

# **MELBOURN PARISH COUNCIL MINUTES**

**Minutes of the Play Areas, Recreation and Youth Committee held on Monday 7<sup>th</sup> September, 2015 in the upstairs meeting room in the Community Hub, High Street, Melbourn commencing at 8.20 p.m.**

**Present: Cllrs. M. Linnette (Chair), I. Bloomfield, C.Stead, J.Hales, V Barrett, A.Mulcock, J.Regan, J.Norman and M.Townsend**

**In attendance: The Clerk.**

**PLY14/15 Apologies for Absence:**

Cllrs Crosby and Tulloch for work reasons.

**PLY15/15 Declarations of Interest:**

None.

**PLY16/15 Minutes of the meeting held on Monday, 13<sup>th</sup> July, 2015:**

It was proposed by Cllr. Townsend, seconded by Cllr. Bloomfield and agreed that the minutes of the meeting held on 13<sup>th</sup> July, 2015 be signed as a true record.

**PLY17/15 To receive a report on the meeting 13<sup>th</sup> July 2015:**

There was nothing to report

**PLY18/15 Update on the Pavilion:**

Cllr Bloomfield reported that the issues of cleanliness and breakages have been addressed. Beactive have employed a new cleaner and there is no evidence of breakages.

There is to be a meeting with Beactive on Thursday. The Clerk to request an Annual Financial Report and an update on the figures for this year.

**ACTION: The Clerk**

**PLY19/15 To receive an update on the recreation areas:**

(a) To discuss the letter from Blake Carrington:

The committee accepted Mr Carrington's request for the siting of a container on the Old Recreation Ground, subject to Parish Council approval. However, it is to be positioned behind the Cadet Hut on a designated site. The committee did not accept his recommendation for pest control which will be dealt with under the parish council's contract with DRE. Cllr Bloomfield will liaise with DRE.

(b) To discuss the contract with Groomfields:

Cllr Linnette brought the committee up-to-date with the current situation. Herts and Cambs Ground Maintenance had carried out an emergency cut and marked out the pitches so matches could take place. Accompanying photos showed the extent of the problem.

The Clerk was asked to send an electronic copy of the contract to all members and keep any correspondence between the council and Groomfields in a separate folder and to take legal advice about the terms of the contract and any proposed move to cancel the contract. Any payment to

Groomfields should be withheld. Groomfields are to be asked if they want to withdraw voluntarily from the contract.

**IT WAS PROPOSED BY CLLR HALES AND SECONDED BY CLLR BARRETT THAT HERTS AND CAMBS GROUND MAINTENANCE LTD BE ASKED TO MAINTAIN THE RECREATION AREAS IN THE INTERIM AND CUT BACK THE HEDGE TO THE BOUNDARY. This was CARRIED.**

Action is to be taken over the flower bed close to the pavilion.

**ACTION: The Clerk**

**PLY20/15 To receive an update on the BMX Trails:**

Cllr Barrett reported that things were going well. The insurance will be due soon and will be paid for by the council.

**PLY21/15 Income and Expenditure (See Appendix 1)**

The committee considered the report. Income from Little Hands Nursery goes to the committee.

**PLY22/15 Correspondence:**

- (a) Leaflet from Fields-in-Trust: the committee to send this to Bridget Smith to investigate possible funding opportunities.

**PLY23/15 To discuss any matters concerning Youth Issues:**

Nothing to report

**PLY24/15 To discuss any matters concerning the Village Ranger, Handyman/Caretaker:**

In the absence of the Ranger, there was nothing to report.

**PLY25/15 To accept notices and matters for the next Agenda**

Update on Groomfields

The Chairman closed the meeting at 9.06 p.m.

## APPENDIX 1

# Received Income Transactions

02/09/15

between 01/04/15 and

Start of year 01/04/15

Paying ref.	Received date	Tn no	Gross	Vat	Net	Cttee	Details	
BACS	30/04/15	8	£1,155.00	£0.00	£1,155.00	PLAY	Little Hands Nursery	Rent
Cr	29/05/15	20	£1,155.00	£0.00	£1,155.00	PLAY	Little Hands Nursery	Rent
Cash	23/06/15	15	£150.00	£0.00	£150.00	PLAY	H.Harris	
Fee for the fair 2015		320						
Cheque 002478	23/06/15	17	£650.00	£0.00	£650.00	PLAY	Meldreth Parish Council	
MAYD Contribution		370						
Cheque 101024	23/06/15	19	£40.00	£0.00	£40.00	PLAY	H.Harris	
Payment for water & elec for the fair		320						
BACS	30/06/15	27	£1,155.00	£0.00	£1,155.00	PLAY	Little Hands Nursery	Rent
BACS	30/07/15	41	£1,155.00	£0.00	£1,155.00	PLAY	Little Hands Nursery	Rent
BACS	01/09/15	43	£5,000.00	£0.00	£5,000.00	PLAY	Melbourn Parish Council	

