/08/15	234	£648.00	£108.00	£540.00	CON	MD Landscapes
Work carried out in April: inners and verges 1200							
BACS							
BACS	26/08/15	236	£648.00	£108.00	£540.00	CON	MD Landscapes
Work carried out in June: inners and 1200							
BACS	26/08/15	237	£648.00	£108.00	£540.00	CON	MD Landscapes
Work carried out in July: inners, verges1200							
BACS	26/08/15	239	£256.01	£42.67	£213.34	CON	Herts And Cambs
Ground five areas of the village1400							Maintenance Limited
BACS	26/08/15	246	£30.00	£0.00	£30.00	CON	Barbara MacKellar
83, High Street 1300							
104343	21/09/15	322	£224.54	£0.00	£224.54	CON	St George's Allotment
Assoc Skip payment 1000							
BACS	30/09/15	289	£16.00	£0.00	£16.00	CON	Barbara MacKellar
83, High Street 1300							
BACS	30/09/15	291	£456.00	£76.00	£380.00	CON	Herts And Cambs
Ground Perimeter of ORG and remove debris 1100							Maintenance Limited
BACS	30/09/15	294	£256.01	£42.67	£213.34	CON	Herts And Cambs
Ground S106 contract 1400							Maintenance Limited
Direct Debit	30/09/15	301	£7.62	£0.36	£7.26	CON	e.0n
Elec charges for ORG 1100							
BACS	30/09/15	331	£72.00	£12.00	£60.00	CON	Herts And Cambs
Ground Flail overgrown areas1300							Maintenance Limited
Total			£10,756.31	£1,473.60	£9,282.71		