

MELBOURN PARISH COUNCIL MINUTES

Minutes of the Cemetery Committee held on Monday, 9th November, 2015 in the upstairs meeting room of the Melbourn Community Hub commencing at 7.15 pm.

Present: Cllrs. M. Townsend (Vice-Chair), C. Stead, U.Cleminson, I.Bloomfield, R.Gatward,

In attendance: The Clerk

CEM37/15 Apologies for Absence:

Cllrs Tulloch, Crosby and Barrett for personal reasons; Cllr Hales for work reasons; Cllr Sherwen for health reasons.

CEM38/15 Declarations of Interest:

None

CEM39/15 Minutes of the meeting held on Monday, 21st September, 2015:

It was proposed by Cllr. Cleminson, seconded by Cllr. Stead and agreed that the minutes of the meeting held on 21st September be signed as a true record.

CEM40/15 To report on the last meeting 21/09/15

Nothing to report

CEM41/15 Income and Expenditure:

The committee received the report. (See Appendix 1). **IT WAS PROPOSED BY CLLR TOWNSEND AND SECONDED BY CLLR BLOOMFIELD THAT THE INCOME AND EXPENDITURE REPORT BE ACCEPTED. This was CARRIED.**

CEM41/15 Cemetery reports for September and October, 2015

Nothing to report

CEM42/15 Any matters concerning New Road Cemetery

Cllr Townsend read out an email from Cllr Sherwen concerning the cemetery

1. New graves are marked out in New Road and will be laid soon by Ashtons. The Clerk reported that Ashtons will start tomorrow on this.
2. There will be a kissing gate replacement for the stile. The Clerk reported that Cambridge Fencing and Forestry had quoted £854.00 for the work and this will be authorised by the Chair and the Clerk.
3. With regard to the agreement to replace the steel fence, the committee asked for clarification on this because of concerns raised about the boundary and fears that this may result in uncertainty and encroachment on to parish council land, as with the New Recreation Ground and Hale Close.
4. A need for 'No Dogs' notices.
5. Landscape trees will be put in in the southern boundary initially, probably next spring.

CEM43/15 Any matters concerning Orchard Road Cemetery

1. Cambridge Fencing and Forestry Co have quoted £1342 for Orchard Road soil store fencing and this will be authorised by the Chair and the Clerk.
2. Orchard Road lychgate roof repair in hand with Ashtons.

CEM44/15 Any matters concerning All Saints' Churchyard

The matter regarding the British Legion Memorial Garden will be taken to the next meeting of the Women's Section of the British Legion.

CEM45/15 To consider items for next year's Precept

Some consternation was expressed about the absence of the Pro Forma, issued by Melbourn Futures Committee, on which to set out the desired items for the Precept. The Clerk urged the committee to use the form to present to F&GP at the end of November and reiterated the need for all projects to be costed especially in the light of what will be a tough settlement for the next Financial Year.

Several items included in item CEM34/15 have now been authorised for this year. There is a need for the committee to confirm and cost what it wants for next year.

ACTION: The Clerk and the Chair of the committee

CEM46/15 Correspondence:

None

CEM47/15 To accept notices and matters for the next agenda

(a) The Precept

(b) Report back from the British Legion

The Chairman closed the meeting at 8.07 p.m.