MAYD donation from prior year 370

**Total** £10,460.00 £0.00 £10,460.00

# Paid Expenditure Transactions

between 01/04/15 and  
02/09/15 **Start of year 01/04/15**

Cheque	Paid date	Tn no	Gross	Vat	Net	Cttee	Details
Direct Debit	21/04/15	84	£10.07	£0.00	£10.07	PLAY	e.0n
Elec charges ORG		3000/4					
Direct Debit	29/04/15	4	£246.00	£0.00	£246.00	PLAY	South Cambs District
Council	Rates for the pavilion	3000/2					
Direct Debit	29/04/15	5	£9.52	£0.45	£9.07	PLAY	e.0n
Elec charges for ORC		3000/4					
104313	29/04/15	16	£62.40	£10.40	£52.00	PLAY	P J Robinson
refixing pavilion clock		3000/2					
BACS	29/04/15	17	£120.00	£0.00	£120.00	PLAY	Morley Manufacturing
safety grills on slide		3000/3					
Direct Debit	29/04/15	33	£122.13	£5.82	£116.31	PLAY	e.0n
Elec charges for pavilion		3000/2					
BACS	30/04/15	9	£158.10	£0.00	£158.10	PLAY	South Cambs District
Council	Trade residual collection: pavilion	3000/2					
BACS	30/04/15	87	£81.97	£0.00	£81.97	PLAY	Bannold
Direct Debit	01/05/15	144	£250.00	£0.00	£250.00	PLAY	South Cambs District
Council	Rates for the pavilion	3000/2					
BACS	28/05/15	55	£744.00	£124.00	£620.00	PLAY	Herts And Cambs
Ground	Renovate skate board ramp site	3000/4					Maintenance Limited
Direct Debit	28/05/15	60	£222.78	£37.13	£185.65	PLAY	e.0n
Elec charges for the pavilion		3000/2					
Direct Debit	28/05/15	61	£24.16	£1.15	£23.01	PLAY	e.0n
Elec charges for ORG		3000/4					
Direct debit	28/05/15	62	£1.48	£0.75	£0.73	PLAY	e.0n
Elec charges for adj sports club		3000/4					
DD	01/06/15	198	£250.00	£0.00	£250.00	PLAY	South Cambs District
Council	Rates for the pavilion	3000/2					
Direct Debit	23/06/15	72	£25.75	£0.00	£25.75	PLAY	Cambridge Water
Company	Charges for Sports pavilion	3000/2					
Direct Debit	23/06/15	116	£81.39	£3.88	£77.51	PLAY	e.0n
Elec charges for pavilion		3000/2					
Direct Debit	23/06/15	117	£12.44	£0.59	£11.85	PLAY	e.0n
Elec charges for adj sports social club		3000/4					
DD	01/07/15	265	£250.00	£0.00	£250.00	PLAY	South Cambs District
Council	Rates for the pavilion	3000/2					
104333	29/07/15	178	£495.00	£0.00	£495.00	PLAY	Beactive Melbourn Ltd
Payment for Youth Club		3100					
BACS	29/07/15	181	£84.00	£14.00	£70.00	PLAY	Briar Security Systems
Intruder Alarm Annual Maintenance Charge		3000/2					
BACS	29/07/15	187	£62.40	£10.40	£52.00	PLAY	P J Robinson
Reapair water leak beneath sink in the		3000/2					
Direct Debit	29/07/15	204	£56.42	£1.23	£55.19	PLAY	e.0n
Elec charges for pavilion		3000/2					
BACS	26/08/15	233	£1,206.00	£201.00	£1,005.00	PLAY	The Hertfordshire
Summer provision for youth club		3100					
BACS	26/08/15	242	£368.40	£61.40	£307.00	PLAY	Groundwork Trust
fixing equipment in Clear Cres Play Area		3000/3					Wicksteed Leisure
BACS	26/08/15	244	£180.00	£0.00	£180.00	PLAY	Beactive Melbourn Ltd
payment for hire of pavilion for the youth		3100					
Direct Debit	26/08/15	248	£11.38	£0.54	£10.84	PLAY	e.0n

Paving

pavilion

club

Elec charges for ORG	3000/4					
Direct Debit	26/08/15	249	£25.32	£1.21	£24.11	PLAY e.0n
Elec charges for the pavilion	3000/2					
Direct Debit	26/08/15	251	£0.84	£0.58	£0.26	PLAY e.0n
Elec charges adj Sports & Social	3000/4					
<b>Total</b>			£5,161.95	£474.53	£4,687.42	

