

**MELBOURN PARISH COUNCIL
MINUTES**

DRAFT MINUTES SUBJECT TO FORMAL RATIFICATION AT THE NEXT PLANNING MEETING.

Minutes of the Planning Committee held on Monday 16th May 2016 in the upstairs meeting room of the Community Hub at 7.50pm.

Present: Cllr Crosby (Chair), Cllr Tulloch, Cllr Stead, Cllr J Regan, Cllr R Gatward, Cllr J Norman, Cllr Bloomfield, Cllr Linnette, Cllr Parton

PL217/15 Apologies for Absence:
None

PL218/15 Declarations of Interest:
There were no declarations of interest

PL219/15 Minutes of the meeting held on 3rd May, 2016:

Cllr Crosby stated in PC210/15 the reason she left the meeting was:

There were intense discussions amongst councillors, which the Chair attempted to resolve and bring to a close. The Chair left the meeting at 7.30pm.

IT WAS PROPOSED BY CLLR LINNETTE AND SECONDED BY CLLR SHERWEN THAT MINUTES OF THE MEETING HELD ON 3RD MAY 2016 BE SIGNED AS A TRUE RECORD. THIS WAS CARRIED BY ALL

PL220/15 Report on the last meeting: 3RD May 2016

11/1/16- PL133/15

The Ranger. The 3 Tonne car park sign is still to arrive. **ACTION: The Clerk to chase Sweetts Group to confirm delivery date**

Cllr Hales reported that the old street light located on the left hand side pathway as you enter the car park should have been disconnected and removed as this was stated in the original contract. **The Clerk has chased again.**

1/2/16 – PL142/15

Cllr Linnette raised the issue that the outside wall to the workshop appears to have paint peeling off from it. Cllr Linnette to investigate whether anti-graffiti paint was used?" **ACTION: CLLR LINNETTE**

Cllr Linnette raised the issue about the fire safety information. **Cllr Linnette and The Ranger to Complete**

15/2/16 PL155/15

a) To Consider any matters concerning the village car park.

- Workshop Stud Wall – This has been put on hold until the new financial year. Repair work needs to be carried out in the workshop prior to erecting racking.

CCTV engineer attended the Parish Office and confirmed access for the CCTV can be connected through WiFi. CCTV Engineer to discuss with Cambridgeshire Police. **ACTION: CLERK TO ENSURE THIS HAPPENS.**

Cllr Hales in contact with Cambridgeshire Police.

Interserve are still to send MPC the final invoice for the project. **ACTION: THE CLERK TO CHASE**

PL221/15 To Consider any matters concerning the village car park.

Cllr Linnette confirmed BT Connection is now complete and stated that Melbourn Parish Council is still awaiting the final account from Interserve.

Cllr Linnette stated the tarmac near to the workshop and bus shelter is now complete, however there is concern the slope next to the workshop is too steep and may be a slipping hazard. Cllr Linnette suggested The Ranger mark chevrons on the slope with yellow paint.

ACTION: THE RANGER

PL222/15 Letter from SCDC Planning & New Communities Update – Discussion of Document and Completion of Short Questionnaire.

The questionnaire is to be complete at the next Planning Meeting on 31st May 2016

PL223/15 To receive any notification or planning consultation documents.

(a) Town and County Planning Act 1990. The Council hereby grants permission for Erection of a glass reinforced plastic (GRP) kiosk at Melbourn Pumping Station, A505, Melbourn. S/0282/16/FL
This was noted.

(b) Any notifications received up to the time of the meeting

PL224/15 To consider the following planning applications

There were no planning applications to approve.

PL225/15 Correspondence:

There was no correspondence to report.

PL226/15 To accept notices and matters for the next agenda

- Update on Car Park
- Letter from SCDC Planning & New Communities Service Update – Discussion of Document and Completion of Short Questionnaire.

The Chairman closed the meeting at 7.54pm.