APPENDIX 1**Received Income Transactions**

04/11/15

between 01/04/15 and

Start of year 01/04/15

Paying ref.	Received date	Tn no	Gross	Vat	Net	Cttee	Details
Cheque 003430 memorial	29/04/15 200/2	1	£60.00	£0.00	£60.00	CEM	Peasgood & Skeates
Cheque 007533 Service	29/04/15 Burial fee	2 200/1	£360.00	£0.00	£360.00	CEM	Jeremy Rule Funeral
Cheque 504840 Memorial	29/04/15 200/2	3	£50.00	£0.00	£50.00	CEM	Hibbit & Sons
Cheque 003443 Burial fees	27/05/15 200/1	6	£310.00	£0.00	£310.00	CEM	Newlings Of Royston
Cheque 003471 burial fee	27/05/15 200/1	12	£50.00	£0.00	£50.00	CEM	Newlings Of Royston
Cheque 007659 Service	23/06/15 Burial fees	16 200/3	£160.00	£0.00	£160.00	CEM	Jeremy Rule Funeral
Cheque 003790 Burial fees	23/06/15 200/1	24	£360.00	£0.00	£360.00	CEM	Newlings Of Royston
Cheque 003817 Burial fees	29/07/15 200/1	26	£360.00	£0.00	£360.00	CEM	Newlings Of Royston

Cheque 729099	29/07/15	32	£60.00	£0.00	£60.00	CEM	Ivett & Reed
Memorial	200/2						
Cheque 007765	29/07/15	33	£360.00	£0.00	£360.00	CEM	Jeremy Rule Funeral
Service	Burial	200/1					
Cheque 905875	23/09/15	37	£50.00	£0.00	£50.00	CEM	Co-op Funeralcare
Cremated remains	200/3						
Cheque 007789	23/09/15	40	£135.00	£0.00	£135.00	CEM	Jeremy Rule Funeral
Service	Burial fee	200/1					
004196	28/09/15	50	£100.00	£0.00	£100.00	CEM	Newlings Of Royston
Memorial	200/2						
Total			£2,415.00	£0.00	£2,415.00		

Paid Expenditure Transactions

04/11/15

between 01/04/15 and
Start of year 01/04/15

Cheque	Paid date	Tn no	Gross	Vat	Net	Cttee	Details
Direct Debit Council	29/04/15	1	£66.00	£0.00	£66.00	CEM	South Cambs District
	Rates for NRC	2000/2					
Direct Debit Council	29/04/15	2	£59.60	£0.00	£59.60	CEM	South Cambs District
	Rates for ORC	2000/1					
BACS	29/04/15	13	£1,350.00	£0.00	£1,350.00	CEM	Shire Tree Surgery
Sycamore Trees	ORC	2000/1					
Direct Debit Company	29/04/15	28	£22.24	£0.00	£22.24	CEM	Cambridge Water
	Water ORC	2000/1					
BACS	29/04/15	35	£168.00	£28.00	£140.00	CEM	Herts And Cambs
Ground	Water graa seed on mound	2000/2					Maintenance Limited
BACS	29/04/15	36	£1,400.40	£233.40	£1,167.00	CEM	Herts And Cambs
Ground	Cemetery contract	2000/4					Maintenance Limited
Direct Debit Council	01/05/15	145	£62.00	£0.00	£62.00	CEM	South Cambs District
	Rates for NRC	2000/2					
Direct Debit Council	01/05/15	146	£59.00	£0.00	£59.00	CEM	South Cambs District
	Rates for ORC	2000/1					
BACS	28/05/15	47	£120.00	£0.00	£120.00	CEM	Morley Manufacturing
repair to New Road Cemetery sign	2000/2						
BACS	28/05/15	50	£516.00	£86.00	£430.00	CEM	R V Cronin
Footpath repair in NRC	2000/2						
BACS	28/05/15	56	£1,400.40	£233.40	£1,167.00	CEM	Herts And Cambs
Ground	Cemetery maintenance contract	2000/4					Maintenance Limited
Direct Debit	28/05/15	59	£7.80	£0.37	£7.43	CEM	e.0n
elec charges for ORC	2000/1						
104317	28/05/15	73	£160.00	£0.00	£160.00	CEM	Paul Whitton
Concrete seat bases for NRC	2000/2						
DD	01/06/15	195	£59.00	£0.00	£59.00	CEM	South Cambs District
Council	Rates for ORC	2000/1					
DD	01/06/15	196	£62.00	£0.00	£62.00	CEM	South Cambs District
Council	Rates for NRC	2000/2					
Direct Debit Company	23/06/15	89	£20.25	£0.00	£20.25	CEM	Cambridge Water
	Charges for NRC	2000/2					
BACS	23/06/15	113	£1,400.40	£233.40	£1,167.00	CEM	Herts And Cambs
Ground	Cemetery contract	2000/4					Maintenance Limited
Direct Debit	23/06/15	118	£7.62	£0.36	£7.26	CEM	e.0n
Elec charges for ORC	2000/1						

Visa Centre	23/06/15	119	£25.00	£0.00	£25.00	CEM	Phillimore Garden
BACS	23/06/15	124	£80.00	£0.00	£80.00	CEM	Weaverman Baskets
Shroud & sisal rope		2000/2					
DD Council	01/07/15	263	£62.00	£0.00	£62.00	CEM	South Cambs District
Rates for NRC		2000/2					
BACS Ground	29/07/15	170	£528.00	£88.00	£440.00	CEM	Herts And Cambs
Cemetery hedges + Haggars Close		2000/1					
BACS Ground	29/07/15	171	£66.00	£11.00	£55.00	CEM	Maintenance Limited Herts And Cambs
Watering NRC		2000/2					
Direct Debit	29/07/15	205	£10.25	£0.49	£9.76	CEM	Maintenance Limited e.0n
Elec charges for ORC		2000/1					
BACS	29/07/15	206	£105.48	£17.58	£87.90	CEM	Cambridge China Hire
China for Anglo-Saxon remains tea		2000/2					
BACS Ground	29/07/15	207	£144.00	£24.00	£120.00	CEM	Herts And Cambs
Watering NRC		2000/2					
Ground	29/07/15	208	£156.00	£26.00	£130.00	CEM	Maintenance Limited Herts And Cambs
Watering of cemetery		2000/2					
BACS Ground	29/07/15	210	£1,400.40	£233.40	£1,167.00	CEM	Maintenance Limited Herts And Cambs
Monthly cemetery contract		2000/4					
BACS	29/07/15	217	£1,192.56	£198.76	£993.80	CEM	Maintenance Limited Red Graphic
Leaflets, brochures and posters for Anglo-Saxon burial		2000/2					
DD Council	01/08/15	317	£62.00	£0.00	£62.00	CEM	South Cambs District
Rates for NRC		2000/2					
BACS Ground	26/08/15	240	£1,400.40	£233.40	£1,167.00	CEM	Herts And Cambs
Cemetery maintenance		2000/4					
Direct Debit	26/08/15	250	£7.62	£0.36	£7.26	CEM	Maintenance Limited e.0n
Elec charges for ORC		2000/1					
BACS Sanderson	26/08/15	261	£1,620.00	£270.00	£1,350.00	CEM	Matthew Lane
Mound benches		2000/2					
BACS	26/08/15	277	£80.00	£0.00	£80.00	CEM	Shire Tree Surgery
Crown lift of Horse Chestnut in All Saints'		2000/3					
Churchyard							
Council	01/09/15	369	£62.00	£0.00	£62.00	CEM	South Cambs District
Rates for NRC		2000/2					
104341	30/09/15	287	£200.00	£0.00	£200.00	CEM	T.Miles
Burial of Saxon Remains		2000/2					
BACS Ground	30/09/15	290	£486.00	£81.00	£405.00	CEM	Herts And Cambs
Watering New Road & Worcester Way		2000/2					
BACS Ground	30/09/15	293	£1,400.40	£233.40	£1,167.00	CEM	Maintenance Limited Herts And Cambs
Cemetery maintenance contract		2000/4					
Direct Debit	30/09/15	299	£7.62	£0.36	£7.26	CEM	Maintenance Limited e.0n
Elec charges for ORC		2000/1					
104344 Ltd	30/09/15	333	£247.20	£41.20	£206.00	CEM	J.k.h. Drainage Units
Slabs for NRC		2000/2					
Total			£16,283.64	£2,273.88	£14,009.76		